

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

34-5

Meeting Date: October 17, 2006    ☒ Consent    ☐ Regular  
   ☐ Ordinance    ☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

**Motion and Title: Staff recommends motion to approve:** An annual contract with S & F Construction in an amount not to exceed \$499,999.99 as one of seven approved Residential Renovations contractors for residential building contracting services on an "as-needed" basis for projects typically under \$25,000 each.

**Summary:** This contract is for one year and is an indefinite-quantity contract with a maximum value of \$499,999.99. The contract will terminate when a total of \$499,999.99 in work orders is issued or when the one-year time period has expired, whichever occurs first. The contract provides for up to four one-year renewals, each for a not-to-exceed amount of \$499,999.99, at the sole option of the County. Staff will review the status of the contractor's certifications annually, prior to renewal, to ensure the firm remains qualified under the original pre-qualification criteria. The contract allows for the award of all types of work not typically appropriate for assignment to commercial contractors, work will primarily be awarded to address requests from the Division of Senior Services (DOSS) and the County Community Revitalization Team (CCRT) as well as routine boardups for PREM, HCD, PZB etc. Work Orders are to be awarded on a lump-sum, competitively quoted basis among the pool of seven contractors. Any work performed will be in accordance with the Contract. The specific magnitude of the work shall be determined by individual work orders issued by Palm Beach County. The goal for SBE participation is 15% overall. (FD&O Admin) Countywide (JM)

**Background and Justification:** Bids were opened on June 13, 2006 for "Annual Contract: Residential Renovations" and S & F Construction was one of seven (7) licensed building contractors to submit a pre-qualification package that met the established criteria for acceptance as one of our Annual Residential Renovations Contractors. The contract is effective for a period of twelve months or until the maximum potential contract amount of \$499,999.99 is reached.

This is a bond-waiver contract. The cumulative value of active work orders at any time will be limited to \$200,000 per contractor.

Attachments:  
Contract

AGENDA ITEM  
CONTAINS MORE THAN 50 PAGES  
IT MAY BE VIEWED IN  
COUNTY ADMINISTRATION

Recommended by:

Anthony Wolf  
Department Director

10/5/06  
Date

Approve by:

[Signature]  
County Administrator

10/11/06  
Date

## II. FISCAL IMPACT ANALYSIS

**A. Five Year Summary of Fiscal Impact:**

Fiscal Year	2007	2008	2009	2010	2011
Capital Expenditures	0	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Income (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
<b>NET FISCAL IMPACT</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Additional FTE

### Positions (Cumulative)

Is Item Included in Current Budget? Yes\_\_\_\_ No \_\_\_\_

**Budget Account No: Not applicable**

Reporting Category \_\_\_\_\_

☐ **Recommended Sources of Funds/Summary of Fiscal Impact:**

Potential maximum fiscal impact is \$499,999.99. Work Orders requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

☐ **Departmental Fiscal Review:** \_\_\_\_\_


### III. REVIEW COMMENTS

**A. OFMB Fiscal and/or Contract Development & Control Comments:**

James Dink 9-28-06  
 MEMB  
 9-28-06  
 Legal Sufficiency: AM 9-28-06

*Dr. J. Jacob* 10/11/06  
Contract Dev. and Control  
10/10/06

**B. Legal Sufficiency:**

  
Assistant County Attorney

**This Contract complies with our contract review requirements.**

**C. Other Department Review:**

Department Director

**This summary is not to be used as a basis for payment.**