

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS

ISSUED: 01/16/2018 CLOSSES: 02/02/2018

Position: INSPECTOR GENERAL - INVESTIGATOR III
Salary: \$70,609 Annually, negotiable depending upon qualifications
Department: Office of Inspector General, Palm Beach County
Hours: 8:00 A.M. to 5:00 P.M., Monday - Friday
Other: Valid Florida Driver's License and PBC Risk Management Department driving history approval prior to appointment.
THIS IS AN AT-WILL POSITION.

Use the Job ID based on the Position Location as follows:

Location	Job ID
100 Australian Avenue, WPB	13542

Administrative work conducting investigations free of actual or perceived impairment to the independence of the Inspector General (IG) or the Office of Inspector General (OIG). Initiates, conducts and coordinates investigations designed to detect, deter, prevent and eradicate fraud, waste, mismanagement, misconduct and other abuses in County and municipal government. Work is performed under supervision of the Director of Investigations and is reviewed through audit reports and conferences.

Required knowledge/abilities include: Knowledge of the principles, practices, methods and procedures of IG investigations; knowledge of the Whistle-blower Act; knowledge of the laws, rules and regulations applicable to governmental fiscal and accounting records and procedures; knowledge of IG Accreditation, Directives and Green Book Standards; considerable skill in research; ability to analyze and conduct a wide variety of IG investigations; ability to effectively plan, organize and coordinate investigative work assignments; ability to prepare and present well organized, accurate, timely, clear and concise written investigative reports; ability to conduct research on ensuring appropriate jurisdiction; ability to analyze and interpret data; ability to effectively interview complainants, subjects and other witnesses; ability to analyze complex financial information; ability to communicate effectively, both verbally and in writing; ability to establish and maintain effective working relationships; and ability to work with local, state and federal law enforcement agencies.

Successful candidates will possess: Bachelor's Degree from an accredited college or university with major course work in Criminal Justice, Business/Public/Law Enforcement Administration or Accounting, or equivalent experience; minimum of three (3) years of experience as an Investigator in a federal/state/local inspector general/law enforcement community; two (2) years of experience supervising others.

PREFERENCE FOR: Certified Fraud Examiner and experience working with a federal, state, or local government agency.

All employees of Palm Beach County may be required to work before, during and/or after a natural or man-made disaster or hurricane.

In accordance with Affirmative Action requirements of Sec. 503 of the Rehabilitation Act of 1973, as amended, and provisions of the Americans with Disabilities Act of 1990, the County provides reasonable accommodation. If you need a reasonable accommodation for interviewing or initial employment, please notify the Palm Beach County BCC Human Resources Department. EO/AA Employer M/F/DN; (DFWP)

To submit an application or to view other job openings please click the link below.

<https://secure.co.palm-beach.fl.us/onlineapplication/Asps/app/AppsLogin.aspx?Session=N&Flag=Y&JobSeq=13542>