

3-A-5

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

MEETING DATE: 10/17/06

☒ Consent ☐ Regular

☐ Workshop ☐ Public Hearing

Department: Office of Equal Opportunity

Submitted By: Office of Equal Opportunity

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to ratify: the chairman's signature on a Cooperative Agreement No. FF204K064023 (Charge Resolution Contract) with the U. S. Department of Housing and Urban Development (HUD) allowing the Office of Equal Opportunity (OEO) to receive revenue in the total amount of \$132,697.00 as payment for processing and resolving housing discrimination complaints.

Summary: Execution of this contract was required prior to September 30, 2006 in order for OEO to meet HUD's FY 2006 federal funding deadlines. This Cooperative Agreement is in the amount of \$132,697.00 (\$104,797 - complaint processing; \$17,900 - training funds; and \$10,000 - administrative costs.) (Countywide)(TKF)

Background and Policy Issues: On February 4, 1997, the BCC approved an Agreement between OEO and HUD which provided for the processing and referral of housing discrimination complaints between the respective agencies. In each year since 1997, HUD has provided revenue to OEO for the processing of dual-filed complaints of housing discrimination. Under the terms of the FY 2005-2006 contract, HUD will provide funds to OEO in the total amount of \$132,697.

Attachments:

1. Cooperative Agreement (HUD Form 1044).
2. Memorandum from Director, OEO to Chairman, BCC

Recommended by:  9/26/2006
Department Director Date

Approved by:  10/10/06
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2006	2007	2008	2009	2010
Capital Expenditures					
Operating Costs	132,697				
External Revenues	(132,697)				
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE					
POSITIONS (Cumulative)	0	0	0	0	0

Is Item Included in Current Budget? Yes _____ No X _____
Budget Account No.: Fund 1252 Agency 402 Org. 4131 Object 3169
Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

No Ad Valorem dollars are involved in this item, these funds are to be paid to the County by the U. S. Department of Housing and Urban Development.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Included in FY 2006 budget. There is no fiscal impact. This item is for ratification of Chairman's signature.

Jim Dink 10-4-06
10/3/06 OFMB 10/3/06
10-3-06 10/6/06
Jim - J. Jovant 10/5/06
Contract Administration

B. Legal Sufficiency:

[Signature] 10/19/06
Assistant County Attorney

C. Other Department Review:

Department Director

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.



Office of Equal Opportunity

215 N. Olive Avenue, Suite 130

West Palm Beach, FL 33401

(561) 355-4883

FAX: (561) 355-4932

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**Palm Beach County
Board of County
Commissioners**

Tony Masillotti, Chairman

Addie L. Greene, Vice Chairperson

Karen T. Marcus

Jeff Koons

Warren H. Newell

Mary McCarty

Burt Aaronson

County Administrator

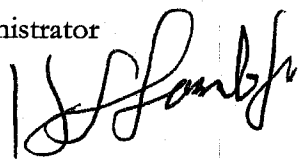
Robert Weisman

INTEROFFICE MEMORANDUM

DATE: September 26, 2006

TO: Tony Masillotti, Chairman, Board of County Commissioners

THRU: Robert Weisman, County Administrator

FROM: Harry L. Lamb, Jr., Director
Office of Equal Opportunity 

RE: HUD FY 2006 Complaint Resolution Contract

The U. S. Department of Housing and Urban Development, Office of Fair Housing and Equal Opportunity, has awarded the Office of Equal Opportunity a total of \$132,697 for processing and resolving dual-filed housing discrimination complaints. This revenue is for cases processed during fiscal year 2006.

In order for OEO to receive this revenue, the contract requires approval by the Board of County Commissioners. To meet HUD's fiscal year end funding deadlines, these funds must be obligated immediately. Therefore, urgent approval is needed so that the HUD deadline can be met.

It is requested that the attached HUD Contract (HUD Form 1044) be signed by the Chairman of the Board of County Commissioners so that it can be forwarded to HUD via overnight mail. (Two (2) copies of the 1044 are enclosed for signature. HUD requires an original and the other copy is for our records.)

OEO will prepare an Agenda Item to present this contract item to the Board for ratification of the Chairman's signature at the October 17, 2006, BCC meeting.

If there are any questions concerning this request, or if additional information is needed, please contact me at 355-2584.

Assistance Award/Amendment

U.S. Department of Housing
and Urban Development
Office of Administration

1. Assistance Instrument <input checked="" type="checkbox"/> Cooperative Agreement <input type="checkbox"/> Grant		2. Type of Action <input type="checkbox"/> Award <input checked="" type="checkbox"/> Amendment	
3. Instrument Number FF204K064023	4. Amendment Number 1	5. Effective Date of this Action	6. Control Number
7. Name and Address of Recipient Palm Beach County Office of Equal Opportunity 215 North Olive Avenue - Suite 130 West Palm Beach, FL 33401 TAX ID: 59-000785		8. HUD Administering Office U.S. Department of HUD/FHEO Five Points Plaza, 40 Marietta St. Atlanta, GA 30303-2806	
10. Recipient Project Manager Harry Lamb, Jr., Executive Director		8a. Name of Administrator James N. Sutton	8b. Telephone Number 404-331-5001 ext. 2526
11. Assistance Arrangement <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Cost Sharing <input checked="" type="checkbox"/> Fixed Price		9. HUD Government Technical Representative Candace M. Tapscott, Director, Miami FHEO Center	
12. Payment Method <input type="checkbox"/> Treasury Check Reimbursement <input type="checkbox"/> Advance Check <input type="checkbox"/> Automated Clearinghouse		13. HUD Payment Office HUD CFO Accounting Center P. O. Box 901013, Fort Worth, TX 76101	
14. Assistance Amount		15. HUD Accounting and Appropriation Data	
Previous HUD Amount \$17,900		15a. Appropriation Number 866/70144(TIN)(W,6)	15b. Reservation number FHEO-04-06-3
HUD Amount this action \$114,797		Amount Previously Obligated \$17,900	
Total HUD Amount \$132,697		Obligation by this action \$114,797	
Recipient Amount \$0		Total Obligation \$132,697	
Total Instrument Amount \$132,697			

16. Description

THE COOPERATIVE AGREEMENT FOR FAIR HOUSING ASSISTANCE PROGRAM (FHAP)

THIS AGREEMENT INCORPORATES ALL PREVIOUSLY ISSUED SUBPARTS. FUNDS ARE DESIGNATED AS FOLLOWS:

CASE PROCESSING: (07/01/05 THRU 06/30/06) (47) \$102,297
CAUSE: (07/01/05 THRU 06/30/06) 2,500

TRAINING FUNDS: 17,900

ADMINISTRATIVE COSTS (AC): 10,000

TOTAL CONTRACT AMOUNT: \$ 132,697

Reviewed and Approved
as to Terms and Conditions.

Harry L. Lamb, Jr.
Harry L. Lamb, Jr., Director

17. <input checked="" type="checkbox"/> Recipient is required to sign and return three (3) copies of this document to the HUD Administering Office		18. <input type="checkbox"/> Recipient is not required to sign this document.	
19. Recipient (By Name) Palm Beach County Office of Equal Opportunity		20. HUD (By Name) Office of Fair Housing and Equal Opportunity	
Signature & Title <i>Tony Masilotti</i> Tony Masilotti, Chairman, BCC	Date (mm/dd/yyyy) 09/26/2006	Signature & Title James N. Sutton	Date (mm/dd/yyyy)

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Signature & Title  Tony Masilotti, Chairman, BCC	Date (mm/dd/yyyy) 09/26/2006	Signature & Title James N. Sutton	Date (mm/dd/yyyy)