

## AGENDA ITEM 6.A.2

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

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Meeting Date: March 27, 2007      ☐ Consent      ☒ Regular  
   ☐ Ordinance      ☐ Public Hearing

Department:

Submitted By: Clerk & Comptroller, Palm Beach County

Submitted For: Sharon R. Bock, Clerk & Comptroller

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#### I. EXECUTIVE BRIEF

##### Motion and Title:

Motion to approve the contracts and claims settlements list as submitted by various departments to the Clerk & Comptroller's Office, cumulatively totaling \$ 16,689, 353.00.

##### Summary:

The appropriate County staff has executed each contract for the attached lists and each contract will be effective upon Board approval unless a later effective date is referenced in the contract.

##### Background and Justification:

The Palm Beach County Purchasing Ordinance and R-94-702 delegates certain contract execution to appropriate county staff, however, these contracts require Board approval before becoming effective.

##### Attachments:

Lists identifying contracts:

1)	Purchasing - Regular Totaling --	\$ 16,596,853.00
2)	TDC Contracts --	\$ -0-
3)	Risk Management --	\$ 92,500.00
<b>TOTALS:</b>		<b>\$ 16,689,353.00</b>

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Recommended by: Richard Lavarone 3/21/07  
Richard Lavarone, Director of Accounting Services      Date

Approved by: \_\_\_\_\_  
Assistant County Administrator      Date

BOARD SERVICES (MINUTES) DIVISION

**ROUTING INFORMATION SLIP:**

DATE ROUTED: March 20, 2007

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Diane Brown, Board Services-Minutes Phone: 355-2951

DESCRIPTION OF ITEM:

Contract List for the March 27, 2007, BCC/Workshop Meeting.  
My deadline to County Administration is March 22, 2007 Noon

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REQUESTED ACTION:

☒ Review and signature

☐ Review and information

☐ Other: \_\_\_\_\_

OTHER ROUTING INSTRUCTIONS:

☒ Return to originator

☐ Forward for additional processing to:

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☐ Other: \_\_\_\_\_

THANKS!  
Diane Brown

*3/21/07 fwd by state*

*All items on the attached Contracts + Claims Settlements List have been reviewed by Pre-Audit and they appear to be in compliance with policies & procedures.*

*Charles Mansen Jr*  
*3/21/07*

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included In Current Budget?      Yes \_\_\_\_\_ No \_\_\_\_\_  
Budget Account No.:      Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_  
   Object \_\_\_\_\_ Program \_\_\_\_\_

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

\_\_\_\_\_  
OFMB/Budget                      Contract Development and Control

B. Legal Sufficiency:

\_\_\_\_\_  
Assistant County Attorney

C. Other Department Review:

\_\_\_\_\_  
Department Director

This summary is not to be used as a basis for payment.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**03/27/07**

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b>EXHIBIT A</b>					
Luis Cintron's Lawn Service, Inc.; Peri's Landscape, Inc.	Renewal of term contract for grounds maintenance for the period 5/03/07 through 5/02/08 per Bid #05-061/MM.	\$300,000.00 SBE \$290,131 1 (H)	Facilities Management 0001-410-5270-4605	Scarlett	
The County has encumbered \$254,145 (\$25,415/month) during the previous ten (10) months of the current twelve (12) month term contract. FDO requests \$300,000 to meet the County's needs for this twelve (12) month renewal term contract. The requested amount is based upon \$290,131 for fixed monthly fees by location, plus \$9,869 for specific task requests on an hourly basis. This term contract has no renewal options remaining.					
<b>EXHIBIT B</b>					
VCGCM/VCLM Joint Venture	Term contract for Osprey Point Golf Course grow-in program and turf management for the period 4/15/07 through 9/14/09 per Bid #07-051/MM.	\$2,630,832.00 SBE \$0	Parks & Recreation 3603-581-P462-6504 3046-581-P462-6504 1382-580-5258-3401	Scarlett	
Parks and Recreation requests approval of a new twenty-nine (29) month term contract that includes grow-in (\$409,440), turf management (\$1,921,392), and "as needed" special project and irrigation work (\$300,000) for Osprey Point Golf Course. This term contract has two (2) twelve (12) month renewal options. No certified SBE vendor bid within 10% of the low bidder.					
<b>EXHIBIT C</b>					
Home Depot	Increase of term contract amount for maintenance and repair items not included under other contracts for the period 5/01/06 through 11/30/08 per Master Agreement #450770.	Increased Amount: \$400,000.00 Total with Increase: \$590,000.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$189,995 (\$19,000/month) during the previous ten (10) months of the current thirty-one (31) month term contract. Various County departments have requested an increase of \$400,000 over the previously authorized amount of \$190,000 to meet the County's requirements through contract expiration in November 2008 (see attached). This term contract has three (3) twelve (12) month renewal options. This purchase is off US Communities contract #05091MRO due to lack of SBE competition for this commodity.

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<b>EXHIBIT D</b>					
Altima Lighting, Inc.; Erin Electrical Enterprises, Inc.; World Electric Supply, Inc.; Torres Electrical Supply, Inc.; Action Bolt & Tool, Co.; Graybar Electric Co.; Southern Electric Supply Co., Inc.; General Electric Supply Co.; Mercedes Electric Supply, Inc.; Academy Lighting & Electric, Inc.; Power & Pumps, Inc.; Interline Brands, Inc.; H&H Industries, Inc.; Musco Sports Lighting LLC; Peninsular Electric Distributors, Inc.; Motion Industries	Renewal of term contract for pre-qualification of vendors for electrical supplies and equipment for the period 4/08/07 through 4/07/08 per Bid #05-038/MM.	\$230,000.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$211,120 (\$19,193/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$230,000 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. Additionally, approval is requested to add vendors that may become pre-qualified during the term of this contract. This term contract includes indefinite renewals. No certified SBE vendor submitted a bid on this project.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<b><u>EXHIBIT E</u></b>					
Southern Electric Supply Company, Inc. d/b/a Rexel Consolidated Electric; Mayer Electric Supply; Erin Electrical Enterprises, Inc.; Graybar Electric Co.; World Electric Supply, Inc.	Renewal of term contract for the purchase of electrical supplies and equipment off trade service Tra-Ser Pro full electrical database for the period 4/18/07 through 10/17/08 per Bid #05-175/MM.	\$1,164,000.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$1,066,638 (\$64,645/month) during the previous sixteen and a half (16.5) months of the current eighteen (18) month term contract. Based upon historical usage, \$1,164,000 is needed to meet the County's requirements through the expiration of this eighteen (18) month renewal term contract. This term contract has one (1) eighteen (18) month renewal option remaining. No certified SBE vendor bid within 10% of the low bidder.

<b><u>EXHIBIT F</u></b>					
Aspen Aerials, Inc.	Term contract for Aspen Aerial OEM parts, services, inspections, rebuilds/refurbishes for the period 5/01/07 through 4/30/08 per Master Agreement #SS950144D.	\$260,000.00 SBE \$0	Fleet Management 5000-410-7220-5260/4607	Scarlett	

The County has encumbered \$6,910 (\$691/month) during the previous ten (10) months of the current twelve (12) month term contract. Due to the required refurbishing of Road & Bridge's Underbridge Aerial Truck, Fleet Management has requested \$260,000 to meet the County's requirements through the expiration of this new twelve (12) month term contract. This term contract has no renewal options. This is a sole-source provider who is not a certified SBE.

**PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL**  
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Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
<u>EXHIBIT G</u> Duval Ford	One time purchase of eleven (11) vehicles per Purchase Orders #KM031207-145 through KM031207-153.	\$375,118.00 SBE \$0	Water Utilities 4001-720-3339-6401 Airports 4110-121-A031 & A035-6401	Scarlett	

Water Utilities and Airports have requested a one time purchase of eleven (11) vehicles. All eleven (11) vehicles are replacement vehicles that have been approved in the supplemental budget of the requesting County departments. This purchase is off Florida Sheriff's Association Bid #06-14-0821 due to lack of SBE competition.

<u>EXHIBIT H</u> Software House International	Renewal of term contract for Microsoft software license, maintenance and services for the period 4/01/07 through 3/31/08 per Master Agreement #255001011.	\$1,092,000.00 SBE \$0	Countywide	Scarlett	
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The County has encumbered \$240,461 (\$21,860/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage and the purchase of a new Microsoft "Enterprise Agreement" which will result a significant increase of Countywide software purchases, ISS has requested \$1,092,000 to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This purchase is off State of Florida contract #255-001-01-1 due to lack of SBE competition for this commodity.

<u>EXHIBIT I</u> Draeger Safety, Inc.	Renewal of term contract for repair parts and service on Draeger SCBA's for the period 4/01/07 through 3/31/08 per Master Agreement #SS2002471.	\$224,400.00 SBE \$0	Fire Rescue 1300-440-4211-4620 1300-440-4211-5201	Scarlett	
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The County has encumbered \$187,500 (\$18,700/month) during the previous ten (10) months of the current twelve (12) month term contract. Based upon historical usage, \$224,400 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This is a sole-source provider who is not a certified SBE.

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**BOARD OF COUNTY COMMISSIONERS MEETING DATE OF**  
**03/27/07**

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**EXHIBIT J**

Advanced Communications Solutions, Inc.	Increase of term contract amount for post warranty maintenance for NEC electronic telephone systems including associated ancillary systems for South County Court House, Animal Care and Control, and Okeeheelee Golf Course for the period 2/17/06 through 2/16/09 per Bid #06-053/MF.	Increased Amount: \$290,000.00 Total with Increase: \$396,000.00 SBE \$0	ISS Voice Services 3032-411-B201-6411	Scarlett	
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The County has encumbered \$24,207 (\$1,862/month) during the previous thirteen (13) months of the current thirty-six (36) month term contract. ISS/Voice Services requests an increase of \$290,000 over the previously authorized amount of \$106,000 for expansion, upgrades and ancillary devices at South County Courthouse, and for replacement of the existing telephone system at Animal Care & Control. This term contract has two (2) twelve (12) month renewal options. No certified SBE vendor submitted a bid on this project.

**EXHIBIT K**

Utility Sealing Services, Inc.	Increase of term contract amount to repair manholes with elastaseal product and seal manhole chimneys for the period 5/02/06 through 4/25/07 per Master Agreement #300284B.	Increased Amount: \$123,510.00 Total with Increase: \$349,760.00 SBE \$0	Water Utilities 4001-720-2521-4615	Scarlett	
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The County has encumbered \$225,846 (\$20,545/month) during the previous eleven (11) months of the current eleven and a half (11.5) month term contract. Water Utilities has requested an increase of \$123,510 over the previously authorized amount of \$226,250 due to necessary rehabilitation services to the sanitary sewer system within Royal Palm Beach. This term contract has no renewal options remaining. This purchase is off City of Punta Gorda Florida Bid #F4040-WC-INFLOWSV/0304 due to lack of SBE competition for this commodity.



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**EXHIBIT L**

Knight Electric Company, Inc. d/b/a Knight Fire & Security	Increase of term contract amount for electrical services for the period 11/22/05 through 5/21/07 per Bid #05-207/MM.	Increased Amount: \$ 70,743.00 Total with increase: \$630,743.00 SBE 100%	Countywide	Scarlett	
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The County has encumbered \$511,440 (\$31,965/month) during the previous sixteen (16) months of the current eighteen (18) month term contract. An increase of \$70,743 over the previously authorized amount of \$560,000 if necessary to meet the County's requirements through contract expiration. PBIA (\$21,743), FDO (\$42,000) and WUD (\$7,000) require this additional funding to continue with hurricane and routine repairs, lift station maintenance and repairs, and unforeseen projects such as installing UV germicidal emitters at the Judicial Center. This term contract has two (2) eighteen (18) month renewal options.

**EXHIBIT M**

CDT Business Solutions, Inc.; Dua Computer Resources, Inc.; NAZTEC International Group LLC; Nu Info Systems, Inc.; RadGov, Inc.; Techno- Transfers of Florida, Inc.; TEKsystems, Inc.; 22 <sup>nd</sup> Century Technologies, Inc.	Term contract for pre-qualification of contractors for professional services staffing for the period 3/27/07 through 1/31/09 per RFP No. 07-001/DP.	\$8,354,000.00 SBE: Amount dependent upon usage CDT Business Solutions, Inc.: 100% Dua Computer: 30% NAZTEC International Group 100% Nu Info Systems, Inc.: 100% Techno Transfers of Florida Inc. 100% TEKsystems 15%	ISS 5020-490-1302-3404 5020-490-1303-3404 5020-490-1311-3404 5020-490-1313-3404 5020-490-1317-3404	Scarlett	
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The County has encumbered \$5,500,000 (\$366,667/month) during the previous fifteen (15) month term contract, which expired on January 31, 2007. Due to the pending protest of this RFP, the Director of Purchasing, pursuant to her authority, approved emergency contracts with six (6) pre-qualified contractors until new contracts could be awarded. Based upon historical usage, \$8,354,000 is needed to meet the County's requirements through the expiration of this new twenty-two and a half (22.5) month term contract. As the need for ISS contracting positions arise, pre-qualified contractors are requested to submit candidate resumes for consideration by ISS. This new term contract has two (2) eighteen (18) month renewal options.

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**03/27/07**

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<b>EXHIBIT N</b>					
Arthur J. Gallagher & Co. (Florida)	Renewal of term contract for property and casualty broker services for the period 7/01/07 through 6/30/08 per RFP No. 05-102/LJ.	\$0 SBE \$0	Risk Management 5010-700-7130-4511	Scarlett	

The broker is compensated by commissions paid directly by the insurer. As a result, it is anticipated that the premiums on all applicable insurance coverages within these programs will be lower. The commissions received by the broker from the insurer are capped at \$325,000 during the term of this twelve (12) month renewal term contract. This term contract has two (2) one (1) year renewal options remaining. This contract was established by a competitive RFP process that allowed up to ten (10) points for SBE participation. No certified SBE participation was offered by the selected awardee.

**TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - N ) \$ 884,253.00**

**TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - N ) \$16,596,853.00**

**Attachment - Exhibit C**

**EXHIBIT C** – Home Depot, Maintenance & Repair Items not included under another contract, Term Contract

**Department Requests:**

120	Airports	\$50,000
140	Community Services	\$ 1,000
310	Co-Op. Extension	\$ 1,000
320	Library	\$20,000
360	Engineering (360)	\$32,000
363	Engineering (363)	\$ 5,000
380	ERM	\$ 8,000
410	FDO	\$90,000
440	Fire Rescue	\$50,000
540	Palm Tran	\$ 5,500
580	Parks	\$86,500
600	PZ&B	\$25,000
640	Public Affairs	\$ 500
660	Public Safety	\$ 5,000
720	WUD	\$20,000
767	CJC	<u>\$ 500</u>
Total		\$400,000

**RISK MANAGEMENT DEPARTMENT****BOARD OF COUNTY COMMISSIONERS MEETING****03/27/2007****SETTLEMENTS FOR APPROVAL**

Exhibits	Name	Type of Claim	Date of Claim	Amount
A.	James Alexander	Workers' Compensation	08/12/2004	\$92,500

**CLAIM SETTLEMENTS TOTAL****\$92,500**

**NOTE:** Workers' Comp claim settlements must be reviewed and approved by a Judge of Compensation Claims prior to payment.