

Agenda Item #: **6F1**

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting date: 09/12/2006 ☐ Consent ☒ Regular
 ☐ Ordinance ☐ Public Hearing

Department _____
Submitted By: Office of Financial Management and Budget

I. EXECUTIVE BRIEF

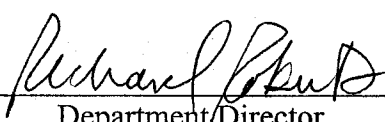
Motion and Title: Staff recommends motion to Approve a Budget Transfer of \$241,713 from the General Fund Contingency to the seven Commission Districts and Administration office budgets to fund personal service costs incurred as a result of employee turnover, retirement leave payouts, and pay grade changes.

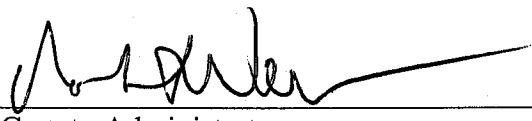
Summary: In accordance with County Resolution 95-1405, a budget transfer from the General Fund Contingency is necessary to account for employee turnover and accrued leave payout that was not included in Commission District and Administration approved budgets. Countywide (PK)

Background and Justification: During the fiscal year, several District offices experienced turnover including two retirement payouts. In addition, two employees in Administration retired in FY 2006 and received leave payouts. Also in Administration, an Assistant County Administrator was transferred from the Scripps Program budget. The cost of the additional Assistant County Administrator will be offset by a savings in the Scripps Management Budget. The attached budget transfer adjusts the salary budgets of these District budgets and Administration's budget.

Attachments:

1. Budget Transfer

Recommended by:  8/9/08
Department/Director Date

Approved by:  9/12/08
County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	<u>\$241,713</u>	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	<u>\$241,713</u>	_____	_____	_____	_____
# ADDITIONAL FTE					
POSITIONS (Cumulative)	<u>-0-</u>	_____	_____	_____	_____

Is Item Included in Current Budget: Yes _____ No X
Budget Account No.: Fund _____ Dept _____ Unit _____ Object _____
Program Code _____

B. Recommended Sources of Funds/Summary of Fiscal Impact: General Fund Contingency

C. Departmental Fiscal Review: _____

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

John D. Smith 8-9-06
OFMB

N/A
Contract Dev. and Control

B. Legal Sufficiency:

Paul W. Smith 8/9/06
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

06-1220

BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY, FLORIDA
BUDGET TRANSFER

Page 1 of 1 pages

Fund 0001 General Fund

Use this form to provide budget for items not anticipated in the budget.

ACCT.NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	ENCUMBERED/ EXPENDED AS OF 08/05/06	REMAINING BALANCE
<u>Administration</u>								
260-2100	1201 Salaries & Wages Regular	1,323,012	1,323,012	210,000	0	1,533,012	1,199,796	333,216
<u>District 1 Commission Expenses</u>								
300-3101	1201 Salaries & Wages Regular	205,264	205,264	0	8,952	196,312	147,027	49,285
300-3101	2101 FICA	18,200	18,200	0	1,562	16,638	13,903	2,735
<u>District 2 Commission Expenses</u>								
300-3102	1201 Salaries & Wages Regular	167,996	167,996	2,027	0	170,023	123,392	46,631
300-3102	2101 FICA	15,889	15,889	354	0	16,243	12,189	4,054
<u>District 3 Commission Expenses</u>								
300-3103	1201 Salaries & Wages Regular	194,947	194,947	3,737	0	198,684	147,263	51,421
300-3103	2101 FICA	17,560	17,560	652	0	18,212	13,937	4,275
<u>District 4 Commission Expenses</u>								
300-3104	1201 Salaries & Wages Regular	163,796	163,796	25,365	0	189,161	121,128	68,033
300-3104	2101 FICA	15,629	15,629	4,426	0	20,055	12,458	7,597
<u>District 5 Commission Expenses</u>								
300-3105	1201 Salaries & Wages Regular	186,511	186,511	2,434	0	188,945	153,928	35,017
300-3105	2101 FICA	17,037	17,037	425	0	17,462	14,617	2,845
<u>District 6 Commission Expenses</u>								
300-3106	1201 Salaries & Wages Regular	207,629	207,629	0	5,955	201,674	138,663	63,011
300-3106	2101 FICA	18,367	18,367	0	1,039	17,328	13,480	3,848
<u>District 7 Commission Expenses</u>								
300-3107	1201 Salaries & Wages Regular	172,432	172,432	8,345	0	180,777	134,264	46,513
300-3107	2101 FICA	16,164	16,164	1,456	0	17,620	13,095	4,525
<u>Contingency Reserves</u>								
820-9900	9901 Contingency Reserves	15,000,000	3,924,765	0	241,713	3,683,052	0	3,683,052
TOTAL				259,221	259,221			

OFMB/Budget

INITIATING DEPARTMENT/DIVISION

Administration/Budget Department Approval

OFMB Department - Posted

Signatures

Date

By Board of County Commissioners
At Meeting of

September 12, 2006

Deputy Clerk to the Court

am
8-9-06