

Agenda Item #: 35-2

AGENDA ITEM SUMMARY

[X]
[]

11

Department

.....

Motion and Title:

Summary:

Background and Justification:

Attachments:

- [illegible]


Deputy Chief

8-7-06
Date

Gerrman Brice
Fire-Rescue Adminis

Fire-Rescue Administrator

8-7-06
Date



II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	<u>50,000</u>	_____	_____	_____
External Revenues	_____	<u>(50,000)</u>	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	<u>0</u>	_____	_____	_____

ADDITIONAL FTE

POSITIONS (Cumulative) _____

Is Item Included in Proposed ²⁰⁰⁷ Budget? Yes XX No

Budget Account No.: Fund 1300 Dept 440 Unit 4244 Object R4900

Expenditures: Fund: 1300 Dept: 440 Unit: 4244 Object: Various

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This agreement with the Children's Services Council of Palm Beach County represents their agreed funding for the Drowning Prevention Coalition.

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

This item is included in the FY 2007 proposed budget.

B. Legal Sufficiency: 8/11/06 SS DM
8/11/06 SS 8/8/06

8/14/06 Contract Dev. and Control
8/14/06

This item complies with current
County policies.

8-14-06
 Assistant County Attorney

C. Other Department Review:

 Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

MEMORANDUM OF AGREEMENT

This Agreement, entered into as of this ____ day of _____ 2006 by and between the **Children's Services Council of Palm Beach County** (hereinafter referred to as "CSC"), a political subdivision of the State of Florida and **Palm Beach County Board of County Commissioners**, a political subdivision of the State of Florida, (hereinafter referred to as "PBCBCC"), effective October 1, 2006 ("Effective Date") to September 30, 2007.

CSC has agreed to fund up to **\$50,000** to PBCBCC for the **Drowning Prevention Initiative** for the period October 1, 2006 through September 30, 2007. The CSC funds will be combined with funding from the PBCBCC.

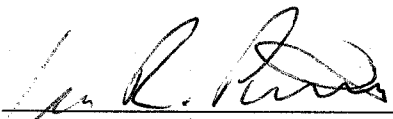
CSC, as one of the funders of Drowning Prevention Initiative, agrees to transfer funds to PBCBCC in accordance with the following schedule and terms:

1. Transfers from CSC to the PBCBCC for expenditures made prior to September 30, 2007 will be made in accordance with the following procedures:
 - a) A written request for funds from CSC by the PBCBCC specifying the amount requested based upon the attached Exhibit "A" (Financial Reporting on Expenditures & Request for Reimbursement form).
 - b) The Financial Reporting on Expenditures & Request for Reimbursement form will outline how the previously advanced funds have been spent, and will be accompanied by an outline for which additional funds will be spent, as well as, the nature of both categories of expenses.
 - c) The request will be submitted to CSC in sufficient time as to allow 10 working days for processing.
2. The PBCBCC shall submit to the Council reports of effectiveness and include statistics and data on the number of persons served. Said reports shall be made on the Progress Report Form (Exhibit "B") from the effective date of this Agreement on a quarterly basis.
3. No transfers will be made by CSC pursuant to this Memorandum of Agreement for expenditures made after September 30, 2007, and the PBCBCC agrees to refund any of CSC's money advanced but not expended by September 30, 2007 within 45 days.
4. A final financial compilation report accounting for all funds expended will be provided to CSC no later than November 15, 2007.

CSC and the PBCBCC agree to comply with the terms of this MOA.


IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first above written.

ATTEST:

By: 
Witness

Date: 7/31/08

CHILDREN'S SERVICES COUNCIL OF
PALM BEACH COUNTY

By: 
Gaetana D. Ebbola,
Chief Executive Officer

Date: 7/31/08

ATTEST:

SHARON R. BOCK,
Clerk & Comptroller

By: _____
Deputy Clerk

Date: _____

PALM BEACH COUNTY, FLORIDA BY
IT'S BOARD OF COUNTY
COMMISSIONERS

By: _____
Tony Masilotti, Chairman

Date: _____

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY

By: _____
Assistant County Attorney

Date: _____

APPROVED AS TO TERMS AND
CONDITIONS

By: 
Palm Beach County Fire-Rescue

Date: _____

EXHIBIT 'A'

Financial Reporting on Expenditures & Request for Reimbursement form

Children's Services Council of Palm Beach County
Financial Reporting on Expenditures & Request for Reimbursement
For Period Ending: ____ / ____ / ____

Agency: Palm Beach County Board of County Commissioners
Program: Drowning Prevention

Contract/MOA #:

Description	Total Program	Expenses for the Period ____/____/____ to ____/____/____	Total Expenses to Date
Personnel			
(i) Salaries			
(ii) Fringe Benefits			
Travel			
Supplies			
Rent			
Capital Expenses			
Other Costs			
(i)			
(i)			
(iii)			
Total			
Amount paid by other sources			
CSC amount			
CSC%			

Advance Funds Received

Prior Advance Repayment

Advance Balance

Advance Payment This Period

Net CSC Funds Requested

CERTIFICATION

The undersigned certify that the information contained in this report is a true and accurate representation of the use of CSC funds as of the date of this report.

Prepared
by:

NAME/TITLE

DATE

Approved
by:

NAME/TITLE

DATE

EXHIBIT 'B'

Progress Report Form

EXHIBIT 'B'

Contract #: _____

Date Prepared by Provider: _____

CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
PROGRESS REPORT FORM – Palm Beach County Board of County Commissioners/Drowning Prevention

REPORTING PERIOD: _____

PROJECT OBJECTIVES	ACCOMPLISHMENTS: THIS REPORTING PERIOD	ACCOMPLISHMENTS TO DATE	CHALLENGES/ CORRECTIVE ACTIONS TAKEN
1.	•		
2.			
3.			

**NOTE: This form is required for all Progress Reports/Final Reports.*