

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA**

JANUARY 28, 2003

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

**DEPUTY CLERK
JOE SMITH**

1. CALL TO ORDER

A. Roll Call

2. AGENDA APPROVAL

A. Additions, Deletions, Substitutions

B. Adoption

WORKSHOP SESSION

3. 9:30 A.M.

DISCUSSED WITH DIRECTION
Lobbyist Resolution (Administration)

4. 10:30 A.M.

DISCUSSED WITH DIRECTION
Fiscal Impact Analysis Model (OFMB)

5. REGULAR AGENDA

JANUARY 28, 2003

5. REGULAR AGENDA

A. CLERK

1. **APPROVED**
Staff recommends motion to approve: Warrant List.
2. **APPROVED** **R-2003-0119 THRU R-2003-0122**
Staff recommends motion to approve: Contracts and claim settlements list.
3. **APPROVED** **R-2003-0123**
Staff recommends motion to receive and file: Change orders, work task orders, minor contracts, and final payments approved by the Contract Review Committee and by the department heads for the Engineering; Facilities Development and Operations; Water Utilities; and Environmental Resources Departments; and the Department of Airports during the month of November, 2002.

B. ENVIRONMENTAL RESOURCES MANAGEMENT

1. **Staff recommends motion to:**
 - A) **APPROVED** **R-2003-0124**
approve \$27,706 Grant Agreement No. 02PB2 with the State of Florida Department of Environmental Protection (DEP) for the Beach Erosion Control Program to partially fund the South Palm Beach Dune Restoration Project;
 - B) **APPROVED**
approve downward Budget Amendment of \$47,576 in the Beach Improvement Fund (459);
 - C) **AUTHORIZED**
authorize the County Administrator or his designee to sign all future time extensions, task assignments, certifications and other forms associated with this agreement, and necessary minor amendments that do not change the scope of work or terms and conditions of the agreement.

SUMMARY: This DEP grant will reimburse the County up to \$27,706 for construction expenses associated with the South Palm Beach Dune Restoration Project. The Agreement is effective upon execution by both parties and expires on February 25, 2008. This grant requires an equal County match of \$27,706, which will be met with funds previously budgeted for the work. The downward Budget Amendment reflects a project scope design change. District 4 (ND)

JANUARY 28, 2003

5. REGULAR AGENDA

C. HOUSING AND COMMUNITY DEVELOPMENT

1. **APPROVED**

Staff recommends motion to approve: an Amendment to the Local Policies developed to initiate and administer a Revolving Business Loan Program funded by the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Section 108 Loan Guarantee Program. **SUMMARY:** HUD approved Palm Beach County's request for Section 108 funding on September 26, 2002. The program was developed to create a dedicated source of loan funding for use by businesses, investors, communities and non-profit community and economic development organizations to implement business ventures which will create well-paying jobs and help to revitalize local communities. The proposed amendment to these policies is intended to institute a minimum loan amount of \$250,000 and to clarify the approval process for loan requests which exceed \$1,000,000. Imposition of the suggested minimum loan amount of \$250,000 will allow the county to diversify the product range of financial assistance currently being offered to businesses, by having a dedicated source of funding to meet requests for funding assistance which exceed \$250,000. Economic development funding requests for less than \$250,000 are currently being considered under other programs, such as the Development Regions Grant Program, the CDBG 10-percent Set-Aside Program, and the CDBG Micro-Enterprise Program. Because this amendment will not impact Palm Beach County's HUD-approved underwriting guidelines, HUD review and approval is not required. The proposed amendment will change the following clauses in the originally approved policy: a) IV. A. TYPES OF ASSISTANCE AVAILABLE - Loans; and b) VII. LOAN APPLICATION REVIEW AND LOAN PACKAGING. Countywide (TKF)

5. REGULAR AGENDA

D. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to approve:

REVISED TITLE:

- A) **APPROVED**
Plan for Real Property Enhancements and Public Facilities within a CCRT Area;
- B) **APPROVED**
Budget Transfer of \$66,000 from the Law Enforcement Trust Fund (LEFT) (108) to the Palm Beach County Sheriff's Office for the acquisition of, and improvements to a residential structure located at 328 Urquhart Street to be used by the Problem Oriented Policing Unit of the Sheriff's Office for law enforcement operations;
- C) **APPROVED** **R-2003-0125**
Funding Agreement with the Palm Beach County Sheriff's Office providing the funds required for the acquisition of the 328 Urquhart Street property;
- D) **APPROVED** **R-2003-0126**
Use Agreement with the Palm Beach County Sheriff's Office for the short term use of 328 Urquhart Street;
- E) **APPROVED**
Acceptance of title to 328 Urquhart Street, property acquired by final judgement of foreclosure;
- F) **APPROVED**
Payoff of the first mortgage in favor of City Mortgage in an amount not-to-exceed ~~\$39,953.78~~ \$40,035.68 made payable to David J. Stern, P.A., Trust Account. (FD&O)

SUMMARY: In September 2002, the CCRT approved the Plan for Real Property Enhancement and Public Facilities within a CCRT Area which identifies four (4) categories of the real property in the CCRT. One (1) of those categories (Transitional Properties or Category C) addressed privately owned residential properties which play a critical role in the transition of the community but should remain in residential use. Properties identified by the CCRT for this category would be considered for temporary occupancy by the County until the transition/stabilization is completed. In the case of the 328 Urquhart Street property, the temporary occupancy will be for the purpose of dislodging the criminal element from within the neighborhood. Upon that being completed and the neighborhood stabilized, the property would be returned to residential use with a higher value than the value at the time of acquisition. The funding for the acquisition and improvements is proposed from the Law Enforcement Trust Fund. The improvements which are proposed for the structure and property are those which provide a safe working environment for PBSO and are consistent with increasing the value of the property for residential use. The Funding and Use Agreements between the County and the Sheriff approve the allocation and use of LETF for this purpose and limiting use to the conduct of law enforcement efforts, including crime prevention, safe neighborhoods and drug abuse prevention. The last two motions approve the acceptance of the title which was acquired through final judgement of foreclosure due to code enforcement liens and approve the payoff of the first mortgage which will clear title to the property. The property was valued by appraisal, in as-is condition and for residential purposes, at \$67,000. (FDO Admin) District 3 (HF)

JANUARY 28, 2003

5. REGULAR AGENDA

E. ADMINISTRATION

(Tri-County Commuter Rail Authority)

REVISED SUMMARY:

1.

APPROVED

Staff recommends motion to approve: appointment of Commissioner Jeff Koons to the Tri-County Commuter Rail Authority to complete the term of former Commissioner Carol Roberts and for an additional term of two (2) years with an expiration date of June 22, 2005. **SUMMARY:** ~~Joseph Giuliatti, Director of the Tri-County Commuter Rail Authority has requested that the Palm Beach County Board of County Commissioners appoint Commissioner Jeff Koons to complete the term of former Commissioner Carol Roberts.~~ The seat requirement is the member is on the Board of County Commissioners. Commissioner Jeff Koons meets the seat requirement and has also indicated a willingness to serve on the Tri-County Commuter Rail Authority. (Admin)

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**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

January 28, 2003

PAGE ITEM

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REVISED TITLE:

A) Plan for Real Property Enhancements and Public Facilities within a CCRT Area;

B) Budget Transfer of \$66,000 from the Law Enforcement Trust Fund (LEFT) (108) to the Palm Beach County Sheriff’s Office for the acquisition of, and improvements to a residential structure located at 328 Urquhart Street to be used by the Problem Oriented Policing Unit of the Sheriff’s Office for law enforcement operations;

C) Funding Agreement with the Palm Beach County Sheriff’s Office providing the funds required for the acquisition of the 328 Urquhart Street property;

D) Use Agreement with the Palm Beach County Sheriff’s Office for the short term use of 328 Urquhart Street;

E) Acceptance of title to 328 Urquhart Street, property acquired by final judgement of foreclosure;

F) Payoff of the first mortgage in favor of City Mortgage in an amount not-to-exceed ~~\$39,953.78~~ \$40,035.68 made payable to David J. Stern, P.A., Trust Account. (FD&O)

4 5E-1

REVISED SUMMARY: ~~Joseph Giulietti, Director of the Tri-County Commuter Rail Authority has requested that the Palm Beach County Board of County Commissioners appoint Commissioner Jeff Koons to complete the term of former Commissioner Carol Roberts. The seat requirement is a~~ the member is on the Board of County Commissioners. Commissioner Jeff Koons meets the seat requirement and has also indicated a willingness to serve on the Tri-County Commuter Rail Authority. (Admin)

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).