ISSUED: 2-23-14 **CLOSES: Open**

Position:	**INSPECTOR GENERAL DIRECTOR OF AUDIT**
Salary Range:	$105,000-$124,000 Annually, negotiable depending on qualifications
Department:	Office of Inspector General, Palm Beach County
Location:	100 Australian Avenue, WPB
Hours:	8:00 A.M. to 5:00 P.M., Monday - Friday
Other:	Valid Florida Driver's License and PBC Risk Management Department driving history approval prior to appointment. **THIS IS AN AT-WILL POSITION.**

Assists the Inspector General in directing and managing the Office of Inspector General (OIG) Audit Division in accordance with the Palm Beach County Ordinance 2009-0049, Palm Beach County's fiscal and internal control systems, OIG Audit's operating procedures, Generally Accepted Government Auditing Standards (GAGAS) and International Standards for the Professional Practice of Internal Auditing. This senior level position is responsible for auditing all departments, offices, boards, agencies and activities under the control of the Board of County Commissioners, municipalities and any agencies subject to Inspector General (IG) jurisdiction. The work involves directing a staff of professional auditors in performing complex financial and operational audits and providing audit assistance in investigations involving allegations of waste, fraud, and abuse. Work is performed under the supervision of the Inspector General.

Required knowledge/abilities include:

A thorough knowledge of the principles, practices, methods and procedures of accounting/auditing, to include Generally Accepted Government Auditing Standards (GAGAS) and International Standards for the Professional Practice of Internal Auditing; ability to analyze complex financial information and prepare detailed and comprehensive analyses and reports; ability to develop and execute an effective Annual Audit Plan; ability to perform complex, long-term audits as necessary; ability to direct and supervise the work of staff; strong communication skills, including oral and written; the ability to conduct oneself with the highest standards of integrity, honesty, efficiency and accountability; the ability to professionally handle and work with very sensitive information; and an ability to successfully manage a heavy workload.

QUALIFICATIONS:

Bachelor's Degree in Business Administration, Accounting or Finance; minimum of five (5) years of responsible work in auditing or accounting with experience in investigating fraud, mismanagement and corruption OR as an Inspector General, Certified Public Accountant or Certified Internal Auditor OR as a person with progressive supervisory and management experience in an investigative public agency similar to an Inspector General's office; five (5) years of related supervision or any equivalent combination of related training and experience.

PREFERENCE FOR: . Certified Internal Auditor (CIA), Certified Inspector General Auditor, Certified Public Accountant (CPA), Certified Information Systems Auditor (CISA);Certified Fraud Examiner (CFE)

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