

3H-13

Agenda Item #:

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: February 6, 2007 [X] Consent [] Regular
[] Ordinance [] Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: notice of exercise of the first renewal option under the Agreement of Lease (R2003-1804), with San Castle Community Leadership Organization, Inc. for a 700 SF home within unincorporated Boynton Beach at an annual rate of \$10.00 /yr.

Summary: On November 4, 2003, the Board approved the Agreement of Lease with the San Castle Community Leadership Organization, Inc. for its use of a 700 SF single-family home located at 1057 Highview Road within the San Castle neighborhood in Boynton Beach, for the operation of a community center. The initial term of the Lease was for three (3) years ending on January 8, 2007, with two (2) extension options, each for a period of two (2) years. Exercise of this option will extend the term of the Lease from January 9, 2007 through January 8, 2009. The annual rent for this extension period is \$10.00. The County pays for water and electric services while the Tenant is responsible for all taxes and assessments. Pursuant to the terms of the Lease, San Castle Community Leadership has the right to exercise its option 90 days prior to the expiration of the original term and the Board has no discretionary authority to not allow the exercise of the option. However, the letter was not received by County Staff until November 28, 2006.

(PREM) District 7 (JMB)

Attachments:

1. Location Map
2. Option to Extend Letter
3. Budget Availability Statement

Recommended By:

Department Director

Date

Approved By:

County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures					
Operating Costs	\$1,800	\$2,400	\$600		
External Revenues		(\$10.00)	(\$10.00)		
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$1,800	\$2,390	\$590		
# ADDITIONAL FTE POSITIONS (Cumulative)					

Is Item Included in Current Budget: Yes XX No

Budget Account No: Fund 0001 Dept 580 Unit 5221 Object 4301 & 4304
Program

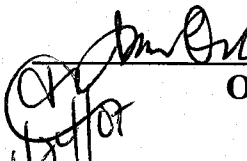
B. Recommended Sources of Funds/Summary of Fiscal Impact:

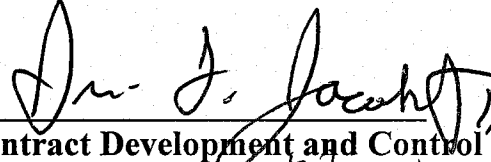
Electric charges are estimated at \$125.00 per month. Water and sewer charges are estimated at \$75.00 per month.

C. Departmental Fiscal Review: _____

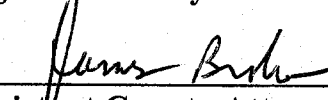
III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development Comments:

 1-24-07
OFMB
mg
1/24/07
1-18-07

 1/26/07
Contract Development and Control
6. Jones 1/26/07

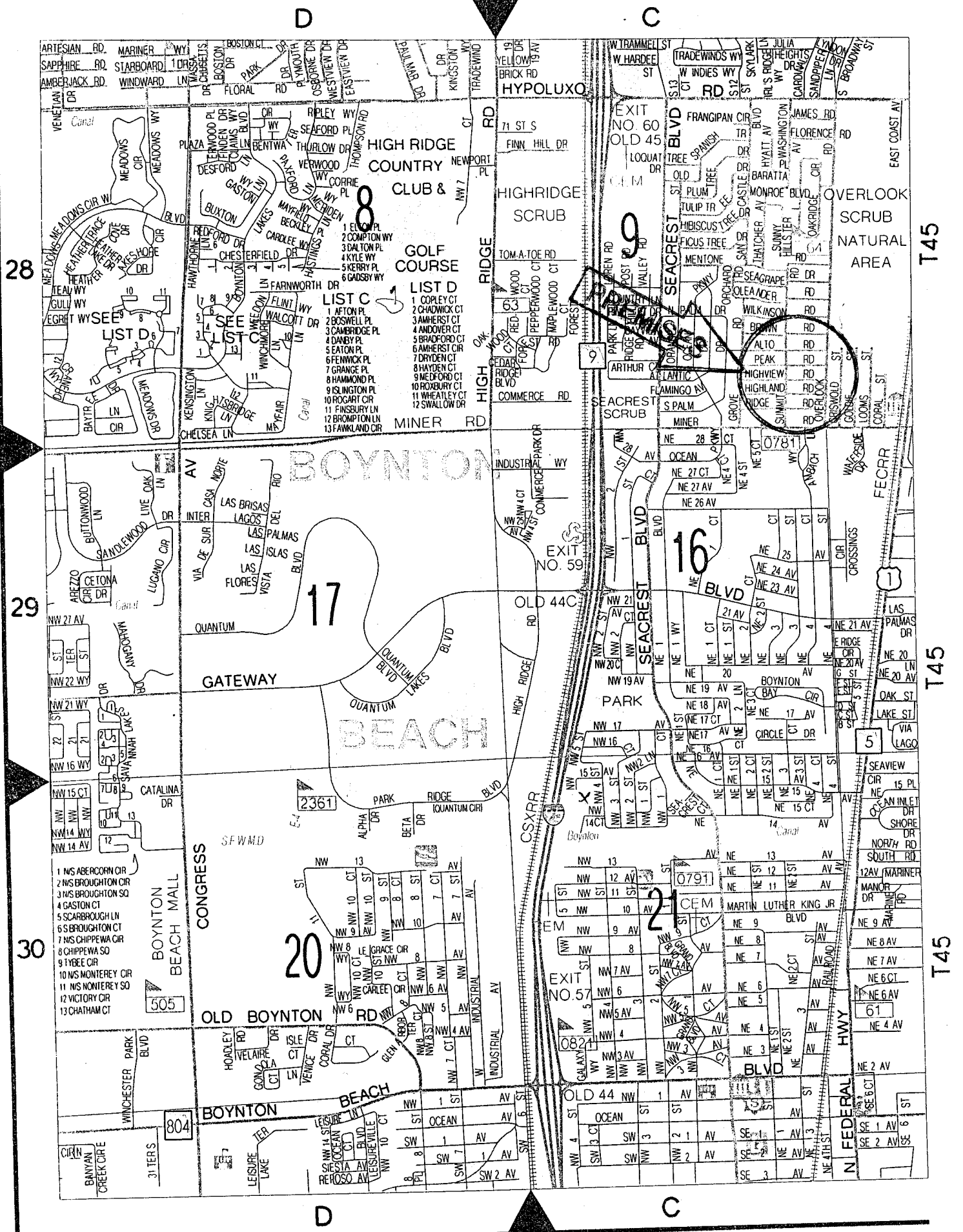
B. Legal Sufficiency:


Assistant County Attorney

C. Other Department Review:

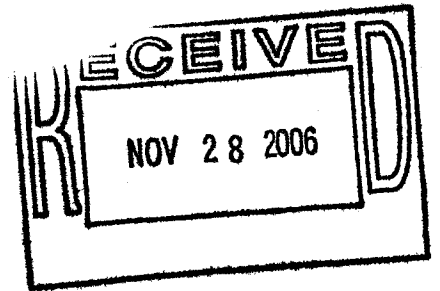
Department Director

This summary is not to be used as a basis for payment.





San Castle Community Leadership Inc.



November 27, 2006

Martha LAVerghetta
Property & Real Estate Management
3200 Belvedere Road Bldg.1169
West Palm Beach, FL 33406-1544

Dear Ms. LAVerghetta

This letter is to let you know that we the San Castle Community Leadership Inc. Organization would like to exercise the option to renew the first two years renewal of lease (R2003-1804).

I am very sorry for the delay of payment. Please address any future correspondence to our Treasurer Jan Leveasque at 450 Tulip Tree Drive Lantana, FL 33462. Thank You so much.

Sincerely,

Juana Ramos
President San Castle Community Leadership Inc.

Juana Ramos

7139 Overlook Road

Lantana, FL 33462

ATTACHMENT #2

BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 12/28/2006REQUESTED BY: Martha LaVerghetta, Property Specialist, FD&O/PREMSENT TO: Jean Matthews, Planner II, Parks and Recreation DepartmentPROJECT NAME: San Castle Community Leadership, Option 1IS ITEM INCLUDED IN CURRENT BUDGET: YES XX NO

(*) BUDGET ACCOUNT NO:

FUND: 0001 DEPT: 580 UNIT: 5221 OBJ: 4301
4304 PROGRAM:

FIVE YEAR SUMMARY OF FISCAL IMPACT

FISCAL YEARS	2007	2008	2009	2010	2011
CAPITAL EXPENDITURES	_____	_____	_____	_____	_____
OPERATING COSTS	<u>\$1,800.00</u>	<u>\$2,400.00</u>	<u>\$800.00</u>	_____	_____
EXTERNAL REVENUE	_____	<u>(\$10.00)</u>	<u>(\$10.00)</u>	_____	_____
PRC GRAM INCOME (COUNTY)	_____	_____	_____	_____	_____
IN KIND MATCH (COUNTY)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____

PROPOSED BCC MEETING DATE: February 6, 2007(*) BAS APPROVED BY:  DATE: 12/28/2006

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

1/5/07

PRODUCER

T.B.H. Enterprises, Inc.
P. O. Box 30411
Palm Beach Gardens, FL 33420
561-626-0952

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

INSURED

San Castle Community Leadership, Inc.
7139 Overlook Road
Lantana, FL 33462

INSURER A: Burlington Insurance Company

INSURER B:

INSURER C:

INSURER D:

INSURER E:

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INBR LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	570B002251	10/28/06	10/28/07	EACH OCCURRENCE \$1,000,000.
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				FIRE DAMAGE (Any one fire) \$ 100,000.
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				MED EXP (Any one person) \$ 5,000.
					PERSONAL & ADV INJURY \$1,000,000.
					GENERAL AGGREGATE \$2,000,000.
					PRODUCTS - COM/OP AGG \$1,000,000.
					Contractual \$1,000,000.
	GEN'L AGGREGATE LIMIT APPLIES PER:				
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC				
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Per accident) \$
	<input type="checkbox"/> ANY AUTO				BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS				
	<input type="checkbox"/> NON-OWNED AUTOS				
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	<input type="checkbox"/> ANY AUTO				OTHER THAN EA AGG \$
					AUTO ONLY: AGG \$
	EXCESS LIABILITY				EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE				AGGREGATE \$
					\$
	<input type="checkbox"/> DEDUCTIBLE				\$
	<input type="checkbox"/> RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATU-TORY LIMITS OTH-ER
					E.L. EACH ACCIDENT \$
					E.L. DISEASE - EA EMPLOYEE \$
					E.L. DISEASE - POLICY LIMIT \$
A	OTHER All-Risk Property Insurance	570B002251	10/28/06	10/28/07	Limit of Liability-\$10,000.

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS

Additional Insured: Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents.

CERTIFICATE HOLDER

ADDITIONAL INSURED; INSURER LETTER:

CANCELLATION

Palm Beach County
Board of County Commissioners
% Property & Real Estate Management Division
Attn: Director
3200 Belevedere Road, Bldg. 1169
West Palm Beach, FL
Attn: Martha Fax: 561-233-0210

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Thomas Hirsch, CIO
as President

© ACORD CORPORATION 198

ACORD 25-S (7/97)