

## Criteria Checklist for Affordable Housing Development Inquiries

**Developer Information:**

1. Name: \_\_\_\_\_
2. Street Address: \_\_\_\_\_  
\_\_\_\_\_
3. City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_
4. Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_
5. E-mail: \_\_\_\_\_

Check One:

6. Are you a: Non-Profit \_\_\_\_\_ Private Entity \_\_\_\_\_
7. Years of Experience in Housing Development: \_\_\_\_\_
8. Years of Experience in Affordable Housing Development: \_\_\_\_\_
9. Specific developments and number of units developed to date:

Name and Location of Development	Number of Units	Number of Affordable Units
1.		
2.		
3.		
4.		
5.		

**Proposed Development Information:**

10. Name of Development: \_\_\_\_\_
11. Location of Development Site: \_\_\_\_\_  
(in relationship to the nearest north-south and east-west roadways)
12. Development Type (SF Homes, Townhomes, Condos, Multifamily) \_\_\_\_\_  
\_\_\_\_\_

Check One:

13. Will the Development Consist of: Rental Units \_\_\_\_\_ Ownership Units \_\_\_\_\_
14. # of Acres in Development: \_\_\_\_\_ # of Units per Acre: \_\_\_\_\_  
# of Units in Development: \_\_\_\_\_

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# of Bedrooms per Unit	# of Baths per Unit	# of Units per Bedroom Type	# of Affordable Units per Bedroom Type*

\* Housing is considered affordable when the monthly rent or monthly mortgage payment (including taxes and insurance) is less than 30% of monthly median family income for Palm Beach County, adjusted for family size. The chart below reflects 2006 Median Family Incomes Adjusted for Family Size for Palm Beach County.

Household Size	Very Low Income 0-50%	Low Income 51-80%	Moderate Income 81-120%
<b>1</b>	\$22,550	\$36,050	\$54,100
<b>2</b>	\$25,770	\$41,200	\$61,820
<b>3</b>	\$29,000	\$46,350	\$69,550
<b>4</b>	\$32,200	\$51,500	\$77,280
<b>5</b>	\$34,790	\$55,620	\$83,460
<b>6</b>	\$37,370	\$59,740	\$89,650
<b>7</b>	\$39,950	\$63,860	\$95,830
<b>8</b>	\$42,520	\$68,000	\$102,010
<b>9</b>	\$45,100	\$72,100	\$108,200

15. Affordability Period (The affordability period is the length of time the units will remain affordable to very low, low, or moderate income households.) \_\_\_\_\_

16. Approximate Sale Price of Units: \_\_\_\_\_  
\_\_\_\_\_

17. a. Project Cost: \_\_\_\_\_ b. Project Resources: \_\_\_\_\_  
c. Funding Gap: \_\_\_\_\_ d. Funding Requested: \_\_\_\_\_

18. a. Types of Incentive/Concessions Requested (Examples: Density Bonus, Traffic Performance Standards Mitigation, SHIP/HOME Subsidy, Expedited Permitting, Zero Lot Lines, Impact Fee Waivers, Waiver for Parking and Set-Back Requirements, etc.):  
\_\_\_\_\_

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b. If Density Bonus, Proposed Density Increase: \_\_\_\_\_

19. Current Land Use Designation of Property: \_\_\_\_\_