

**PALM BEACH COUNTY  
ADMINISTRATIVE VARIANCE MEETING  
THURSDAY, November 18, 2010 at 9:00 a.m.**

**MINUTES OF THE MEETING**

The Staff Public Meeting held on the 1<sup>st</sup> Floor of Vista Center, 2300 N. Jog Road, West Palm Beach, FL 33411.

**ATTENDEES**

**County Staff Present:**

David G. McGuire, Site Planner II

Andrea Harper, Site Planner II

Aaron Taylor, Site Planner I

Tim Sanford, Site Planner I

Lorraine Cuppi, Senior Secretary

**Proof of Publication:** Aaron Taylor asked if there was confirmation of the 300 ft notices. Lorraine Cuppi stated yes the manifest was mailed on October 27, 2010.

**Changes to Agenda:** Aaron Taylor inquired if there were any changes to the agenda, Tim Sanford stated there was none.

**Disclosures**

The Palm Beach County Administrative Variance Type 1-B Staff Public Meeting began at 9:00 am. Mr. Taylor opened the meeting by giving a brief summary and introduction of the Type 1-B variances under the Administrative Variance Staff Public Meetings.

Mr. Taylor explained the following: "For those of you that are not familiar with how staff conducts our business, the Agenda is divided in three parts, Postponement/Withdrawals, Consent and Regular Agenda. Items on the Consent Agenda are items that have been approved by staff, the applicant agrees with the conditions and there is no opposition from the public. If there is opposition from the public, or the applicant does not agree with the conditions, an item can be re-ordered to the Regular Agenda. If an item is on the Consent Agenda and remains on the Consent Agenda, the variance is approved and the applicant is free to leave. The next part of the Agenda is the Regular Agenda, that consists of items that have been removed from Consent, or items that have opposition from the public, or the applicant does not agree with the conditions imposed by Staff. We begin with Staff's presentation, Findings of Fact, and recommendation, followed by the owner's presentation. We will then open the public portion of the meeting and hear from the public.

Mr. Taylor stated, "If any information or documents is presented to staff at the meeting from the public or the applicant provides additional information that may affect staff's decision, a thirty day (30) postponement may be requested to allow staff the time to review the new information".

**CONSENT ITEM(S):**

**AVB 2010-2439**

**Legal Ad:** Caulfield and Wheeler, agent, for Toll FL X Limited Partnership, owner, to allow a proposed Single-Family Dwelling to encroach into the required front and rear setback. LOC: 173677 Vistancia Circle, approx. 0.099 miles east of Jog Road and approx. 0.688 miles north of Clint Moore Road within the Oxley Northern PUD in the PUD Zoning District. (Pet. 97-101)

**Staff:** Aaron Taylor read the Legal Ad and Tim Sanford proceeded with the finding of facts. The agent, David Lindley, was present. Tim read the conditions for Mr. Lindley and then asked him if he understood and was in agreement with Development Order and the 2 conditions, which he replied that he did.

**Public Correspondence:** None