

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: October 17, 2006

☒ Consent  
☐ Ordinance

☐ Regular  
☐ Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: First Amendment to Recreation Assistance Program (RAP) Agreement with the City of Riviera Beach (R2005-2078) for the Girls Easter Holiday Invitational Basketball Tournament.

**Summary:** This fully executed First Amendment extends the project completion date for the previously approved RAP Agreement from January 17, 2006, to October 31, 2006. The reimbursement request has already been received for this completed project, but the end date extension is necessary in order to provide reimbursement for all project expenditures. The Amendment is in accordance with Resolution R2005-1738, authorizing the delegation of authority for amending RAP agreements to the County Administrator or his designee. All other terms of the Agreement remain the same. District 7 (AH)

**Background and Justification:** Resolution R2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

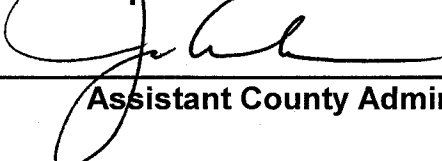
- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

**Attachment:** First Amendment to Agreement

Recommended by:   
Department Director

7/25/06  
Date

Approved by:   
Assistant County Administrator

9-28-06  
Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
Object \_\_\_\_\_ Program \_\_\_\_\_

### B. Recommended Sources of Funds/Summary of Fiscal Impact:

There is no additional financial impact created by this Amendment. Agreement is encumbered with document # KPO 583 PRRP111805\*4.

C. Departmental Fiscal Review: Georgette Rea Jr

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Development and Control Comments:

OFMB 9-27-06  
mg 9/26/06 CN 9/25/06  
9/27/06 Contract Development & Control 9/27/06

### B. Legal Sufficiency:

Anne Delgado 9/28/06  
Assistant County Attorney

### C. Other Department Review:

\_\_\_\_\_  
Department Director

REVISED 10/95  
ADM FORM 01

This summary is not to be used as a basis for payment

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**FIRST AMENDMENT BETWEEN PALM BEACH COUNTY AND THE CITY OF  
RIVIERA BEACH FOR FUNDING OF THE 2005 GIRLS EASTER HOLIDAY  
INVITATIONAL BASKETBALL TOURNAMENT**

**THIS FIRST AMENDMENT** is entered into on 9/25/06, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and the City of Riviera Beach, a Florida Municipal Corporation, herein referred to as "Riviera Beach".

**WITNESSETH:**

**WHEREAS**, on October 18, 2005, County entered into an Agreement with Riviera Beach (R-2005-2078), hereinafter referred to as "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not-to-exceed \$5,500 for the 2005 Girls Easter Holiday Invitational Basketball Tournament, hereinafter referred to as the "Project"; and

**WHEREAS**, Riviera Beach has requested that County extend the project completion date until October 31, 2006, to allow additional time for the submission and processing of reimbursement documentation for this completed Project; and

**WHEREAS**, the Project benefited all citizens of Palm Beach County.

**NOW THEREFORE**, the parties hereby agree as follows:

1. Section 7 of the Agreement is amended to state: "The term of this Agreement shall be until October 31, 2006."
2. Section 10 of the Agreement is amended to state: "Riviera Beach shall complete the Project and shall provide its final reimbursement request(s) and final accounting data to County for the completed project on or before October 31, 2006."
3. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

**IN WITNESS WHEREOF**, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

**WITNESSES:**

Susan W. X-32  
Veronica Finnett

**ATTEST:**

By: C. J. [Signature] 8/16/06  
City Clerk

**PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS**

By: [Signature]  
Dennis L. Eshleman, Director  
Parks and Recreation Department

**CITY OF RIVIERA BEACH**

By: [Signature]  
Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

By: Anne Delgant  
County Attorney

**REVIEWED FOR LEGAL SUFFICIENCY**

[Signature]  
CITY ATTORNEY  
CITY OF RIVIERA BEACH

DATE: 8/7/06