

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS**

AGENDA ITEM SUMMARY

Meeting Date: December 19, 2006 (X) Consent () Regular
 () Ordinance () Public Hearing

Department Community Services

Submitted By: Community Services

Submitted For: Division of Human Services

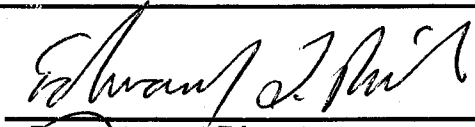
I. EXECUTIVE BRIEF


Motion and Title: Staff recommends motion to: **A) receive and file** State of Florida Department of Children and Families (DCF) Homeless Assistance Grant Contract for the period of November 1, 2006, through June 30, 2007, in the amount of \$463,500; **B) approve** Contract with Adopt-A-Family for the period of December 01, 2006, through June 30, 2007, in an amount not-to-exceed \$463,500, for construction of six (6) affordable housing units; and **C) approve** Budget Amendment of \$463,500 in the General Fund, Human Services.

Summary: On September 12, 2006 (R2006-1894). The County Administrator or his designee was granted authority to sign the State of Florida Department of Children and Families Homeless Assistance Grant Contract. The signed contract must now be filed with the County's Clerks Office as fully executed. The grant provides the funding for construction of six (6) affordable housing units. Adopt-A-Family has been awarded the contract to construct the housing units. A budget amendment is needed to acknowledge the grant funding. No County funds are required. (Human Services) Countywide (TKF)

Background and Justification: This receive and file item is being submitted in accordance with Countywide PPM No. CW-0-051 to allow the Clerk's Office to note and receive the executed contract. This is the first year the Division has received the funds. These funds of \$463,500 are on a one-time basis and are non-recurring. In January 2006, the Division of Human Services began serving as the Lead Entity for the Palm Beach County Homeless Continuum of Care. The Continuum of Care is the planning and evaluation body for the homeless service delivery system and is a requirement of Housing and Urban Development (HUD). The State Office on Homelessness mirrored their requirements with HUD's Federal guidelines. The Division applied for these funds as the Lead Entity for the Homeless Continuum of Care pursuant to Section 420.624 (6), F.S. The application was submitted for the construction townhomes in Lake Worth which will become affordable housing when rented to six homeless families in Palm Beach County.

- Attachments:** A. State of Florida Department of Children and Families Contract
 B. Contract with Adopt-A-Family
 C. Budget Amendment

Recommended By:  12-11-2006
 Department Director Date

Approved By:  12-15-06
 Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

| Fiscal Years | 2006 | 2007 | 2008 | 2009 | 2010 |
|---|------------|----------------|-------|-------|-------|
| Capital Expenditures | _____ | <u>463,500</u> | _____ | _____ | _____ |
| Operating Costs | _____ | _____ | _____ | _____ | _____ |
| External Revenue | _____ | <u>463,500</u> | _____ | _____ | _____ |
| Program Income (County) | _____ | _____ | _____ | _____ | _____ |
| In-Kind Match (County) | _____ | _____ | _____ | _____ | _____ |
| NET FISCAL IMPACT | <u>-0-</u> | <u>-0-</u> | _____ | _____ | _____ |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____ | _____ | _____ | _____ |

Is Item Included in Current Budget: Yes _____ No X
 Budget Account No.: Fund 0001 Dept. 148 Unit 1351 Obj. 3401
 Program Code Various Program Period: GY06

B. Recommended Sources of Funds/Summary of Fiscal Impact:
 Funded by DCF Grant IFZ10. No County funds are required.

Departmental Fiscal Review: *[Signature]*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 12-13-06
 12/13/06 OFMB *[Signature]* 12/11/06
[Signature] 12/14/06
 Contract Administration
 E. Jones 12/14/06

B. Legal Sufficiency: 12/13/06

This item complies with current County policies.

[Signature] 12/15/06
 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.