

## PALM BEACH COUNTY

## BOARD OF COUNTY COMMISSIONERS

BOARD APPOINTMENT SUMMARY

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Meeting Date: February 6, 2007

Department: PLANNING, ZONING & BUILDING

Submitted By: ZONING DIVISION

Advisory Board Name: ZONING COMMISSION

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to approve: reappointments of the following At-Large Alternate members to the Zoning Commission for a term from February 6, 2007 to February 6, 2010.

<u>Reappoint</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated by:</u>
Kelley H. Armitage	8	None	Comm. Marcus
Richard E. Bowman	9	None	Comm. Marcus Comm. Koons

**Summary:** The Zoning Commission Membership, Powers, and Duties are established by Ordinance 2003-067, as amended. The Board consists of nine members. Seats 1 through 7 are District Appointments and Seats 8 and 9 are two At-Large Alternate Members appointed by a majority vote of the Board of County Commissioners. Mr. Armitage and Mr. Bowman have both indicated a willingness to continue for another term. The nominations represent seats that have no specific experience requirements as cited in the Unified Land Development Code (ULDC). Memos dated November 27, 2006 and November 28, 2006 were sent to the BCC regarding the reappointments. Countywide (BB)

**Background and Justification:** The Zoning Commission will initiate, review, hear, consider and make recommendations to the BCC to approve, approve with conditions or deny applications for development permits to amend the text of the ULDC; to initiate, review, hear, consider and make recommends to the BCC to approve with conditions or deny application for permits to amend the Official Zoning Map of the ULDC as well as other functions, The appointment is consistent with the Unified Land Development Code (ULDC) requirements, Article 17.C.14.C.

**Attachments:**

1. Board Information Forms
2. Memo to BCC Soliciting Nominations
3. Unified Land Development Code, Article 17, Chapter C, Section 14.C

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Recommended By: 

Department Director

Date

10/11/07

Legal Sufficiency: 

Assistant County Attorney

Date

11/17/07

**PALM BEACH COUNTY**

**BOARD OF COUNTY COMMISSIONERS**

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**Meeting Date:** February 6, 2007

**Department:** PLANNING, ZONING & BUILDING

**Submitted By:** ZONING DIVISION

**Advisory Board Name:** ZONING COMMISSION

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**I. EXECUTIVE BRIEF**

**Motion and Title:** Staff recommends a motion to approve: Reappointments of the following individuals to the Zoning Commission for a term from February 6, 2007 to February 6, 2010.

<u>Reappoint</u>	<u>Seat #</u>	<u>Requirement</u>
Kelley H. Armitage	8	None
Richard E. Bowman	9	None

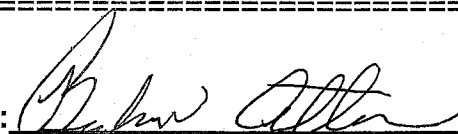
**Summary:** Commissioner Marcus has recommended Mr. Kelley H. Armitage and Mr. Richard E. Bowman for re-appointment. Commissioner Koons has recommended Mr. Richard E. Bowman for re-appointment. Mr. Armitage and Mr. Bowman have both indicated a willingness to continue for another term. The nominations represent seats that have no specific experience requirements as cited in the Unified Land Development Code (ULDC). Countywide (BB)

**Background and Justification:** The Zoning Commission Membership, Powers, and Duties are established by Ordinance 2003-067, as amended. The Board consists of nine members. Seats 1 through 7 are District Appointments and Seats 8 and 9 are two At-Large Alternate Members appointed by a majority vote of the Board of County Commissioners. The appointment is consistent with the Unified Land Development Code (ULDC) requirements, Article 17.C.14.C.

**Attachments:**

1. Board Information Forms
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3. Unified Land Development Code, Article 17, Chapter C, Section 14.C

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**Recommended By:**    
 Department Director

10/11/07   
 Date

**Legal Sufficiency:**    
 Assistant County Attorney

11/17/07   
 Date

**II. REVIEW COMMENTS**

A. Other Department Review:

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Department Director

REVISED 06/92  
ADM FORM 03  
(THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.)

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSION**

**BOARD APPOINTMENT INFORMATION FORM**

**Part I:**

Board Name: ZONING COMMISSION

☒ At Large Appointment or ☐ District Appointment

Term of Applicant: 3 years. From February 2007 To February 2010

Seat Requirements: None Seat # At Large 8

☒ \*\*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_

due to: ☐ resignation ☐ other

completion of term to expire on: \_\_\_\_\_

**Part II: APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Kelley H. Armitage

Occupation/Affiliation: Attorney

Business Name: \_\_\_\_\_

Business Address: 204 Moccasin Trail North

City & State: Jupiter, FL Zip Code: 33458

Residence Address: 204 Moccasin Trail North, ,

City & State: Jupiter, FL Zip Code: 33458

Home phone: 561-575-0064 Business phone: 561-575-0064

**Mailing Address preference:** ☒ Business Address ☒ Residence Address or ☐ other:

**Minority Identification Code:**

☐ IF (American Indian Female)

☐ AF (Asian Female)

☐ BF (Black Female)

☐ HF (Hispanic Female)

☐ WF (White Female)

☐ IM (American Indian Male)

☐ AM (Asian Male)

☐ BM (Black Male)

☐ HM (Hispanic Male)

☒ WM (White Male)

**Part III: COMMISSIONER COMMENTS:**

Appointment to be made at BCC Meeting on: January 9, 2007 FEBRUARY 6, 2007

**\*\*When a person is being considered for re-appointment, the number and nature of previously disclosed voting conflicts shall be considered by the Board of County Commissioners.**

\_\_\_\_\_ Number of previously disclosed voting conflicts.

*Cindy L. Sevilippo for  
Commissioner Karen T. Marcus*

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSION**

**BOARD APPOINTMENT INFORMATION FORM**

**Part I:**

Board Name: ZONING COMMISSION

☒ At Large Appointment or ☐ District Appointment

Term of Applicant: 3 years. From February 2007 To February 2010

Seat Requirements: None Seat # At Large 9

☒ \*\*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_

due to: ☐ resignation ☐ other

completion of term to expire on: \_\_\_\_\_

**Part II: APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Richard Eugene Bowman

Occupation/Affiliation: Agricultural

Business Name: Bowman Growers

Business Address: 14339 Smith Sundy Road

City & State: Delray Beach, FL Zip Code: 33446

Residence Address: 14339 Smith Sundy Road

City & State: Delray Beach, FL Zip Code: 33446

Home phone: 561-575-0064 Business phone: Same

**Mailing Address preference:** ☒ Business Address ☒ Residence Address or ☐ other:

**Minority Identification Code:**

☐ IF (American Indian Female)

☐ AF (Asian Female)

☐ BF (Black Female)

☐ HF (Hispanic Female)

☐ WF (White Female)

☐ IM (American Indian Male)

☐ AM (Asian Male)

☐ BM (Black Male)

☐ HM (Hispanic Male)

☒ WM (White Male)

**Part III: COMMISSIONER COMMENTS:**

Appointment to be made at BCC Meeting on: January 9, 2007 FEBRUARY 6, 2007

**\*\*When a person is being considered for re-appointment, the number and nature of previously disclosed voting conflicts shall be considered by the Board of County Commissioners.**

1 Number of previously disclosed voting conflicts.

*Cindy L DeFilippo for*

*Commissioner Karen T. Marcus*

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSION**

**BOARD APPOINTMENT INFORMATION FORM**

**Part I:**

Board Name: ZONING COMMISSION

☒ At Large Appointment or ☐ District Appointment

Term of Applicant: 3 years. From February 2007 To February 2010

Seat Requirements: None Seat # At Large 9

☒ \*\*Reappointment or ☐ New Appointment

or ☐ to complete the term of \_\_\_\_\_

due to: ☐ resignation ☐ other

completion of term to expire on: \_\_\_\_\_

**Part II: APPLICANT, UNLESS EXEMPTED, MUST BE A COUNTY RESIDENT**

Name: Richard Eugene Bowman

Occupation/Affiliation: Agricultural

Business Name: Bowman Growers

Business Address: 14339 Smith Sundy Road

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Residence Address: 14339 Smith Sundy Road

City & State: Delray Beach, FL Zip Code: 33446

Home phone: 561-575-0064 Business phone: Same

**Mailing Address preference:** ☒ Business Address ☒ Residence Address or ☐ other:

**Minority Identification Code:**

☐ IF (American Indian Female)

☐ AF (Asian Female)

☐ BF (Black Female)

☐ HF (Hispanic Female)

☐ WF (White Female)

☐ IM (American Indian Male)

☐ AM (Asian Male)

☐ BM (Black Male)

☐ HM (Hispanic Male)

☒ WM (White Male)

**Part III: COMMISSIONER COMMENTS:**

Appointment to be made at BCC Meeting on: January 9, 2007 February 6, 2007

**\*\*When a person is being considered for re-appointment, the number and nature of previously disclosed voting conflicts shall be considered by the Board of County Commissioners.**

1 Number of previously disclosed voting conflicts.

Signature

Date

John F. Simon  
12/2/06



## MEMORANDUM

**TO:** The Honorable Commissioner Addie L. Greene, Chairperson  
and Members of the Board of County Commissioners

**FROM:** Jon MacGillis, ASLA, Zoning Director *JPM*

**DATE:** November 27, 2006

**RE:** Appointment to the Zoning Commission Advisory Board  
Seat # 8

The purpose of this memo is to request a new nomination or re-nomination for the At-Large Seat #8 on the Zoning Commission, which has an expiration date of February 6, 2007. The position is currently held by Mr. Kelley H. Armitage who is eligible for reappointment. The Unified Land Development Code provides for membership on the Zoning Commission. Membership includes one three-year appointment from each commission district and two alternate members appointed by a majority vote of the BCC.

Although no specific experience requirements are necessary, consideration should be given to applicants who have experience and an education in planning, law, architecture, natural resource management, real estate, and related fields.

For your reference, I have attached a summary of Mr. Bowman's attendance record along with the Board Appointment Form. Please forward your recommendation for appointment/reappointment to this Board at your earliest convenience, to Anita Pedemey, Senior Secretary, Zoning Division. Your recommendation will be place on the January 9, 2007 BCC Agenda.

If you have any question please call me at 233-5223.

Attachment: Attendance Record  
Board Appointment Form

cc: ZC Appointment File

Department of Planning,

Zoning & Building

2300 North Jog Road

West Palm Beach, FL 33411

(561) 233-5000

Planning Division 233-5300

Zoning Division 233-5200

Building Division 233-5100

Code Enforcement 233-5500

Contractors Certification 233-5525

Administration Office 233-5005

Executive Office 233-5228

[www.pbcgov.com/pzb](http://www.pbcgov.com/pzb)

**Palm Beach County  
Board of County  
Commissioners**

Addie L. Greene, Chairperson

Jeff Koons, Vice Chair

Karen T. Marcus

Warren H. Newell

Mary McCarty

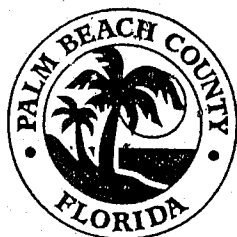
Burt Aaronson

Jess R. Santamaria

**County Administrator**

Robert Weisman

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Affirmative Action Employer"*



## MEMORANDUM

**TO:** The Honorable Commissioner Addie L. Greene, Chairperson  
and Members of the Board of County Commissioners

**FROM:** Jon MacGillis, ASLA, Zoning Director *JMG*

**DATE:** November 28, 2006

**RE:** Appointment to the Zoning Commission Advisory Board  
Seat # 9

The purpose of this memo is to request a new nomination or re-nomination for the At-Large Seat #9 on the Zoning Commission, which has an expiration date of February 6, 2007. The position is currently held by Mr. Richard E. Bowman who is eligible for reappointment. The Unified Land Development Code provides for membership on the Zoning Commission. Membership includes one three-year appointment from each commission district and two alternate members appointed by a majority vote of the BCC.

Although no specific experience requirements are necessary, consideration should be given to applicants who have experience and an education in planning, law, architecture, natural resource management, real estate, and related fields.

For your reference, I have attached a summary of Mr. Bowman's attendance record along with the Board Appointment Form and a copy of one (1) previously disclosed voting conflict form 8B. Please forward your recommendation for appointment/reappointment to this Board at your earliest convenience to Anita Pedemey, Senior Secretary, Zoning Division. Your recommendation will be placed on the January 9, 2007 BCC Agenda.

If you have any questions, please call me at 233-5223.

Attachment: Attendance Record  
Board Appointment Form  
One (1) previously disclosed voting conflict form 8B

cc: ZC Appointment File

**Department of Planning,**

**Zoning & Building**

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Executive Office 233-5228

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a person who participated in the decision being appealed, or shall not work for or be retained by a party to an appeal, or be a person who would be directly affected by the matter being appealed. The members of this board do not have to be PBC residents.

**2. Terms of Office**

All TPSAB members shall serve a term of four years.

**3. Vacancy**

When a TPSAB member resigns or is removed, the BCC shall fill the vacancy within 20 working days.

**D. Officers**

**1. Staff**

The County Engineer's office shall be the professional staff of the TPSAB.

**E. Meetings**

**1. General or Special Meetings**

General meetings of the TPSAB shall be held as needed to dispense of matters properly before the TPSAB. Special meetings may be called by the Chair of the TPSAB, or in writing by three members of the Board. Staff shall provide 24-hour written notice to each TPSAB member for a special meeting.

**Section 14 Zoning Commission**

**A. Establishment**

There is hereby established a Zoning Commission (ZC).

**B. Powers and Duties**

The ZC shall have the following powers and duties under the provisions of this Code:

1. to initiate, review, hear, consider, and make recommendations to the BCC to approve, approve with conditions, or deny applications to amend the text of this Code;
2. to initiate, review, hear, consider, and make recommendations to the BCC to approve, approve with conditions, or deny applications for development orders to amend the Official Zoning Map;
3. to review, hear, consider, and make recommendations to the BCC to approve, approve with conditions, or deny applications for development orders for planned developments and traditional developments;
4. to review, hear, consider, and make recommendations to the BCC to approve, approve with conditions, or deny applications for development permits for Class A conditional uses;
5. to review, hear, consider, and approve, approve with conditions, or deny applications for development permits for Class B conditional uses;
6. to make its special knowledge and expertise available upon request of the BCC to any official, department, board, commission or agency of PBC, the State of Florida or Federal government;
7. to make studies of the resources, possibilities and needs of PBC and to report its findings and recommendations, with reference thereto, from time to time, to the BCC;
8. to recommend to the BCC additional or amended rules of procedure not inconsistent with this Section to govern the ZC's proceedings; and
9. to hear appeals of interpretations or determinations of Art. 5, Supplementary Standards, and waive certain requirements made by the Zoning Director.

**C. Commission Membership**

**1. BCC Appointed Members**

The ZC shall be composed of seven members, to be appointed by the BCC. Each PBC Commissioner shall appoint one member to the ZC. The BCC shall also appoint two alternate members, a first alternate and a second alternate. The alternate members shall be appointed at large by a majority vote of the BCC. The alternate members shall vote only in the absence of regular members. The first alternate member shall have priority to vote in the absence of the first regular member's absence.

**a. Qualifications**

Although no specific experience requirements shall be necessary as a prerequisite to appointment, consideration shall be given to applicants who have experience or education in planning, law, architecture, natural resource management, real estate, and related fields.

**b. Terms of Office**

- 1) Members of the ZC shall hold office until the first Tuesday after the first Monday in February of the year their term expires.
- 2) Whenever a vacancy occurs on the ZC, the full time member's position shall be served by an alternate member until a permanent member can be appointed by the BCC.