



The Enterprise

HAPPY NEW YEAR!

NEW YEAR = NEW OPPORTUNITIES

Inside this issue:

2017 Business Match Maker Conference	2
SBE Graduate Chen-Moore & Associates	3
SBE Advisory Member Scott Johnson	4
One-Cent Sales Surtax	5
What's Happening	6
Lunch N Learn	6
Certified and Recertified SBEs (Oct. - Dec. 2017)	7
Resources for Your Business	11
Meet Patty Wilhelm	12

I sincerely hope everyone had an opportunity to relax and enjoy the holidays with your family and friends.

I am excited to present to you *The Enterprise*, the relaunch of the Office of Small Business Assistance's (OSBA) newsletter. *The Enterprise* will be published quarterly to inform you of some of the accomplishments of the SBE program, training opportunities and highlight our SBEs and Advisory Board members.

The Small Business Enterprise (SBE) Program is an aggressive attempt on the part of the Board of County Commissioners to ensure that all businesses are afforded the opportunity for full participation in our free enterprise system while providing assistance and encouragement to Palm Beach County small businesses, which represent a significant portion of our local business community. In Palm Beach County, over 80% of our businesses have less than 10 employees and 90% have less than 20 employees. So **Small Business is Big Business** in Palm Beach County!

It is my intention as County Administrator to administer and enforce the provisions of the Palm Beach County Code to the fullest extent provided for by law, and I direct each County department and employee with responsibilities for administering and implementing this important program to commit all necessary resources, talent and cooperation to make this program a success.

OSBA is a key component of ensuring success through its efforts with outreach/education activities, a certification process, thorough compliance evaluations and technical support to our small businesses. I hope you will find the information included helpful and may you have a **PROSPEROUS NEW YEAR!!**



County Administrator

Verdenia C. Baker





2017 Business MatchMaker Conference and Expo



This annual event is a collaboration of Palm Beach Partners, a coalition of city, county, state and non-profit agencies aligned to maximize economic development opportunities for small businesses throughout the South Florida region. As a founding member, Palm Beach County Office of Small Business Assistance was involved in every aspect and had great attendance by our certified SBEs.

This year's event was held on Friday, October 13 at the Kravis Center for the Performing Arts and included over 310 participants and 30 corporate sponsors from the public and private sectors. The one-day **Business MatchMaker Conference and Expo** included keynote speakers Ms. Ann McNeill, President of McNeill Construction and Mr. Darrell B. Searcy, Chair of Chandler Campbelle &

Daschle, a management consulting firm. Both dynamic speakers shared life and business experiences that all were able to relate and learn.

The Matchmaker Conference included workshops exposing business owners to the latest social media and marketing technology, how to build your credit and obtain a small business loan and how to build connections and contracting opportunities with government agencies.

SBEs had the opportunity to meet with over 17 government agency representatives and prime contracting firms to discuss their capabilities and opportunities during the **Power Talk** sessions.

At the conclusion of the event, Spotlight on Vendors Awards were presented to:

- Corporate Partner of the Year
The Weitz Company
- Minority/Women-Owned Business of the Year
"2" SBW & Associates, Inc.
- Small Business Enterprise Business of the Year
Robling Architecture Construction, Inc.
- Disadvantaged Business Enterprise Business of the Year
Cyriacks Environmental Consulting Services
- Advocate of the Year
Paragon Florida, Inc.



Congratulations to CHEN MOORE & Associates!

Chen Moore and Associates (CMA) is a multi-disciplinary consulting firm with offices in Broward, Miami-Dade, Palm Beach, Orange and Alachua Counties. Founded in 1986 in Plantation, Florida, Chen Moore and Associates specializes in civil and environmental engineering and landscape architecture. Dr. Chen founded Chen Moore and Associates with a belief that relationships are the key to the planning, design and construction of successful projects. The firm has maintained that commitment by providing responsive quality services while meeting the technical and schedule needs of our clients. The ownership of the firm has changed significantly since its founding over 30 years ago, but as the ownership group has changed, a commitment to diversity has flourished. As of 2017, CMA is owned by 11 long-time team members, 27% of whom are women and 54% of whom are Asian, Indian, Hispanic or African American.



Participation in the SBE Program and Growth in Palm Beach County

The West Palm Beach office opened in August 2007, beginning with just two full-time employees. Today, the office staff has grown to 16 team members. CMA began participating in the Small Business Enterprise program in December 2007. Participation in the program opened opportunities for CMA to serve as a subconsultant on several high-profile jobs for Palm Beach County. One example was in 2012, when CMA was a subconsultant on the Water Master Plan Update for the Palm Beach County Water Utilities Department. This experience allowed CMA to gain valuable knowledge about the water distribution system of the County and develop relationships with County Staff. As a result of this knowledge and hard work, CMA was able to win a contract with Water Utilities as a prime consultant in 2017. In a similar fashion, CMA has participated in the State of Florida's Disadvantaged Business Enterprise (DBE) program since 2012. By leveraging the opportunities offered by the DBE program along with hard work and relationship building, CMA was able to participate as a sub-consultant on several large FDOT and Florida's Turnpike contracts providing landscape architecture design and construction services. These opportunities assisted the Landscape Architecture Department growth such that the group now includes 10 staff members and multiple licensed professionals.



In addition to learning from larger firms through the SBE program, CMA is also committed to being a vibrant member of the larger community. With involvement in the local branches of the American Society of Civil Engineers, Florida Engineering Society, Florida Institute of Consulting Engineers, and the American Public Works Association, CMA has developed relationships within the technical community and understands the infrastructure needs in Palm Beach County. CMA also feels that participation in the community should incorporate action outside of the technical profession. In 2017 alone, their West Palm Beach staff has provided and served lunch to the homeless at the Senator Lewis Center through the "Breaking Bread" program, donated school supplies to needy students through the Education Foundation's "Red Apple" program, provided housewares and decorated a housing unit for a homeless family through Adopt-A-Family's "Feels Like Home" program, and surprised another Adopt-A-Family client with Christmas gifts for the children and a washing machine for the family. This investment in the community demonstrates a meaningful commitment to Palm Beach County.

Meet Scott Johnson, Johnson-Davis, Inc. Small Business Advisory Board Member, Seat 11



Scott Johnson is president and second-generation owner of Johnson-Davis Inc., an underground utilities contractor, specializing in water, sewer, storm drainage, as well as highway and road construction. He has worked at Johnson-Davis Inc. since the company's start in 1977. Mr. Johnson is a certified underground utility and excavation contractor and earned his Bachelor of Science in civil engineering from Bucknell University.

Mr. Johnson served on the OSBA Advisory Committee from the mid-1990s to the mid-2000s and was reappointed in 2015. He offers a unique contractor perspective of working with small businesses since his company and he regularly work with them.

Mr. Johnson is a member and two-time past president of the National Utility Contractors Association of Florida, member and three-time past president of the Underground Contractors Association of South Florida, and member and past president of the Florida East Coast Chapter of the Associated General Contractors.

Mr. Johnson enjoys inshore fishing, walking his labrador retriever, Savannah, on the beach, and playing with his three grandsons. He resides in Jupiter with his wife, Robin, and Savannah.

CHEN MOORE & Associates, continued

What the Future Holds

As CMA continues to grow, they look forward to helping their clients and the community at large. In 2018, CMA will be hosting a "Workshop for Small Business" that will be facilitated by the Office of Small Business Assistance. CMA is excited to share some lessons learned with Palm Beach County SBEs in fields related to engineering and landscape architecture. Some of the topics covered will be specific to ways an SBE can work with CMA, like software preferences and technical deliverable formats. Other topics will be general business advice, including lessons learned on Contract Language and Risk Assessment. CMA and the OSBA hope that this workshop will provide advice and support to SBEs looking to become more established in Palm Beach County. The growth of CMA up until now has been created through hard-work, commitment, leveraging opportunities, and learning from the mentorship of others. As their growth continues, CMA understands the importance of becoming a mentor to small businesses that are working to grow as well. This understanding comes from a belief that helping SBEs become better businesses will lead to better teams and more successful projects overall.



One-Penny Sales Surtax Update

Department of Facilities Development and Operations

In preparation for the capital projects funded by the Penny Surtax, the Department of Facilities Development and Operations (FD&O) held three industry workshops to present ideas to potential contractors/consultants/vendor and to receive comments. As a result of the workshops:

- The County Clerk created an electronic payment pilot program (direct deposits started 10/2017).
- New retainage general condition for CMs and Contractors (Release of retainage for subcontractor labor, services or materials successfully completed/delivered may be requested in writing at any time.)

Additional industry suggestions are in the works.

- SBE directory/database improvements
- County Clerk's Office exploring acceptance of electronic pay applications and signatures
- Recommendation to amend Local Preference Ordinance from 5% to 10% when SBE is not a factor.

Recent Procurement Changes

- Continual Entry to first step of bid process (Qualification) for all annual construction contracts
- Point system changes for CM selections
 - Increase in SBE participation goal
 - Allocation of points for SBE partner program
 - Volume of previous work points adjustment

FD&O will be your Single Point of Contact

- Match contractors with upcoming FD&O opportunities
- Develop a welcome orientation session for new SBE contractors and consultants
- Assistance utilizing available County tools
- Conduct VSS workshop(s)
- Create a contractor outreach and resource web site

Future FD&O Outreach Efforts

- Single topic workshops
 - Using commodity codes and VSS as a business development tool
 - Criminal History Records Check
 - Bond Waiver Program
 - Incentive Programs



- 541 Planned Projects thru FY2019
- 999 Identified Projects thru FY2027
- Annual Design Consultant Contracts
 - Architectural (3)
 - Asbestos (6)
 - Environmental (3)
 - MEP, HVAC, IAQ (3)
 - Property Development (2)
 - Public Radio (1)
- Construction Manager Services (3)
 - All subcontracted services will be publicly bid by CM
 - \$1M - \$2M
- 4 Project Specific CM Solicitations
- Construction Services/Annual Trade Contracts
 - Asbestos Abatement (5)
 - Electrical (7)
 - Flooring (5)
 - Roofing (7)
 - HVAC (5)
 - Job Order Contracting (4)
 - Demolition (1)
 - Low Voltage (12)
 - Minor Construction (17)
 - Painting/Weatherproofing
 - Playgrounds
 - PGD
 - Sports Lighting

*****Remember, as of July 31, 2017, ALL Palm Beach County Solicitations are advertised on the Vendor Self Service Website*****

<http://discover.pbcgov.org/BusinessOpportunities/Pages/default.aspx>



What's Happening

DATE **TIME** **EVENT**

February 1	4:00 pm - 6:00 pm	It's Time to Meet The Prime City of West Palm Beach, Gaines Park
February 15	5:00 pm - 7:30 pm	OSBA Presents "PRIMETIME" with Chen Moore & Associates Vista Center Zoning Chambers
February 22	5:30 pm - 7:30 pm	How to do Business with The City of Riviera Beach Marina Event Center
March 20	10:00 am - 1:00 pm	Palm Beach State College Job and Internship Fair Humanities & Technology Building Room 103 (HT 103), Boca Raton Campus
March 29	11:00 am - 1:00 pm	23rd Annual Giraffe Awards, Airport Hilton Women's Chamber of Commerce of Palm Beach

OSBA Lunch and Learn

On October 4, the OSBA team presented a workshop on how to correctly complete the SBE Schedules.

Some of the lessons learned were:

- Schedule 1
 - If you are a SBE prime contractor, please complete Schedule 1 for your company.
- Schedule 2
 - Please be as specific as possible of your scope of service that match the codes you are certified.
 - Please make sure you enter a dollar amount for the services you are providing.
 - Please DO NOT sign a blank Letter of Intent (Schedule 2).
 - Please include a **single** Schedule 2 for **each** SBE subcontractor/subconsultant.
 - If a SBE subcontractor or subconsultant plans to use another SBE as a secondary subcontractor or subconsultant, please complete a Schedule 2.
- Schedule 3 and 3(A)
 - Schedule 3 is used for Construction, Commodities and Service.
 - Schedule 3(A) is used for Professional Services.
 - Please include a Schedule 3 or 3(A) with each monthly payment request.
- Schedule 4
 - SBE firms, please do not sign Schedule 4 until you have received payment.



Welcome Small Business Enterprises!

SBE Firms Certified or Recertified between October 1 - December 31, 2017

<p>ASP Force, LLC Raul DeJesus 561-877-1717 info@aspforce.com</p>	S/MBE	<ul style="list-style-type: none"> • Computer Software Consulting • Programming Services, Computer, Including Mobile Device Applications • Software Maintenance and Support Services
<p>All American Waste Management, LLC Db/a All American Waste Bin Cleaning John J. Rourke 561-719-8435 john@allamericanwastebincleaning.com</p>	S/MBE	<ul style="list-style-type: none"> • Cleaning Services, Steam and Pressure
<p>Anatom Construction Company Luis R. Valderrama 561-221-0226 LRV@anatomconstruction.com</p>	S/MBE	<ul style="list-style-type: none"> • Carpentry • Construction Management Services • Doors and Windows • Flooring • Insulation • Mold Remediation
<p>Barry S. Balmuth, P.A. Barry S. Balmuth 561-242-9400 BalmuthLaw@Alum.Emory.edu</p>	SBE	<ul style="list-style-type: none"> • Legal Services, Attorneys
<p>Blackwater Livery, LLC d/b/a Canoe Outfitters Haley Burton 561-283-9486 Championp21@yahoo.com</p>	SBE	<ul style="list-style-type: none"> • Recreational, Park, Picnic, and Playground Equipment and Accessories Rental or Lease
<p>Bravo KB, Inc. Sandra Kaplan 561-688-0048 ron@bravokb.com</p>	SBE	<ul style="list-style-type: none"> • Novelties and Advertising Specialty Products, Including Biodegradable
<p>Bulldog Concrete Cutting & Drilling, LLC Jennifer Wells 561-379-3967 jen@bulldogcutting.com</p>	SBE	<ul style="list-style-type: none"> • Coring Services, Concrete • Repair Services, Concrete, Including Removal and Replace • Sawing Concrete Driveways, Pavement and Sidewalks
<p>Daniel J. Allegretti, CPA, P.A. Dan Allegretti 561-223-3682 dan@allegretticpa.com</p>	SBE	<ul style="list-style-type: none"> • Accounting, Auditing, Budget Consulting • Auditing Services • Certified Public Accountant (CPA) Services • Tax Services, Including Tax Preparation, Advisory Services, etc.
<p>Data Print of Palm Beach, Inc. Robert A. Fredricks 561-630-7099 anita@dataprintpb.com</p>	SBE	<ul style="list-style-type: none"> • Check Printing • Graphic Design Services for Printing • Novelties and Advertising Specialty Products, Including Biodegradable • Printing of Books, Catalogues, Pamphlets, Etc. • Printing of Business Cards • Printing of Magazines and Catalogues • Printing, Forms (not continuous)
<p>Donamae Brown d/b/a Oh Banana Boy, LLC Donamae Brown 561-729-9360 Donnab561@yahoo.com</p>	S/MBE	<ul style="list-style-type: none"> • Moving Services • Moving Services, Household • Moving/Relocation Consulting Service



<p>Dr. Rooter, LLC Kadeen Boothe 561-628-1953 Kadwidant4@bellsouth.net</p>	<p>S/MBE</p>	<ul style="list-style-type: none"> • Maintenance and Repair, Sewer and Storm Drain, Including Removal • Plumbing • Plumbing Equipment and Fixtures Maintenance and Repair • Plumbing Maintenance and Repair Services: Pressure Tapping Services, Pipe Freezes, Toilets, etc. • Video Scanning of Sewers, Water Wells, etc., Electronic
<p>Dunn’s Aerial Photography, Inc. James W. Dunn 561-795-0604 jdunnphoto@bellsouth.net</p>	<p>SBE</p>	<ul style="list-style-type: none"> • Aerial Photography Services
<p>Eckler Engineering, Inc. Douglas Hammann 954-988-8447 dhammann@ecklerengineering.com</p>	<p>SBE</p>	<ul style="list-style-type: none"> • Civil Engineering • Waste Water Treatment Engineering • Water Supply, Treatment, and Distribution Engineering
<p>Electron Plus of Florida, LLC Vincent Scott 954-650-8270 Vscott2278@outlook.com</p>	<p>S/MBE</p>	<ul style="list-style-type: none"> • Electrical • Electrical Maintenance and Repair Services • Power Supply Installation, Electric • Power Supply, Electric, Maintenance and Repair • Wiring and Other Electrical Maintenance and Repair Services
<p>Equipment Rental Service, Inc. Jean Merchant 561-683-6400 ersinc@fdn.com</p>	<p>S/WBE</p>	<ul style="list-style-type: none"> • Construction Equipment (Not Otherwise Classified) Rental or Lease
<p>Florida Atlantic Small Business Accounting, LLC Vaughn Mitchel 561-644-0833 fasbcontroller@gmail.com</p>	<p>S/MBE</p>	<ul style="list-style-type: none"> • Accounting and Billing Services, Including Payroll Services, 3rd Party Reimbursement for Medicare, Medicaid, Private insurance, Etc. • Accounting Services (Not otherwise Classified) • Accounting, Auditing, Budget Consulting • Business Consulting
<p>Four Seas Enterprises, Inc. Theresa B. Cleary 561-315-2914 dennistheresa@bellsouth.net</p>	<p>SBE</p>	<ul style="list-style-type: none"> • Administration of Contracts: Summary of Work, Quality Control, Project Closeout, etc • Contractor Compliance Monitoring Services
<p>Fowler and Sons Construction, LLC George R. Fowler, Jr. 561-997-4420 gfwlerandsons@gmail.com</p>	<p>SBE</p>	<ul style="list-style-type: none"> • Construction Management Services • Painting, Maintenance and Repair Services, Including Caulking • Roofing, Gutters, and Downspouts Maintenance and Repair Services • Wall and Ceiling Maintenance, Repair and Replacement Services, Including Drywalling
<p>GCME, Inc. Partha Ghosh, P.E. 561-845-8727 parthavg@gcmeinc.com</p>	<p>S/MBE</p>	<ul style="list-style-type: none"> • Geotechnical Engineering
<p>Geoffrey B. Sluggett & Associates, Inc. Geoffrey B. Sluggett 561-689-2202 gbs@sluggett.com</p>	<p>SBE</p>	<ul style="list-style-type: none"> • Business Consulting • Governmental Consulting • Lobby Services • Management Consulting
<p>Gilmore Electric Company, Inc. Josh Miller 561-744-8008 joshm@gilmoreelectric.com</p>	<p>SBE</p>	<ul style="list-style-type: none"> • Construction, Street Lighting • Electrical • Electrical Equipment (Except Cable and Wires, and Lighting Fixtures) Maintenance and Repair • Generators, Portable and Stationary, Including Parts and Accessories Maintenance and Repair • Maintenance and Repair, Street Lighting • Wiring and Other Electrical Maintenance and Repair Services

<p>Greywood Consulting, Corp. Lorna Anderson 678-612-2446 Lorna.anderson@greywood.us</p>	S/M/WBE	<ul style="list-style-type: none"> IT Consulting Services (Not Otherwise Classified) Management Consulting
<p>Horizon Air Conditioning, Inc. Lance McMann 561-712-9252 horizonairconditioning@yahoo.com</p>	SBE	<ul style="list-style-type: none"> Heating, Air Conditioning and Ventilation Maintenance, Repair and Installation Services Heating, Ventilating and Air Conditioning (HVAC)
<p>Janice M. Riley, Inc. Mauro Comuzzi 561-572-2600 mauro@pavinglady.com</p>	S/MBE	<ul style="list-style-type: none"> Maintenance and Repair, Parking Lot and Alley Paving, Asphalt, Parking Lot Paving/Resurfacing, Alley and Parking Lot Sealcoating Striping Streets, Parking Facilities, Lane Divisions, Etc. (Paint)
<p>Mica Innovations, Inc. Joan Fisher 561-687-0807 JFisher.micainnovations@yahoo.com</p>	SBE	<ul style="list-style-type: none"> Carpentry Services, To include installation, renovation and restoration
<p>Naztec International Group, LLC Sal Pazhoor 561-542-1740 sal@naztecgrou.com</p>	S/MBE	<ul style="list-style-type: none"> Consultant Services, Computer Systems/Networking Data Processing Software, Microcomputer Election and Voter Equipment and Supplies, Electronic and Non-Electronic Employment Agency Services, Hiring of Temporary Personnel Export/Import Services Telecommunication Parts and Accessories (Not Otherwise Classified)
<p>PALM BEACH IRON WORKS, INC. Jim Higgins 561-683-1816 sheila@pbiron.com</p>	SBE	<ul style="list-style-type: none"> Welding Maintenance and Repair Services (Incl. Brazing, Casting and Soldering) Welding Services, Agricultural, Heavy Industrial and Similar Equipment (Not Otherwise Classified) Welding: Repair, Reconditioning and/or Make Ready
<p>Pyke Electric, Inc. John Pyke 561-628-3009 Jspikey2k@yahoo.com</p>	S/MBE	<ul style="list-style-type: none"> Electrical Wiring and Other Electrical Maintenance and Repair Service
<p>RADISE International, L.C. Kumar A. Allady, P.E. 561-841-0103 Debbie.bestor@radise.net</p>	S/MBE	<ul style="list-style-type: none"> Boring, Drilling, Testing and Soundings, Including Concrete Coring Engineering Services, Inspection Geological Engineering Services Laboratory Analysis Service, Soil Samples Programming Services, Computer, Including Mobile Device Applications Software Design, Development, and Integration
<p>RBK Fire Systems, Inc. Basilio Riaboukha 561-841-6192 basilio@rbkfiresystems.com</p>	S/MBE	<ul style="list-style-type: none"> Fire Protection Equipment and Systems Including Fire Hydrants, Fire Sprinkler Systems, Smoke Detectors, Jaws Of Life, Fire Protection Material Treatment Firestop Systems (Includes installation and fireproofing)
<p>Sheehan's Towing, Inc. Crystal Sheehan-Griffin 561-659-0758 sheehanstowing@yahoo.com</p>	S/WBE	<ul style="list-style-type: none"> Vehicle Towing and Storage
<p>SOUTHERN WATER SERVICES, INC. Julie Payne 561-741-7059 sales@southernwaterservices.com</p>	SBE	<ul style="list-style-type: none"> Filters, Water, (for Home & Office) Maintenance, Reversion Osmosis Water Purification System Purification Agents, Water Purification and Filtering Devices, Maintenance and Repair Purification Kits, Water Reverse Osmosis (RO) Water Purification System Water Filtration, Conditioning, and Purification Equipment (for Office & Home) Water Purification and Softening Services Water Purification Apparatus and Treatments (for Distilled, Reagent Water, etc.) Water Purification Separators Water System Supplies, Purification



Sport Surfaces, LLC Paul Gold 561-634-0664 paul@sportsurfaces.com	SBE	<ul style="list-style-type: none"> Maintenance and Repair, Tennis and Sport Court
Studio Schiff, LLC Juliette Schiff 561-349-5151 julie@studioschiff.com	S/WBE	<ul style="list-style-type: none"> Architectural Consulting Architectural Services, Professional Buildings-Architectural Design Interior Design, Decorating, Space Planning, Exhibits and Displays
Timothy B. McKee, Inc. d/b/a Harmack Company Timothy B. McKee 561-261-9909 Kharmackcompany@aol.com	SBE	<ul style="list-style-type: none"> Construction, Utility and Underground Projects Excavation Services Hauling Services Site Work
TIP TOP CAR WASH, INC. Mark Sedelnick 561-684-1661 marksedelnick@yahoo.com	S/MBE	<ul style="list-style-type: none"> Vehicle Cleaning Services Cleaning Services, Passenger Car Detergent, Car Washing, Cold Water Type, Environmentally Certified Products Detergent, Steam and Hot Water Spray Cleaning, Environmentally Certified Products Washing, Waxing, Polishing, Steam Cleaning, Disinfecting, Etc. Parts and Accessories, Automotive, Miscellaneous (Not Otherwise Classified)
Vincent and Sons Landscaping, Inc. David G. Vincent 561-460-8610 david@vandslandscaping.com	SBE	<ul style="list-style-type: none"> Grounds and Roadside Maintenance: Mowing, Edging, Plant, Not Tree Trimming Landscaping, Including Design, Fertilizing, Planting, etc., Not Ground Maintenance
Wakefield Road Boring, Inc. Robert Wakefield 561-694-8996 wakefieldroadbor@aol.com	SBE	<ul style="list-style-type: none"> Boring, Drilling, Testing and Soundings, Including Concrete Coring
Waste Water Management, Inc. Steven Prior 561-747-8028 steven@recyke.com	SBE	<ul style="list-style-type: none"> Engineering Services, Non-Licensed(Not Otherwise Classified) Plumbing Plumbing Equipment and Fixtures Maintenance and Repair Recycled Water Supply, Groundwater and Sewage Treatment Equipment, including Parts and Accessories Waste Water Reclamation Systems, Including Parts and Accessories
Wisch & Jackson Company of Florida, Inc. Tracy Andreassi 561-747-0484 tracy@wischandjackson.com	S/WBE	<ul style="list-style-type: none"> Control Systems: Complete (For Automatic Temperature Control)
Woodstar Technologies, LLC Vaughn Mitchell 561-644-0832 info@woodstartech.com	S/MBE	<ul style="list-style-type: none"> Aerial Photography and Videography Services, Including Drones



Resources for Your Business

<u>AGENCY</u>	<u>SERVICES PROVIDED</u>	<u>PHONE</u>	<u>WEBSITE</u>
Center For Enterprise Opportunity (CEO) Formerly Business Loan Fund Of The Palm Beaches	Entrepreneurial institute program that provides easy access to in-house general and specific subject matter experts at low or no cost to the business customer. Areas of expertise include, but are not limited to, accounting, business management, business development, relationship marketing, branding, customer service, business structuring and strategy.	561.478.2337	www.ceoventures.org
Florida Department Of Business And Professional Regulation (DBPR)	Licensing and regulating businesses and professionals in the State of Florida, such as cosmetologists, veterinarians, real estate agents and pari-mutuel wagering facilities.	850.487.1395	www.Myfloridalicense.com/dbpr
Florida Department Of Agriculture And Consumer Services	Licensing for security firms, plant/agriculture industry, food industry, etc.	800.435.7352	www.freshfromflorida.com
Florida Department Of Revenue	General tax administration and property tax oversight.	800.352.3671	www.Dor.myflorida.com
Global Business Development Center	Business Coaching and Workshops, Leadership Sales and Service Training, Virtual Office and Administrative Services	561.894.4500	www.globalbusinessdevelopmentcenter.com
Paragon FL	Paragon services include, but are not limited to, financial assistance, tools, support and advocacy for businesses from underserved communities.	561.282.1888	www.paragonfl.org
PBC Consumer Affairs	Investigate, negotiate, and mediate consumer complaints against businesses with a goal of avoiding any future conflicts and misunderstandings. We protect consumers and businesses from unlawful, deceptive and unfair trade practices by the enforcement of existing ordinance laws and regulations.	561.712.6600	www.pbcgov.com/publicsafety/consumeraffairs
PBC Planning, Zoning And Building	Roadside Vendor Permits, Certificates of Competency for Specialty Trades, Contractor Certification, etc.	561.233.5000	www.pbcgov.com/pzb
PBC Department Of Economic Sustainability	Bonds, Grants, Loans, Taxes, Program Coordination, etc.	561.233.3600	www.pbcgov.com/des
PBC Tax Collector	Business Tax Receipts (Previously named Occupational License).	561.355.2264	www.pbctax.com
Score	Small business advice, business mentoring, resource tools, templates,	561.833.1672	www.score.org
Small Business Development Center (SBDC) at Florida Atlantic University	Assist small businesses with financial, marketing, production, organization, engineering and technical problems and feasibility studies. Special SBDC programs and economic development activities include international trade assistance, technical assistance, procurement assistance, venture capital formation and rural development.	954.762.5235	https://sbdc.fau.edu
Ted Center	Technical support, Information Technology, Real Estate Development, Training, Business Networking and Access to Funding.	561.265.3790	www.tedcenter.org



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SMALL BUSINESS IS BIG BUSINESS

www.pbcgov.org/osba

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Allen Gray, Manager
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awhitake@pbcgov.org



OSBA TEAM MEMBER, PATRICIA WILHELM



Patricia (Patty) M. Wilhelm, Small Business Development Specialist II, has worked for Palm Beach County Government for a total of twenty-nine years.

Her service to the County includes work for several departments, including Palm Beach County Employment and Training Administration, Human Services, Office of Equal Opportunity and most recently the Office of Small Business Assistance (OSBA).

Having worked at OSBA since the creation of the office, she has helped clients navigate the challenges associated with business growth and government contracting.

She holds a degree in Psychology from Florida Atlantic University in Boca Raton, Florida along with additional credentials in government contracting through Morgan State University. She also holds certification as a lay minister and has many years of experience in mission work.

She looks forward to retiring from Palm Beach County in March of 2018 and hopes to continue working in a different professional capacity as well as continuing to serve in her church.