

3I-5

Agenda Item #: \_\_\_\_\_

**PALM BEACH COUNTY**  
**BOARD OF COUNTY COMMISSIONERS**  
**AGENDA ITEM SUMMARY**

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Meeting Date:	November 21, 2006	<input checked="" type="checkbox"/> Consent	<input type="checkbox"/> Regular
			<input type="checkbox"/> Public Hearing

Department:           Housing and Community Development

Submitted For:       Housing and Community Development

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends motion to receive and file: a Summary of funding awards made to property owners for housing rehabilitation projects totaling \$33,026, approved between July 1, 2006, and September 30, 2006, pursuant to Resolution No. R94-1139.

**Summary:** On September 13, 1994, the Palm Beach County Board of County Commissioners (BCC) approved Resolution No. R94-1139 authorizing the County Administrator or designee, and/or the Director of the Department of Housing and Community Development (HCD) to approve funding to property owners in accordance with policies of the various housing rehabilitation programs administered by HCD. The authorization also allowed for staff approval of additional funding for projects previously funded. This summary of funding awards, which is reported quarterly, includes housing rehabilitation projects funded between July 1, 2006, and September 30, 2006. Funding awards made during this period in accordance with the authority delegated by the BCC totaled \$33,026. Projects not receiving approval through the delegated authority, are submitted directly to the BCC for approval and do not appear on this report. Countywide (TKF)

**Background and Justification:** HCD administers various housing rehabilitation programs whose funding is authorized by the BCC. These programs address the housing needs of lower income households who are either property owner occupants or tenants. Policies for these programs are established in compliance with regulations emanating from the funding source (e.g. U.S. Department of Housing and Urban Development (HUD), State of Florida), and in accordance with local preference where such flexibility is permitted by the grantor of funds.

Assistance is provided to property owners in the form of conditional grants and/or loans, and is secured by mortgage encumbrances on their properties until satisfied, at which time satisfactions of mortgage are issued. The qualifying standards for the rehabilitation programs are identified in the policies for each program, and approval of funding may be provided accordingly. These programs currently include the Property Rehabilitation Program, and the Emergency Rehabilitation Program. Funds for these programs may include CDBG, and SHIP funds. Policies for the various rehabilitation programs administered by HCD previously required that funding awards to property owners for rehabilitation projects be approved by the BCC. In order to reduce the processing time for these projects, the BCC delegated its authority for funding approval through the above stated resolution. Projects requiring approval with waivers to the policies will continue to be submitted to the BCC for consideration.

**Attachments:**

- A. Summary of Rehabilitation Funding Awards
- B. Resolution No. R94-1139

(SEE PAGE 2 FOR OFMB/PREM/CONTRACT ADMINISTRATION COMMENTS.)

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Recommended By:	<u>Edward W. Lamm</u>	<u>10/30/06</u>
	Department Director	Date

Approved By:	<u>Sharon G. Lamm</u>	<u>11-13-06</u>
	Assistant County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

Fiscal Years	20__	20__	20__	20__	20__
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes\_\_\_ No\_\_\_

Budget Account #: Fund\_\_\_ Dept\_\_\_ Unit\_\_\_ Object\_\_\_ Reporting Category\_\_\_


### B. Recommended Sources of Funds/Summary of Fiscal Impact:


No Fiscal Impact

### C. Department Fiscal Review: \_\_\_\_\_

## III. REVIEW COMMENTS

### A. OFMB Fiscal and/or Contract Administration Comments:

  
OFMB  
11/3/06  
11-306

  
Contract Dev. and Control  
11/18/06

### B. Legal Sufficiency:

  
Assistant County Attorney  
11/13/06

### C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

RECEIVE AND FILE REPORT

This is a summary of delegated funding awards made to property owners for housing rehabilitation projects approved between July 1, 2006, and September 30, 2006, pursuant to Resolution R94-1139.

NAME	LOCATION	FUNDING AMOUNT	FUNDING SOURCE	NO. OF UNITS
Cuthbert & Doris Edwards	Pahokee	\$15,283	CDBG	1
Velmer Shuman	Pahokee	\$17,400	CDBG	1
Julia M. Hughes	Belle Glade	\$343*	CDBG	1
////////////////////////////////////	TOTAL:	\$33,026	////////////////////////////////	////////////////////////////////

EXPLANATIONS (where applicable)

- CDBG : HUD funded Community Development Block Grant Program
- SHIP : State Housing Initiative Partnership Program
- \* : Indicates additional funds for a homeowner previously approved for funding

RESOLUTION NO. R94-1139

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, THAT AUTHORIZES THE COUNTY ADMINISTRATOR OR DESIGNEES, AND/OR THE DIRECTOR OF THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, TO: A) APPROVE FUNDING TO PROPERTY OWNERS IN ACCORD WITH ESTABLISHED POLICIES OF THE VARIOUS REHABILITATION PROGRAMS ADMINISTERED BY THE DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD); AND B) APPROVE ADDITIONAL FUNDING TO PROPERTY OWNERS WITH PROJECTS ALREADY FUNDED THROUGH THE VARIOUS REHABILITATION PROGRAMS ADMINISTERED BY HCD, PROVIDED THAT THE SUM OF ADDITIONAL FUNDING AND ORIGINAL PROJECT FUNDING DOES NOT EXCEED THE FUNDING LIMITS ESTABLISHED IN THE POLICIES FOR THESE PROGRAMS.

WHEREAS, The Board of County Commissioners authorizes the funding of various rehabilitation programs to address the housing needs of property owners in Palm Beach County; and

WHEREAS, these programs which are administered by HCD contain provisions in their policies to establish the eligibility and qualifications required of property owners to receive funding under these programs; and

WHEREAS, the housing needs of property owners may be served in a more expeditious manner by allowing the County Administrator or designees, and/or the Director of HCD, to conduct the ministerial functions of evaluating and approving funding to property owners in accord with policies for these rehabilitation programs; and

WHEREAS, from time to time, the housing needs of property owners may be further served in a more expeditious manner by allowing the County Administrator or designees, and/or the Director of HCD, to conduct the ministerial functions of evaluating and approving additional funding to property owners in accord with these policies for projects already funded through these rehabilitation programs whereby the sum of additional funding and original project funding does not exceed the funding limits established in the policies for these programs; and

WHEREAS, the Board of County Commissioners of Palm Beach County wishes to delegate its authority of approving funding to property owners participating in the various rehabilitation programs to the County Administrator or designees, and to the Director of HCD as previously stated.

AIS.CA/HSE

R94 1139D

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ATTACHMENT B

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF PALM BEACH COUNTY, FLORIDA, that:

The County Administrator or designees, and/or the Director of HCD, are hereby authorized to approve funding to property owners in accord with established policies for the various rehabilitation programs administered by HCD; and

The County Administrator or designees, and/or the Director of HCD, hereby authorized to approve additional funding to property owners with projects already funded through the various rehabilitation programs administered by HCD, provided that the sum of additional funding and original project funding does not exceed funding limits established in the policies for these programs.

The foregoing Resolution was offered by Commissioner Lee, who moved its adoption. The motion was seconded by Commissioner Foster and being put to a vote, the vote was as follows:

KAREN T. MARCUS	- Aye
CAROL A. ROBERTS	- Aye
WARREN H. NEWELL	- Aye
MARY MCCARTY	- Aye
BURT AARONSON	- Aye
KEN FOSTER	- Aye
MAUDE FORD LEE	- Aye

The Chair thereupon declared the Resolution duly passed and adopted this 13th day of September, 1994.

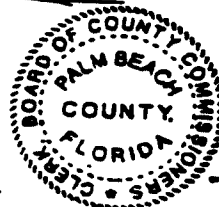
PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS

DOROTHY H. WILKEN, Clerk

By: *Barbara A. Wilken*  
Deputy Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

*[Signature]*  
County Attorney



REF: AIS.CA/HSE

R94 11390

REV 16/7 421