### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY

Meeting Date: Februa	ary 6, 2007	[X] Consent [ ] Workshop	[ ] Regular [ ] Public Hearing
Department			
Submitted By: Submitted For:		ity Services	
	Ryan Whi	<u>ite i itie i</u> ====================================	
	l. <u>EX</u>	ECUTIVE BRIEF	

**Motion: Staff recommends motion to approve:** Three (3) amendments to the Ryan White Comprehensive AIDS Resources Emergency Act Contracts for the period of March 1, 2006 through February 28, 2007 totaling \$60,000 as follows:

- A. Amendment No. 1 to contract (R2006-1082) with Legal Aid Society of Palm Beach County, Inc. to increase funding by \$30,000 for a new total not to exceed amount of \$230,000 for Legal Services/Permanency Planning;
- B. Amendment No. 1 to contract (R2006-1087) with Treasure Coast Health Council to increase funding by \$30,000 for a new total not to exceed amount of \$455,000 for Care Council Support;
- C. Amendment No. 1 to contract (R2006-1083) with Oakwood Center of the Palm Beaches to decrease funding by \$60,000 for a new total not to exceed amount of \$48,275 for Substance Abuse Residential and Mental Health Counseling.

**Summary:** Ryan White CARE Act service dollars are reviewed throughout the contract year and dollars unlikely to be spent by the end of the contract period are reallocated to best meet the need of the affected clients. Funding for Mental Health Services will be reduced by \$60,000 with \$30,000 being allocated to Legal Services and \$30,000 being allocated to Care Council Support. No County funds are required. (Ryan White) Countywide (TKF).

**Background and Justification:** Funds are being moved to ensure that agencies needing funds to serve the community until the end of the grant period can continue to provide these services.

Attachments:

Amendment No. 1 Legal Aid Society of Palm Beach County, Inc.
 Amendment No. 1 Treasure Coast Health Council

3. Amendment No. 1 Oakwood Center of the Palm Beaches

می اس این		*****
Recommended by	Mun A.M.	1-17-2007
Neconimended by	Department Director	Date
Approved by:	Ach	1/31/07
	Assistant County Administrator	Date

## II. FISCAL IMPACT ANALYSIS

### A. Five Year Summary of Fiscal Impact:

<b>Fiscal Years</b>	2007	2008	2009	2010
Capital Expenditures	0		<u></u>	. <u> </u>
Operating Costs	0			<u> </u>
External Revenues	$\frac{0}{0}$			
Program Income (County In-Kind Match (County)	) _0			
NET FISCAL IMPACT # ADDITIONAL FTE POSITIONS (Cumulative	 >)			<u>.</u>
Is Item Included in Curren	nt Budget?	Yes_X_	No	

Budget Account No.: Fund <u>1010</u> Dept<u>142</u> Unit <u>1479</u> Object <u>8201</u> Program Code <u>various</u>

- **B.** Recommended Sources of Funds/Summary of Fiscal Impact: Funding provided through the U.S. Department of Health and Human Services. No county match is required.
- C. Departmental Fiscal Review: REUL

### **III. REVIEW COMMENTS**

A. OFMB Fiscal and/or Contract Administration Comments:

and control ILose Amendmants compty with OUT vertien requirements. ev. and C⁄ór⁄r Β. Legal Sufficien Attornev Assistant County

C. Other Department Review:

**Department Director** 

This summary is not to be used as a basis for payment.

Amendment 01

### AMENDMENT TO RYAN WHITE TITLE I HIV HEALTH SUPPORT SERVICES

THIS AMENDMENT TO THE RYAN WHITE TITLE I HIV HEALTH SUPPORT SERVICES CONTRACT (Document No.R2006-1083, dated April 4, 2006) made and entered into at West Palm Beach Florida, on this \_\_\_\_ day of \_\_\_\_, 2006 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "COUNTY" and <u>Oakwood Center of the Palm Beaches, Inc.</u> hereinafter referred to as the AGENCY, a notfor-profit corporation, entitled to do business in the State of Florida, whose address is 1041 45<sup>th</sup> Street West Palm Beach, FL 33407.

WITNESSETH:

WHEREAS, the need exists to amend the contract to decrease funding for Mental Health Therapy Counseling and Substance Abuse Residential.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on April 4, 2006 is hereby amended as follows:

I. A new Work Plan "A1" attached hereto showing the new total units of service shall replace the original work plan Exhibit "A" in its entirety for Mental Health Therapy Counseling. Units of service will decrease from 1276 units to 808 units. A new Work Plan "A1" attached hereto showing the new total units of service shall replace the original work plan Exhibit "A" in its entirety for Substance Abuse Residential. Units of service will decrease from 730 days to 279 days.

**II.** A new Budget Exhibit "B1" attached hereto showing the new total budget for funding for Mental Health Therapy Counseling and Substance Abuse Residential shall replace the original Exhibit "B" in its entirety.

**III.** Decrease funding for Mental Health Therapy Counseling by \$ 10,000 for a new total of \$17,275. Decrease funding for Substance Abuse Residential by \$50,000 for a new total of \$31,000.

IV. Total contract not to exceed amount will be \$48,275.

#### **OTHER PROVISIONS**

All provisions in the Contract or exhibits to the Contract in conflict with this First Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this two (2) page Amendment to be executed by their officials thereupon duly authorized.

ATTEST: Sharon R. Bock Clerk and Comptroller

Deputy Clerk

By:

## PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY **COMMISSIONERS**

By: \_

Addie L. Greene, Chairperson

Date

VITNESS: A. Phil Jatrico A. Phil Signature PATEICIA A. PLICLAS WITNESS: Signature

itness Name

Oakwood Center of the Palm Beaches, Inc. , V By: Signature

Dr. Linda DePiano Chief Executive Officer

<u>2/19/06</u> Date

### APPROVED AS TO FORM AND LEGAL SUFFICIENCY

County Attorney

APPROVED AS TO TERMS

Edward L. Rich, Director

Exhibit "A1"

SECTION F Page 1 of 1

3

## WORK PLAN

# Service: Mental Health Therapy/Counseling

APPLICANT: Oakwood Center of the Palm Beaches, Inc.

AREA TO BE SERVED: Western PBC-Glades Area

OBJECTIVE(S)	ACTIVITIES	START DATE	END DATE	NON-DUPLICATING STATEMENT
Objective: Identify units of tangible services and # of unduplicated clients to be served. Define a unit of service. Impact Statement: When the objective is	Describe the sequential steps to be taken to accomplish the objective.			Indicate any other program in your agency or other agencies in the community, which provides similar services. Explain how you
accomplished what impact will it have?	1. Continue needed Individual Therapy	03/01/2006	02/28/2007	will avoid duplication of services, or why additional units of services are needed.
1. A Unit of Service is defined as an Hour. The program will provide	Service currently being provided to eligible clients.			No other agency is currently
<ul> <li>approximately 808 units of individual therapy. The rate of individual therapy is \$21.37 per 1/4 hour. Approximately 2-3 unduplicated clients will be served by the program</li> <li>2. The program will provide emotional support and therapeutic interventions</li> </ul>	<ol> <li>Aggressive liaison with case management organizations to ensure the delivery of individual therapeutic services to the target population.</li> </ol>	03/01/2006	02/28/2007	providing Counseling/Therapy services in the Western Palm Beach County (Glades) area.
designed to ameliorate and/or eliminate symptoms of depression, anxiety, and or other mental disorders and thus				
improve the quality of life for our clients.				
Unit Cost = \$21.37 Unit = 1⁄4 Hour				

Exhib	"B	ľ		
Sectio	n			
Page	1	of	6	

## BUDGET NARRATIVE SUMMARY

	<b>Proposed Service:</b>	Mental I	Health		
	Agency Name:	Oakwood Center of Th	e Palm Beaches, Inc.		
Budget Period		03/01/06-0	02/28/07		
	Category	Administration	Program	Total Amount	Cost Per Unit
A.	Personnel	0	17,275	17,275	21.37
В.	Fringe Benefits	0	0	0	
C.	Travel	0	0	0	
D.	Equipment	0	0	0	
E.	Supplies	0	0	0	
F.	Contractual	0	0	0	
G.	Other	0	0	0	
<u> </u>	Total	0	17,275	17,275	21.3

Line-itm.wk1

Exhibit "B**!"** 

Section \_\_\_\_\_ Page 2 of 6

ervice: Mental Health		00/04/0000 00/08/2007	
gency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:	03/01/2006-02/28/2007	
Revenues	Administration Amount	Program Amount	Total Services Cost
Funds from Government Sources (Ryan White)		17,275	17,275
			0
Foundations			0
Other Grants			0
Fund Raising			0
Contributions/Legacies/Bequests			0
Membership Dues			0
. Program Service Fees and Sales to the Public			
8. Investment Income			0
). In Kind			0
10. Miscellaneous Revenue		0 17,27	0 5 17,275
11. Total Revenue			

Exhibit	"B	1
Section		
Page 3	of	6

Service: Mental Health			
Agency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:	03/01/2006-02/28/2007	
Expenditures	Administration Amount	Program Amount	Total Services Cost
I2. Salaries (Must agree with Form C-1)	C	17,275	17,275
13. Employee Benefits			· .
a. FICA	(	) 0	0
b. Fl Unemployment	(	) 0	0
		0	0
c. Workers' Compensation		0	0
d. Health Plan		0 0	0
e. Retirement		0 0	0
14. Sub-Total Employee Benefits 15. Sub-Total Salaries & Benefits		0 17,275	17,275
15. Sub-rotal Salaries & Benefits 16. <u>Travel</u>			
a. Travel/Transportation			0
b. Conferences/Registration/Travel			0
17. Sub-Total Travel		0	0 0

Exhibit	"B(*	l
Section		
Page 4	of	6

ervice: Mental Health	Budget Period:	03/01/2006-02/28/2007		
gency: Oakwood Center of The Palm Beaches, Inc.	Duuget i one			
Expenditures	Administration Amount	Program Amount	Total Services Cost	
8. Equipment (Attach a page showing detail description)		· · · · · · · · · · · · · · · · · · ·	0	
9. <u>Supplies</u>			0	
a. Office Supplies			0	
p. Program Supplies	0	(	0	
0. Sub-Total Supplies 1. Contractual (Attach sheet showing details if more space needed)			0	
2. <u>Other</u> A. <u>Communications/Utilities</u>				
1. Telephone Local line, fax, LD			0	
2. Postage & Shipping			0	
3. Utilities (Power/Water/Gas) Sub-Total Communications/Utilities	0		0 0	

Exhibit "B(" Section \_\_\_\_\_ Page 5 of 6

ervice: Mental Health		03/01/2006-02/28/2007	
gency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:	03/01/2000-02/20/2001	
Expenditures	Administration Amount	Program Amount	Total Services Cost
			0
<b>3. Food Service</b> C. <u>Rental</u>			0
1. Building			0
2. Equipment		0 0	) 0
Sub-Total Rental D. <u>Repair &amp; Maintenance</u>			0
1. Building Maintenance			C
2. Equipment Maintenance		0	0 0
Sub-Total Repair & Maintenance			(
E. Specific Assistance to Individuals F. Dues & Membership			

Exhibit "Bl"

Section \_\_\_\_\_ Page 6 of 6

ervice: Mental Health	Budget Period:	03/01/2006-02/28/2007	
gency: Oakwood Center of The Palm Beaches, Inc. Expenditures	Administration Amount	Program Amount	Total Services Cost
			0
3. Subscriptions			0
H. Training & Development			
I. Printing Envelopes, business cards for staff			
J. Copy Cost			
K. Advertising		-	0
L. Audit Fees			0
M. Office Furniture and Equipment (Attach a sheet showing details)			0
N. Miscellaneous			0
O. Professional Services			0
23. Sub-Total Other		0 0	0
		0 17,275	5 17,275
24. Total Expenditures		21.37	21.37

-

25 All Financial Information Rounded to Nearest Dollar SCHC-RW8.WK1

### SALARIES PER SERVICE

#### Service: Mental Health

### Agency: Oakwood Center of The Palm Beaches, Inc.

t Period: March 0 <u>1, ;</u> (1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
PERSONNEL	Admin/ Prog	Annual Salary	Pay Par Period	No. of Days	Hrs Per Days	Hourly Rate	Total Salary (5 X 6 X 7)	Percentage Charge	Admin	Program	Total
<u>ns:</u>	-										
							20.840	43%		17,275	17,27
Therapist	Prog	39,849	1,533	260	8	19.16	39,849	4376			
							1				
					+						
		1									
											-
	-										-
	_			-	-						· .
			_				-				
		-									
											<u> </u>
b-Total Salaries								t	<u> </u>	17,275	17

0

If not requesting 100 % funding for the position attach a sheet detailing each position showing total salary, funding sources and percentage per source

Use additional sheets if necessary.

Exhibit "BI"

Page 1 of 5

## TOTAL RYAN WHITE BUDGET BY SERVICE AND CATEGORIES

Agency: Oakwood Center of The Palm Beaches, Inc. Agency Budget for Fiscal Year <u>03/01/2006-02/28/2007</u>

REVENUES	(1)	(2)						TOTAL
REVENUES			 					48,275
Funds from Govt. Sources	17,275	31,000	 					
. Foundations	-	-		· · · · · · · · · · · · · · · · · · ·		<u> </u>		0
								0
. Other Grants			 					o
. Fund Raising			 		1			0
5. Contributions/Legacies/Bequests	·			1				0
3. Membership Dues					+			0
7. Program Srvce/Fees/Sales to Public	-		 					0
8. Investment Income	-			<u> </u>			<u> </u>	
	-	-		<u>·</u> ·	<u> </u>	ļ		0
9. In-Kind								0
10. Miscellaneous - Indirect Income			 			le le	. s -	\$ 48,275
11. Total Revenue	\$ 17,275	\$ 31,000	\$ - \$	-   \$	-  \$	<u> </u>		

 $\geq$ 

Page 2 of 5

Agency: Oakwood Center of The Palm Beaches, Inc. Agency Budget for Fiscal Year 03/01/2006-02/28/2007

	(1)	(2)	-			-	-	-	TOTAL
EXPENDITIURES									48,275
2. Salaries	17,275	31,000							
Employee Benefits.									
FICA		·		·					
Florida Unemployment					· · · ·				
				· ·				·	
Workers' Compensation									•
Health Plan					<u> </u>	<u> </u>			
Retirement	-			ļ	<u> </u>				
4. Sub-Total Employee Benefits	-	-				-			-
5. Sub-Total Salaries/Benefits	17,275	31,000					-		48,275
anaresi benonto									
. Travel/Transportation	<u> </u>	<u> </u>						<u> </u>	
. Conferences/ Registration/Travel	-						. 		
17. Sub-Total Travel	-						-	<u> </u>	l

Page 3 of 5

Agency: Oakwood Center of The Palm Beaches, Inc. Agency Budget for Fiscal Year 03/01/2006-02/28/2007

· · · · · · · · · · · · · · · · · · ·	(1)	(2)	_	-	-	-	-	-	TOTAL
EXPENDITIURES	(1)	(2)							
8. Equipment	-								
Supplies we want									
Office Supplies			<u> </u>						
Program Supplies		- <u> </u>							
Opmputer Software			·	<b></b>					
Sub-Total						_	-	-	
Supplies		·		<u> </u>					
. Contractual	·	ļ			<u> </u>				
. Other									
Compare Meny Unulles				<u> </u>					
Telephone		· · · ·	·			1			
Postage & Shipping			-	<u> </u>		<u> </u>	<u> </u>		
Utilities ( Power/Water/Gas)			-			· ·			
Utilities ( Power/Water/Gas)									
ub-Total Communications/Utilies		.	-			· •	<u> </u>		

3

Sub-Total Communications/Utilies

Agency: Oakwood Center of The Palm Beaches, Inc. Agency Budget for Fiscal Year 03/01/2006-02/28/2007

EXPENDITIURES	(1)	(2)	-	-	-	-	-	-	TOTAL
3. Food Services	-	-				·			
Rental							· · · · · · · · · · · · · · · · · · ·		
. Building	-	-							
2. Equipment	•	-	· · · · ·						
Sub-Total Rental		<u> </u>	·	-	<u> </u>	-		· · ·	
I. Buliding Maintenance	-	-							-
2. Equipment Maintenance		-							
Sub-Total Repair & Maintenance									-
	·								-
E. Specific Assistance to Individuals F. Dues & Membership									-
G. Subscriptions	-	_							

Page 4 of 5

H

Page 5 of 5

Agency: Oakwood Center of The Palm Beaches, Inc. Agency Budget for Fiscal Year 03/01/2006-02/28/2007

		,					_	-	TOTAL
EXPENDITIURES	(1)	(2)	•	-					
		_							-
I. Training & Development			········						
Printing		-							
	_	-							
I.Copy Cost	· · ·								
K. Advertising		•	·						
L. Audit Fees	-	· -							
M. Office Furniture and Equipment	_	_							-
N. Miscellaneous									
O. Professional Services								<u> </u>	-
25. Sub-Total Other									-
28. Total Expenditures	\$ 17,275	\$ 31,000	\$ -	\$ -	s -	\$ -	\$ -	\$	\$ 48,275

All Financial Information Rounded to Nearest Dollar

Exhibit "A1"

SECTION F Page 1 of 1

## WORK PLAN

# Service: Panda Residential Substance Abuse

APPLICANT: Oakwood Center of the Palm Beaches, Inc.

AREA TO BE SERVED: Western PBC-Glades Area

		START DATE	END DATE	NON-DUPLICATING STATEMENT
BJECTIVE(S)	ACTIVITIES	STANT DATE		
Objective: Identify units of tangible services and # of unduplicated clients to be served. Define a unit of	Describe the sequential steps to be taken to accomplish the objective.			Indicate any other program in your agency or other agencies in the community, which provides similar services. Explain how you will avoid
service. 2. Impact Statement: When the objective is accomplished what	1. Available treatment beds to be promoted to all HIV/AIDS case	03/01/2006	02/28/2007	duplication of services, or why additional units of services are needed.
impact will it have? 1. Approx 2-3 unduplicated clients	management agencies. 2. Potential clients to be	03/01/2006	02/28/2007	No other agency is providing resident substance abuse services specific to women (pregnant or with dependents in
will be served in this Intensive Level 2 Residential Substance Abuse Treatment Program. Unit of service is defined as one "Day". The Unit Cost is	referred through case mgr to Panda Intake Specialist. 3. Clients to participate in structured intake	03/01/2006	02/28/2007	the Glades area). No other program in Palm Beach County permits clients to bring their infants or toddlers into their program with them.
projected to be \$110.96 per day for 279 days. 2. Clients will learn how to stay clean and sober, practice new healthier ways to cope with life	screening which includes substance abuse testing. 4. If client meets criteria for this level of care,	03/01/2006	02/28/2007	Services are necessary to assist clients with reaching the goal of sobriety while learning new coping skills, assisting them in maintaining a healthier lifestyle.
challenges in a safe, structured environment. The overall goal is to facilitate successful reintegration back into the	client to be given admission date. If necessary, client to be routed through Detox Unit.			Setting aside four beds at Panda will assure space for women with HIV and substance abuse problems, and their children needing care and shelter.
community.	5. Client participation in program services	03/01/2006	02/28/2007	
Unit Cost = \$110.96 Unit = a Day	including group & individual services, substance abuse			
	lectures, HIV training, GED, parenting skills, etc.			

Exhibit "Bl" Section \_\_\_\_\_ Page 1 of 6

7

## BUDGET NARRATIVE SUMMARY

	<b>Proposed Service:</b>	Substance Abuse-R	esidential Level II					
	Agency Name:	Oakwood Center of Th	1e Palm Beaches, Inc.					
	Budget Period	03/01/06-	02/28/07					
	Category	Administration	Program	Total Amount	Cost Per Unit			
	A. Personnel	0	31,000	31,000	110.96			
	B. Fringe Benefits	0	0	0				
	C. Travel	0	0	0				
2	D. Equipment	0	0	0				
	E. Supplies	0	0	0				
	F. Contractual	0	0	0				
	G. Other	0	0	0				
	Total	0	31,000	31,000	110.96			

Exhibit	"B <b>i</b>	h
Section		
Page 2	of	6

## Service: Substance Abuse-Residential Level II

Agency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:	03/01/06-02/28/07	
Revenues	Administration Amount	Program Amount	Total Services Cost
1. Funds from Government Sources (Ryan White)		31,000	31,000
2. Foundations			
3. Other Grants			
4. Fund Raising			a a
5. Contributions/Legacies/Bequests 6. Membership Dues			
7. Program Service Fees and Sales to the Public			0
8. Investment Income			0
9. In Kind			0
10. Miscellaneous Revenue 11. Total Revenue	C	31,000	31,000

Exhibit "Bl<sup>#</sup> Section \_\_\_\_\_ Page 3 of 6

# Service: Substance Abuse-Residential Level II

Agency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:0	03/01/06-02/28/07			
Expenditures	Administration Amount	Program Amount	Total Services Cost		
12. Salaries (Must agree with Form C-1)	0	31,000	31,000		
13. <u>Employee Benefits</u>			0		
a. FICA (7.65%)			0		
b. FI Unemployment (.50%) c. Workers' Compensation (6.26%)			0		
d. Health Plan (28.653%)			0		
e. Retirement			0		
14. Sub-Total Employee Benefits	0	0	0		
15. Sub-Total Salaries & Benefits	0	31,000	31,000		
16. <u>Travel</u>					
a. Travel/Transportation			0		
b. Conferences/Registration/Travel	0	0			
17. Sub-Total Travel	<u>``</u> _				

Exhibit "B"

Section \_\_\_\_\_ Page 4 of 6

Service: Substance Abuse-Residential Level II

Agency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:	03/01/06-02/28/07				
Expenditures	Administration Amount	Program Amount	Total Services Cost			
			0			
8. Equipment (Attach a page showing detail description) 9. <u>Supplies</u>			0			
a. Office Supplies			0			
b. Program Supplies	0	0	0			
20. Sub-Total Supplies 21. Contractual (Attach sheet showing details if more space needed)			0			
22. <u>Other</u> A. <u>Communications/Utilities</u>			0			
1. Telephone Local line, fax, LD			0			
2. Postage & Shipping			0			
3. Utilities (Power/Water/Gas) Sub-Total Communications/Utilities	0	0	0			

Exhib	it	"Bl4	
Sectio	on _		
Page	5	of	6

ervice: Substance Abuse-Residential Level II

gency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:	03/01/06-02/28/07				
gency: Oakwood Center of The Failth Science, mer	Administration Amount	Program Amount	Total Services Cost			
			0			
3. Food Service C. <u>Rental</u>			0			
1. Building			0			
2. Equipment		0	0 0			
Sub-Total Rental						
D. <u>Repair &amp; Maintenance</u>			0			
1. Building Maintenance			0			
2. Equipment Maintenance		0	0 0			
Sub-Total Repair & Maintenance						
E. Specific Assistance to Individuals			0			
F. Dues & Membership			0			

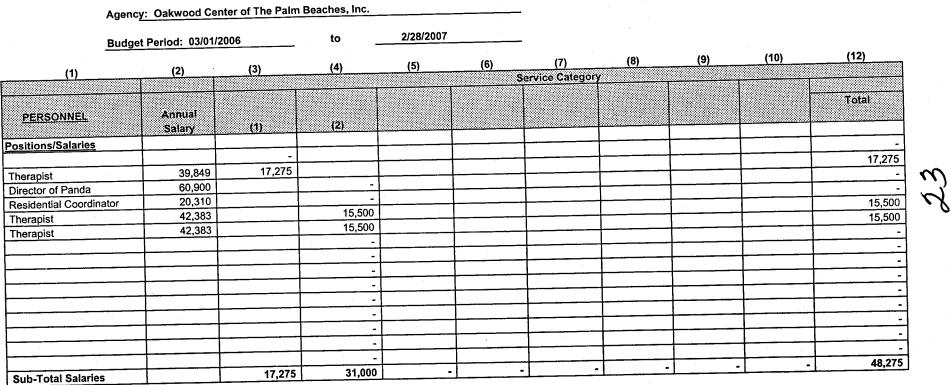
Exhibit "BI" Section \_\_\_\_\_ Page 6 of 6

Service: Substance Abuse-Residential Level II

Agency: Oakwood Center of The Palm Beaches, Inc.	Budget Period:	03/01/06-02/28/07	
Expenditures	Administration Amount	Program Amount	Total Services Cost
G. Subscriptions			0
H. Training & Development I. Printing Envelopes, business cards for staff			0
J. Copy Cost			0
K. Advertising			0 r
M. Office Furniture and Equipment (Attach a sheet showing details)			0
N. Miscellaneous -Licenses/Fees, Insurance O. Professional Services			0
23. Sub-Total Other		31,000	
24. Total Expenditures 25	-	110.96	

All Financial Information Rounded to Nearest Dollar

SCHC-RW8.WK1



TOTAL SALARIES BY SERVICE

Exhibit "Bl"

TOSAL-RW.WK1

Use additional sheets if necessary.

#### SALARIES PER SERVICE

Service: Substance Abuse-Residential Level II

### Agency: Oakwood Center of The Palm Beaches, Inc.

#### Budget Period: March 01, 2006 to February 28, 2007

Exhibit "B <b>1</b> "	
Section	
Page 1 of 1	

(12) (11) (10) (9) (7) (8) (6) (3) (4) (5) (2) (1) Percentage Total Salary Total Hrs Pet No. of Hourly Rate [5 X 6 X 7] Admin Program Pay Per Annual Charge Admin/ Prog PERSONNEL Period Days Days Salary Positions: 0% -60,900 29.28 2,342 260 8 60,900 Director of Panda Prog -0% 9.76 20,310 781 260 8 Prog 20,310 Residential Coordinator 15,500 15,500 37% 20.38 42,382 260 8 1,630 42,383 Prog Therapist 15,500 15,500 37% 20.38 42,382 260 8 1,630 42,383 Prog Therapist 31,000 31,000 •

24

Sub-Total Salaries

C1-RW8.WK1

if not requesting 100 % funding for the position attach a sheet detailing each position showing total salary, funding sources and percentage per source Use additional sheets if necessary.

# Ryan White CARE Act Title I Funding

EXHIBIT "B**f**"

Agency Name: Oakwood Center of The Palm Beaches, Inc.

udget Period: 03 <u>/0</u>			Service Categor	y			
Category	(1)	(2)					Total-All Programs
A. Personnel	17,275	31,000					48,275
B. Fringe Benefits	0	0					 0
C. Travel	0	0				·	0
D. Equipment	0	0			· · · · · · · · · · · · · · · · · · ·		0
E. Supplies	0	0			· · · · ·		0
F. Contractual	0	0			· · · · · · · · · · · · · · · · · · ·		0
G. Other	0	0					 0
Total	17,275	31,000					48,275

GRT-CND1.WK1

Oakwood Center of The Paim Beaches, Inc.

Agency Name:

Program Name:	AGENCY BUDGE	IT				Fiscal Y	ear 2006-2007				
REVENUES	Ryan White Title I	Ryan White Title II	HOPWA	PBC/BCC Tax Dollars	Other Federal	Other Local	Other State				Total
1. Funds from			226 226	1 765 430		2,372,200	14,102,525				0 18,524, <u>766</u>
Govt. Sources	48,275		236,336	1,765,430		2,012,200	11,102,020				
2. Foundations	0	-									. 0
3. Other Grants (United Way)	0										0
4. Fund Raising	0								1. 		0
5. Contributions/	•							-			
Legacies/Bequests	0		ļ							++	0
6. Membership Dues	0										0
7. Program Srvce. Fees/Sales to Public					2,084,387	1,215,962	1,040,558				4,340,907
8. Investment Income											0
9. In-Kind							1,092,000				1,092,000
· · · ·											0
10. Miscellaneous - Indirect Income	48,275		236,336	1,765,430	2,084,387	3,588,162	16,235,083	0	0	) 0	23,957,673

23,957,673

Fiscal Year 2006-2007

Λ

Oakwood Center of The Palm Beaches, Inc.

Agency Name:

Program Name:	AGENCY BUDGE	<u>T</u>	·			Fiscal Yo	ear 2006-2007				
EXPENDITURES	Ryan White Title I	Ryan White Title II	HOPWA	PBC/BCC Tax Dollars	Other Federal	Other Local	Other State				TOTAL
Employee Benefits:											918,018
a. FICA							918,018				
b. Florida Unemployment							60,001				60,00
c. Workers' Compensation							751,215				751,21
d. Health Plan				96,517			2,772,231				2,868,74
e. Retirement							94 - C.				
Sub-Total Employee				96,517		0	4,501,465			1	4,597,98
Benefits	48,275	0	C	1,675,887		3,123,806	5,460,055	. 0	0	0	12,392,41
. Sub-Total Salaries/				1,772,404		3,123,806	9,961,520				16,990,39
Benefits	48,275			1,772,404	2,004,007						
a. Travel/Transportation	0						153,204				153,20
b. Conferences/ Registration/Travel	C								<u> </u>		
. Sub-Total Travel	0	0			0 0	0	153,204				153,20
. Building/Occupancy							287,000				287,00
a. Rent		1	<u> </u>	.I		1					

Agency Name: Program Name:	Oakwood Center AGENCY BUDGE		aches, Inc.		· .	Fiscal Y	(ear 2006-2007		
EXPENDITURES	Ryan White Title I	Ryan White Title II	HOPWA	PBC/BCC Tax Dollars	Other Federal	Other Local	Other State	·	TOTAL
b. Depreciation				· · · .			515,000		515,000
9. Communications/ Utilities									
a. Telephone	0		1,416					 	 1,416
b. Postage & Shipping	0							 ·	0
c. Utilities & Utility Asst. (Power/Water/Gas)	0		202,844			464,356	264,592		931,792
0. Sub-Total						· · ·			
Communications/Utilities	. 0	0	204,260	c	0	464,356	264,592		 933,208
1. Printing & Supplies	0								0
a. Office Supplies b. Program Supplies	0								0
c. Printing	0								0
2. Sub-Total Printing/									
Supplies	0	0			00	0			 0
3. Food Service	0		5,104				336,510	· · · · · · · · · · · · · · · · · · ·	 341,614
<ol> <li>Other         <ul> <li>a. Professional Fees/Contractual</li> </ul> </li> </ol>	0						528,100		528,100
b. Insurance	0						638,728		638,728
c. Building Maintenance	C		13,761				438,652		452,413

		aches, Inc.			Fiecal Y	ear 2006-2007				
AGENCY BUDGE	_1				1150411	00. 2000 2000				
Ryan White Title I	Ryan White Title II	НОРЖА	PBC/BCC Tax Dollars	Other Federal	Other Local	Other State				TOTAL
0		13,211				634,463				647,674
0										0
										0
					· · ·					0
										0
									1	0
							· ·			0
						3,194,325				3,194,325
		26,972	2	<u> </u>	) <u> </u>	5,434,268		<u> </u>		5,461,240
	0									0
						46 497 004	· · · · ·			0 24,166,658
	AGENCY BUDG	AGENCY BUDGET       Ryan White     Ryan White       Title I     Ryan White       0     0       0     0       0     0       0     0       0     0       0     0       0     0       0     0       0     0       0     0       0     0       0     0       0     0       0     0	Ryan White Title I     Ryan White Title II     HOPWA       0     13,211	AGENCY BUDGET         Ryan White Title I       Ryan White Title II       HOPWA       PBC/BCC Tax Dollars         0       13,211       0       0       0         0       13,211       0       0       0         0       0       0       0       0         0       0       0       0       0         0       0       0       0       0         0       0       0       0       0         0       0       0       0       0         0       0       0       0       0	AGENCY BUDGET         Ryan White Title I       Ryan White Title II       HOPWA       PBC/BCC Tax Dollars       Other Federal         0       13,211	AGENCY BUDGET       Fiscal Y         Ryan White Title I       Ryan White Title II       HOPWA       PBC/BCC Tax Dollars       Other Federal       Other Local         0       13,211	AGENCY BUDGET         Fiscal Year 2006-2007           Ryan White Title I         Ryan White Title II         HOPWA         PBC/BCC Tax Dollars         Other Federal         Other Local         Other State           0         13,211         634,463         634,463         634,463           0         13,211         1         634,463         634,463           0         1         1         1         1         1           1         1         1         1         1         1         1           1	AGENCY BUDGET         Fiscal Year 2006-2007           Ryan White Title I         Ryan White Title II         HOPWA         PBC/BCC Tax Dollars         Other Federal         Other Local         Other State           0         13,211	AGENCY BUDGET         Fiscal Year 2006-2007           Ryan White Title I         Ryan White Title II         HOPWA         PBC/BCC Tax Dollars         Other Federal         Other Local         Other State	AGENCY BUDGET         Fiscal Year 2006-2007           Ryan White Title II         Ryan White III II         HOPWA         PBC/BCC Tax Dollars         Other Federal         Other Local         Other State         IIII IIII         IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII

# Listing of Pay Periods & Pay Days for the Contract Period

		Pay Periods	Pay Days
1.	2/18/2006	- 3/3/2006	3/10/2006
2.	3/4/2006	- 3/17/2006	3/24/2006
3.	3/18/2006	- 3/31/2006	4/7/2006
4.	4/1/2006	- 4/14/2006	4/21/2006
5.	4/15/2006	- 4/28/2006	5/5/2006
6.	4/29/2006	- 5/12/2006	5/19/2006
7.	5/13/2006	- 5/26/2006	6/2/2006
8.	5/27/2006	- 6/9/2006	6/16/2006
9.	6/10/2006	- 6/23/2006	6/30/2006
10.	6/24/2006	- 7/7/2006	7/14/2006
11.	7/8/2006	- 7/21/2006	7/28/2006
12.	7/22/2006	- 8/4/2006	8/11/2006
13.	8/5/2006	- 8/18/2006	8/25/2006
14.	8/19/2006	- 9/1/2006	9/8/2006
15.	9/2/2006	- 9/15/2006	9/22/2006
16.	9/16/2006	- 9/29/2006	10/6/2006
17.	9/30/2006	- 10/13/2006	10/20/2006
18.	10/14/2006	- 10/27/2006	11/3/2006
19.	10/28/2006	- 11/10/2006	11/17/2006
20.	11/11/2006	- 11/24/2006	12/1/2006
21.	11/25/2006	- 12/8/2006	12/15/2002
22.	12/9/2006	- 12/22/2006	12/29/2006
23.	12/23/2006	- 1/5/2007	1/12/2007
24.	1/6/2007	- 1/19/2007	1/26/2007
25.	1/20/2007	- 2/2/2007	2/9/2007
26.	2/3/2007	2/16/2007	2/23/2007

30

### Amendment 01

## AMENDMENT TO RYAN WHITE TITLE I HIV HEALTH SUPPORT SERVICES

THIS AMENDMENT TO THE RYAN WHITE TITLE I HIV HEALTH SUPPORT SERVICES CONTRACT (Document No. R2006-1082, dated April 4, 2006) made and entered into at West Palm Beach Florida, on this \_\_\_\_ day of \_\_\_\_, 2006 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "COUNTY" and Legal Aid Society of Palm Beach County, Inc. hereinafter referred to as the AGENCY, a not-for-profit corporation, entitled to do business in the State of Florida, whose address is 423 Fern Street Suite 200, West Palm Beach, FL 33401.

WITNESSETH:

WHEREAS, the need exists to amend the contract to increase funding for Legal Services/Permanency Planning.

**NOW THEREFORE**, the above named parties hereby mutually agree that the Contract entered into on April 4, 2006 is hereby amended as follows:

I. A new Work Plan "A1" attached hereto showing the new total units of service shall replace the original work plan Exhibit "A" in its entirety for Legal Services/Permanency Planning. Units of service will increase from 2,352.94 units to 2,705.88 units.

II. A new Budget Exhibit "B1" attached hereto showing the new total budget for funding for Legal Services/Permanency Planning shall replace the original Exhibit "B" in its entirety.

**III.** Increase funding for Legal Services/Permanency Planning by \$30,000 for a new total of \$ 230,000.

IV. Total contract not to exceed amount will be \$230,000.

#### **OTHER PROVISIONS**

All provisions in the Contract or exhibits to the Contract in conflict with this First Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this two (2) page Amendment to be executed by their officials thereupon duly authorized.

ATTEST: Sharon R. Bock Clerk and Comptroller

Deputy Clerk

By:

## PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: \_\_\_\_\_\_Addie L. Greene, Chairperson

Signature

DOUD J. JEGLEV

Witness Name

Date 96iotW of Palm Beach Legal Aid County By:\_ Signature Robert Bertisch **Executive Director** 

<u>10.26.00</u> Date

### APPROVED AS TO FORM AND LEGAL SUFFICIENCY

County Attorney

S TO TERM

Edward L. Rich, Director

Exhibit "A1"

APPLICANT: Legal Aid Society of Palm Beach County, Inc.

OCT-25-2006

11:14

561

655

5269

×86

P. 02

AREA TO BE SERVED: Legal Services/Permanency

Planning

DCT-25-2006

10:46

LEGAL

AID SOCIETY OF

РВС

4 U U

g V V

Ň U U

ר. מע

 $\omega$ 

Non-Duplicating Statement End Start Date Activities Objectives <u>Date</u> Indicate any other program in your 1. Objective: Identify units of Describe the sequential steps to agency of other agencies in the be taken to accomplish the tangible services and number of community which provide similar objective. unduplicated clients to be services. Explain how you will avoid served. Define unit of service. duplication of services, why additional units of services are needed. 2. Impact Statement: When the objective is accomplished, what impact will it have?

**REVISED WORKPLAN** (10-25-06)

OCT-25-2006 Legal Aid's HIV/AIDS Legal Project's 3/1/06 2/28/07 a. Continue to provide intake la. To provide legal Legal Services/Permanency Planning and outreach to HIV+ services/permanency planning unit consists of 2.75 FTE attorneys, 1.00 individuals and serve current services to 386 new and FTE paralegal, and 0.08 FTE clients in need of legal services existing HIV+ individuals in 10:46 administrative staff. The Project will Central Palm Beach County, in accordance with legal continue to provide legal services and standards and rules established South Palm Beach County, permanency planning to its current HIV by the Florida Bar, including North Palm Beach County, and infected clientele and will accept new Rules of Professional Western Palm Beach County referrals from AIDS service Responsibility, in Central Palm for 2,705.88 billable units of organizations and providers within the Beach County. service at \$85.00 per unit. LEGAL HIV continuum, and handle such legal issues as employment discrimination, Staff: John Foley, Heline AID SOCIETY OF insurance matters, access to health care, Kottler, Stephanie Carden, D. social security disability, public benefits, Wood Kinnard, Shane O'Meara, unemployment appeals, family law, Kimberly Rommel-Enright, advance directives, simple probate, David Begley (attorneys); rehabilitation and other return to work Sandra Vines, (paralegal); Robert issues, including counseling and Bertisch, Mark Tatoul PBC immigration matters. The Legal Aid (administration) Society is the only legal services provider in Palm Beach County that provides all these services to the HIV+ residents of the County free of charge, pursuant to Ryan White Care Act guidelines.

Exhibit "A1"

P.03

0CT-25-2006

11:14

561

622

5269

266

261 622

7070Y

ד. ט

Exhibit "A1"

DCT-25-2006

10:46

LEGAL

AID

SOCIETY UH

ЧΗС

Q U U

0 U

0200

ç

S

#### WORKPLAN

## APPLICANT: Legal Aid Society of Palm Beach County, Inc.

### AREA TO BE SERVED: Legal Services/Permanency Planning

### 2. Impact Statement

The ultimate goal of providing legal/permanency planning services to our clients is to assist and empower them to improve their quality of life and living conditions and promote economic self-sufficiency, resulting in better access to medical care. In doing so, there will be a direct reduction, or even elimination, in reliance on the limited public assistance and Ryan White funded programs, such as STRMU, ADAP, emergency assistance, Ryan White Pharmacy and Medical dollars, transportation and other Ryan White funded programs. This will free up limited resources to serve a wider base of the HIV/AIDS community.

Clients will be assisted with accessing Social Security benefits, Medicaid and Medicare(including Medicare "D") and private disability benefits, thereby improving their quality of life, living conditions and providing a means to access medical care. Assistance with issues involving health care and insurance, particularly insurance continuation, promotes continuity of medical care and linkages to medical care providers. Assisting clients to access benefits, such as insurance through employers, will help promote medical coverage.

Similarly, representation in employment matters, including anti-discrimination and reasonable accommodation provisions of the Americans with Disabilities Act, allows HIV+ persons to either re-enter the workforce or remain employed. Specifically, for HIV infected individuals whose medical condition has improved, assistance is provided with the many legal issues involved with returning to work, including loss of public assistance, uninterrupted continuation of health care benefits, and continuation of health insurance (COBRA) after leaving the workforce.

Representation in family law matters, including custody and child support modification, promotes family stability and reduces the financial impact of dissolution proceedings. Representation in consumer matters and bankruptcy relieves the financial burden and stress the individual may face when returning to work or while on disability or public assistance, while promoting economic self-sufficiency. Finally, preparation of advance directives allows individuals to exercise personal autonomy over decisions involving their health, finances and end-of-life issues.

All our services work to promote self-sufficiency, reduce or eliminate reliance on limited available resources and aim to access and maintain access medical care.

82

EXHIBIT "B" "

CT.

25-2006

10:48

Е

רד דשכ

ă

Ö

٦

ę

## TOTAL BUDGET BY SERVICE AND CATEGORIES Ryan White CARE Act Title I Funding

Agency Name: Legal Aid Society of Palm Beach County, Inc.

01-Mar-06

**Budget Period:** 

\_\_\_\_\_

to

(R

28-Feb-07

(Revised 10/01/06)

			·····	Service C	ategory		<u> </u>	
Category	Legal Svcs. / Perm. Planning							Total
A. Personnel	<b>\$</b> 140,589	s	\$	\$	\$	\$	\$	<b>\$</b> 140,589
B. Fringe Benefits	46,477							46,477
C. Travel	4,477							4,477
D. Equipment	0							0
E. Supplies	1,940							(,940
F. Contractual	972							972
G. Other	35,545							35,545
Total	\$ 230,000	\$ 0	\$0	\$ 0	\$0	\$0	\$0	\$ 230,000

#### GRT-CNDI

P.05

	TO	TAL SALAR	ES BY SERV	ICE			Exhibit "B <b>f</b> "			
Адепсу:	Legal Aid Societ	y of Palm Beach (	County, Inc.							
Budget Period:	01-Mar-06		to	28-Feb-07		(Revised 10/01/06)				
(1)	(2) (3)		(4)	(5) (6)		(7)	(8)	(12)		
PERSONNEL	Annusi Salary	Lægal Sves / Perm: Planning			Service Categor	<u>(</u>		Total		
ositions/Salaries								0.00		
Attorney - Heline Kottler	43,165.00	8,633.00				<u> </u>		8,633.00		
ttorney - Stephanie Carden	51,992.00	23,397.00						23,397.00		
ttomey - Shane O'Meara	52,200.00	5,220.00						5,220.00		
tomey - Kimberly Rommel-Enright	\$3,766.00	2,688.00						2,688.00		
Itomey - David Begley	39,291.00	39,291.00						39,291.00		
ttorney - David Wood Kinnard	8,272.00	6,204.00						6,204.00		
tomey - John Foley	68,864.00	13,773.00						13,773.00		
· · · ·			<u></u>					0.00		
ralegal - Sandra Vines	34,638.00	34,638.00						34,638.00		
								0.00		
						-		0.00		
								0.00		
xecutive Director - Robert Berlisch	113,435.00	4,537.00						4,537.00		
scal Manager - Mark Tatoul	\$5,212.00	2,208.00	·····					2,208.00		
			······································					· · · · · · · · · · · · · · · · · · ·		
			· · · · · · · · · · · · · · · · · · ·				<u></u>			
			57		-					
ub-Total Salaries		140,589.00	0.00				·	140,589.00		

٦

ŝ

OCT-25-2006 11:17

561 655 5269

×86

TOSAL-RW

Use additional sheets if necessary.

P.06

OCT-25-2006						. 8	Exhibit "B <b>7"</b> Section Page 1 of 6		OCT-25-2006	
11:17		Proposed Service:	BUDGET NARRATI		RY				10:49	
		Agency Name:	Legal Aid Society of Palm Beach (			(Revised	10/01/06)		LEGAL	
561 e		Budget Period	01-Mar-06 Administration	to Pr	28-Feb-07	Total Amount	Cost PerUnit		AL AID SOCIETY OF	
655 5269	A.	Personnel	<b>\$</b> 6,746		133,843	\$ 140,589	51.96		ETY OF	
U .	В.	Fringe Benefits	1,343		45,134	 46,477	17.18	$\omega$	PBC	
	C.	Travel	0		4,477	4,477	1.65			
%B6	D.	Equipment	0		0	0	0.00			
	E.	Supplies	40		1,900	1,940	0.72			
	F.	Contractual	0		972	 972	0.36		561	
	G.	Other	4,819		30,726	35,545	13.14		425 CC9 1	
		Total	<b>\$</b> 12,948	\$	217,052	\$ <b>230,</b> 000	85.00		いたりよ	
P.Ø7	Line-itm	<u>Caragon de 19 Maria de la compañsión de la</u>						1	τ	

#### Exhibit "B**f**" Section Page 2 of 6

Service: Legal Services

Agency: Legal Aid Society of Palm Beach County, Inc.

OCT-25-2006

11:17

561

622

5269

×86

P.08

Budget Period: 01-Mar-2006 to 28-Feb-2007

(Revised 10/01/06)

	REVENUES	Asiministratios Amovat	Program Amount	Total Service Costs
	Funds from Government Sources (Specify Source of Funds) Ryan White CARE Act Title I	8,967.00	221,033.00	230,000 00
2.	Poundations			
). ,	Other Grants			
4.	Fund Raising			
<u>s</u> .	Contributions/Legacies/Bequests			· · · · · · · · · · · · · · · · · · ·
6.	Membership Dues			
7.	Program Service Fees and Sales to the Public			
8.	Investment Income		· · · · · · · · · · · · · · · · · · ·	
9.	In Kind			· · · · · · · · · · · · · · · · · · ·
10.	Miscellancous Revenue			
11.	Tolal Revenue	<b>\$ 8,967.00</b>	\$ 221,033.00	<b>\$ 230,00</b> 0.00

LEGAL AID SOCIETY OF PBC

561

С С С

5767

т. Ба

 $\mathcal{O}$ 

OCT-25-2006

10:49

#### Exhibit "Bf" Section Page 3 of 6

Service: Legal Services

	Agency: Legal Aid Society of Palm Beach County, Inc.	Budget Period: 01-Mar-2	006 to 28-Feb-2007	(Revised 10/01/06)
	EXPENDITURES	Administration Amount	Program Associat	Tetal Service Costs
12.	Salaries (Must agree with Form C-1) 2.75 Attorneys, 1.00 Paralegals, 0.04 Executive Director, 0.04 Fiscal Manager	6,746.00	133,843.00	140,589.00
13. 2	Bmployee Benefits FICA 7.65% of eligible salaries	516.00	10,239.00	10,755.00
ł	). Fl Unemployment 1.17% of first \$7,000 of annual salaries	7.00	307.00	314.00
	2. Workers' Compensation 0.50% of salaries	34.00	669.00	703.00
(	L Health Plan Health/Dental /Life/Long Term Disability/Short Term Disability	584.00	30,089.00	30,673.00
•	<ul> <li>Retirement</li> <li>3% matching at eligible employee contributions</li> </ul>	202.00	3,830.00	4,032.00
14.	Sub-Total Employee Benefits	1,343.00	45,134.00	46,477.00
15.	Sub-Total Solaries & Benefits	8,089.00	178,977.00	187,066.00
16.	Travel a. Travel/Transportation Outreach Mileage, Parking & Tolls	0.00	3,097.00	3,097.00
1	b. Conferences/Registration/Travel AIDS Related Conferences & Trainings	0.00	1,380.00	1,380.00
17.	Sub-Total Travel	0.00	4,477.00	4,477.00

10:49

OCT-25-2006

LEGAL AID SOCIETY OF PBC

0

555 5259 F.UJ

С 61

OCT-25-2006 11:18

561 655 5269

#### Exhibit "B#" Section\_\_\_\_\_ Page 4 of 6

#### Service: Legal Services

Agency: Legal Aid Society of Palm Beach County, Inc.

OCT-25-2006

11:18

561

655 5269

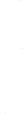
X86

P.10

Budget Period: 01-Mar-2006 to 28-Feb-2007

(Revised 10/01/06)

	EXPENDITIALES	Actin laistra Hee Arriaunt	Program Absout	Tetal Service Costs
8.	Equipment (Attach a page showing detail description)	0.00	0.00	0.00
9.	Sapplies			
8.	Office Supplies 4.85% Alfocation of annual projected budget of \$40,000	40-00	1,900.00	1,940.0
b. 1	Program Supplies	0.00	0.00	0.0
0.	Sab-Total Supplies	40.00	1,900.00	1,940.0
	Contractual (Attach sheet showing details if more space needed) Computer Services 4.85% Allocation of annual projected budget of \$20,041	0.00	972.00	972.0
2.	Other		· · ·	
A.	Communications/Utilities			
	<ol> <li>Telephone</li> <li>4.85% Allocation of annual projected budget of \$52,000</li> </ol>	52.00	2,470.00	2,522.0
	<ol> <li>Postage &amp; Shipping</li> <li>4.85% Allocation of annual projected budget of \$28,000</li> </ol>	28.00	1,330.00	(,358.0
	3. Utililies (Power/Water/Gas)	0.00	0.00	0,0
·	Sub-Total Communications/Utilities	80.00	3,800.00	3,880.



01 PSS CC9 L9C

LEGAL AID SOCIETY OF PBC

8

-25-2006

10:49

#### Exhibit "B**Y**" Section Page 5 of 6

Service: Legal Services

Agency: Legal Aid Society of Palm Beach County, Inc.

OCT-25-2006

11:18

561

655 5269

% 86%

P.11

Budget Period: 01-Mar-2006 to 28-Feb-2007

(Revised 10/01/06)

expenditals	Admiostraties Amount	Program Assount	Total Service Costs
B. Food Service			
	0.00	0.00	0.0
C. Rental			
1. Building			
3.83 FTE's times budget per office of \$3,976.44	318.00	14,912.00	15,230.0
2. Equipment			
4.85% Allocation of annual projected budget of \$32,500	33.00	1,543.00	1,576.
Sub-Total Reptat	351.00	16,455.00	16,806.
D. Repair & Mainteoance			······································
1. Building Maintenance	0.00	0.00	0.
2. Equipment Maintenance			
4.85% Allocation of annual projected budget of \$19,000	19.00	903.00	922.
Sub-Total Repair & Maintenance	19.00	903.00	922
E. Specific Assistance to Individuals			[
Litigation Expenses Associated with assisting clients	0,00	3,613.00	3,613
F. Dues & Membership			
4.85% Allocation of annual projected budget of \$23,000	0.00	1,116.00	1,116

אוט טענובוז עד דשנ

52-2006

0C:01

ö Ū Ň U U

٦.

#### Exhibit "B**f"** Section Page 6 of 6

 $\mathcal{U}$ 

DCT-25-2006

10: DU

I

л Д

0

Service: Legal Services

Budget Period: 01-Mar-2006 to 28-Feb-2007

(Revised 10/01/06)

expendetiops	Administration Amount	Program Axecut	Total Service Costs
G. Subscriptions			
Legal Library updates (4.85% allocation of annual projected budget of \$45,000)	0.00	2,183.00	2,183.0
H. Training & Development			
4.85% Allocation of annual projected budget of \$23,000	0.00	1,116.00	1,116
L Printing			
4.85% Allocation of annual projected budget of \$20,000	0.00	970.00	970
J. Copy Cost		· · ·	
	0.00	0.00	0
K. Adventising	· · · · ·		
	0.00	0.00	0
L. Audit Fees			
Annual financial Audit Fees Based on Auditor's Estimate (4.85% allocation of annual projected budget of \$20,040)	972.00	0.00	972
M. Office Furniture and Equipment (Attach a sheet showing details)			
	0.00	0.00	0
N. Miscellaneous (Anach a sheet showing details)			
Attorney Liability Insur. for 2.75 attorneys	1,258.00	0.00	1,258
General Liability Insurance (4.85% allocation of annual projected budget of \$4,950) Bank Charges (none)	5.00	235.00	240
Equipment Depreciation (4.85% Allocation of Annual projected budget of \$44,000)		0.00	2,134
Advertising, Meetings, etc (4.85% allocation of fannual projected budget of \$7,000)	0.00	335.00	335
3. Sub-Total Other	4,819.00	30,726.00	35,545
4. Total Expenditures	\$ 12,948.00	\$ 217,052.00	<b>\$ 230,000</b>
	·		

All Financial Information Rounded to Nearest Dollar

Agency: Legal Aid Society of Pabn Beach County, Inc.

SCHC-RWIS

×86 86

P.12

SALARIES PER SERVICE

Service: Logal Services / Permanency Planning

#### Exhibit "Bf# Section

UCT-25-2006

10:50

HL

U

Π Y

τ u C

g

Ω Ω σ n U U

.

4

Page\_o(\_\_\_

Agency: Legal Aid Society of Palm Beach County, Inc.

	Bodgel Pe	riod:	01-Mar-06		to	28-Feb-07		(Revised 10/0	1/06)		
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
	Admin/	Assessed	Pay Per	NetoI	Hrs Per	Hourly	Total	Pertentage			
PERSONNEL	Prog	Salary	Period	Dana	Day	Rale	Salary	Charged	Admin	Program	Tetal
							(5×6±7)				
Cosifions/Sularies											
	Prog	\$0.00	\$0.00	153	8	\$0.00	00.02	0.00%		S0.00	\$0.00
	Prog	\$0.00	\$0.00	108	8	\$0.00	\$0.00	0.00%		\$0.00	\$0.00
Attorney - Heline Kottler (1)	Prog	\$43,000.00	\$1,653.85	153	8	\$20.67	\$25,303.85	20.00%		\$5,060.77	\$5,060.77
Adorney - Heline Kottler (2)	Prog	\$43,000.00	\$1,653.85	108	8	\$20.67	\$17,861.54	20.00%		\$3,572.31	\$3,572.31
Attorney - Stephanie Carden (1)	Prog	\$51,793.00	\$1,992.04	153	8	S24.90	\$30,478.19	45.00%		\$13,715.19	\$13,715.19
Attorney - Stepbanie Carden (2)	Prog	\$51,793.00	\$1,992.04	108	8	\$24.90	\$21,514.02	45.00%		\$9,681.31	59,681.31
Attorney - Shane O'Mears (1)	Ргод	\$\$2,000.00	\$2,000.00	153	8	\$25.00	\$30,600.00	10.00%		\$3,060.00	\$3,060.00
Attorney - Shane O'Mears (2)	Prog	\$52,000.00	\$2,000.00	108	B	\$25.00	\$21,600.00	10.00%		\$2,160.00	\$2,160.00
Anoroey - Kimberly Rommel Earight (1)	Prog	\$\$3,\$60.00	\$2,060.00	153	8	\$25.75	\$31,518.00	5.00%		\$1,575.90	\$1,575.90
Attorney - Kimberty Ronunel-Enright (2)	Prog	\$\$3,560.00	\$2,060.00	108	8	\$25.75	\$22,248.00	5.00%	•	\$1,112.40	SI,112.40
Attorney - David Begley (1)	Prog	\$39,140.00	\$1,505.38	153	8	<b>\$18.82</b>	\$23,032.38	100.00%		\$23,032.38	\$23,032.38
Attomey - David Begley (2)	Prog	\$39,140.00	\$1,505.38	108	8	\$18.82	\$16,258.15	100.00%	-	\$16,258.15	\$16,258.15
Morney - David Wood Kinnard (1)	Prog	\$8,240.00	\$316.92	153	8	\$3.96	\$4,848.92	75.00%		\$3,636.69	\$3,636.69
Momey - David Wood Kinpard (2)	Prog	\$8,240.00	\$316.92	108	8	\$3.96	\$3,422.77	75.00%		\$2,567.08	\$2,567.08
Attorney - John Foley (1)	Prog	\$68,600.00	\$2,638.46	153	8	\$32.98	\$40,368.46	20.00%		\$8,073.69	\$8,073.69
Attorney - John Foley (2)	Prog	568,600.00	\$2,638.46	108	8	\$32.98	\$28,495.38	20.00%		\$5,699.08	\$5,699.08
	Ртод	\$0.00	00.02	153	8	\$0.00	\$0.00	0.00%		\$0.00	\$0.00
· · · ·	Prog	00.02	\$0.00	108	8	\$0.00	\$0.00	0.00%		<b>50</b> .00	\$0.00
Paralegal Sandra Vines (1)	Prog	\$34,505.00	\$1,327.12	153	8	\$16.59	\$20,304.87	100.00%	-	\$20,304.87	\$20,304.87
Paralegal - Sandra Vines (2)	Prog	\$34,505.00	\$1,327.12	108	8	\$16.59	\$14,332.85	100.00%		\$14,332.85	\$14,332.85
	Prog	\$0.00	\$0.00	153	6	\$0.00	\$0.00	0.00%		<b>\$0</b> .00	\$0.00
	Prog	\$0.00	\$0.02	108	8	\$0.00	<b>10.00</b>	0.00%		50.00	\$0.00
· · · · · · · · · · · · · · · · · · ·	Prog	\$0.00	\$0.00	153	8	\$0.00	<b>\$0</b> .00	0.00%		\$0.00	\$0.00
•	Prog	<b>\$0.00</b>	\$0.00	108	8	\$0.00	\$0.00	0.00%		<b>\$0</b> .00	\$0.00
· · · · · · · · · · · · · · · · · · ·	Prog	<b>\$0</b> .02	\$0.00	153	8	\$0.00	\$0.00	0.00%		\$0.00	\$0.00
	Prog	\$0.00	\$0.00	108	8	\$0.00	\$0.00	0.00%		\$0.00	50.00
Executive Director - Robert Bertisch (1)	Admia	5113,000.00	\$4,346.15	153	8	\$54.33	\$66,496.15	4.00%	\$2,659.85		\$2,659.85
Executive Director - Robert Bertisch (2)	Admin	\$113,000.00	\$4,346.15	108	8	\$54.33	\$46,938.46	4.00%	\$1,877.54		\$1,877.54
Fiscal Mansger - Mark Tatoul (1)	Admia	\$55,000.00	\$2,115.38	153	8	\$26.44	\$32,365.38	4.00%	\$1,294.62		\$1,294.62
Fiscal Manager - Mark Tatoul (2)	Admin	\$\$5,000.00	\$2,115.38	108	8	\$26.44	\$22,846.15	4.00%	\$913.85		\$913.85
······											
OTES: Payroll Dates											
(1) 03/01/2006-09/30/2006											
(2) 10/01/2006-02/28/2007											
							· · · · · · · · · · · · · · · · · · ·				
Sub-Total Salaries									\$6,745.86	\$133,842.67	\$140.588.53

OCT-25-2006 11:19

> 561 655 5269

% 90%

P.14

If not requesting 100 % funding for the position attach a sheet detailing each position showing total salary, funding sources and percentage per source Use additional sheets if necessary.

## BUDGET NARRATIVE - A. PERSONNEL POSITION FUNDING

(March 01, 2006 through February 28, 2007) AGENCY NAME: Legal Aid Society of Palm Beach County, Inc.

0.00%

0.00%

0.00%

0.00%

0.00%

0.00%

Childrens Services Council       80.00%       Image: Childrens Services Council       Image: Childrens Services / Permanency Planning         Parl Beach County - FLP, ELP, JAP, DVP, PGP       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Services / Permanency Planning       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Services / Permanency Planning       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprices Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprices Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprice Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprice Services Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprice Services Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Childrens Services Council         Start Read Reprice Services Council       Image: Childrens Services Childrens Servi	AGENCY N	AME: Legal	Aid Society	of Palm Beac	h County, Ir	1 <b>C</b> .		<u>3/1/2006</u> (Revised 10/01/06)			
Regal Services / Permanency Planning         20.00%         20.00%         45.00%         10.00%         5.00%         100.00%         75.00%         100.00%           Inidrens Services Council         80.00%         100.00%         5.00%         100.00%         75.00%         100.00%           Im Beach County - FLP, ELP, JAP, DVP, PGP         80.00%         100.00%         100.00%         100.00%           Paim Beach County - HCP, FHAP         100.00%         100.00%         100.00%         100.00%           Paim Beach County - HCP, FHAP         100.00%         100.00%         100.00%         100.00%           Paim Beach County - HCD-FHAP         100.00%         0.00%         90.00%         95.00%         0.00%           General Funding: Florida Bar, Clerk of the Court, etc         80.00%         0.00%         90.00%         95.00%         0.00%           Total Funding         100.00%         100.00%         100.00%         100.00%         75.00%         100.00%           Funding Sources         100.00%         100.00%         100.00%         100.00%         4.00%         4.00%           egal Services / Permanency Planning         100.00%         100.00%         2.85%         2.85%         2.85%         2.85%         2.85%         2.85%         2.85%		Foley	Kottler	Carden		O'Meara	Rommel-Enright	Begley	Kinnard	Vines	
Childrens Services Council       80.00%       Image: Childrens Services Council       Image: Childrens Services / Permanency Planning         Parl Beach County - FLP, ELP, JAP, DVP, PGP       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Services / Permanency Planning       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Services / Permanency Planning       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprices Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprices Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprice Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprice Services Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Council         Start Read Reprice Services Council       Image: Childrens Services Council       Image: Childrens Services Council       Image: Childrens Services Childrens Services Council         Start Read Reprice Services Council       Image: Childrens Services Childrens Servi	Funding Sources										
vrea Agency on Aging       80.00%	egal Services / Permanency Planning	20.00%	20.00%	45.00%		10.00%	5.00%	100.00%	75.00%	100.00%	
Palm Beach County - FLP, ELP, JAP, DVP, PGP Palm Beach County - HCD-FHAP Palm Beach County - FLP, ELP, JAP, DVP, PGP Palm Beach County - FLP, ELP, JAP, DVP, PGP	Childrens Services Council										
Palm Beach County - HCD-FHAP And Another Services / Permanency Planning Childrens Services Council Childrens Se	Area Agency on Aging		80.00%								
General Funding: Florida Bar, Clerk of the Court, etc       80.00%       0.00%       90.00%       95.00%       0.00%         General Funding: Florida Bar, Clerk of the Court, etc       80.00%       0.00%       90.00%       95.00%       0.00%         Fotal Funding       100.00%       100.00%       100.00%       100.00%       100.00%       100.00%         Funding Sources       Image: Clerk of the Court, etc.       80.00%       100.00%       100.00%       100.00%       100.00%         Funding Sources       Image: Clerk of the Court, etc.       80.00%       100.00%       100.00%       100.00%       100.00%         Funding Sources       Image: Clerk of the Court, etc.       80.00%       100.00%       100.00%       100.00%       100.00%         Funding Sources       Image: Clerk of the Court, etc.       80.00%       100.00%       100.00%       100.00%         General Funding Sources       Image: Clerk of the Court, etc.       80.00%       100.00%       100.00%       100.00%         General Funding Sources       Image: Clerk of the Court, etc.       80.00%       100.00%       100.00%       100.00%         General Funding Sources       Image: Clerk of the Court, etc.       80.00%       100.00%       100.00%       100.00%         General Funding Sources											
Fotal Funding         100.00%											
Funding Sources       Robert       Mark         Funding Sources       Fiscal Mgr.         egal Services / Permanency Planning       Image: Constraint of the services o	General Funding: Florida Bar, Clerk of the Court, etc	80.00%		0.00%		90.00%	95.00%		0.00%	i	
Funding Sources     Bertisch     Taloul       Funding Sources	Total Funding	100.00%	100.00%	45.00%	0.00%	100.00%	100.00%	100.00%	75.00%	100.00%	
Funding Sources     Image: Constraint of the services of the service						- -			Bertisch	Taloul	
Childrens Services Council         6.00%         6	Funding Sources						· · · · · · · · · · · · · · · · · · ·				
Childrens Services Council         6.00%         6	Legal Services / Permanency Planning								4.00%	4.00%	
Palm Beach County - FLP, ELP, JAP, DVP, PGP 22.35% 23.35%	Childrens Services Council								6.00%		
	Area Agency on Aging								2.65%		
Palm Beach County - HCD-FHAP 3.00% 5.00%	Palm Beach County - FLP, ELP, JAP, DVP, PGP								22.35%	23.35%	
	Palm Beach County - HCD-FHAP								3.00%	5.00%	

AID SOCIETY OF PBC

OCT-25-2006

10:51

LEGAL

Effective:

62.00%

100.00%

0.00%

59.00%

100.00%

297 259 195

τ.

Б

P.15

General Funding: Florida Bar, Fundraising, etc.

Total Funding

Agency: Legal Aid Society of Psim Beach County, Inc.												
Agency Budget for Fiscal YearMarch 01, 2006 toFebruary 28, 2007 (Revised 10/01/06)												
sheet must be attached	showing the Sourc Title 1 Ryan White	ce of Funds (Title c Title II Ryan White	of Funds, Grant Nu HOPWA	Imber & Funding S PBC/BCC Tay Dollars	Source) Dollar Amo Other * Federal	unt, Match Requir Other * State	ements, & Source Other * Local	e of Match Total				
l. Funds from Govt. Sources	230,000			1,087,808	359,325	130,250		1,807,383				
2. Foundations						345,572	221,500	567,072	I E			
3. Other Grants				1,999,703	68,458	49,630	181,973	2,299,764				
4. Fund Raising							248,600	248,600				
5. Contributions/ Legacies/Bequests				-			552,125	552,125	//			
6. Membership Dues								0				
7. Program Svc Fees/ Sales to Public							170,915	170,915				
8. Investment Income							2,656	2,656				
9. In-Kind								0				
0. Miscellaneous							1,800	1,800	, L			
1. Total Revenues	\$230,000	<b>\$</b> 0	50	\$3,087,511	\$427,783	\$525,452	\$1,379,569	\$5,650,315				

л. <u>г</u>о

# All Financial Information Rounded to Nearest Dollar

OCT-25-2006 11:19

%86 286

P.16

### TOTAL AGENCY BUDGET

Page 2 of 5

#### Agency: Legal Aid Society of Palm Beach County, Inc.

A sheet must be attached	showing the Source	e of Funds (Thie	of Funds, Grant N	umber & Funding	Source) Dollar Amo	unt, Match Requi	rements, & Source	e of Match	
EXPENDITURES	Tille I Ryan White	Tide II Ryan White	норууа	PBC/BCG Tex Doltars	Otker * Føderal	Other * State	Other* Local	Toial	
2. Sølaries	140,589			1,977,976	274,054	336,624	883,805	3,613,048	
. Employee Benefits:									
a. FICA	10,755		· · · · · · · · · · · · · · · · · · ·	146,620	20,315	24,953	65,513	268,156	
b. FL Unemployment	314		· · · · · · · · · · · · · · · · · · ·	11,428	1,583	1,945	5,107	20,377	
c. Workers' Comp.	703		·	9,890	1,370	1,683	4,419	18,065	
d. Health Plan	30,673			356,289	49,365	60,636	159,198	656,161	1
e. Retirement	4,032	· · · · · · · · · · · · · · · · · · ·	·	47,820	6,626	8,138	21,367	87,983	
4. Sub-Total Employee Benefits	46,477	0	0	572,047	79,259	97,355	255,604	1,050,742	
5. Sub-Total Salaries/Benefits	187,066	0	0	2,550,023	353,313	433,979	1,139,409	4,663,790	
5. <u>Travel</u>									
a. Travel/Transportation	3,097		 	36,269	5,025	6,172	16,206	66,769	
b Conferences/ Registration/Travel	1,380	· · · · · · · · · · · · · · · · · · ·		1,492	207	254	667	4,000	
7. Sub-Total Travel	4,477	0	0	37,761	5,232	6,426	16,873	70,769	

0CT-25-2006

٦

All Financial Information Rounded to Nearest Dollar

0CT-25-2006 11:20

> 561 655 5269

286

TOTAL AGENCY BUDGET
---------------------

Page 3 of 5

OCT-25-2006

10:52

нIJ

ຽ

1 E I Y

רד דמכ

Ŭ U U

200 CCD

**۲.**۲۵

Agency: Legal Aid Society of Palm Beach County, Inc.

EXPENDITURES	Tide:I Ryab White	Title 11 Ry2n White	HOPWA	PBC/BCC Tax Dollars	Other 1 Federal	Other * State	Ofher * Lacal	Total
18. Equipment	0			0	0	0	0	0
19. Supplies								
a. Office Supplies	1,940			25,767	3,570	4,385	11,514	47,176
b. Program Supplies	0			0	0	0	0	0
c. Computer Software	0			0	0	0	. 0	0
20. Sub-Total Supplies	1,940	0	0	25,767	3,570	4,385	11,514	47,176
21. Contractual	972	0	0	12,882	1,785	2,192	5,757	23,588
22. Other A. Communications/Utilities								
I. Telephone	2,522			28,314	3,923	4,819	12,651	52,229
2. Postage & Shipping	1,358			12,967	1,797	2,207	5,794	24,123
3. Utilitics (Power/Water/Gas)	0			854	118	145	383	1,500
Sub-Total Communications/Utilities	3,880	0	0	42,135	5,838	7,171	18,828	77,852

All Financial Information Rounded to Nearest Dollar

### TOTAL AGENCY BUDGET

#### Page 4 of 5

DCT-

25-2006

с Н U

#### Agency: Legal Aid Society of Palm Beach County, Inc.

EXPENDITURES	Title L Ryan White	Title II Ryaci White	HOPWA	PBC/BCC Tex Dollars	Other * Federal	Other * State	Other * Local	Total	
). Food Service	0			0	0	0	0	0	
. Rental									· · .
1. Building	15,230			209,751	29,062	35,697	93,720	383,460	
2. Equipment	1,576			18,836	2,610	3,206	8,415	34,643	
Sub-Total Rental	16,806	0	0	228,587	31,672	38,903	102,135	418,103	6
. Repair & Maintenance									1
1. Building Maintenance	0			0	0	0	0	0	
2. Equipment Maintenance	922			12,624	1,749	2,148	5,641	23,084	
Sub-Total Repair & Maintenance	922	0	0	12,624	1,749	2,148	5,641	23,084	
). Specific Assistance to Individuals	3,613			42,844	5,936	7,291	19,144	78,828	
. Dues & Membership	1,116			12,524	1,735	2,131	5,596	23,102	
3. Subscriptions - Library	2,183			24,502	3,395	4,170	10,948	45,198	]

All Financial Information Rounded to Nearest Dollar

561 655 5269

OCT-25-2006

11:20

×86

P.19

## TOTAL AGENCY BUDGET

Page 5 of 5

Agency: Legal Aid Society of Palm Beach County, Inc.

BXPENDITURES	Title L Rysa White	Title II Ryau White	Норжа	PBC/BCC Tin Dallars	Other * Federal	Other * State	Other * Local	Total
H. Training & Development	1,116			12,524	1,735	2,131	5,596	23,102
I. Printing	970			10,890	1,509	1,853	4,866	20,088
J. Copy Cost	0			0	0	0	0	0
K. Advertising	0			0	0	0	0	0
L. Audit Fees	972			12,882	1,785	2,192	5,757	23,588
M. Office Furniture and Equipment	0			0	0	0	0	0
N. Miscellaneous								
Insurance	I,498		•	[2,49]	1,731	2,126	5,581	23,427
Other	2,469			49,075	6,798	8,354	21,924	88,620
25. Sub-Total Other	35,545	D	0	461,078	63,883	78,470	206,016	844,992
28. Total Expenditures	<b>\$2</b> 30,000	\$0	\$0	\$3,087,511	\$427,783	\$525,452	\$1,379,569	\$5,650,315

TAGCY-RW

P.20

All Financial Information Rounded to Nearest Dollar

### Total Agency Budget

#### Agency: Legal Ald Society of Palm Beach County, Inc.

#### Agency Budget for March 1, 2006 to February 28, 2007

#### Sources of Funds

#### **Other - Federal Government Sources** Area Agency on Aging - Title III-B & Disaster Reli \$198,005 Fair Housing Advocacy Project \$90,000 Violence Against Women Act (VAWA) \$14,820 Victims of Crimes Act (VOCA) \$36,500 Tax Advocate Service - Low Income Tax Clinic \$20,000 \$359,325 Other Grants Equal Justice Works \$68,458 Other - State Government Sources Dept. of Elder Affairs - PGP \$130,250 Foundations The Florida Bar Foundation - IOTA \$345,572 Other Grants \$49,630 CCMO - Relative Care Giver Other - Local Foundations \$211,500 Quantum Foundation (net) Wachovia \$10,000 \$221,500 Other Grants United Way of Palm Beach County \$125,973 United Way of PBC - NPLAP \$21,000 Palm Beach Community Chest \$35,000 \$181,973

### NOTE:

Victims of Crime Act (VOCA) has a 25% match requirement, which is covered with General Operating Funds.

21

17.4 E920 CC9 190

FEGAL AID SOCIETY OF PBC

001-52-5000 10:23

Legal Aid Society of Palm Beach County, Inc.

%86

Listing of Pay Periods & Pay Days for the Contract Period

-	Pay	/ Perio	ods		Pay Days
1.	01-Mar-06	_	03-Mar-06		3
2.	06-Mar-06		17-Mar-06		10
3.	20-Mar-06		31-Mar-06		10
4.	03-Арг-06		14-Apr-06	• • •	10
5.	17-Apr-06		28-Apr-06		10
6.	01-May-06		12-May-06		10
7. ¯	15-May-06		26-May-06		10
8.	29-May-06		09-Jun-06		10
9.	12-Jun-06	-	23-Jun-06		10
10.	26-Jun-06		07-Jul-06		10
11.	10-Jul-06		21-Jul-06		10
12.	24-Jul-06		04-Aug-06		10
13.	07-Aug-06		18-Aug-06		10
14.	21-Aug-06	-	01-Sep-06		10
15.	04-Sep-06		15-Sep-06		10
<b>16</b> .	18-Sep-06		29-Sep-06		10
17.	02-Oct-06		13-Oct-06	1	10
18.	16-Oct-06	-	27-Oct-06		10
19.	30-Oct-06		10 <b>-</b> Nov-06		10
20.	13-Nov-06		24-Nov-06		10
21.	27-Nov-06	-	08-Dec-06	-	10
22.	11-Dec-06		22-Dec-06	-	10
23.	25-Dec-06		05-Jan-07	-	10
24.	08-Jan-07		19-Jan-07		10
25.	22-Jan-07		02-Feb-07		10
26.	05-Feb-07		16-Feb-07		10
27.	19-Feb-07		28-Feb-07		8

Total Pay Days

22

77.4

<u>6970 009 190</u>

LEGAL AID SOCIETY OF PBC

0C1-52-5000 ID:23

<u>261</u>

### Amendment 01

## AMENDMENT TO RYAN WHITE TITLE I HIV HEALTH SUPPORT SERVICES

THIS AMENDMENT TO THE RYAN WHITE TITLE I HIV HEALTH SUPPORT SERVICES CONTRACT (Document No.R-2006-1087, dated April 4, 2006) made and entered into at West Palm Beach Florida, on this \_\_\_\_\_ day of \_\_\_\_\_, 2006 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "COUNTY" and <u>Treasure Coast Health Council, Inc.</u> hereinafter referred to as the AGENCY, a not-for-profit corporation, entitled to do business in the State of Florida, whose address is 4152 West Blue Heron Boulevard Suite 229, Riviera Beach, FL 33404.

WITNESSETH:

WHEREAS, the need exists to amend the contract to increase funding for Care Council Support..

**NOW THEREFORE**, the above named parties hereby mutually agree that the Contract entered into on April 4, 2006 is hereby amended as follows:

I. A new Budget Exhibit "B1" attached hereto showing the new total budget for funding for Care Council Support shall replace the original Exhibit "B" in its entirety.

III. Increase funding for Care Council Support by \$ 30,000 for a new total of \$ 280,000.

IV. Total contract not to exceed amount will be \$ 455,000.

#### **OTHER PROVISIONS**

All provisions in the Contract or exhibits to the Contract in conflict with this First Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

•

**IN WITNESS WHEREOF**, the parties hereto have caused this two (2) page Amendment to be executed by their officials thereupon duly authorized.

ATTEST: Sharon R. Bock Clerk and Comptroller

## PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By:\_\_\_\_\_ Deputy Clerk By: \_

Addie L. Greene, Chairperson

Date

Treasure Coast Health Council, Inc.

By

Signature Barbara Jacobowitz Executive Director

### APPROVED AS TO FORM AND LEGAL SUFFICIENCY

County Attorney

ness Name

S TO

Edward L. Rich, Director

Exhibit "B**f**" Section \_\_\_\_\_ Page 1 of 6

### BUDGET NARRATIVE SUMMARY

**Proposed Service:** 

CARE Council Support

Agency Name:

Treasure Coast Health Council, Inc.

**Budget Period:** 

March 1, 2006 thru February 28, 2007

	Category	Administration	Program	Total Amount	Cost Per Unit
Α.	Personnel	13,790	127,559	141,349	
в.	Fringe Benefits	3,900	39,563	43,463	
c.	Travel	0	2,200	2,200	
D.	Equipment	0	800	800	
E.	Supplies	75	3,087	3,162	
F.	Contractual	15	14,586	14,601	
G.	Other	6,895	67,530	74,425	
	Total	\$ 24,675	\$ 255,325	\$ 280,000	

Exhibit "B**f**" Section \_\_\_\_\_ Page 2 of 6

### BUDGET NARRATIVE SUMMARY

Proposed Service:

CARE Council Support

Agency Name:

Treasure Coast Health Council, Inc.

**Budget Period:** 

March 1, 2006 to February 28, 2007

	REVENUES	Administration Amount	Program Amount	Total Service Costs	
1	Funds from government Sources (Specify Source of Funds)	24,675	255,325	280,000	
2	Foundations				
3	Other Grants				
4	Fund Raising				
5	Contributions/Legacies/Bequests				1
6	Membership Dues				
7	Program Service Fees and Sales to the Public				
8	Investment Income				
9	In Kind				
10	Miscellaneous Revenue				
11	Total Revenue	\$24,675	\$255,325	\$280,000	

Exhibit "B**)**" Section \_\_\_\_\_ Page 3 of 6

### BUDGET NARRATIVE SUMMARY

Proposed Service:CARAgency Name:TreaBudget Period:Marce

CARE Council Support

Treasure Coast Health Council, Inc.

March 1, 2006 to February 28, 2007

	EXPENDITURES	Administration Amount	Program Amount	Total Service Costs	
12	Salaries (Must agreee with form C-1)	13,790	127,559	141,349	
13	Employee Benefits				
a.	FICA	1,055	9,757	10,812	
b.	FI Unemployment	112	1,297	1,409	
c.	Workers' Compensation	88	816	904	
d.	Health Plan	1,956	21,315	23,271	
e.	Retirement	690	6,378	7,067	
14	Sub-Total Employee Benefits	3,900	39,563	43,463	(~ ]
15	Sub-Total Salaries & Benefits	17,690	167,122	184,812	
16	Travel				
a.	Travel/local	0	700	700	
b.	Travel/conference	0	1,500	1,500	
17	Total Travel	0	2,200	2,200	

Exhibit "Bf" Section \_\_\_\_\_ Page 4 of 6

## BUDGET NARRATIVE SUMMARY

Proposed Service:	CARE Council Support
Agency Name:	Treasure Coast Health Council, Inc.
Budget Period:	March 1, 2006 to February 28, 2007

	EXPENDITURES	Administration Amount	Program Amount	Total Service Costs
18	Equipment	0	800	800
19	Supplies			
a.	Office Supplies (reflects actual costs to this program)	75	3,087	3,162
b.	Program Supplies (reflects actual costs to this program)	0	0	0
20	Sub-Total Supplies	75	3,087	3,162
21	Contractural	15	14,586	14,601
22	Other			\ \
A.	Communications/Utilities			
	1. Telephone (Budgeted expense reflects actual costs w/ % of space)	0	3,000	3,000
	2. Postage & Shipping (reflects actual costs to this program)	0	675	675
	3. Utilities (power/water) (Based on % of occupied space)	85	3,215	3,300
-	Total Comm/Utilities	85	6,890	6,975

Exhibit "B**t**" Section \_\_\_\_\_ Page 5 of 6

## BUDGET NARRATIVE SUMMARY

Proposed Service:	CARE Council Support
Agency Name:	Treasure Coast Health Council, Inc.
Budget Period:	March 1, 2006 to February 28 2007

	EXPENDITURES	Administration Amount	Program Amount	Total Service Costs	
В.	Food Service	0	900	900	
C.	Rental				
	1. Building (Based on % of occupied space)	660	25,740	26,400	
	2. Equipment (reflects actual costs)	0	3,700	3,700	
	Sub-Total Rental	660	29,440	30,100	
D.	Repair & Maintenance				] [
	1. Building Maintenance (Based on % of occupied space)	2,400	0	2,400	
	2. Equipment Maintenance (reflects actual costs)	0	250	250	
	Sub-total Repair & Maintenance	2,400	250	2,650	
E.	Specific Assistance to individuals	0	0	0	
F.	Dues & Membership	0	0	0	

Exhibit "B**t**" Section \_\_\_\_\_ Page 6 of 6

### **BUDGET NARRATIVE SUMMARY**

Proposed Service:	CARE Council Support
Agency Name:	Treasure Coast Health Council, Inc.
Budget Period:	March 1, 2006 to February 28, 2007

	EXPENDITURES	Administration Amount	Program Amount	Total Service Costs	
G.	Subscriptions	0	0	0	
H.	Training & Development (reflects actual costs)	0	750	750	
1.	Printing (reflects actual costs )	0	0	0	
J.	Copy Cost	0	0	0	
К.	Advertising (reflects actual costs )	0	0	0	
L.	Audit Fees	750	0	750	
М.	Office Furniture and Equipment (Attach a sheet showing details)	0	0	0	$\mathcal{O}$
N.	Insurance/Bonding	3,000	0	3,000	
0.	Member's Fund	0	20,500	20,500	
Ρ.	Outreach Incentives	0	8,800	8,800	
23	Total Other	6,895	67,530	74,425	
24	Total Expenditures	\$24,675	\$255,325	\$280,000	
25	Total Cost per Unit of Service	N/A	N/A	N/A	

ALL FINANCIAL INFORMATION ROUNDED TO THE NEAREST DOLLAR Book2 (2).xls PBC HIV CC Sheet6

## Agency: \_Treasure Coast Health Council

Agency Budget for Fiscal Year

3/01/06 To 2/28/07

REVENUES	Title I Ryan White	Title II Ryan White	HOPWA	Other* Federal	Other * State	Other* Local	
1. Funds from	\$ 1,092,219		\$ 682,296	\$-	\$ 150,000	\$ 9,860	\$ 4,937,484
Govt. Sources	· · · · · · · · · · · · · · · · · · ·						
2. Foundations							
3. Other Grants	ç ,			-			
4. Fund Raising							
5. Contributions/							<b>\$</b> -
Legacies/Bequests					·		
6. Membership Dues							
7. Program Svc Fees/ Sales to Public						\$ 24,000	\$ 24,000
8. Investment Income							
9. In-Kind							
10. Miscellaneous			· · · · · · · · · · · · · · · · · · ·		<u>}</u>		
11. Total Revenues	\$ 1,092,215	\$ 3,003,109	\$ 682,296	\$	\$ 150,000	33,860	\$ 4,961,484

9

All Financial Information Rounded to Nearest Dollar

### Agency: \_Treasure Coast Health Council

#### Agency Budget for Fiscal Year 3/01/06 To 2/28/07

EXPENDITURES	Title I Title I Ryan White Ryan Whi		3155 - 10 10 10 12 43 10 10 10 10 10	НОРЖА		Other * Federal		Other * State		Other* Local			
12. Salaries	\$	303,426	\$	165,134	\$	34,051	\$	-	\$	100,474	\$	3,000	\$ 606,085
13. Employee Benefits:													
a FICA	\$	23,215	\$	12,632	\$	2,604	\$	-	\$	9,890	\$	230	\$ 48,571
b. FL Unemployment	\$	2,688	\$	687	\$	173	\$	. <u>•</u>	\$	555	\$	50	\$ 4,153
c. Workers' Comp.	\$	2,000	\$	1,032	\$	338	\$		\$	1,149	\$	20	\$ 4,539
d. Health Plan	\$	50,567	\$	22,000	\$	3,000	\$		\$	10,560	\$	1,000	\$ 87,127
e. Retirement	\$	15,175	\$	8,256	\$	1,702	\$		\$	5,026	\$	150	\$ 30,309
14. Sub-Total Employee Benefits	\$	93,645	\$	44,607	\$	7,817	\$	-	\$	27,180	\$	1,450	\$ 174,699
15. Sub-Total Salaries/Benefits	\$	397,071	\$	209,741	\$	41,868	\$	-	\$	127,654	\$	4,450	\$ 780,784
16. Travel a. Travel/Transportation	\$	2,791	\$	2,500	\$		s		s	200	\$	3,500	\$ 8,991
b. Conferences/ Registration/Travel	\$	5,300	\$	5,000	\$			•	\$	400	\$	4,700	\$ 15,400
17. Sub-Total Travel	\$	8,091	\$	7,500	\$		\$	-	\$	600	\$	8,200	\$ 24,391

10

All Financial Information Rounded to Nearest Dollar

	Title i	Title II	and the second second second	Other *	Other *	Other *	
EXPENDITURES	Ryan White	Ryan White	HOPWA	Federal	State	Local	
18. Equipment	\$ 2,100	\$ 1,500	\$			<u>\$</u>	\$ 3,600
19. Supplies		-					
a. Office Supplies	\$ 4,787	\$ 3,600	\$	<u>\$</u>	\$ 800	\$ 2,000	\$ 11,187
b. Program Supplies	\$ 3,838						
c. Computer Software						\$ -	<b>\$</b> .
20. Sub-Total Supplies	\$ 8,625	\$ 3,600	\$ -	\$-	\$ 800	\$ 2,000	\$ 15,025
21. Contractual	\$ 518,832	\$ 1,466	\$ 1,500			\$ -	\$ 521,798
22. Other A. Communications/Utilities	······	-					
1. Telephone	\$ 6,025	\$ 5,350	\$ 600	\$-	\$ 2,069	<u>s                                    </u>	\$ 14,044
2. Postage & Shipping	\$ 2,025	\$ 4,650	\$ 400	\$	\$ 1,200	\$ 3,500	\$ 11,775
3. Utilities	\$ 6,000	\$ 2,430	\$ 500		\$ 1,512		\$ 10,442
(Power/Water/Gas 4. Data Lines	\$ 43,540		·····			\$ 3,000	\$ 46,540
Sub-Total Communications/Utilities	\$ 57,590	\$ 12,430	\$ 1,500	\$ -	\$ 4,781	\$ 6,500	\$ 82,801

#### Agency: \_\_Treasure Coast Health Council\_\_\_\_

Agency Budget for Fiscal Year 3/01/06 To 2/28/07

All Financial Information Rounded to Nearest Dollar

//

A sheet must be attached s	M. Caller	Title		Title II	2.24		Other *		Other *	) O	ther *		
EXPENDITURES	Ry	an White	ja ∖ <b>B</b>	yan White	and a second	HOPWA	Federal		State	C. See	.ocal		
3. Food Service	\$	900		:	\$	-		\$	67	\$	2,000	\$	2,967
Rental													
1. Building	<u> </u>	45,260	\$	18,661	\$	2,500		\$	11,664			\$	78,085
2. Equipment	\$	6,900	\$	5,700	\$	500	\$ 	- \$	900			\$	14,000
Sub-Total Rental	\$	52,160	\$	24,361	\$	3,000		\$	12,564			\$	92,085
D. Repair & Maintenance													
1. Building Maintenand	æ <b>\$</b>	3,875	\$	1,650	\$	500	 	\$	1,034		2000	\$	9,059
2. Equipment Maintenance	\$	750							•		2000	\$	2,750
Sub-Total Repair & Maintenance	\$	4,625	\$	1,650	\$	500		\$	1,034			\$	7,809
<ul> <li>Specific Assistance to individuals</li> </ul>			\$	2,721,479	\$	631,628						\$3	,353,107
Dues & Membership	\$	100		r							3000	\$	3,100
<ol> <li>Subscriptions</li> </ol>	s	100		-				-		\$		.  \$	100

## Agency: \_Treasure Coast Health Council\_\_\_\_\_

Agency Budget for Fiscal Year 3/01/06 To 2/28/07

All Financial Information Rounded to Nearest Dollar

12

	ar	3/01/06 To 2/28/07						
Title i	unds (Title of Fun Title II		Funding Source) Do	llar Amount, Match Other *	Requirements, & So Other *	urce of Matc		
Ryan White	Ryan White	HOPWA	Federal	State	Local			
2,675	\$ 2,000				\$	\$ 4,675		
1,056	\$ 5,150	\$ 500	\$-	\$ 500	\$ 6,500	\$ 13,706		
						\$-		
					e .	\$ 2,828		
900	\$ 1,928				4	÷ 2,020		
5 2,400	\$ 10,000	\$ 3,000	\$	\$ 1,000	\$ 150	\$ 16,550		
 • -			\$ -		· · · ·	\$-		
	\$ 1,804	\$ 300	· · · · · ·	\$ 1,000		\$ 8,054		
						\$ 20,500		
					e	\$8,800 \$ 2,000		
<u> </u>	C					\$ 2,000 \$ 2,060		
					\$ 2,000	÷ 2,000		
147 956	\$ 59.323	\$ 640.428	\$ -	\$ 2,500	s 10.710	\$ 860,917		
141,000	ψ 08,323	Ψ 0+0,420	·	_,				
1.092.219	\$ 3,003,109	\$ 682.296	s -	\$ 150,000	\$ 33,860	\$ 4,961,484		
	Title i           Ryan White           2,675           1,056           1,056           2,675           3           900           2,400           2,400           2,400           2,400           3           3           1,950           3           1,47,956	Title I         Title II           Ryan White         Ryan White           3         2,675         \$         2,000           3         1,056         \$         5,150           3         900         \$         1,928           3         900         \$         1,928           3         900         \$         1,928           3         900         \$         1,928           4         950         \$         1,804           5         2,500         \$         1,804           5         147,956         \$         59,323	Title I Ryan White         Title II Ryan White         HOPWA           5         2,675         \$         2,000           5         1,056         \$         5,150         \$           5         1,056         \$         5,150         \$         500           5         1,056         \$         5,150         \$         500           5         1,056         \$         5,150         \$         500           5         2,000         \$         1,928         \$         -           5         2,400         \$         10,000         \$         3,000           5         2,400         \$         10,000         \$         3,000           5         2,400         \$         10,000         \$         3,000           5         -         -         -         -         -           5         4,950         \$         1,804         \$         300           5         -         -         0         -         -           5         147,956         \$         59,323         \$         640,428	Title I         Title II         Other *           Ryan White         HOPWA         Federal           5         2,675         \$         2,000           5         1,056         \$         5,150         \$         500         \$           5         1,056         \$         5,150         \$         500         \$         -           5         1,056         \$         5,150         \$         500         \$         -           5         900         \$         1,928         \$         -         -         -           5         2,400         \$         10,000         \$         3,000         \$         -           5         2,400         \$         10,000         \$         3,000         \$         -           5         2,400         \$         1,804         \$         300         -           5         4,950         \$         1,804         \$         300         -         -           6         147,956         \$         59,323         \$         640,428         \$         -	Title i         Title ii         Other *         Other *         Other *         Other *         State           3         2,675         \$         2,000         - <t< td=""><td>Ryan White         HQPWA         Federal         State         Local           2,675         \$         2,000        </td></t<>	Ryan White         HQPWA         Federal         State         Local           2,675         \$         2,000		

Agency: \_Treasure Coast Health Council\_

All Financial Information Rounded to Nearest Dollar

13