

34-7

Agenda Item #:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: January 9, 2007

☒ Consent ☐ Regular

☐ Ordinance ☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the sale of surplus property (1997 New Holland Tractor with Boom Mower, Serial No. 69740; Asset No. 10111020) to the Palm Beach County Sheriff's Office.

Summary: The Palm Beach County Sheriff's Office is requesting this vehicle which will be used for maintaining the grounds at its training facility at 20 Mile Bend,

This tractor is currently in the County's Fleet Management equipment surplus and has an approximate valuation of \$19,000. All costs for repair and maintenance would be borne by the Sheriff's Office. (Fleet Management) District 6 (JM)

Background and Justification: The Palm Beach County Sheriff's Office operates and maintains a training facility at the 20 Mile Bend area. Currently they do not have a mower capable of maintaining the berms at the facility. This is now being done by hand which is a very time consuming process. This tractor/mower would be capable of handling this function on a daily basis saving a considerable amount of man hours.

Attachments:

1. Request letter from Sheriff's Office
2. Fixed Assets Surplus Transfer Request

Recommended by:

Anthony Wolf
Department Director

12/15/06
Date

Approved by:

Sharon Q. Dwyer for
County Administrator

12/27/06
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	<\$19,000>	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	<\$19,000>	-0-	-0-	-0-	-0-
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget? Yes ☒ No ☐


Budget Account No: Fund 5000 Department 410 Unit 7100 Object 6440
Reporting Category _____


B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:_____

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development & Control Comments:

 12-20-06
OFMB
 12-20-06

 12/21/06
Contract Dev. and Control
 12-21-06

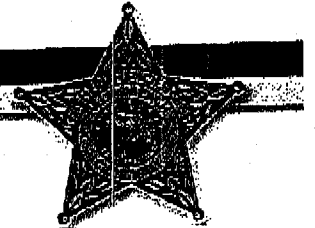
B. Legal Sufficiency:

James C. King 12/22/06
Assistant County Attorney

C. Other Department Review:

PALM BEACH COUNTY SHERIFF'S OFFICE

RIC L. BRADSHAW, SHERIFF



CAPTAIN RON MATTINO
TRAINING DIVISION
PHONE: (561)688-3569

FAX: (561)688-3586

E-MAIL: mattinor@pbso.org

October 26, 2006

Harriet Armstrong
Financial Analyst III
Palm Beach County, FD&O, Fleet Mgmt.
3700 Belvedere Road, Bldg. D
West Palm Beach, FL 33406

Dear Harriet Armstrong,

The Palm Beach County Sheriff's Office is requesting the transfer of your asset 10111020, slope mower to our inventory.

As you are aware the Palm Beach County Sheriff's Office is responsible for the maintenance of the range. We currently do not have a mower that is capable of mowing the berms and must do it by hand. This process is very time consuming. This mower that we are requesting would assist us in the daily range maintenance operations by saving man hours.

The Palm Beach County Sheriff's Office will be responsible for all costs associated with the transfer of the equipment. We will also be responsible for all costs associated with the maintenance of the mower that will continue to be repaired at the county motor pool.

Please consider our request for this asset.

Sincerely,

Captain Ron Mattino
Training Division
Palm Beach County Sheriff's Office

REQUEST TO TRANSFER ASSETS TO FIXED ASSETS MGMT OFFICE
PALM BEACH COUNTY

(Please type or print clearly in black or blue pen)

DEPARTMENT/DIVISION NAME FLEET MANAGEMENT - OFFROAD	CUSTODIAN CODE 4451	DATE 11/29/2006
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ASSET NUMBER	DESCRIPTION	Mileage/ Hours	Green Key	NOTES	REASON CODE	CONDITION CODE	FAMO UPDATE REFERENCE	Z # ASSIGNED	ASSIGNED TO		
									INV	STORE	SCRAP
10111020	1997 New Holland #7740 Tractor w/Broom	2,458	X		1	2					

REASON CODES:
1 - EXCESS 2 - OBSOLETE 3 - OTHER(specify) Outlived Useful Life 4 -STATUTORY/PUBLIC PURPOSE/BCC ACTION (Describe in Comments section below)

CONDITION CODES
1 - NEW 2- GOOD 3 - FAIR 4 - POOR 5 - BROKEN/SERVICEABLE 6 - BROKEN/BEYOND REPAIR 7 - OTHER _____ (Specify)

COMMENTS (details on reason for transfer, trade-ins, scrapping and thefts required here)

REQUESTED BY - ORIGINATING DEPARTMENT				APPROVAL - FIXED ASSETS MANAGEMENT OFFICE	
ORIGINATOR	_____	DATE	_____	INVENTORY OFFICER	_____ DATE: _____
INVENTORY OFFICER	_____	DATE	11/29/2006		
CUSTODIAN	_____	DATE	_____	WAREHOUSE	_____ DATE: _____