

CUSTODIAL WORKER**NATURE OF WORK**

This is routine manual work performing custodial assignments in County buildings and premises.

An employee in a position allocated to this class performs a variety of duties involving cleaning of County buildings. Primary responsibility is for the use of proper methods and materials in cleaning and otherwise caring for buildings and equipment. Work may involve the moving or lifting of heavy furniture and equipment. An employee in this class works under general supervision on routine recurring assignments and receives specific instructions on each new or unusual assignment. An employee in this position may be designated lead worker.

EXAMPLES OF WORK

Washes window sills, walls, and tables.
Sweeps, mops, and scrubs floors; waxes and polishes floors and furniture; dusts furniture; cleans lavatories and replaces supplies; disposes of waste paper; and washes windows (inside).
Sweeps and cleans walks.
Dusts and cleans offices.
Cleans equipment; reports damages to structure and equipment that requires repairs.
Moves furniture and equipment when necessary.
Changes water bottles, cleans elevator and takes care of emergencies such as spills.
Performs related work as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Some knowledge of building cleaning practices, supplies and equipment.
Ability to use them economically and effectively.
Ability to understand and follow simple oral and written directions.
Ability to read and write English.

MINIMUM ENTRANCE REQUIREMENTS

Ability to read and write English and six (6) months of experience in custodial work; or any equivalent combination of related training and experience.