

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: September 12, 2006	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: First Amendment to Agreement (R2005-1098) with the Town of Manalapan, for the 2004-2005 J. Turner Moore Library Lecture Program.

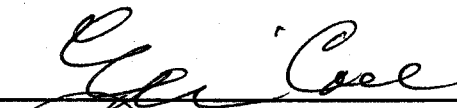
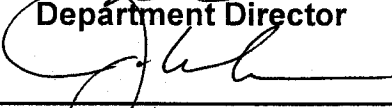
Summary: This fully executed First Amendment to Agreement extends the project term and project completion date of the previously approved Agreement from June 6, 2006, to October 31, 2006, and provides a revised Exhibit "A" page 2 of 2 to accurately reflect actual project elements and costs expended for the Project. The Amendment is in accordance with Resolution R2005-1738, authorizing the delegation of authority for amending RAP agreements to the County Administrator or his designee. All other terms of the Agreement remain the same. Funding for the project is from the Recreation Assistance Program (RAP). District 4 (AH)

Background and Justification: Resolution R2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

Attachment: First Amendment to Agreement

Recommended by: <u></u>	<u>8/16/06</u>
Department Director	Date
Approved by: <u></u>	<u>8/23/06</u>
Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no additional financial impact created by this Amendment. Agreement is encumbered with document # KPO 583 PRRP062105*115.

C. Departmental Fiscal Review: Chopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Elizabeth Pleaser 8/18/06
 OFMB
mg 8/17/06 PM 8:17
John J. Jacoby 8/21/06
 Contract Development & Control
 8/21/06

B. Legal Sufficiency:

Anne Delgiant
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment

**FIRST AMENDMENT BETWEEN PALM BEACH COUNTY AND THE TOWN OF
MANALAPAN FOR THE J. TURNER MOORE LIBRARY LECTURE PROGRAM**

THIS FIRST AMENDMENT is entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and the Town of Manalapan, a Florida Municipal Corporation authorized to do business in the State of Florida, hereinafter referred to as "Manalapan".

WITNESSETH:

WHEREAS, on June 7, 2005, County entered into an Agreement (R-2005-1098) with the Town of Manalapan, hereinafter referred to as "Agreement," to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$15,000 for the J. Turner Moore Library Lecture Series to be completed on or before June 6, 2006; and

WHEREAS, Manalapan has requested that the project completion date for the Agreement be extended until October 31, 2006, in order for all Program expenses incurred for the Project to be eligible for reimbursement; and

WHEREAS, Manalapan has also requested that the County amend Exhibit "A", pg. 2 of 2, to said Agreement to more accurately reflect project elements and costs expended for the Project; and

WHEREAS, the revised Exhibit "A" accurately reflects actual project elements within the approved scope and budget of the Project; and

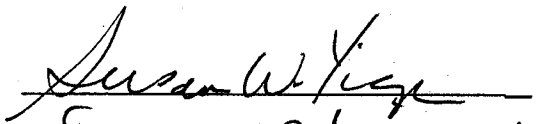
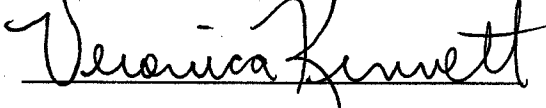
WHEREAS, the Project will benefit all citizens of Palm Beach County.

NOW THEREFORE, the parties hereby agree as follows:

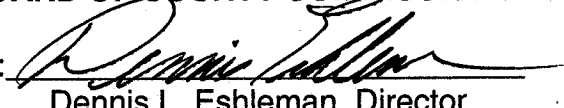
1. Section 7 of the Agreement shall be amended to state: "The term of this Agreement shall be until October 31, 2006, commencing upon the date of execution by the parties hereto."
2. Section 10 of the Agreement shall be amended to state: "Manalapan shall complete the Project and shall provide its final reimbursement request(s) and final accounting data to County for the completed project on or before October 31, 2006."
3. A revised Exhibit "A" pg 2 of 2 as attached hereto and incorporated herein by reference shall replace the original Exhibit "A" pg. 2 of 2 of the original Agreement.
4. Except as provided herein, each and every other term of the Agreement, as amended, shall remain in full force and effect and the Agreement, as amended is reaffirmed as modified herein.

IN WITNESS WHEREOF, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

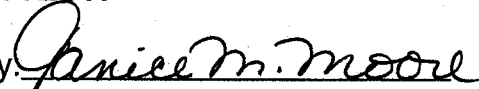
WITNESSES:

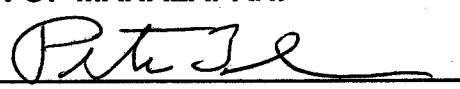
**PALM BEACH COUNTY, FLORIDA, BY ITS
BOARD OF COUNTY COMMISSIONERS**

By: 
Dennis L. Eshleman, Director
Parks and Recreation Department

ATTEST:

By: 
Town Clerk

TOWN OF MANALAPAN.

By: 
Vice Mayor

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY**

By: _____
County Attorney

MANALAPAN 2004 - 2005 LECTURE SERIES

Speaker Fees
Printing Cost for Postcard Announcement
Lecture series refreshments
Room rental for Bragg & Shieffer lecture
Speaker related travel fees
Postage
Other Miscellaneous Expenses related to the project