

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: September 12, 2006 [] Consent [X] Regular
[] Ordinance [] Public Hearing
Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- A) Budget Transfer of \$467,259 from the General Fund Contingency Reserves to the Park Improvement Fund; and
- B) Budget Amendment of \$467,259 in the Park Improvement Fund to establish budget for Hurricane Wilma-related expenses; and
- C) Change Order No. 6 to the contract with Southeast Contracting Services, Inc. (R2005-1171) for work not performed at the time of Hurricane Wilma by Southeast Contracting, in the deductive amount of \$141,349; and
- D) Change Order No. 7 to the contract with Southeast Contracting Services, Inc. (R2005-1171) for the re-routing of on-site utilities, and clubhouse demolition, in the amount of \$132,549, and extending the contract time by 440 days; and
- E) Advertisement for design services on a replacement facility.

Summary: On October 24, 2005, Hurricane Wilma struck Palm Beach County resulting in significant damage to Southwinds Golf Course and the total loss of the 17,000 sf clubhouse. At the time of the hurricane, the facility was undergoing a \$575,225 renovation by Southeast Contracting Services, Inc., and work was approximately 75% complete. As a result of the damage, the renovation project was put on hold. In order for the facility to operate, the renovation contractor was directed to make emergency repairs to the pro-shop and cart barn building and reconfigure the interior for the business offices. The clubhouse was condemned by PZ&B on June 13, 2006 and now needs to be demolished. Planning and design work also needs to be initiated to replace the clubhouse in a timely manner. This budget transfer from the General Fund Contingency will fund the Hurricane Wilma related emergency work, and the architectural design and project management work for a new clubhouse. It will also fund Change Order No. 7 in the amount of \$132,549, which provides for re-routing of site utilities, demolition of the clubhouse and a time extension for the delay caused by Hurricane Wilma. In addition, Change Order No. 6 provides for a contract reduction of \$141,349 based on work that the Contractor was prevented from completing due to the hurricane. The SBE goal for this contract is 15%. Including Change Orders 6 and 7, the total participation is 17.%. With the approval of the Board, Staff will advertise for professional consulting services associated with the design and engineering of the replacement facility. The scope of the replacement facility will be the subject of a separate Board item. Funds received from FEMA and insurance reimbursements associated with this project work will be returned to the General Fund.

(Capital Improvements Division) District

5 (JM)

Background & Policy Issues : Hurricane Wilma struck Palm Beach County on October 24, 2005, causing a roof opening of approximately 1000 sf, significant structural damage, and significant water damage to the clubhouse at Southwinds Golf Course resulting in the total loss of the building.

(Continued on Page 3)

Attachments:

1. Location Map
2. Budget Transfer
3. Budget Amendment
4. Change Order No. 6
5. Change Order No. 7
6. Budget Availability Statements

Recommended by: Joe Anthony Wolf 8/24/06
Department Director Date

Approved by: [Signature] 9/11/06
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>467,259</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
 NET FISCAL IMPACT	 <u>467,259</u>	 <u>-0-</u>	 <u>-0-</u>	 <u>-0-</u>	 <u>-0-</u>
 # ADDITIONAL FTE POSITIONS (Cumulative)	 _____	 _____	 _____	 _____	 _____

Is Item Included in Current Budget? Yes _____ No X

Budget Account No.: Fund _____ Dept _____ Unit _____

Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

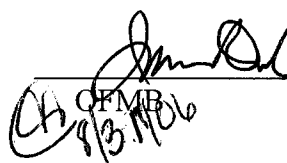
General Fund Contingency Reserve 0001-820-9900-9901 \$467,259

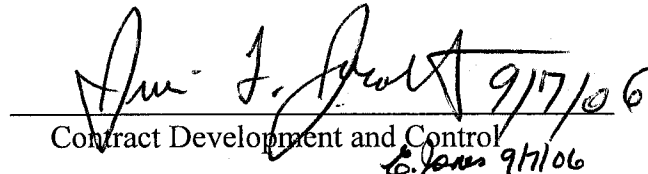
Task/Change Order	Description	Contractor	Amount
Change Order #3	Relocation of Offices and Rooftop Debris Removal	Southeast Contracting Services Inc.	\$35,883
Change Order #4	ProShop/Cart Barn Roof	Southeast Contracting Services Inc.	\$23,100
Change Order #5	Hurricane Wilma Related Repairs to Facilities	Southeast Contracting Services Inc.	\$13,727
Change Order #7	Utilities Re-Routing and Building Demolition	Southeast Contracting Services Inc.	\$132,549
Re Design	Architectural Design and Project Management	TBD	\$262,000
		Total	\$467,259

C. Departmental Fiscal Review: _____

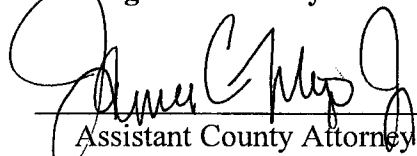
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

 9-7-06
OFMB
8/31/06

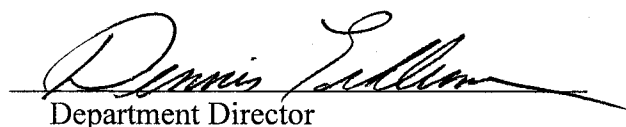
 9/17/06
Contract Development and Control
9/17/06

B. Legal Sufficiency:

 9/11/06
Assistant County Attorney

This item complies with current
County policies.

C. Other Department Review:

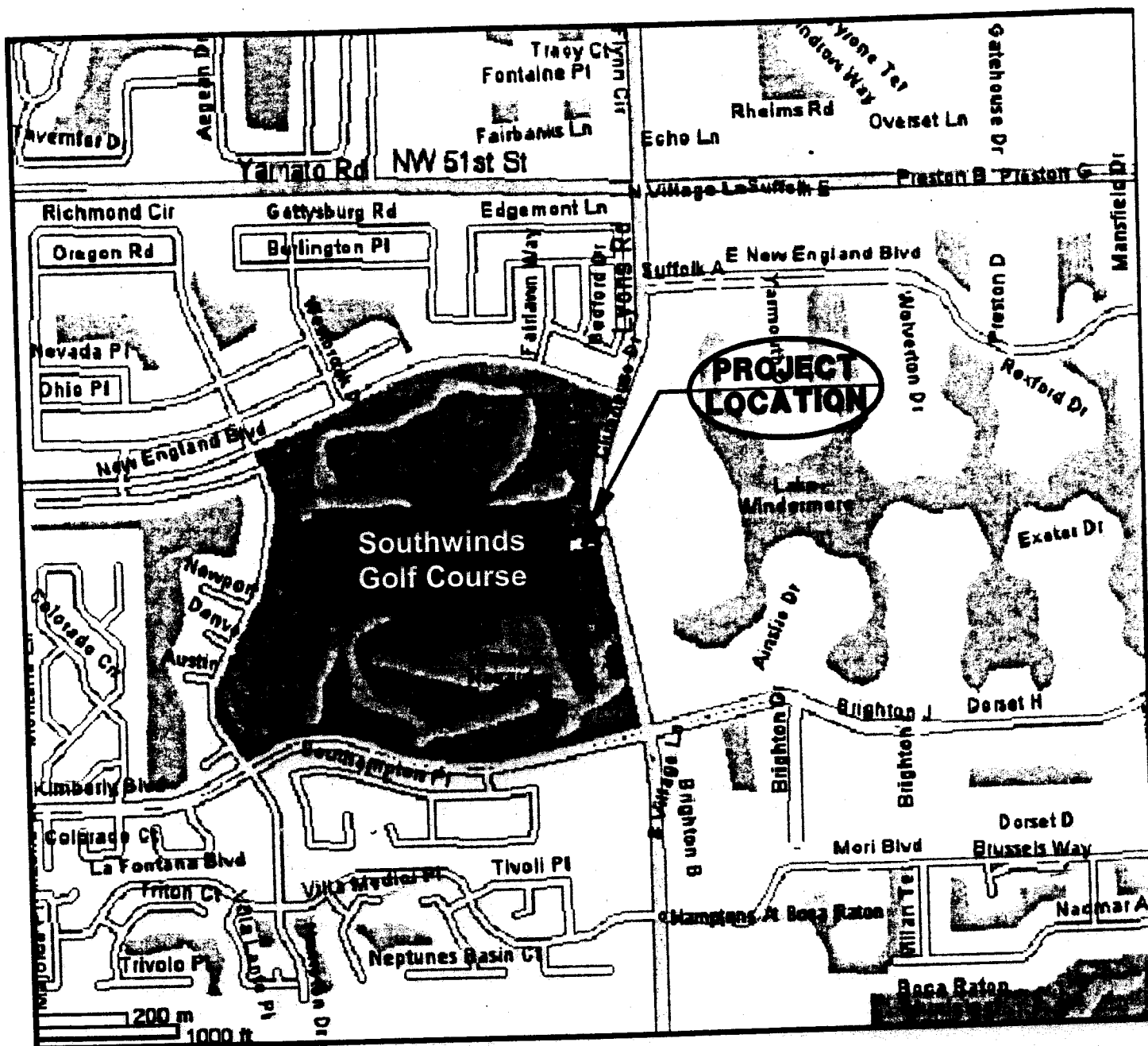

Department Director

REVISED 10/95
ADM FORM 01

This summary is not to be used as a basis for payment.

Background & Justification (Cont'd)

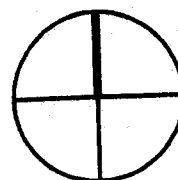
This loss of clubhouse operations has already had a significant financial and operational effect on the golf course. In addition, the damaged building is both a safety and aesthetics concern. In order for the Department to mitigate the financial impact of this loss, the planning process for a new clubhouse and cart barn needs to begin immediately for construction to occur in a reasonable timeframe. FEMA and Property Damage insurance claims are currently being processed for this building. It is anticipated that the sum of payouts will cover most of the construction replacement costs which are currently estimated at \$3,000,000. However, these funds may not be received prior to reconstruction. A separate request will be brought to the Board at a later date for construction funding from contingency once design work is complete.



LOCATION MAP

SCALE: NONE

ATT. # 1



06-

1272

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1

BGEX 581 082106*2027

FUND 0001- GENERAL FUND

ACCT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 08/21/06	REMAINING BALANCE
Transfers								
0001-820-9100-9184	Tr To Park Imprv Fd 3600	3,500,000	9,631,054	467,259		10,098,313	0	10,098,313
Reserves								
0001-820-9900-9901	Contingency Reserves	15,000,000	3,924,765		467,259	3,457,506	0	3,457,506
TOTAL				467,259	467,259			

Signatures

Date

By Board of County Commissioners

At Meeting of

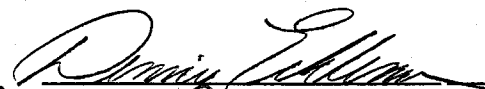
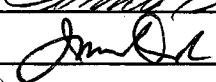
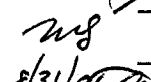
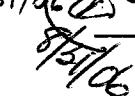
September 12, 2006

Deputy Clerk to the Court

Parks and Recreation Department
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

 8/22/06
 9-7-06
 8/31/06
 8/31/06

ATT.#2

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET AMENDMENT

Page 1 of 1

BGRV 581 082106*577
BGEX 581 082106*2028

FUND 3600 - PARK IMPROVEMENT

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED 08/21/06	REMAINING BALANCE
REVENUES								
3600-581-D06A-8000	Tr Fr General Fund Fd 0001	0	4,081,054	467,259		4,548,313		4,548,313
TOTAL RECEIPTS & BALANCES		25,437,676	24,374,450	467,259		24,841,709		
APPROPRIATIONS								
3600-581-D06A-4900	Hurricane Disaster/Expenses	0	4,081,054	467,259		4,548,313	3,020,027	1,528,286
TOTAL APPROPRIATIONS & EXPENDITURES		25,437,676	24,374,450	467,259		24,841,709		

Signatures

Date

By Board of County Commissioners

At Meeting of

September 12, 2006

Deputy Clerk to the Court

Parks and Recreation Department
INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

[Signature] 8/22/06
[Signature] 9-7-06
 8/31/06
 8/31/06

ATT.#3

August 14, 2006

Changed Contract Time.....0 calendar days

A.T. # 4

CHANGE ORDER HISTORY
SOUTHWINDS GOLF COURSE CLUBHOUSE
PROJECT NO. 99240

CO #	DESCRIPTION	DATE APPROVED	AMOUNT APPROVED BY DIR	AMOUNT APPROVED BY CRC	AMOUNT APPROVED BY BCC	DAYS APPROVED BY DIR	DAYS APPROVED BY CRC	DAYS APPROVED BY BCC	CODE
1	CCP #2: Add door, frame and hardware. CCP #3: Water Line. CCP #4: Cart Barn eave closure. CCP #5: Conduit Support. CCP #7: Cart Barn Fascia. CCP #10: AC Electrical. Feed. CCP #11: Window Opening.	9/16/05	\$13,280.87			7			
2	CCP #6: Repair outriggers and tails.	9/28/05		\$19,075.52			0		
3	CCP #18R: Renovate existing Cart Storage/Pro Shop CCP #22: Remove and dispose the storm debris on the Clubhouse roof	Pending	\$35,883.00						
4	CCP #19: Replace Cart Storage/Pro Shop roofing	Pending	\$23,100.00						
5	CCP #25: Remove asbestos material in Clubhouse CCP #13R2: Add controls and condensate pumps to HVAC system CCP #14: Relocate existing sanitary cleanout and water valve CCP #16: Install new electrical wire in the conduit from main panel to HVAC unit. CCP #21R: Remove storm debris from front of Clubhouse	Pending	\$17,282.00						

CHANGE ORDER HISTORY
SOUTHWINDS GOLF COURSE CLUBHOUSE
PROJECT NO. 99240

CO #	DESCRIPTION	DATE APPROVED	AMOUNT APPROVED BY DIR	AMOUNT APPROVED BY CRC	AMOUNT APPROVED BY BCC	DAYS APPROVED BY DIR	DAYS APPROVED BY CRC	DAYS APPROVED BY BCC	CODE
6	CCP #26: Deduct for work not performed	Pending			(\$141,349.00)				
			TOTAL \$ BY DIR	TOTAL \$ BY CRC	TOTAL \$ BY BCC	TOTAL DAYS BY DIR	TOTAL DAYS BY CRC	TOTAL DAYS BY BCC	
			\$89,545.87	\$19,075.52	(\$141,349.00)	7	0	0	
			DIR + CRC DOLLARS TO DATE			DIR+ CRC TOTAL DAYS TO DATE			
			\$108,621.39			7			

CHANGE ORDER

ISSUED TO: Southeast Contracting Services, Inc. CHANGE ORDER NO.: 6
PROJECT: Southwinds Clubhouse Renovations, Phase II REFERENCE CCP NO.: 26
RESOLUTION NO.: R2005-1171
PROJECT NO. 99240 DISTRICT NO.: 5

The completion date, contract price, and all terms, covenants, and conditions of the above referenced contract, except as duly modified by this and previous Change Orders, if any, shall remain in full force and effect.

DESCRIPTION OF CHANGE

1. CCP #26: Deduct for work not performed (\$141,349.00)
Total Deduct (\$141,349.00)

CONTRACT PRICE		COMPLETION DATE	
Original Contract Price:	\$ 575,225.65	Contract Completion Date will be (increased) (decreased) (unchanged)	
C.O. # 1 through 5:	\$ 108,621.39	by 0 calendar days.	
This C.O. # 6:	(\$ 141,349.00)	Contract Notice to Proceed Date: June 27, 2005	
ADJUSTED Contract Price:	\$ 542,489.04	Contract Substantial Completion Date: November 1, 2005	
		ADJUSTED Substantial Completion Date: N/A	

CONTRACTOR Execution of this change order acknowledges final settlement of, and releases, all claims for costs and time associated, directly or indirectly, with the above stated modification(s), including all claims for cumulative delays or disruptions resulting from, caused by, or incident to such modifications(s), and including any claim that the above stated modification(s) constitutes, in whole or part, a cardinal change to the contract. The above changes are accepted: Southeast Contracting Services, Inc. Contractor By: <u>Don G. Bahr</u> Title: <u>VP</u> Date: <u>8/16/06</u>	DESIGN PROFESSIONAL The above changes are recommended for approval by the Owner: Stephen Boruff, AIA, Architects & Planners, Inc. Design Professional By: <u>[Signature]</u> Title: <u>S.V.P.</u> Date: <u>8-16-06</u>	PALM BEACH COUNTY Recommended By: By: <u>[Signature]</u> Title: <u>Project Manager</u> Date: <u>08/23/06</u> By: <u>[Signature]</u> Title: <u>Director - CID</u> Date: <u>8/24/06</u> By: <u>[Signature]</u> Title: <u>Director - FD&O</u> Date: <u>8/24/06</u> By: _____ Legal Sufficiency - <u>CAO</u> Date: _____ Approved By: By: _____ Tony Masilotti Title: <u>Chairman, BCC</u> Date: _____
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PALM BEACH COUNTY

FIELD BULLETIN (FB)

TO: Southeast Contracting Services

FB NUMBER: 20

PO Box 949

DATE: August 14, 2006

Loxahatchee, FL 33470

PROJECT NAME: Southwinds Clubhouse

ATTENTION: Steve Ellis

PROJECT NUMBER: PBC 99240

REFERENCE:

CONTRACT NUMBER:

THIS BULLETIN IS NOT A CHANGE IN THE ABOVE CONTRACT NOR AN AUTHORIZATION TO THE CONTRACTOR TO PERFORM WORK, OTHER THAN CONTRACT WORK, OR TO STOP OR SUSPEND WORK UNLESS SPECIFICALLY AUTHORIZED BY THIS BULLETIN. However, it covers certain PROPOSED MODIFICATIONS to the work covered by said contract.

CAUSE:

Hurricane Wilma

DESCRIPTION:

Delete from the construction contract with Palm Beach County the amount of money that remains as part of the contract and will not be used because of the termination of the work caused by the hurricane.

NOTE: The contractor shall submit, within 21 days of receipt of this bulletin, a CONSTRUCTION CHANGE PROPOSAL in detailed form, for the above referenced project.

ORIGINATOR: Philip F. Iuchner

Stephen L. Boruff, AIA

Architects + Planners, Inc.

FIRM

SIGNATURE

DATE

REMARKS:

DISTRIBUTION:

Owner's Project Manager

Owner's Field Representative

DESIGN PROFESSIONAL

DATE

Philip F. Iuchner 8.14.06.

PALM BEACH COUNTY

CONSTRUCTION CHANGE PROPOSAL (CCP)

TO: Facilities Development & Operations Dept, Capital Imp
3323 Belvedere Rd Building 503
West Palm Beach FL 33406-1548

CCP NUMBER: 26

DATE: 8/15/06

PROJECT NAME: South-winds Clubhouse RenovationsPhase II

ATTENTION: Frank Coutts

PROJECT NUMBER: 99240

REFERENCE:

CONTRACT NUMBER: R2005-1171

RFI #

We propose to accomplish the MODIFICATIONS identified in FIELD BULLETIN FB # _____ and as described herein. Except as modified below, the original contract and all prior amendments shall remain in full force and effect.

DESCRIPTION:

Deduct for remaining portion of contract not being utilized \$141,349.28

PROPOSED CONTRACT PRICE CHANGE (increases)

(decrease) \$141,349.28

(unchanged)

PROPOSED CONTRACT TIME CHANGE

(increases) 0 days

(unchanged)

PROPOSED NEW SUBSTANTIAL COMPLETION

date

FROM: Southeast Contracting Services, Inc
PO Box 949 Loxahatchee FL 33470

DISTRIBUTION:

SIGNED: Steve Ellis Steve Ellis SupervisorDATE: 8/15/06

**SCHEDULE 1
LIST OF PROPOSED SBE-MWBE SUBCONTRACTORS
CHANGE ORDER WORK**

PAGE 04

PROJECT NAME: Southwinds Clubhouse Renovations Phase II PROJECT NO. 98240
 NAME OF GENERAL CONTRACTOR: Southeast Contracting Services, Inc CONTACT PERSON: Steve Ellis PHONE NO: 561-640-7422/561-718-3130
 CCP #: 26 Change Order #6

PLEASE IDENTIFY ALL APPLICABLE CATEGORIES OF SUBCONTRACTORS

Name, Address and Phone Number	(Check one or both Categories)		Subcontract Amount				
	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. CCP 26 - Contract Southeast Contracting Services Inc Po Box 949 Loxahatchee FL 33470 561-640-7422		X	\$	\$	\$	\$-4,138.00	\$
2. CCP 26 - Contract Tri County 1826 Skees Road WPB, FL 33411 561-686-4822			\$	\$	\$	\$-600.00	\$
3. CCP 26 - Contract Fleischer's Inc 533 15th Street WPB FL 33401 561-633-6661		X	\$	\$	\$	\$-12,248.00	\$
4. CCP 26 - Contract Aero Gutter 308 Wickline Blvd, Lantana FL 33462 561-744-8850			\$	\$	\$	\$-2,556.00	\$
5.			\$	\$	\$	\$	\$
(Please use additional sheets if necessary)	Total		\$	\$	\$	\$	\$

Change Order Price \$-141,349.00 Total Value of SBE Participation \$-19,542.00 MWBE Participation _____
 G:\CID\Forms\Schedule 1 SBA for Change Orders.wpd

08/14/2006 23:11 5616407482

CHANGE ORDER BRIEF
Southwinds Clubhouse Renovations Phase II

Project No.99240

August 14, 2006

Prime Contractor.....Southeast Contracting Services, Inc.

Change Order No.....7

Change Order Amount..... \$132,549.00

Changed Contract Time.....440 calendar days

Description of CCP's:

1. CCP #23:	Reroute existing on-site utilities	\$69,837.00
2. CCP #24R:	Demolition of Clubhouse Building.....	<u>\$62,712.00</u>
Total		\$132,549.00

Explanation and Reason-for-Change Code:

1. CCP #23: O The existing on-site utilities must be rerouted to facilitate the demolition of the Clubhouse.
2. CCP #24R: O Hurricane Wilma caused severe damage to the Clubhouse, thereby necessitating demolition of the building.

Reason-for-change codes

D = Differing Site Conditions
E = Errors/Omissions in Design
O = Owner-Initiated
Q = Quantity Adjustments

R = Request by another Agency/Outside Party
X = Other (Specify:)
Z = Zoning/Code/Ordinance Change

Estimated premium value of errors/omissions for this change order: \$0

SUBMITTED:

<u>Frank Coutts</u>	<u>8/23/06</u>
Frank Coutts	Date
Project Manager, Capital Improvements Division	

ATT.# 5

CHANGE ORDER HISTORY
SOUTHWINDS GOLF COURSE CLUBHOUSE
PROJECT NO. 99240

CO #	DESCRIPTION	DATE APPROVED	AMOUNT APPROVED BY DIR	AMOUNT APPROVED BY CRC	AMOUNT APPROVED BY BCC	DAYS APPROVED BY DIR	DAYS APPROVED BY CRC	DAYS APPROVED BY BCC	CODE
1	CCP #2: Add door, frame and hardware. CCP #3: Water Line. CCP #4: Cart Barn eave closure. CCP #5: Conduit Support. CCP #7: Cart Barn Fascia. CCP #10: AC Electrical. Feed. CCP #11: Window Opening.	9/16/05	\$13,280.87			7			
2	CCP #6: Repair outriggers and tails.	9/28/05		\$19,075.52			0		
3	CCP #18R: Renovate existing Cart Storage/Pro Shop CCP #22: Remove and dispose the storm debris on the Clubhouse roof	Pending	\$35,883.00						
4	CCP #19: Replace Cart Storage/Pro Shop roofing	Pending	\$23,100.00						
5	CCP #25: Remove asbestos material in Clubhouse CCP #13R2: Add controls and condensate pumps to HVAC system CCP #14: Relocate existing sanitary cleanout and water valve CCP #16: Install new electrical wire in the conduit from main panel to HVAC unit. CCP #21R: Remove storm debris from front of Clubhouse	Pending	\$17,282.00						

CHANGE ORDER HISTORY
SOUTHWINDS GOLF COURSE CLUBHOUSE
PROJECT NO. 99240

CO #	DESCRIPTION	DATE APPROVED	AMOUNT APPROVED BY DIR	AMOUNT APPROVED BY CRC	AMOUNT APPROVED BY BCC	DAYS APPROVED BY DIR	DAYS APPROVED BY CRC	DAYS APPROVED BY BCC	CODE
6	CCP #26: Deduct for work not performed	Pending			(\$141,349.00)				
7	CCP #23: Reroute existing on-site utilities CCP #24R: Demolition of Clubhouse Building	Pending			\$132,549.00			440	
			TOTAL \$ BY DIR	TOTAL \$ BY CRC	TOTAL \$ BY BCC	TOTAL DAYS BY DIR	TOTAL DAYS BY CRC	TOTAL DAYS BY BCC	
			\$89,545.87	\$19,075.52	(\$8,800.00)	7	0	440	
			DIR + CRC DOLLARS TO DATE		DIR+ CRC TOTAL DAYS TO DATE				
			\$108,621.39		447				

CHANGE ORDER

ISSUED TO: Southeast Contracting Services, Inc. CHANGE ORDER NO.: 7

PROJECT: Southwinds Clubhouse Renovations, Phase II REFERENCE CCP NO.: 23 & 24R

RESOLUTION NO.: R2005-1171

PROJECT NO. 99240 DISTRICT NO.: 5

The completion date, contract price, and all terms, covenants, and conditions of the above referenced contract, except as duly modified by this and previous Change Orders, if any, shall remain in full force and effect.

DESCRIPTION OF CHANGE

- 1. CCP #23: Reroute existing on-site utilities \$69,837.00
- 2. CCP #24R: Demolition of Clubhouse Building \$62,712.00
- Total \$132,549.00

CONTRACT PRICE

Original Contract Price: \$ 575,225.65

C.O. # 1 through 6 : (\$ 32,727.61)

This C.O. # 7 : \$ 132,549.00

ADJUSTED Contract Price: \$ 675,047.04

COMPLETION DATE

Contract Completion Date will be (increased) (decreased) (unchanged) by 440 calendar days.

Contract Notice to Proceed Date: June 27, 2005

Contract Substantial Completion Date: November 1, 2005

ADJUSTED Substantial Completion Date: January 15, 2007

<p>CONTRACTOR</p> <p>Execution of this change order acknowledges final settlement of, and releases, all claims for costs and time associated, directly or indirectly, with the above stated modification(s), including all claims for cumulative delays or disruptions resulting from, caused by, or incident to such modifications(s), and including any claim that the above stated modification(s) constitutes, in whole or part, a cardinal change to the contract. The above changes are accepted:</p> <p><u>Southeast Contracting Services, Inc.</u> Contractor</p> <p>By: <u>[Signature]</u> Title: <u>VP</u> Date: <u>8/16/06</u></p>	<p>DESIGN PROFESSIONAL</p> <p>The above changes are recommended for approval by the Owner:</p> <p><u>Stephen Boruff, AIA, Architects & Planners, Inc.</u> Design Professional</p> <p>By: <u>[Signature]</u> Title: <u>S.V.P.</u> Date: <u>8-17-06</u></p>	<p>PALM BEACH COUNTY</p> <p>Recommended By: <u>[Signature]</u> Title: <u>Project Manager</u> Date: <u>8/23/06</u></p> <p>By: <u>[Signature]</u> Title: <u>Director - CID</u> Date: <u>8/24/06</u></p> <p>By: <u>[Signature]</u> Title: <u>Director - FD&O</u> Date: <u>8/24/06</u></p> <p>By: _____ Legal Sufficiency - CAO Date: _____</p> <p>Approved By: _____</p> <p>By: _____ Tony Masilotti Title: <u>Chairman, BCC</u> Date: _____</p>
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PALM BEACH COUNTY

FIELD BULLETIN (FB)

TO: Southeast Contracting Services
PO Box 949
Loxahatchee, FL 33470

FB NUMBER: 21

DATE: August 14, 2006

PROJECT NAME: Southwinds Clubhouse

PROJECT NUMBER: PBC 99240

ATTENTION: Steve Ellis

CONTRACT NUMBER:

THIS BULLETIN IS NOT A CHANGE IN THE ABOVE CONTRACT NOR AN AUTHORIZATION TO THE CONTRACTOR TO PERFORM WORK, OTHER THAN CONTRACT WORK, OR TO STOP OR SUSPEND WORK UNLESS SPECIFICALLY AUTHORIZED BY THIS BULLETIN. However, it covers certain PROPOSED MODIFICATIONS to the work covered by said contract.

CAUSE:

Hurricane Wilma

DESCRIPTION:

Rerout existing site utilities to isolate the cart barn services from the clubhouse services in preparation of the demolition of the clubhouse.

NOTE: The contractor shall submit, within 21 days of receipt of this bulletin, a CONSTRUCTION CHANGE PROPOSAL in detailed form, for the above referenced project.

ORIGINATOR: Philip F. Iuchner
Stephen L. Boruff, AIA
Architects + Planners, Inc.

FIRM

SIGNATURE

DATE

REMARKS:

DISTRIBUTION:

Owner's Project Manager
Owner's Field Representative

DESIGN PROFESSIONAL

DATE

[Signature] 8.14.06

PALM BEACH COUNTY

CONSTRUCTION CHANGE PROPOSAL (CCP)

TO: Facilities Development & Operations Dept, Capital Imp
3323 Belvedere Rd Building 503
West Palm Beach FL 33406-1548

CCP NUMBER: 23DATE: 7/27/06PROJECT NAME: South-winds Clubhouse RenovationsPhase II

ATTENTION: Frank Coutts

PROJECT NUMBER: 99240

REFERENCE:

CONTRACT NUMBER: R2005-1171

RFI #

We propose to accomplish the MODIFICATIONS identified in FIELD BULLETIN FB # _____ and as described herein. Except as modified below, the original contract and all prior amendments shall remain in full force and effect.

DESCRIPTION:

All work per proposal #0016-06 dated 5/1/06

Electrical – Disconnect existing service / FPL feeder from abandoned building.

Provide and install 4" conduit for phone service as required.

Intercept existing site lighting and tie into new service panel

Remove existing panel (B) in cart barn.

Add new panel (D) with associated breakers and TVSS as shown.

Add new lighting, time clock and photo cell for lighting control.

Plumbing – Cap off 2 – 4" sanitary.

Cap off domestic water from abandoned building.

Reroute domestic water to cart barn service.

Structural – Provide all asphalt and concrete cutting for all underground utilities.

Provide and back fill all excavation trenches.

Provide new asphalt paving and concrete for the project.

Provide the supervision as required by contract.

Note: if additional underground locating is required (above the requested Sunshine State One Call) this will be completed at an additional charge

PROPOSED CONTRACT PRICE CHANGE (increases) \$69,837.00

(decrease)

(unchanged)

PROPOSED CONTRACT TIME CHANGE (increases) _____ days

(unchanged)

PROPOSED NEW SUBSTANTIAL COMPLETION _____ date

FROM: Southeast Contracting Services, Inc
PO Box 949 Loxahatchee FL 33470

DISTRIBUTION:

SIGNED: Steve Ellis SupervisorDATE: 7/27/06

SOUTHEAST CONTRACTING SERVICES, INC

Proposal

DATE: July 28, 2006
TO: Palm Beach County
CID
ATTN: Frank Coutts
PROJECT: Southwinds Utilities
COST: \$69,837.00

Scope of Work:

**Electrical – Disconnect existing service / FPL feeder from abandoned building.
Provide and install 4" conduit for phone service as required.
Intercept existing site lighting and tie into new service panel
Remove existing panel (B) in cart barn.
Add new panel (D) with associated breakers and TVSS as shown.
Add new lighting, time clock and photo cell for lighting control.**

**Plumbing – Cap off 2 – 4" sanitary.
Cap off domestic water from abandoned building.
Reroute domestic water to cart barn service.**

**Structural – Provide all asphalt and concrete cutting for all underground utilities.
Provide and back fill all excavation trenches.
Provide new asphalt paving and concrete for the project.
Provide the supervision as required by contract.
Provide all surveying for site-work for owner**

Note: if additional underground locating is required (above the requested Sunshine State One Call) this will be completed at an additional charge

FOR A TOTAL SUM OF:
Sixty Nine Thousand Eight Hundred Thirty Seven Dollars and 00/100

PLEASE SIGN & RETURN

Authorized Representative

David A Behringer

Price good for 30 days
PRO 0016-06 Southwinds Utilities Rev 8-8 ccp23

P.O. Box 949 Loxahatchee FL 33470 * 561-640-7422 * Fax 561-640-7482

PROJECT: Southwinds Utilities

DATE: 08/08/06

ATT:

[illegible]

fax to 738-1945

Proposal

Page No.

of

Pages



PROPOSAL SUBMITTED TO Southeast Contracting		PHONE 561-364-5881	DATE 4-18-06
ATTN: Att: Steve Ellis		JOB NAME Southwind Clubhouse Cap Off	
CITY, STATE AND ZIP CODE		JOB LOCATION Boca Raton, FL	
PROPOSAL ICE	DATE OF WORK 2-21-06	ISI NUMBER ISI 6023	BY WHOM

We hereby accept specifications and estimate for

To cap off 2-4" sanitary sewer drain pipes and raise 3" above grade: as per print, cap off the water at the tee as per the prints.

We do not have the concrete cut and remove to have access to the water line on the south of the club house. It is under the new sidewalk.

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of **Two Thousand Five Hundred** **2,500.00** dollars (\$).

Payment to be made as follows:

Upon completion of our work **AS PER ISI**

7.28.06

ISI Mechanical Inc.

As material is guaranteed to be as specified, we wish to be protected in a contingency clause regarding to payment conditions. Any alterations or deviations from above quantities have been made and will be corrected only upon written notice, and will be made on other conditions and specifications. All specifications and conditions shall be subject to change without our written consent. It is our policy to accept any and all necessary materials. Our estimate is fully covered by our company's completion guarantee.

Authorized Signature **R. Real President**

Note: This proposal may be withdrawn for 30 days if not accepted within 30 days.

Acceptance of Proposal

The above prices, quantities and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as indicated above.

Date of Acceptance:

Signature

Signature

2500.00
+ 300.00 added labor
+ 700.00 added material

Approved
St

UNLIMITED ELECTRICAL CONTRACTORS CORP.

1533 S.W. 1st WAY #F21 Deerfield Beach, FL 33441
TEL (954)481-8250 FAX (954)481-8249

April 27, 2006

BID PROPOSAL # 6102

Southeast Contracting Services, Inc.
PO Box 949
Lombatchee, FL 33470-0949

Attention: Steve

Reference: Southwinds Site Utility Work
Boca Raton, FL

We are pleased to submit our proposal for your consideration to furnish and install the electrical requirements for the above referenced project. Our bid is based on and in accordance with the drawings, applicable specifications, and addenda listed below.

Drawings: E01-E3.1 dated 2/21/06 by ice Engineering

Base Bid: \$36,124.00

This proposal specifically includes:

U.L. rated material and Labor installed in conformance with the N.E.C.
Material sales tax.
Electrical material submittals.

Disconnect existing FPL feeder wire from abandoned building to transformer
Add 4" pvc conduit w/ pull-wire from new telephone backboard in cart building to brooks box at abandoned building wall
Intercept existing parking lot site lighting and reroute to cart building
Remove existing panel (B) in cart building
Add new panel (D) with associated breakers and TVSS as shown
Add new lighting contactor, time clock and photo cell for lighting control.

BCM CONSTRUCTION, INC.
17810 93RD ROAD N.
LOXAHATCHEE, FL 33470
(561) 793-7843

PROPOSAL

Page No. _____ of _____ Pages

To: Southwest Contracting

JOB NAME / FIRM <u>Southwest</u>	
ADDRESS	
CITY	
PHONE	STATE

We hereby submit specifications and estimate for:

Get Asphalt, Tamping compaction
Re-asphalt

WE PROPOSE hereby to furnish material and labor - complete in accordance with these specifications, for the price of:

Payable as follows:

dollars @ 4,200

All material to be furnished in for as specified. All work to be completed in a systematic manner according to standard practices. Any suspension or deviation from above specifications including extra cost will be corrected only upon written notice, and will become an extra charge when work resumes. All agreements and conditions upon which work is done, including or delayed payment due conditions, subject to every firm, including, and other necessary materials, the workmen are fully covered by Whitehall's Compensation Insurance.

Authorized Signature

Robby Biskupiak

NOTE: This proposal may be withdrawn by its author at any time.

ACCEPTANCE OF PROPOSAL - The price, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date _____

Signature _____

Date _____

PALM BEACH COUNTY

FIELD BULLETIN (FB)

TO: Southeast Contracting Services
PO Box 949
Loxahatchee, FL 33470

FB NUMBER: 22

DATE: August 14, 2006

PROJECT NAME: Southwinds Clubhouse

PROJECT NUMBER: PBC 99240

ATTENTION: Steve Ellis

CONTRACT NUMBER:

REFERENCE:

THIS BULLETIN IS NOT A CHANGE IN THE ABOVE CONTRACT NOR AN AUTHORIZATION TO THE CONTRACTOR TO PERFORM WORK, OTHER THAN CONTRACT WORK, OR TO STOP OR SUSPEND WORK UNLESS SPECIFICALLY AUTHORIZED BY THIS BULLETIN. However, it covers certain PROPOSED MODIFICATIONS to the work covered by said contract.

CAUSE:

Hurricane Wilma

DESCRIPTION:

Demolish the existing Clubhouse.

NOTE: The contractor shall submit, within 21 days of receipt of this bulletin, a CONSTRUCTION CHANGE PROPOSAL in detailed form, for the above referenced project.

ORIGINATOR: Philip F. Iuchner
Stephen L. Boruff, AIA
Architects + Planners, Inc.

FIRM

SIGNATURE

DATE

REMARKS:

DISTRIBUTION:

Owner's Project Manager
Owner's Field Representative

DESIGN PROFESSIONAL

DATE

Philip F. Iuchner 8.14.06

PALM BEACH COUNTY

CONSTRUCTION CHANGE PROPOSAL (CCP)

TO: Facilities Development & Operations Dept, Capital Imp
3323 Belvedere Rd Building 503
West Palm Beach FL 33406-1548

CCP NUMBER: 24 R

DATE: 7/27/06

PROJECT NAME: South-winds Clubhouse Renovations
Phase II

ATTENTION: Frank Coutts

PROJECT NUMBER: 99240

REFERENCE:

CONTRACT NUMBER: R2005-1171

RFI #

We propose to accomplish the MODIFICATIONS identified in FIELD BULLETIN FB # _____ and as described herein. Except as modified below, the original contract and all prior amendments shall remain in full force and effect.
DESCRIPTION:

All work per proposal #00471-2005 dated 12/7/05

Licensed and Insured Contractor

All dump fees and labor costs

Project to be left in a broom swept manner

Total Demo of 16,188 sf clubhouse \$ 52,611.00

Port-a-co demo and removal Included

Fire sprinkler disconnect \$ 1,500.00

Pump out grease trap \$ 150.00

Grease trap dig out & Removal Included

Safety and rigging \$ 2,500.00

Permit costs \$ 250.00

Subtotal 57,011.00

Profit & OH \$ 5701.00

Total 62,712.00

PROPOSED CONTRACT PRICE CHANGE (increases) \$62,712.00
(decrease)

(unchanged)

PROPOSED CONTRACT TIME CHANGE (increases) _____ days
(unchanged)

PROPOSED NEW SUBSTANTIAL COMPLETION _____ date

FROM: Southeast Contracting Services, Inc
PO Box 949 Loxahatchee FL 33470

DISTRIBUTION:

SIGNED: _____ Steve Ellis Supervisor

DATE: 7/27/06

Southeast Contracting Services, Inc.

PROPOSAL

DATE: December 7, 2005

TO: Palm Beach County

PROJECT: Southwinds Demo

TOTAL: \$62,712.00

PRICE TO INCLUDE:

Licensed and Insured Contractor	
All dump fees and labor costs	
Project to be left in a broom swept manner	
Total Demo of 16,188 sf clubhouse	\$ 52,611.00
Port-a-co demo and removal	Included
Fire sprinkler disconnect	\$ 1,500.00
Pump out grease trap	\$ 150.00
Grease trap dig out & Removal	Included
Safety and rigging	\$ 2,500.00
Permit costs	\$ 250.00
Subtotal	57,011.00
Profit & OH	\$ 5701.10
Total	62,712.10

FOR A TOTAL SUM OF:

Sixty Two Thousand Seven Hundred Twelve Dollars and 10/100

Thank you for the opportunity to bid this project.
If you have any questions please feel free to call

David Behringer

Approved Signature

Printed Name

PRO RK00471-2005 Southwinds Demo Revised2

P.O. Box 949 Loxahatchee, FL 33470-0949 * 561-640-7422 * Fax 561-640-7482

SCHEDULE 1

LIST OF PROPOSED SBE-MWBE SUBCONTRACTORS
CHANGE ORDER WORK

PROJECT NAME: Southwinds Clubhouse Renovations Phase II PROJECT NO. 99240
 NAME OF GENERAL CONTRACTOR: Southeast Contracting Services, Inc CONTACT PERSON: Steve Ellis PHONE NO: 561-640-7422/561-718-3130
 CCP #: 23, 24 Change Order #7

PLEASE IDENTIFY ALL APPLICABLE CATEGORIES OF SUBCONTRACTORS

Name, Address and Phone Number	(Check one or both Categories)		Subcontract Amount				
	Minority Business	Small Business	Black	Hispanic	Women	Caucasian	Other (Please Specify)
1. CCP 23 Southeast Contracting Services Inc Po Box 949 Loxahatchee FL 33470 561-640-7422			\$	\$	\$	\$19,816.89	\$
2. CCP 23 ISI Mechanical 2830 SW 9th St Boynton Bch FL 33435 561-364-5881			\$	\$3,500.00	\$	\$	\$
3. CCP 24 Southeast Contracting Services Inc Po Box 949 Loxahatchee FL 33470 561-640-7422			\$	\$	\$	\$62,712.00	\$
4.			\$	\$	\$	\$	\$
5.			\$	\$	\$	\$	\$
(Please use additional sheets if necessary)			Total	\$	\$	\$	\$

Change Order Price \$132,549.00 Total Value of SBE Participation \$86,028.89
 G:\CID\Forms\Schedule 1 SBA for Change Orders.wpd

MWBE Participation

**FACILITIES DEVELOPMENT & OPERATIONS
BUDGET AVAILABILITY STATEMENT**

REVISED 08/18/06
REQUEST DATE: July 18, 2006

REQUESTED BY: Frank Coutts

PHONE: 233-0258
FAX: 233-0270

PROJECT TITLE: Southwinds Clubhouse Renovations: Phase II

PROJECT NO.: 99240

ORIGINAL CONTRACT AMOUNT: \$575,225.65

BCC RESO#: R 2005 1171

REQUESTED AMOUNT: (\$141,349.00)

DATE: June 21, 2005

CSA or CHANGE ORDER NUMBER: Change Order #06

CONSULTANT/CONTRACTOR: Southeast Contracting

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE
CONSULTANT/CONTRACTOR: Change Order #06.

CONSTRUCTION

Change Order #06:.....(\$141,349.00)

CCP #00: Work not performed due to Hurricane Wilma

PROFESSIONAL SERVICES

STAFF COSTS** (Design/Construction Phase)

MISC. (permits, prints, advertising, etcetera)

TOTAL.....(\$141,349.00)

** By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this
BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 1380

DEPT: 580

UNIT: 100A

OBJ: 4900

☐ AD VALOREM ☐ OTHER
☐ FEDERAL/DAVIS BACON

FUNDING SOURCE (CHECK ALL THAT APPLY):

BAS APPROVED BY: 

DATE:

ENCUMBRANCE NUMBER:

BAS APPROVAL

☒ FULLY FUNDED WITHIN CURRENT BUDGET 

☐ FULLY FUNDED PENDING BUDGET TRANSFER

August 14, 2006

Mr. Frank Coutts
Capital Improvements Division
Facilities Development & Operations Department
3200 Belvedere Road, Building 1169
West Palm Beach, Florida 33406

**RE: Southwinds Clubhouse
PBC Project No. 99240
Architects Project No. 03-047
Change Order No.6**

Dear Mr. Coutts:

Stephen L. Boruff, AIA, Architects + Planners, Inc. has reviewed Southeast Contracting Services request for approval of CCP 26 as part of Change Order No. 6. We have determined to the best of our ability that the request for a **Deduct to the Contract** in the amount of **One Hundred Forty-One Thousand Three Hundred Forty Nine Dollars (\$141,349.00)** meets the industry standards for the scope of work specified by this change order. The change stipulates no additional days to the construction contract.

If you should have any further questions do not hesitate to call me.

Sincerely,



Philip F. Luchner
Architect

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STEPHEN BORUFF, AIA
ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH
FLORIDA 33407
PHONE 561-471-8520
FAX 561-471-8539
AA C002226

**FACILITIES DEVELOPMENT & OPERATIONS
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: **August 14, 2006 rev** REQUESTED BY: **Frank Coutts**

PHONE: **233-0258**
FAX: **233-0270**

PROJECT TITLE: **Southwinds Clubhouse Renovations: Phase II**

PROJECT NO.: **99240**

ORIGINAL CONTRACT AMOUNT: **\$575,225.65**

BCC RESO#: **R 2005 1171**

REQUESTED AMOUNT: **\$132,549.00**

DATE: **August 14, 2206, rev**

CSA or CHANGE ORDER NUMBER: **Change Order #07**

CONSULTANT/CONTRACTOR: **Southeast Contracting**

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE
CONSULTANT/CONTRACTOR: **Change Order #07.**

CONSTRUCTION

Change Order #07:.....\$132,549.00
CCP #23: Utilities re-routing 69,837.00
CCP #24: Building demolition..... 62,712.00

PROFESSIONAL SERVICES

STAFF COSTS** (Design/Construction Phase)

MISC. (permits, prints, advertising, etcetera)

TOTAL.....\$132,549.00

**** By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.**

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: **3600** DEPT: ~~580~~ UNIT: **D06A** OBJ: ~~6520~~
581 **4900**

FUNDING SOURCE (CHECK ALL THAT APPLY):

☐ AD VALOREM ☒ OTHER **PARK IMPROVEMENT**
☐ FEDERAL/DAVIS BACON **FUND**

BAS APPROVED BY: 

DATE:

ENCUMBRANCE NUMBER:

BAS APPROVAL

☐ FULLY FUNDED WITHIN CURRENT BUDGET _____

☒ FULLY FUNDED PENDING BUDGET TRANSFER * ck

* **09/12/06 BCC meeting**

August 14, 2006

Mr. Frank Coutts
Capital Improvements Division
Facilities Development & Operations Department
3200 Belvedere Road, Building 1169
West Palm Beach, Florida 33406

**RE: Southwinds Clubhouse
PBC Project No. 99240
Architects Project No. 03-047
Change Order No.7**

Dear Mr. Coutts:

Stephen L. Boruff, AIA, Architects + Planners, Inc. has reviewed Southeast Contracting Services request for approval of CCP's 23 & 24 as part of Change Order No. 7. We have determined to the best of our ability that the request for an **Addition to the Contract** in the amount of **One Hundred Thirty Two Thousand Five Hundred Forty Nine Dollars (\$132,549.00)** meets the industry standards for the scope of work specified by this change order. The change stipulates an additional Four Hundred and Forty (440) days to the construction contract.

If you should have any further questions do not hesitate to call me.

Sincerely,



Philip F. Luchner
Architect

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STEPHEN BORUFF, AIA
ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH
FLORIDA 33407
PHONE 561-471-8520
FAX 561-471-8539
AA C002226