



**Department of Engineering
and Public Works**

P.O. Box 21229

West Palm Beach, FL 33416-1229

(561) 684-4000

FAX: (561) 684-4050

www.pbcgov.com



**Palm Beach County
Board of County
Commissioners**

Gregg K. Weiss, Mayor

Maria Sachs, Vice Mayor

Maria G. Marino

Dave Kerner

Marci Woodward

Sara Baxter

Mack Bernard

County Administrator

Verdenia C. Baker

*"An Equal Opportunity
Affirmative Action Employer"*

Official Electronic Letterhead

February 2, 2023

To: RFP Respondents

RE: One (1) firm to provide all required professional engineering services for:

**Center Street from Loxahatchee River Road to Alternate A-1-A
Project No. 2022503**

Dear Consultant:

This letter serves to advise you of the results of the February 2, 2023, Short List Committee meeting for the above project. **HBC Engineering Company, R.J. Behar & Company, Inc. and American Consulting Engineers of Florida, LLC** were short listed.

Consultants are hereby notified of the "Cone of Silence" requirements pursuant to Palm Beach County Lobbyist Registration Ordinance 2003-055 (Palm Beach County Code 2-351 through 2-358). In addition, it is recommended that all design professionals seeking to provide services to Palm Beach County review Policies and Procedures Manual (PPM) CW-F-067 "Evaluating, Recovering and Recording Errors/Omissions by a Design Professional", which can be found at

<http://www.pbcgov.com/publicaffairs/ppm/pdf/cw-f-067.pdf>

The "Consultant Summary" table and the Short List Committee voting sheets will be posted at:

<https://discover.pbcgov.org/engineering/roadwayproduction/Pages/Roadway-Publications.aspx>

Thank you for your submittal and we encourage you to respond to future RFP's.

The Short Listed firms will be notified under separate cover of their presentation time. Should you have any questions or require additional information, please contact me at 561-684-4150 or email me at hknight@pbccgov.org.



**Project Name: Center Street from Loxahatchee River Road to
Alternate A-1-A
Project Number: 2022503
Shortlist Committee Results**

Sincerely,

Holly Knight, P.E.
Contracts Section Manager

Attachments:

1. Summary of Shortlist Committee Votes
2. Shortlist Committee Meeting Minutes
3. Shortlist Committee Voting Ballots
4. Shortlist Consultant Summary of Teams
5. OEBO Participation Evaluation Form
6. Sign-in Sheet

ec: with Attachments

Patrick Rutter, Assistant County Administrator
David L. Ricks, P.E., County Engineer, Engineering & Public Works
Joanne M. Keller, P.E., Deputy County Engineer, Engineering & Public Works
Steven B. Carrier, P.E. Assistant County Engineer, Engineering & Public Works
Morton L. Rose, P.E., Director, Roadway Production, Engineering & Public Works
Kathleen O. Farrell, P.E., Asst. Director, Roadway Prod. Div., Eng. & Public Works
Holly B. Knight, P.E., Contracts Mgr, Roadway Prod. Div., Eng. & Public Works
Kristine Frazell-Smith, P.E., Local Roads Section Mgr., Roadway Prod. Div.,
Engineering & Public Works
Sandra Ospina, P.E., Project Engineer, Roadway Prod. Div., Eng. & Public Works
JaeAnn Dean, Technical Assistant II, Roadway Prod. Div., Eng. & Public Works
Motasem Al-Turk, P.E., Director, Traffic Division, Engineering & Public Works
Albert Hoffman, Director, Construction Coordination, Engineering & Public Works
Scott Cantor, Director, Land Development Division, Engineering & Public Works
Olive T. Bailey, Asst. Director, Land Development Division, Eng. & Public Works
Tonya Johnson, Director, Office of Equal Business Opportunity (OEBO)
Angela Smith, Small Business Development Specialist III, OEBO
Tiffany Thomas, Contract Oversight Specialist, Office of the Inspector General
Yelizaveta B. Herman, Assistant County Attorney
Fay Reynolds, Legal Secretary, County Attorney
CCNA File

SHORT LIST COMMITTEE TALLY SHEET

ONE (1) FIRM FOR: **All Engineering Services Required for:**
Center Street from Loxahatchee River Road to Alternate A-1-A

PROJECT NO: **2022503**

MEETING DATE: **Thursday, February 2, 2023**
 MEETING TIME: **9:30 A.M.**

Shortlist Committee		American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.	
Assistant County Engineer		Steven Carrier	2	9	6	4	4	1	7	8	3
Director Roadway Production	*	Kathleen Farrell	3	9	7	5	2	4	6	8	1
Director Traffic		Motasem Al-Turk	3	5	4	7	7	1	9	6	2
Director Land Development	*	Olive Bailey	4	8	7	6	2	1	5	9	3
Contracts Manager	*	Sandra Ospina	4	9	5	6	3	1	7	8	2
Director Construction Coordination		Albert Hoffman	1	9	4	7	3	5	6	8	2
User Dept Representative		Kristine Frazell-Smith	4	8	6	5	3	2	7	9	1
Director OEBO	*	Angela Smith	6	9	3	2	4	1	8	7	5
Total			27	66	42	42	28	16	55	63	19
Rank			3	9	5	5	4	1	7	8	2

JaeAnn Dean
Secretary Printed Name



Secretary Signature

SHORT LIST COMMITTEE MEETING MINUTES

Center Street from Loxahatchee River Road to Alternate A-1-A Estimated 1.7 Miles, 3 lane Roadway Project No. 2022503

February 2, 2023

Call to Order: 9:36 A.M.

Adjourn: 10:37 A.M.

Engineering & Public Works Dept., 1st Floor Conference Room #VC-1E-58/59

MEMBERS PRESENT:

Steven Carrier, P.E.	- Assistant County Engineer, Engineering & Public Works
Kathleen Farrell, P.E.*	- Assistant Director, Roadway Production, Engineering & Public Works
Motasem Al-Turk, P.E.	- Director, Traffic, Engineering & Public Works
Olive T. Bailey, P.E.**	- Assistant Director, Land Development, Engineering & Public Works
Sandra Ospina, P.E.***	- Project Engineer, Roadway Production, Engineering & Public Works
Albert Hoffman	- Director, Construction Coordination, Engineering & Public Works
Kristine Frazell-Smith, P.E.	- Local Roads Section Manager, Roadway Production, Engineering & Public Works
Angela Smith****	- Small Business Development Specialist III, Office of Equal Business Opportunity

* denote any delegated votes here:

*Morton Rose, P.E.	- Director, Roadway Production, Engineering & Public Works
**Scott Cantor, P.E.	- Director, Land Development, Engineering & Public Works
***Holly Knight, P.E.	- Contracts Manager, Roadway Production, Engineering & Public Works
****Tonya Johnson	- Director, Office of Equal Business Opportunity

DISCUSSION:

Quorum was present and represented by a minimum of five members.

The Short List Committee was called to order by Steve Carrier, P.E., Assistant County Engineer. It was stated that the committee would be discussing the firms for professional engineering consulting services for Center Street from Loxahatchee River Road to Alternate A-1-A.

Shortlist Committee Meeting Minutes (cont.)
Center Street from Loxahatchee River Road to Alternate A-1-A
February 2, 2023

The meeting was opened up the meeting for public comments, public was present but none had questions or comments.

Opening discussion identifying and outlining the project requirements was given by Kristine Frazell-Smith, P.E., Local Roads Section Manager. The outline stated what the work entailed, and what the committee should be looking for in the letters of interest from the firms.

The order of business was to shortlist a minimum of three consultants.

The shortlist consultant summary was discussed and any notes explained. Each team's proposal was then discussed by the committee.

RESULTS:

The Short List Committee voting resulted in the following ranking order of the consultants:

1. **HBC Engineering Company** - (Shortlisted Consultant)
2. **R.J. Behar & Company, Inc.** - (Shortlisted Consultant)
3. **American Consulting Engineers of Florida, LLC** - (Shortlisted Consultant)
4. Erdman Anthony of Florida, Inc.
5. Constructive Engineering, Inc.
5. CORE Engineering Group, LLC
6. HSQ Group, LLC
7. Keith and Associates, Inc. (dba) KEITH
8. Civil Design, Inc.

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
 Center Street from Loxahatchee River Road to Alternate A-1-A
 PROJECT NO: 2022503

SHORT LIST MEETING DATE: Thursday, February 2, 2023
 SHORT LIST MEETING TIME: 9:30 A.M.

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	46	43	42	43	43	42	48	41	44
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	17	10	19	18	18	17	19	11	19
Subtotal	70	63	53	61	61	61	59	67	52	63
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	81	67	77	78	78	86	76	70	79
Rank		2	9	6	4	4	1	7	8	3

Member's Name:

Steven Carrier

Member's Signature:

[Signature]

2/2/23

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: **All Engineering Services Required for:**
Center Street from Loxahatchee River Road to Alternate A-1-A
 PROJECT NO: 2022503

SHORT LIST MEETING DATE: **Thursday, February 2, 2023**
 SHORT LIST MEETING TIME: **9:30 A.M.**

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	43	30	40	38	48	39	46	25	50
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	16	2	13	17	17	10	16	4	18
Subtotal	70	59	32	53	55	65	49	63 <small>HT</small>	29	68
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	77	46	69	72	82	76	73 <small>HT</small>	47	84
Rank		3	9	7	5	2	4	6	8	1

Member's Name:

Kathleen O. Farrell

Member's Signature:

Kate Farrell

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
Center Street from Loxahatchee River Road to Alternate A-1-A
PROJECT NO: 2022503

SHORT LIST MEETING DATE: Thursday, February 2, 2023
SHORT LIST MEETING TIME: 9:30 A.M.

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	45	45	45	45	45	45	45	45	45
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	15	15	15	10	10	20	15	10	20
Subtotal	70									
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	78	74	76	72	72	92	69	73	81
Rank		3	5	4	7	7	1	9	6	2

Member's Name: MO AI-TURK

Member's Signature: 

SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
Center Street from Loxahatchee River Road to Alternate A-1-A
PROJECT NO: 2022503

SHORT LIST MEETING DATE: Thursday, February 2, 2023
SHORT LIST MEETING TIME: 9:30 A.M.

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	35 40	45	35	40 40	45	40	45	25	45
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	10 15	5	15	10	15	15	17	5	15
Subtotal	70	45 55	50	50	50	60	55	86 2	30	60
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	73	64	66	67	77	82	71 (71)	48	76
Rank		4	4 8	7 7	6 6	2	1	5 5	9	3

Member's Name: Olive Bailey
Member's Signature: Olive Bailey



SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
Center Street from Loxahatchee River Road to Alternate A-1-A
PROJECT NO: 2022503

SHORT LIST MEETING DATE: Thursday, February 2, 2023
SHORT LIST MEETING TIME: 9:30 A.M.

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	40	40	35	35	38	35	40	35	40
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	13	5	17	15	18	14	17	10	18
Subtotal	70	53	45	52	50	56	49	57	45	58
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	71	59	68	67	73	76	66	63	74
Rank		4	9	5	6	3	1	7	8	2

Member's Name: Sandra M. Ospina

Member's Signature: *Sandra Milena Ospina*



SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
Center Street from Loxahatchee River Road to Alternate A-1-A
PROJECT NO: 2022503

SHORT LIST MEETING DATE: Thursday, February 2, 2023
SHORT LIST MEETING TIME: 9:30 A.M.

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	49	20	46	38	46	38	46	20	48
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	18	5	18	15	18	14	18	5	18
Subtotal	70	67	25	64	53	64	52	64	25	
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	85	39	80	70	81	79	73	43	82
Rank		1	9	4	7	3	5	6	8	2

Member's Name:

ALBERT HOFFMAN

Member's Signature:



SHORT LIST EVALUATION FORM

ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
 Center Street from Loxahatchee River Road to Alternate A-1-A
 PROJECT NO: 2022503

SHORT LIST MEETING DATE: Thursday, February 2, 2023
 SHORT LIST MEETING TIME: 9:30 A.M.

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	40	42	35	35	38	35	40	35	42
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	13	8	18	18	18	14	18	10	19
Subtotal	70	53	50	53	53	56	49	58	45	61
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	71	64	69	70	73	76	67	63	77
Rank		4	8	6	5	3	2	7	9	1

Member's Name: KRISTINE FRAZZLE SMITH

Member's Signature: 



SHORT LIST EVALUATION FORM

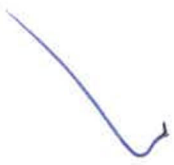
ONE (1) FIRM TO PROVIDE: All Engineering Services Required for:
Center Street from Loxahatchee River Road to Alternate A-1-A
PROJECT NO: 2022503

SHORT LIST MEETING DATE: Thursday, February 2, 2023
SHORT LIST MEETING TIME: 9:30 A.M.

Criteria	Max Score	American Consulting Engineers of Florida, LLC	Civil Design, Inc.	Constructive Engineering, Inc.	CORE Engineering Group, LLC	Erdman Anthony of Florida, Inc.	HBC Engineering Company	HSQ Group, LLC	Keith and Associates, Inc. (dba) KEITH	R.J. Behar & Company, Inc.
Ability, knowledge of design criteria and past performance of firm and the designated project team to satisfy the requirements of the project.	50	44	44	48	48	46	45	48	43	45
Approach to the project, understanding of the project and quality of written response, including meeting schedule requirements.	20	16	15	19	19	18	18	18	15	18
Subtotal	70	60	59	67	67	64	63	58 <i>or 58/66</i>	58	63
Location of the firm's offices where work will be accomplished.	3	3	3	3	3	3	3	3	3	3
State Certified MBE (2 points for state certified MBE primes and/or subconsultants)	2	2	2	2	2	2	2	2	2	2
EBO Program Evaluation preference as applied by the GSC. APIs for this contract are: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American Owned Firms and an MBE Evaluation Preference for African American Owned Firms. Ord. Ref.: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).	15	5	3	5	2	2	15	2	4	4
Volume of previous work awarded by the County over the past 4 years. (The firm with the most work receives the lowest score.)	10	8	6	6	10	10	7	2	9	7
Subtotal	30	18	14	16	17	17	27	9	18	16
Total	100	78	73	83	84	81	90	75	76	79
Rank		6	9	3	2	4	1	8	7	5

Member's Name: *Angela Smith*

Member's Signature: *AS*



SHORTLIST CONSULTANT SUMMARY

One Firm to Provide: Professional Engineering Consulting Services for
Center Street from Loxahatchee Road to Alternate A-1-A
Estimated 1.7 Miles, 3 Lane Roadway

Project No: 2022503

EBO API's: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American owned firms and MBE Evaluation Preference for African American owned firms. *Ordinance Reference: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).*

Meeting Date: Thursday, February 2, 2023

Meeting Time: 9:30 A.M.

TEAM				LOCATION		EBO			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC MBE (AA)	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
<u>American Consulting Engineers of Florida, LLC</u>	3.02, 1.07, 3.06, 4.01	67%	7	63%	<u>3</u>				<u>7</u>	\$206,950	\$138,657	<u>8</u>
Brown & Phillips, Inc.	5.02	10%		10%		10.0	10.0	10.0		\$1,411,774	\$141,177	
Masse Consulting Services, LLC	3.02	20%		20%		20.0	20.0	20.0		\$64,505	\$12,901	
Thomas Geotechnical Services	6.01, 6.06	3%		3%		3.0		3.0		\$0	\$0	
		100%		96%		33.0%	30.0%	33.0%			\$292,735	
										5	2	
<u>Civil Design, Inc.</u>	3.02	54%		54%	<u>3</u>	54.0		54.0	<u>5</u>	\$330,270	\$178,346	<u>6</u>
Alan Gerwig & Associates, Inc.	4.01	15%		15%		15.0				\$495,194	\$74,279	
Brown & Phillips, Inc.	5.02	15%		15%		15.0	15.0	15.0		\$1,411,774	\$211,766	
EW Consultants, Inc.	1.07	5%		5%		5.0				\$135,187	\$6,759	
Pacifica Engineering Services, LLC	6.01, 6.06	6%		6%		6.0	6.0	6.0		\$570,234	\$34,214	
Simmons & White, Inc.	3.06	5%		5%						\$534,534	\$26,727	
		100%		100%	95.0%	21.0%	75.0%		\$532,091			
										3	2	
<u>Constructive Engineering, Inc.</u>	3.02	51%		51%	<u>3</u>	51.0			<u>7</u>	\$499,615	\$254,804	<u>6</u>
Brown & Phillips, Inc.	5.02	15%		15%		15.0	15.0	15.0		\$1,411,774	\$211,766	
Masse Consulting Services, LLC	3.02	10%	11	10%		10.0	10.0	10.0		\$64,505	\$6,451	
Pacifica Engineering Services, LLC	6.01, 6.06	4%		4%		4.0	4.0	4.0		\$570,234	\$22,809	
Scalar Consulting Group Inc.	3.02, 1.07, 4.01	20%		20%				20.00		\$687,447	\$137,489	
		100%		100%		80.0%	29.0%	49.0%			\$633,319	
										5	2	

* - Masse is not CCNA Certified in 3.06, but Constructive Engineering, Inc. is certified.

SHORTLIST CONSULTANT SUMMARY

One Firm to Provide: Professional Engineering Consulting Services for
Center Street from Loxahatchee Road to Alternate A-1-A
Estimated 1.7 Miles, 3 Lane Roadway

Project No: 2022503

EBO API's: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American owned firms and MBE Evaluation Preference for African American owned firms. *Ordinance Reference: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).*

Meeting Date: Thursday, February 2, 2023

Meeting Time: 9:30 A.M.

TEAM				LOCATION		EBO			VOLUME OF PREVIOUS WORK (\$)				
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC MBE (AA)	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)	
<u>CORE Engineering Group, LLC</u>	3.02, 3.06	67%		67%	<u>3</u>	67.0			<u>4</u>	\$0	\$0	<u>10</u>	
EW Consultants, Inc.	1.07	3%		3%		3.0				\$135,187	\$4,056		
GCME, Inc.	6.01, 6.06	5%		5%		5.0		5.0		\$370,513	\$18,526		
Masse Consulting Services, LLC	3.02	10%		10%		10.0	10.0	10.0		\$64,505	\$6,451		
Ritzel-Mason, Inc.	5.02	5%		5%		5.0				\$291,432	\$14,572		
Stanley Consultants, Inc.	4.01	10%		10%						\$208,433	\$20,843		
		100%		100%			90.0%	10.0%		15.0%			\$64,447
							2	2					
<u>Erdman Anthony of Florida, Inc.</u>	3.02, 3.06	72%	7	67%	<u>3</u>				<u>4</u>	\$0	\$0	<u>10</u>	
Alan Gerwig & Associates, Inc.	4.01	10%		10%		10.0				\$495,194	\$49,519		
Environmental Science Associates Corp.	1.07	3%		3%						\$78,743	\$2,362		
Masse Consulting Services, LLC	3.02	5%		5%		5.0	5.0	5.0		\$64,505	\$3,225		
Pacifica Engineering Services, LLC	6.01, 6.06	5%		5%		5.0	5.0	5.0		\$570,234	\$28,512		
Ritzel-Mason, Inc.	5.02	5%		5%		5.0				\$291,432	\$14,572		
		100%		95%			25.0%	10.0%		10.0%			\$98,190
							2	2					
<u>HBC Engineering Company</u>	3.02, 3.06, 4.01	80%	10	80%	<u>3</u>	80.0	80.0	80.0	<u>17</u>	\$184,653	\$147,722	<u>7</u>	
Brown & Phillips, Inc.	5.02	8%	7	5%		8.0	8.0	8.0		\$1,411,774	\$112,942		
Chen Moore and Associates	1.07	7%	7							\$2,283,622	\$159,854		
Pacifica Engineering Services, LLC	6.01, 6.06	5%		5%		5.0	5.0	5.0		\$570,234	\$28,512		
		100%		90%			93.0%	93.0%		93.0%			\$449,030
								15		2			

SHORTLIST CONSULTANT SUMMARY

One Firm to Provide: Professional Engineering Consulting Services for
Center Street from Loxahatchee Road to Alternate A-1-A
Estimated 1.7 Miles, 3 Lane Roadway

Project No: 2022503

EBO API's: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American owned firms and MBE Evaluation Preference for African American owned firms. *Ordinance Reference: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).*

Meeting Date: Thursday, February 2, 2023

Meeting Time: 9:30 A.M.

TEAM				LOCATION		EBO			VOLUME OF PREVIOUS WORK (\$)			
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC MBE (AA)	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
HSQ Group, LLC	3.02, 3.06, 5.02	78%	10	78%	<u>3</u>	78.0		78.0	<u>4</u>	\$2,019,623	\$1,575,306	<u>2</u>
Alan Gerwig & Associates, Inc.	4.01	5%		5%		5.0				\$495,194	\$24,760	
EW Consultants, Inc.	1.07	5%		5%		5.0				\$135,187	\$6,759	
Masse Consulting Services, LLC	3.02	5%		5%		5.0	5.0	5.0		\$64,505	\$3,225	
Pacifica Engineering Services, LLC	6.01, 6.06	7%		7%		7.0	7.0	7.0		\$570,234	\$39,916	
<i>* - Prime listed incorrectly in LOI Summary Table.</i>		100%		100%		100.0%	12.0%	90.0%			\$1,649,967	
Keith and Associates, Inc. (dba) KEITH	3.02, 5.02	55%		55%	<u>3</u>				<u>6</u>	\$141,117	\$77,614	<u>9</u>
Masse Consulting Services, LLC	3.02	20%		20%		20.0	20.0	20.0		\$64,505	\$12,901	
Pacifica Engineering Services, LLC	6.01, 6.06	3%		3%		3.0	3.0	3.0		\$570,234	\$17,107	
Scalar Consulting Group, Inc.	1.07, 4.01	5%		5%				5.0		\$687,447	\$34,372	
The Merchant Strategy, Inc.	Public Involvement	2%	2							\$0	\$0	
Via Planning, Inc.	(3.06)	15%	11	0%						\$0	\$0	
<i>* - The Merchant Strategy, Inc. has listed only unrequested services. Via Planning, Inc. is not CCNA Certified in 3.06 but Keith and Associates, Inc. is certified.</i>		100%		83%	23.0%	23.0%	28.0%		\$141,995			
R.J. Behar & Company, Inc.	3.02, 1.07, 3.06, 4.01	65%		60%	<u>3</u>			65.0	<u>6</u>	\$233,408	\$151,716	<u>7</u>
Brown & Phillips, Inc.	5.02	12%		12%		12.0	12.0	12.0		\$1,411,774	\$169,413	
Cyriacks Environmental Consulting Services, Inc.	1.07	5%	10	0%						\$125,040	\$6,252	
GCME, Inc.	6.01, 6.06	8%		8%		8.0		8.0		\$370,513	\$29,641	
Masse Consulting Services, LLC	(3.01) , 3.02	10%	2	10%		10.0	10.0	10.0		\$64,505	\$6,451	
<i>* - 3.01 is an unrequested service.</i>		100%		90%		30.0%	22.0%	95.0%			\$363,472	

SHORTLIST CONSULTANT SUMMARY

One Firm to Provide: Professional Engineering Consulting Services for
Center Street from Loxahatchee Road to Alternate A-1-A
Estimated 1.7 Miles, 3 Lane Roadway

Project No: 2022503
EBO API's: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American owned firms and MBE Evaluation Preference for African American owned firms. *Ordinance Reference: 2-80.27(3)(e); 2-80.27(4)(c); 2-80.27(4)(b).*

Meeting Date: Thursday, February 2, 2023
Meeting Time: 9:30 A.M.

TEAM				LOCATION		EBO				VOLUME OF PREVIOUS WORK (\$)		
Team Members	Services Provided	% Work on Project	Notes	% Work in PBC	Points (3 max)	SBE	PBC MBE (AA)	FL M/WBE	Points (17 max)	Fee Considered	Pro-Rated Fee*	Points (10 max)
<u>Prime Categories</u>		<u>Subcategories</u>		<u>Notes</u>								
3.02 (General Highway Design w/Curb & Gutter, Access, and Drainage)		1.07 (Environmental Studies)		* - Pro Rated Fee = Previous Work Amount multiplied by the % of work on the project								
		3.06 (Traffic Operation Design)		1 - Prime and Sub on different teams								
		4.01 (Minor Bridges Design)		2 - Unrequested Service								
		5.02 (Engineering Surveying)		3 - Incomplete Team								
		6.01 (Geological and Geophysical Studies)		4 - Did not meet mandatory EBO requirement								
		6.06 (Materials Testing)		5 - Prime is doing less than 50% of the work								
				6 - Prime does not have at least one prime category								
				7 - Errors or Blanks on Questionnaires or Forms Missing								
				8 - Not registered in VSS								
				9 - SF 330 Missing or Incomplete								
				10 - Blanks or "TBD" on Summary Chart at End of Letter & Legal Firm Names Not Used								
				11 - Not CCNA Certified in a category they propose to provide								

OEBO PARTICIPATION EVALUATION FORM

DATE SENT: November 4, 2022	CONTRACTS MANAGER: Holly Knight
PROJECT #: 2022503	PROJECT NAME: Center Street from Loxahatchee River Rd. to Alt. A1A
LEAD DEPARTMENT: Engineering	SOLICITATION OPENING DATE:
OEBO ESTABLISHED API: 20% Minimum Mandatory SBE Participation of which 5% must be MBE for African American-owned firms and MBE Evaluation Preference for African American-owned firms.	

SOLICITATION EVALUATION INFORMATION

RESPONDENTS	PRIME IS A CERTIFIED S/M/WBE	PRIME IS RESPONSIVE TO API	PERCENTAGE OF S/M/WBE UTILIZATION		MBE EVALUATION POINTS
			SBE	MBE	
American Consulting Engineers of Florida, LLC	2	1	33%	30%	5
Civil Design, Inc.	1	1	95%	21%	3
Constructive Engineering, Inc.	1	1	80%	29%	5
CORE Engineering Group, LLC	1	1	90%	10%	2
Erdman Anthony of Florida, Inc.	2	1	25%	10%	2
HBC Engineering Company	1	1	93%	93%	15
HSQ Group, LLC	1	1	100%	12%	2
Keith and Associates, Inc. dba KEITH	2	1	40%	23%	4
R.J. Behar & Company, Inc.	2	1	30%	22%	4

KEYS FOR DETERMINATIONS: (NOTED IN SOLICITATION EVALUATION INFORMATION TABLE)

- (1) YES
(2) NO
(3) N/A

EVALUATION NOTES:

See the attached Compliance Review for individual evaluation comments.

Evaluated by: Angela Smith

Signature: 

Date: 11/4/2022

Reviewed by: Allen Gray, Manager

Signature: 

Date: 11/4/2022

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: American Consulting Engineers of Florida, LLC	<i>Non-SBE</i>	5/11/2022	67%
Subcontractor/Sub-consultant Name			
Masse Consulting Services, LLC	<i>MBE - BL</i>	3/10/2024	20%
Brown & Phillips, Inc	<i>MBE - BL</i>	1/30/2025	10%
Thomas Geotechnical Services	<i>MBE - HI</i>	5/3/2025	3%
TOTAL SBE %			33%
TOTAL MBE%			30%
EVALUATION POINTS			5

Evaluation Comments: American Consulting Engineers of Florida, LLC is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: Civil Design, Inc.	<i>SBE</i>	5/19/2025	54%
Subcontractor/Sub-consultant Name			
EW Consultants, Inc.	<i>SBE</i>	2/15/2024	5%
Simmons & White, Inc.	<i>Non-SBE</i>	N/A	5%
Alan Gerwig & Associates, Inc.	<i>SBE</i>	12/27/2024	15%
Brown & Phillips, Inc.	<i>MBE - BL</i>	1/30/2025	15%
Pacifica Engineering Services, LLC.	<i>MBE - BL</i>	10/24/2024	6%
TOTAL SBE %			95%
TOTAL MBE %			21%
EVALUATION POINTS			3

Evaluation Comments: Civil Design, Inc. is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: Constructive Engineering, Inc.	<i>MBE</i>	7/29/2025	51%
Subcontractor/Sub-consultant Name			
Scalar Consulting Group, Inc.	<i>Non-SBE</i>	N/A	20%
Pacifica Engineering Services, LLC	<i>MBE - BL</i>	10/24/2024	4%
Masse Consulting Services, LLC	<i>MBE - BL</i>	3/10/2024	10%
Brown & Phillips, Inc.	<i>MBE - BL</i>	1/30/2025	15%
TOTAL SBE %			80%
TOTAL MBE %			29%
EVALUATION POINTS			5

Evaluation Comments: Constructive Engineering Inc. is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: Core Engineering Group, LLC	<i>MBE - HI</i>	7/12/2025	67%
Subcontractor/Sub-consultant Name			
EW Consultants, Inc.	<i>SBE</i>	2/15/2024	3%
Masse Consulting Services, LLC	<i>MBE - BL</i>	3/10/2024	10%
Stanley Consultants, Inc	<i>Non-SBE</i>	N/A	10%
Ritzel-Mason, Inc	<i>SBE</i>	4/9/2025	5%
GCME, Inc.	<i>MBE</i>	11/6/2023	5%
TOTAL SBE %			90%
TOTAL MBE %			10%
EVALUATION POINTS			2

Evaluation Comments: Core Engineering Group, LLC. is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: Erdman Anthony of Florida, Inc.	<i>Non-SBE</i>	N/A	72%
Subcontractor/Sub-consultant Name			
Masse Consulting Services, LLC	<i>MBE - BL</i>	3/10/2024	5%
Environmental Science Associates	<i>Non-SBE</i>	N/A	3%
Alan Gerwig & Associates, Inc.	<i>SBE</i>	12/27/2024	10%
Ritzel Mason, Inc.	<i>SBE</i>	4/9/2025	5%
Pacifica Engineering Services, LLC	<i>MBE - BL</i>	10/24/2024	5%
TOTAL SBE %			25%
TOTAL MBE %			10%
EVALUATION POINTS			2

Evaluation Comments: Erdman Anthony of Florida, Inc. is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: HBC Engineering Company	<i>MBE - BL</i>	5/23/2025	80%
Subcontractor/Sub-consultant Name			
Pacifica Engineering Services	<i>MBE - BL</i>	10/24/2024	5%
Brown & Phillips, Inc.	<i>MBE - BL</i>	1/30/2025	8%*
Chen Moore and Associates	<i>Non-SBE</i>	N/A	7%
TOTAL SBE %			93%
TOTAL MBE %			93%
EVALUATION POINTS			15

Evaluation Comments: HBC Engineering Company is responsive to the API and the EBO requirements. The Sub-Consultant Qualification Questionnaire and Schedule 2 for Brown and Phillips reflect different participation percentages. This review reflects the participation on the OEBO Schedules 1 and 2 and HBC will adhere to that participation percentage.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: HSQ Group, LLC	<i>MBE - HI</i>	3/12/2024	78%
Subcontractor/Sub-consultant Name			
Pacifica Engineering Services	<i>MBE - BL</i>	10/24/2024	7%
Alan Gerwig and Associates, Inc.	<i>SBE</i>	12/27/2024	5%
Masse Consulting Services, LLC	<i>MBE - BL</i>	3/10/2024	5%
EW Constultants, Inc.	<i>SBE</i>	2/15/2024	5%
TOTAL SBE %			100%
TOTAL MBE %			12%
EVALUATION POINTS			2

Evaluation Comments: HSQ Group, LLC is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: Keith and Associates d/b/a KEITH	<i>Non-SBE</i>	N/A	55%
Subcontractor/Sub-consultant Name			
Masse Consulting Services, LLC	<i>MBE - BL</i>	10/24/2024	20%
Scalar Consulting Group, Inc.	<i>Non-SBE</i>	N/A	5%
Via planning, inc	<i>MBE</i>	3/10/2024	15%
Pacifica Engineering Services, LLC	<i>MBE - BL</i>	10/24/2024	3%
The Merchant Strategy, Inc.	<i>WBE</i>	7/27/2023	2%
TOTAL SBE %			40%
TOTAL MBE %			23%
EVALUATION POINTS			4

Evaluation Comments: KEITH Is responsive to the API and the EBO requirements.

	Certification Status	Expiration Date	Bid Amount/Price/Percent:
Prime Respondent: R.J. Behar & Company, Inc.	<i>Non-SBE</i>	N/A	65%
Subcontractor/Sub-consultant Name			
Masse Consulting Services, LLC	<i>MBE - BL</i>	10/24/2024	10%
Brown & Phillips	<i>MBE - BL</i>	1/30/2025	12%
GCME, Inc.	<i>MBE</i>	11/6/2023	8%
Cyriacks Environmental Services	<i>Non-SBE</i>	N/A	5%
TOTAL SBE %			30%
TOTAL MBE %			22%
EVALUATION POINTS			4

Evaluation Comments: R.J. Behar & Company, Inc. is responsive to the API and the EBO requirements.

**COMMITTEE
MEMBERS**

SHORT LIST COMMITTEE MEETING

Palm Beach County Engineering Department

One (1) Firm - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and receipt of bids for:

**Center Street from Loxahatchee River Road to Alternate A-1-A
Project No. 2022503**

Thursday, February 2, 2023

Name	Organization	Phone	Email
Holly Knight	PBC Eng	561-684-4150	h.knight@pbcgov.org
Melissa Wager	PBC Eng	561-684-4150	mwager@pbcgov.org
JAEANN DEAN	PBC ENG	561-684-4154	jadean@pbcgov.org
Tiffany Thomas	PBC OIG	561-233-2350	tthomas1@pbcgov.org
Angela Smith	PBC DEBD	561-616-6852	asmith4@pbcgov.org
Oliver Bailey	PBC Eng	561-478-5709	ob Bailey@pbcgov.org
Steve Carrico	ENG	684-4016	scarrico
Kathleen Farrell	Rdwy Pktd.	684-4003	kfarrell@pbcgov.org
Sandra Ospina	Loanway Production	684-4150	sospina@pbcgov.org
ALBERT HOFFMAN	PBC ENG	684-4180	Ahoffman@PBCgov.org
Kristine Trazzol-Smith	PBC Roadway	684-4150	kfsmith@PBCgov.org
MO A1-Turner	T-TRC		

SHORT LIST COMMITTEE MEETING

Palm Beach County Engineering Department

One (1) Firm - to provide all engineering services required for the preparation of plans and specifications complete for formal advertising and receipt of bids for:

**Center Street from Loxahatchee River Road to Alternate A-1-A
Project No. 2022503**

Thursday, February 2, 2023

Name	Organization	Phone	Email
SCOTT EDGAR	ERDMAN ANTHONY	561 523-1708	EDGARS@ERDMANANTHONY.COM
Bill Adams	American	561 253 9567	wadams@acp-fl.com
Nour Shehadeh	HS CP	561. 293. 0221	nour@hsqgroup.net
Jorge Valle Michael Vente	KEITH	954-788-3400	jvalle@keithteam.com
Caroline Glass	KEITH	561-756-3733	mvente@KEITHTeam.com
Jeff Trompeter	Civil Design	954 -788 -3400	cglass@keithteam.com
FENSON MASSE	MASSE CONSULTING SVC	561-657-5760	jtrompeter@civil-design.com
		561.577-3482	fmasse@masseconsultingfirm.com