

PALM BEACH COUNTY, FLORIDA
Citizens Advisory Committee on Health and Human Services
Meeting Date – October 16, 2008
Community Services Department – Basement Conference Room

“Regular Committee Meeting”
MINUTES

CAC Members Present:

Dr. Richard Galeta (Chair)
Barbara Jacobowitz (1st Vice-Chair)
Thomas Arnedos (2nd Vice-Chair)
Sandra Chamblee (Glades Representative)
Col Michael Gauger
Elizabeth Hernandez Cayson
Dr. Cynthia Smith
Debby Walters

Absent CAC Members:

Dr. Barbara Cox Gerlock
Jill Hanson
Nate Nichols

Ex-Officio Members Present:

Edward Holloway
Brenda Gail Oakes
Houston Tate

Absent Ex-Officio Members:

Lt. Mike Kirschner

Others Present:

Tammy Fields
Renee Constantino
Claudia Tuck
Dr. Roland Williams
David Rafaidus
Linda Gordon
Ken Paulsen, Corporate Controller,
EBR Holding Ltd.
Marlene Passell (for Nate Nichols,
Children’s Services Council)

Agenda Items

1. CALL TO ORDER

A. Roll Call – Linda Gordon – 8:37 a.m.

Tammy Fields – She wanted to remind all Citizens Advisory Council (CAC) Members that sending someone in your place to attend a CAC meeting, though certainly appreciated, does not count toward requirement of being present or toward the quorum. The Board of County Commissioners’ (BCC) requirements for all advisory boards are that a member cannot miss more than three (3) meetings during the course of a calendar year, and a member must be present for at least three-fourths ($\frac{3}{4}$) of each meeting. Absent that, removal from the Committee is automatic. The BCC can reappoint a member who has automatically been removed.

- B. Disclosures
 - None
- C. Public Input on Agenda Items
 - None
- D. Staff Information Updates
 - None
- E. Chair Comments
 - None

2. AGENDA APPROVAL

A. Additions, Deletions, Substitutions

- None

B. Adoption

- *Elizabeth Hernandez Cayson – Motion to Approve and Adopt the Agenda.*
- *Sandra Chamblee – Seconded the Motion to Approve and Adopt the Agenda.*
- *No Discussion*
- *Motion to Approve and Adopt the Agenda passed unanimously.*

3. REGULAR BUSINESS (Action Items)

A. Adoption of CAC Regular Committee Minutes (September 11, 2008)

- *Sandra Chamblee – Motion to Approve and Adopt the CAC Regular Committee Meeting Minutes of September 11, 2008.*
- *Debby Walters – Seconded the Motion to Approve and Adopt the CAC Regular Committee Meeting Minutes of September 11, 2008*
- *No Discussion*
- *The Motion to Approve and Adopt the CAC Regular Committee Meeting Minutes of September 11, 2008 passed unanimously.*

4. OTHER BUSINESS

AGENDA ITEM 4A: Approval of the 2009/2010 Citizens Advisory Committee Meeting Schedule

David Rafaidus – We looked at the 2009/2010 calendar to make sure that none of the CAC meetings will conflict with any religious holidays. The new Meeting Schedule uses green highlights on the reserved meeting dates to differentiate it from last year's schedule.

Dr. Richard Galeta – He asked if all CAC members had reviewed the 2009/2010 Meeting Schedule. The 2009/2010 CAC Meeting Schedule was approved by unanimous consensus.

AGENDA ITEM 4B: Nomination and Election of Citizen Advisory Committee Officers for 2009

Dr. Richard Galeta – Nominations are being taken for Chair, 1st Vice-Chair and 2nd Vice-Chair.

Sandra Chamblee – What are the rules about continuing in the same Officer’s position?

Tammy Fields – Officers serve for a term of one (1) year, but cannot exceed two (2) consecutive terms in any office.

- *Debby Walters – Motion to re-elect Dr. Richard Galeta as Chair for a second consecutive term of one (1) year, to re-elect Thomas Arnedos as 2nd Vice-Chair for a second consecutive term of one (1) year, and to elect Barbara Jacobowitz as 1st Vice-Chair for her first full term of one (1) year.*
- *Sandra Chamblee – Seconded the Motion to re-elect Dr. Richard Galeta as Chair for a second consecutive term of one (1) year, to re-elect Thomas Arnedos as 2nd Vice-Chair for a second consecutive term of one (1) year, and to elect Barbara Jacobowitz as 1st Vice-Chair for her first full term of one (1) year.*
- *No Discussion*
- *The Motion to re-elect Dr. Richard Galeta as Chair for a second consecutive term of one (1) year, to re-elect Thomas Arnedos as 2nd Vice-Chair for a second consecutive term of one (1) year, and to elect Barbara Jacobowitz as 1st Vice-Chair for her first full term of one (1) year passed unanimously.*

AGENDA ITEM 4C: FAA Subcommittee Status Report (Thomas Arnedos)

Thomas Arnedos – The FAA Subcommittee has three (3) goals: short-term, mid-term and long-term. The short-term goal is for staff to prepare a table that shows what county funding awards are being made, to which agencies, for how much, and how each award was determined. The mid-term goal is to see if some data could be developed to intervene into the Request for Funding Proposal (RFP) cycle. The long-term goal is to develop a ‘report card’ and it must reflect the goals within the Health and Human Services Element.

AGENDA ITEM 4D: DATA Subcommittee Status Report (Brenda Oakes)

Brenda Oakes – At the last meeting of the DATA Subcommittee the four (4) cluster area indicators were identified: Community and Family Characteristics; Health; Human Services; and Public Safety.

The assignment for all subcommittee members was to come back for the next DATA Subcommittee meeting having identified the indicators that they would like to see data collected for, evaluated and analyzed, and also to list a data source if there is one that exists in Palm Beach County.

Dr. Richard Galeta – Is there any further information about the Quantum Foundation health services group and possible collaboration with them?

Brenda Oakes – The Quantum health services group is preparing to negotiate to have a facilitator help the group determine what goal is being worked toward. She believes the Quantum group will eventually be setting up a data library which will be accessible to each participating agency.

Debby Walters – How does a data library fit in with the CAC’s task to prepare a ‘report card’ for the BCC? There are different data sources from the state perspective and then from local perspectives. It’s a mammoth task to set up a data library even for just one (1) county. Also, who would keep the data library updated as data rapidly changes? She wants to make sure that the CAC’s ‘report card’ doesn’t get lost in another group’s activity.

Brenda Oakes – Maintaining the data was an issue previously brought up. For whatever reason, a number of different entities and organizations are looking at doing something very similar to a ‘central data repository’. Many discussions have taken place as to who can have access to the raw data, and to make certain that data is being interpreted the same way.

Renee Constantino – She and David Rafaidus used to sit on a planning committee with ISS and these very issues were addressed. A couple of the problems they kept facing were ‘who wouldn’t give their information’ and ‘who wouldn’t allow their raw data to be seen’.

David Rafaidus – The Quantum health services group also discussed overall community indicators that were acknowledged by the State or locally. Questions were raised regarding the level at which data would be collected (i.e. ZIP Code, Census Tract), and which agency would be responsible for reporting specific categories of data.

Thomas Arnedos – He thinks generally accepted indicators are what the CAC is shooting for. You’re not really talking about data in most cases, but indicators. The challenges are going to be in the social services, public safety, and public transportation areas. There may be agencies that already have indicators in place the CAC could use. However, those indicators must reflect the goals and objectives of the Element.

There may be some cases where there are no indicators out there and the CAC will have to gather data. Those are the areas that the CAC will have to identify. If there are goals or objectives in the Element that can’t be measured, then they need to either be revised or removed from the Element.

Barbara Jacobowitz – She doesn’t think something should be taken out of the Element because there is no way to measure it right now. As Jon Van Arnam said at an earlier meeting, he would be willing to take a little bit of money to find out what the answer is.

Also, the Miami-Dade Community Report Card has not been updated. The main funder, the Health Foundation of South Florida, wants other funders to now chip in to keep the Miami-Dade Report Card going, but other funders to not want to chip in.

Brenda Oakes – It is to the CAC’s advantage to partner with the Quantum health services group because of the cost and the shared interest in health services. If we have a group of health funders, it is a natural partnership because they have the ability to fund a consultant. The CAC does not have that flexibility; we have to take our requests to the BCC and try to get funding. She doesn’t want anyone to think that the DATA Subcommittee is going to merge with the health services group. We just need to partner to share cost.

Barbara Jacobowitz – She thinks the CAC should monitor what the Quantum health services group is doing and to participate in some way. However, she doesn’t think what Quantum is doing should determine where the CAC is going.

Dr. Richard Galeta – At the CAC Subcommittee Meeting which follows this meeting, we need to define the arena we’re going to be in and be sure we know which way we’re going.

AGENDA ITEM 4E: HHS Element Subcommittee Status Report (Barbara Jacobowitz)

Barbara Jacobowitz – A full HHS Element Subcommittee has not been formed until David Rafaidus and she complete their preparatory work.

AGENDA ITEM 4F: Member Comments on Non-Agenda Items

- None

AGENDA ITEM 4G: Public Comments on Non-Agenda Items

- None

AGENDA ITEM 4H: Good News Item(s)

Claudia Tuck – On September 23, 2008 the Ten Year Plan to End Homelessness in Palm Beach County was taken to the Board of County Commissioners. The Plan was approved. The Homeless Coalition has now formed the seven (7) subcommittees which will start to meet today.

Tammy Fields – The American with Disabilities Act (ADA) has been updated and there are new rules particularly in the employment arena that are very favorable. A series of Supreme Court decisions have re-defined “disabled”. As examples, a diabetic using insulin, or an epileptic using medication to prevent seizures was previously not considered disabled or covered by the ADA. The updates to the 2008 ADA specifically affect those types of disability cases. She will provide copies of the 2008 ADA Amendment to the CAC.

Edward Holloway – They also officially added mental illness as a disability.

Col. Michael Gauger – The Palm Beach County Jail’s Psychiatric Unit has just received national accreditation. The PBC Jail’s Psychiatric Unit is a Best Practice agency. The American Corrections Association gave the Jail’s Psychiatric Unit a score of one-hundred percent (100%) on all the mandatory items and over ninety-eight percent (98%) on the non-

mandatory items, which is a very high score. Next year, he would be glad to host a tour of the Psychiatric Unit at the jail on Gun Club Road.

David Rafaidus – He wanted to give accolades to Barbara Jacobowitz, Chairperson of the local planning committee, for the Diabetes Conference that was recently held. There were some recent articles in The Palm Beach Post about how successful the conference was.

AGENDA ITEM 4I: Potential Agenda Items for Future Meetings:

Dr. Richard Galeta – He has one potential agenda item that affects him personally and he has also received a few telephone calls on how they are re-doing the budget cuts for the disabled. The disabled are being put into four (4) different groups. He would like to bring in someone who is familiar with those changes to provide an update.

5. ADJOURNMENT

- *Elizabeth Hernandez Cayson – Motion to Adjourn the CAC Meeting.*
- *Debby Walters – Seconded the Motion to Adjourn the CAC Meeting.*
- *No Discussion*
- *The Motion to Adjourn the CAC Meeting passed unanimously.*

Future Meetings:

CAC Regular Meetings: November 13, 2008; December 11, 2008.

Executive or Reserved Meeting Date: January 22, 2009.

Minutes approved by the CAC Regular Committee on **November 13, 2008** by

Signature – Dr. Richard Galeta, Chair