



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	20 <u>07</u>	20 <u>08</u>	20 <u>09</u>	2010	2011
Capital Expenditures	<u>\$50,000</u>	---	---	---	---
Operating Costs	---	---	---	---	---
External Revenues	---	---	---	---	---
Program Income (County)	---	---	---	---	---
In-Kind Match (County)	---	---	---	---	---
<b>NET FISCAL IMPACT</b>	<u>\$50,000</u>	==	==	==	==
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	---	---	---	---	---

Is Item Included In Current Budget? Yes \_\_\_ No X  
 Budget Account No.: Fund \_\_\_ Department \_\_\_ Unit \_\_\_ Object \_\_\_  
 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Transportation Improvement Fund  
 Reserve for District 2 and District 4  
 TPS Data Base  
  
 General Fund  
 TPS Data Base  
 PZB Planning Division – Greenways and Trails Implementation Plan (aka SENA Master Plan)

C. Departmental Fiscal Review: *Pat O'Connell*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Dev. and Control Comments:**

*Elizabeth Bliss* 12/13/06 N/A  
 OFMB Contract Dev. and Control  
*TM* 12/07/06  
*DM* 12-5-06  
*UP* 11-20-06

**B. Legal Sufficiency:**

*[Signature]*  
 Assistant County Attorney

**C. Other Department Review:**

*[Signature]* Department Director  
 Engineering

This summary is not to be used as a basis for payment.

**SCOPE OF SERVICES RESPONSE REQUEST  
PURSUANT TO CONTRACT FOR GENERAL PLANNING CONSULTING  
SERVICES**

CONTRACT NO. 05-013/LJ

American Consulting Engineers of Florida, LLC submitted the lowest bid for the project detailed below. The fee submitted was \$44, 849.

**Please review this contract and authorize by your signature on the final page.**

Project description: The County recently completed a Northeast Everglades Natural Area (NENA) Master Plan. This plan shows the locations of existing and planned facilities for an interlinked system of bikeways, greenways, trails and environmental centers in the northern half of Palm Beach County and southern Martin County. Significant work has also taken place on similar but disparate efforts in southern Palm Beach County.

The Board of County Commissioners has directed staff to prepare a summary document for southern Palm Beach County in the same fashion as that created for NENA.

**SCOPE OF SERVICES**

**Implementation Strategy**

**Part I Development of Implementation Strategy:** The consultant will gather and coordinate information from parties affected by the South County Greenways and Trails Plan to determine how best to connect NENA with Broward County and cross-connect North-South corridors within the South County area . Anticipated parties include:

Palm Beach County Department of Environmental Resources Management  
Palm Beach County Parks and Recreation  
Palm Beach County Engineering & Public Works  
Palm Beach County Water Utilities  
Village of Wellington  
Metropolitan Planning Organization  
Broward County  
Arthur R. Marshall Loxahatchee National Wildlife Preserve (South County Workshop)  
South Florida Water Management District  
Others as determined by the Client

**Draft Implementation Strategies:** The consultant will prepare a draft Implementation Strategy for the South County projects, based on the input received. The Implementation Strategies will include:

Top ten priority projects  
Estimated costs for the top priorities  
Potential funding sources for the top priorities

Potential funding sources for the top priority projects  
Roles and responsibilities of the various agencies in implementing the top priorities  
Actions required

**Review Meeting and Revisions:** The consultant will attend up to two (2) review meetings to discuss the Draft Implementation Strategies and the Executive Summary, and will revise the Strategies and Executive Summary one (1) time based on written review comments provided by the Client.

**Presentation:** The consultant will present the (revised) Final Implementation Strategies and Executive Summary at up to two (2) meetings, as determined by the Client. Any revisions in addition to those outlined above, if requested, shall be completed as an Additional Service to this Agreement.

Deliverables: As a result of these tasks, the consultant shall produce:  
Implementation workshop Minutes  
Draft Implementation Strategies  
Final (revised) Implementation Strategies  
South County Greenways and Trails System Executive Summary Document (50 color copies and 1 digital copy)

## **PART II**

"South County Greenways and Trails System" Executive Summary Document – The consultant shall prepare a multi-page, color, 8 ½ x 11 Executive Summary document to illustrate the South County Greenways and Trails System. The document will be comprised of previously prepared maps and sketches from the Northeast Everglades Natural Area (NENA) Master Plan, the Palm Beach County Bikeways, Greenways and Trails Concept Plan and the Palm Beach County Agricultural Reserve Greenways and Trails Plan. County departments including Parks and Recreation, Environmental Resources Management and the Metropolitan Planning Organization will provide direction as to what information needs to be included. This document will be presented to the Board of County Commissioners at a regularly scheduled meeting. The chosen consultant will be required to attend this meeting and be prepared to make a formal presentation of same.

## **PART III Additional Services**

**Additional Services:** The consultant will provided Additional Services as mutually agreed upon by the Client.

**Project Schedule:** Upon execution of contract, the consultant will have 1 month to submit "South County Greenways and Trail Systems" Executive Summary Document and 3 months to complete the implementation workshops and all deliverables

**ASSIGNED PERSONNEL:** The consultant shall designate personnel assigned to the project.

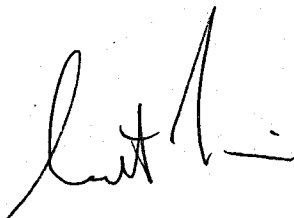
**COUNTY RESPONSIBILITIES:** The County shall designate a Project Representative immediately upon execution of this Letter of Agreement, who shall be The County's point of contact with the Client, and who shall, by virtue of Client's designation, have authority to bind the client. The Representative shall be responsible for all coordination with the Owner (if a separate person or entity from the Client shown in Article 1) and any separate consultants.

The County will also provide the consultant:

Two copies of all relevant information related to NENA including a digital copy including all maps and existing graphics.

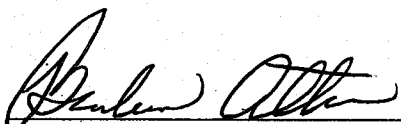
All information and documents deemed necessary by the County to prepare the "South County Greenways and Trails System" Executive Summary Document.

All other information, in digital or hard copy format, necessary to complete the requirements of this contract.

  
\_\_\_\_\_  
For  
Amer. Consulting Engineers of Florida, LLC.

SCOTT KORPI, PE  
Print Name  
PRINCIPAL / MANAGING MEMBER

November 16, 2006  
Date

  
\_\_\_\_\_  
For  
Palm Beach County

Barbara A. Herman  
Print Name

11/28/06  
Date

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY  
BUDGET Transfer

BGEX103006-294

FUND Transportation Improvement

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/27/06	REMAINING BALANCE
<b>TPS DATA BASE</b>								
3500-360-1028-3120	Engineering Services	0	0	50,000	0	50,000	0	50,000
<b>RESERVE FOR DISTRICT 2</b>								
3500-368-9112-9907	Res-Future Construction	2,355,820	2,235,820	0	25,000	2,210,820		
<b>RESERVE FOR DISTRICT 4</b>								
3500-368-9114-9907	Res-Future Costruction	2,625,107	2,619,994	<u>0</u>	<u>25,000</u>	2,594,994		
				50,000	50,000			

Engineering & Public Works

Administration / Budget Approval

OFMB Department - Posted

SIGNATURE

DATE

By Board of County Commissioners  
At Meeting of 12/19/06

R.D. Ward  
Jan. Out  
Sats. Diagnostics

11/27/06

11/28/06

Deputy Clerk to the  
Board of County Commissioners

12-5-06  
12/15/06

2007

0301

BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY  
BUDGET Transfer

BGEX103006-301

FUND General

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 11/27/06	REMAINING BALANCE
<b>PLANNING</b>								
0001-600-6207-3401	Other Contractual Services	175,000	175,000	50,000	0	225,000	17,238	207,762
<b>TPS DATA BASE</b>								
0001-360-1028-3120	Engineering Services	223,321	179,696	<u>0</u>	<u>50,000</u>	129,696	93,633	36,063
				50,000	50,000			

Engineering & Public Works

Administration / Budget Approval

OFMB Department - Posted

SIGNATURE

DATE

By Board of County Commissioners  
At Meeting of 12/19/06

R.D. Ward  
Pat DiGiuseppe

11/27/06  
11/28/06

Deputy Clerk to the  
Board of County Commissioners

82W  
12-5-06  
MVA  
P/S/WB.

**9.B.1.**

**SOUTH END NORTHEAST EVERGLADES NATURAL AREA (NENA) PROJECT.  
DISCUSSED WITH DIRECTION 11-15-2005**

Commissioner Koons directed staff to bring back to the board the equivalent of south end NENA and that south end projects need to be prioritized.

Commissioner Marcus stated that a north end NENA coordinator needed to be found first and inquired if discussion has taken place regarding who this person would be or what department they would come from and be located at.

Commissioner Koons replied that he wanted the south end to catch up to the north end, regarding this project.

Commissioner McCarty stated that she would be using some of her gas tax dollars to assist the project.

Staff was directed to return to the board within 90 days with a progress update.

**INTEROFFICE COMMUNICATION  
PALM BEACH COUNTY  
BUDGET AVAILABILITY STATEMENT**

**DATE:** October 30, 2006

**TO:** Harvey Phillips - Special Projects Coordinator  
Office of the County Engineer

**FROM:** R. D. Ward, Fiscal Manager *RDW*  
Administrative Services

**RE:** SENA Master Plan Project  
Project # N/A  
Planning, Zoning & Building Department  
District Allocation \$50,000.00

**BOARD MEETING DATE:** November 21, 2006

**FISCAL IMPACT LOCATION:** F:\COMMON\WP\AgendaPage2\ 000041 ,

**FUNDING STATUS:** BUDGET TRANSFERS REQUIRED

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A Budget Transfer of \$50,000 in the Transportation Improvement Fund from Reserve for District 2 (\$25,000) and Reserve for District 4 (\$25,000) to TPS Data Base.

A Budget Transfer of \$50,000 in the General Fund from TPS Data Base to PZ&B Planning-Other Contractual Services for SENA Master Plan Project.

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Is Item Included in Current Budget?            Yes            No            X

**Budget Account No:**

Fund 3500	Dept 360	Unit 1028	Object 3120
0001	600	6207	3401

**Recommended Sources of Funds/Summary of Fiscal Impact:**

Transportation Improvement Fund  
Reserve for District 2 & District 4  
TPS Data Base

General Fund  
TPS Data Base  
PZ&B Planning Division - SENA Master Plan

**Marianela Diaz - Re: Fwd: SENA Agenda**

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**From:** Kim Ciklin  
**To:** Patrick Rutter  
**Date:** 12/5/2006 1:53 PM  
**Subject:** Re: Fwd: SENA Agenda  
**CC:** Dennis Eshleman; George Webb; Harvey Phillips; Lorenzo Aghemo; Marianela Diaz; Rich Walesky; Taruna Malhotra

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This will supercede the authorizing email sent 7/11/06. This authorizes the allocation of \$25,000 in District 2 Transportation Improvement Funds toward the SENA project.

Kim Ciklin  
Senior Administrative Assistant  
to Commissioner Jeff Koons  
(561) 355-4966

>>> Patrick Rutter 12/5/2006 1:22 PM >>>

The budget transfer from your respective districts to pay for the SENA plan preparation is scheduled for the 12/19 BCC meeting. Each Commissioner had agreed to contribute \$25,000. Budget has sent us the attached email requesting confirmation of authorization from each Commissioner. Please respond as such to the parties indicated in the email. Thanks

Patrick Rutter, Chief Planner  
Planning Division  
2700 N. Jog Road  
West Palm Beach, FL 33411  
ph:561-233-5359  
fax:561-233-5365

**Marianela Diaz - Re: Fwd: SENA Agenda**

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**From:** "Kate Scott" <KFScott@co.palm-beach.fl.us>  
**To:** "Patrick Rutter" <PRutter@co.palm-beach.fl.us>  
**Date:** 12/7/2006 9:24 AM  
**Subject:** Re: Fwd: SENA Agenda

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Patrick,  
Commissioner McCarty authorizes a budget transfer of \$25,000. from her Gas Tax discretionary funds.

Kate ( Freddie) Scott  
Aide to Commissioner Mary McCarty  
561-276-1220  
kfscott@co.palm-beach.fl.us

>>> Patrick Rutter 12/5/2006 1:22 PM >>>

The budget transfer from your respective districts to pay for the SENA plan preparation is scheduled for the 12/19 BCC meeting. Each Commissioner had agreed to contribute \$25,000. Budget has sent us the attached email requesting confirmation of authorization from each Commissioner. Please respond as such to the parties indicated in the email. Thanks

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