

**PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY**

Meeting Date: March 13, 2007

☒ Consent

☐ Regular

☐ Workshop

☐ Public Hearing

Department: Facilities Development & Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Contract with MPA Architects, Inc., to provide architectural services on a continuing contract basis.

Summary: The purpose of this contract is to have a consultant pre-selected and under contract to provide architectural services for capital improvement projects generally with a construction value less than \$3,000,000. Consultant fees will be negotiated on an individual basis for the identified projects. This contract will be for two (2) years with two (2) one year renewal options. This contract includes a goal of 15% which can be met through the use of either M/WBE or SBE firms. MPA Architects, Inc., has committed to a 80% goal. **(Capital Improvements Division) Countywide (JM)**

Background and Justification: Selection was performed under Board adopted procedures pursuant to the Consultant Competitive Negotiations Act (CCNA) and Florida Statute 287.055, on December 6, 2006. Three firms were selected for these services. Work will be authorized through individual task agreements when they are required during the term of this contract.

Attachments:

1. Contract

**Agenda item is more than 50 pages;
may be viewed in Administration.**

Recommended by: _____

Department Director

2/23/07

Date

Approved by: _____

County Administrator

2/23/07

Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	\$ <u> </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u> </u>	<u> </u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u> </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u> </u>	<u> </u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET FISCAL IMPACT	\$ <u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
# ADDITIONAL FTE POSITIONS (Cumulative)	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Is Item Included in Current Budget? Yes No
 Budget Account No: Fund Dept Unit Object
 Reporting Category

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Fiscal impact cannot be determined at this time. Individual Task Assignments requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

 2-27-07
 OFMB
 2/27/07
 B. Legal Sufficiency:
 3/4/07
 Assistant County Attorney

 2/28/07
 Contract Administrator

This Contract complies with our contract review requirements.
 FDO is in the process of obtaining a signed insurance certificate.

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.