

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: November 21, 2006

☒ [X] Consent
☐ [] Ordinance

☐ [] Regular
☐ [] Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: The executed Independent Contractor Agreements received during the months of September and October.

- A) Joseph Hamilton, Breathing Workshop, West Jupiter Recreation Center. (HAMIL1071081006523300A);
- B) Steve Vancoppenolle, Water Exercise Instructor, North County Aquatic Center. (VANC00061006530500H);
- C) George Tillman, Teen Flag Football Referee, Westgate Park & Recreation Center. (TILL1068000906523200A);
- D) Alexis Cardona, Martial Arts Instructor, West Boynton Park & Recreation Center. (CARD00361006525200H);
- E) Kim Moser, Adult Classical Fencing Instructor, West Jupiter Recreation Center, (MO1025831006523300C);
- F) Kim Moser, Youth Classical Fencing Instructor, West Jupiter Recreation Center, (MO1025831006523300D);
- G) Robert Hein, Tennis Instructor, Various Locations (HEIN000110065201G);
- H) Sweet Boo, Inc., Kidz Art Instructor, West Jupiter Recreation Center (SWEET1069831006523300A);
- I) Stacey Webb, Cooking Instructor, West Jupiter Recreation Center (WEB162871006523300A).

Summary: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. The attached Independent Contractor Agreement(s) have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator/Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolution 02-2103, and are now being submitted to the Board to receive and file. Countywide (AH)

Background and Justification: The Independent Contractor Agreements with recreation instructors and sports officials (Resolution 94-422, amended by Resolution 02-2103) was adopted by the Board to streamline the process of hiring recreation instructors and sports officials. The Board granted the Director of Parks and Recreation authority to execute Independent Contractor Agreements with recreation instructors and sports officials up to \$10,000, with contracts of \$10,000 or more requiring the County Administrator's approval.

The Agreements attached have been executed on behalf of the Board by the County Administrator/Director of the Parks and Recreation Department in accordance with the authority delegated by the Board, and are now being submitted to the Board to receive and file.

Attachments: Independent Contractor Agreements (9)

Recommended by: _____


Department Director

10/27/06
Date

Approved by: _____


Assistant County Administrator

11-8-06
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	58,193	-0-	-0-	-0-	-0-
External Revenues	<79,159>	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	(20,966)	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
Budget Account No.: Fund 0001 Department 580 Unit various
Object 3422 Program N/A
Revenue acct. no.: Fund 0001 Dept. 580 Unit Various RSC 4721

B. Recommended Sources of Funds/Summary of Fiscal Impact:

	Contractor	FY2006		FY2007	
		Revenue	Expense	Revenue	Expense
A	Joseph Hamilton			858	600
B	Steve Vancoppenolle			28,572	20,000
C	George Tillman	92	131	328	463
D	Alexis Cardona			28,143	19,700
E	Kim Moser			4,200	2,940
F	Kim Moser			4,200	2,940
G	Robert Hein I			12,858	9,000
H	Sweet Boo, Inc			0	1,350
I	Stacey Webb			0	1,200
	Total	92	131	79,159	58,193

C. Departmental Fiscal Review: ckopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 11/2/06
OFMB
ms 11/1/06
11/1/06

[Signature] 11/8/06
Contract Development and Control
E Jones 11/14/06

B. Legal Sufficiency:

Anne Delgant 11/9/06
Assistant County Attorney

This item complies with current
County policies.

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment