

BOARD SERVICES (MINUTES) DIVISION

ROUTING INFORMATION SLIP:

DATE ROUTED: March 20, 2007

ROUTED TO: Richard Iavarone/Charles Mansen/Angela Sims

ROUTED FROM: Judith Crosbie, Board Services-Minutes Phone: 355-3069

DESCRIPTION OF ITEM:

Contract List for the April 10, 2007, BCC/Workshop Meeting.
My deadline to County Administration is April 5, 2007 Noon

REQUESTED ACTION:

- Review and signature
- Review and information
- Other: _____

OTHER ROUTING INSTRUCTIONS:

- Return to originator
- Forward for additional processing to:

- Other: _____

THANKS!
Judith Crosbie

John
Reviewed 3/23/07

All items on the attached contracts & claims settlement list have been reviewed by Pre-Audit and are in compliance with County policies & procedures. Charles J. Mansen Jr. 4/5/07

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>
Capital Expenditures _____	_____	_____	_____	_____	_____
Operating Costs _____	_____	_____	_____	_____	_____
External Revenues _____	_____	_____	_____	_____	_____
Program Income (County) _____	_____	_____	_____	_____	_____
In-Kind Match (County) _____	_____	_____	_____	_____	_____
NET FISCAL IMPACT _____	_____	_____	_____	_____	_____
# ADDITIONAL FTE _____	_____	_____	_____	_____	_____
POSITIONS (Cumulative) _____	_____	_____	_____	_____	_____

Is Item Included In Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____
 Object _____ Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Budget and/or Contract Dev. and Control Comments:

_____ _____
 OFMB/Budget Contract Development and Control

B. Legal Sufficiency:

 Assistant County Attorney

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

PALM BEACH COUNTY/CONTRACTS AND AWARDS FOR APPROVAL
BOARD OF COUNTY COMMISSIONERS MEETING DATE OF
04/10/07

Contractor(s)	Project	Contract Amount SBE / M/WBE Amount	Department(s) or Division(s) Accounting Line(s)	Executor	Minutes #
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EXHIBIT A

Community Tree & Landscape Services, Inc.	Renewal of term contract for invasive non-native vegetation removal incentive program for the period 06/07/07 through 06/06/08 per Bid #05-072/PR.	\$1,200,000.00 SBE \$0	ERM 3900-381-(E101-E102-E104)-3401	Scarlett	
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The County has encumbered \$508,500 (\$53,526/month) during the previous nine and a half (9.5) months of the current twelve (12) month term contract. Based upon historical usage and additional ERM projects including the removal of Australian pine along Mack Dairy Road in Jupiter Farms, and projects within the County's Invasive Vine Strike Force Program, \$1,200,000 is needed to meet the County's requirements through the expiration of this twelve (12) month renewal term contract. This term contract has no renewal options remaining. No certified SBE vendor submitted a bid on this project.

EXHIBIT B

Duval Ford; General GMC Truck Sales & Service Inc.	One time purchase of vehicles per Purchase Order #s KM031507-154 through 157; KM031907-159; KM032207-161 and 162; KM032607-164.	\$383,419.00 SBE \$0	Fleet Management 5000-410-7250-6401 Community Services (CAP) 1003-145-1455-6401	Scarlett	
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Community Services (CAP) has requested a one time purchase of one (1) new vehicle and Fleet Management has requested a one time purchase of eight (8) replacement vehicles for WUD, ERM, Community Services (Head Start), Road & Bridge and Parks. The new vehicle has been approved in the supplemental budget of the requesting County department and the replacement vehicles have been approved in the operating budgets of the requesting County departments. This purchase is off the Florida Sheriff's Association Bid #06-14-0821 due to lack of SBE competition for this commodity.

EXHIBIT C

Fisher Scientific Company, LLC	Term contract for laboratory supplies and equipment for the period 5/01/07 through 4/30/12 per Master Agreement #490000071.	\$1,300,000.00 SBE \$0	Countywide	Scarlett	
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The County has encumbered \$238,354 (\$21,669/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$1,300,000 is needed to meet the County's requirements through the expiration of this new sixty (60) month contract. This term contract has no renewal options. This purchase is off State of Florida Contract #490-000-07-1 due to the lack of SBE competition for this commodity.

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<u>EXHIBIT D</u> Utility Sealing Services, Inc.	Renewal of term contract to repair manholes with elastaseal product and seal manhole chimneys for the period 4/26/07 through 4/25/10 per Master Agreement #300284C.	\$739,620.00 SBE \$0	Water Utilities 4001-720-2521-4615	Scarlett	
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The County has encumbered \$225,846 (\$20,545/month) during the previous eleven (11) months of the current twelve (12) month term contract. Based upon historical usage, \$739,620 is needed to meet the County's requirements through the expiration of this thirty-six (36) month renewal term contract. This term contract has no renewal options remaining. This purchase is off City of Punta Gorda, Florida Bid #F4040-WC-INFLOWSV/0304 due to lack of SBE competition for this commodity.

<u>EXHIBIT E</u> Rivers Bus Sales Inc.	One time purchase of three (3) buses per Purchase Order #KM032207-160.	\$255,204.00 SBE \$0	Fleet Management 5000-410-7250-6401	Scarlett	
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Fleet Management has requested a one time purchase of three (3) forty-seven (47) passenger buses for use by Parks & Recreation. All three (3) buses are replacement buses that have been approved in the operating budget of the requesting County department. This purchase is off Florida Department of Education Bid # 2007-09 due to lack of SBE competition for this commodity.

<u>EXHIBIT F</u> Neptune Technology Group, Inc.	Term contract for Neptune cold water meters for the period 4/10/07 through 4/09/08 per Master Agreement #SS300329.	\$1,900,000.00 SBE \$0	Water Utilities 4001-720-3333-5255	Scarlett	
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Water Utilities requests approval of a one (1) year sole source term contract to purchase Neptune Water Meters necessary for the replacement of existing meters located in the Village of Royal Palm Beach, the Acreage and in the Western Communities. This term contract has no renewal options. This is a sole source provider who is not a certified SBE.

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<u>EXHIBIT G</u> EMA, Inc.	Term contract for Maximo upgrade/implementation for the period 4/10/07 through 6/20/09 per Master Agreement #973561061.	\$1,375,234.56 SBE \$0	Water Utilities 4001-720-2322-4615	Scarlett	

Water Utilities requests approval of a new twenty-six (26) month term contract for continued implementation of the Water Utilities Asset Management/Maximo Upgrade Program to improve the efficiency of WUD's Operations and Maintenance Division. This term contract has no renewal options. This purchase is off State of Florida Contract #973-561-06-1 due to lack of SBE competition for this commodity.

<u>EXHIBIT H</u> G S Equipment Inc.	One time purchase of one (1) truck mounted hydraulic excavator per Purchase Order # KM032607-165.	\$255,047.00 SBE \$0	Fleet Management 5000-410-7250-6401	Scarlett	
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Fleet Management has requested a one time purchase of one (1) truck mounted hydraulic excavator for Road & Bridge. This is a replacement vehicle that has been approved in the operating budget of the requesting County department. This purchase is off State of Florida Contract #760-001-06-1 due to lack of SBE competition for this commodity.

<u>EXHIBIT I</u> Altima Lighting, Inc.	Ratify and approve increase of term contract for light poles and light replacement/ maintenance for the period 4/18/06 through 4/17/08 per Bid #06-069/MM.	Increased Amount: \$ 113,000.00 Total with Increase: \$ 380,500.00	Countywide	Scarlett	
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The County has encumbered \$231,558 (\$21,051/month) during the previous eleven (11) months of the current twenty-four (24) month term contract. An increase of \$113,000 over the previously authorized amount of \$267,500 is requested to meet the County's requirements through contract expiration. This increase includes ball field lighting improvements and replacement lamps and fixtures at existing sports venues along with new requirements needed at the new Operations & Support Center area, which includes Vista Center. Additionally, since the Purchasing Director, in error, authorized the contract amount of \$267,500, ratification of the contract by the BCC is necessary. This term contract has three (3) twelve (12) month renewal options. No certified SBE vendor submitted a bid on this project.

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<u>EXHIBIT J</u> 24 Manufacturers plus all re-sellers approved as part of the State of Florida contract	Term contract for library furniture for the period 4/10/07 through 2/20/09 per Master Agreement #420590071.	\$3,194,000.00 SBE \$0	Library 3751-321-L056-6401 3021-321-L056-6401	Scarlett	

The County has encumbered \$567,900 during the previous fourteen (14) day short term contract for furniture. The Library has requested \$3,194,000 to meet the County's requirements through the expiration of this new twenty-three (23) month term contract. This funding includes (\$200,000) for the Wellington Library expansion project, (\$2,784,000) for new libraries (West Boca, Lawrence Road, Hagen Ranch and Royal Palm), and (\$210,000) for replacement furniture (South Bay, Okeechobee and Tequesta) which will be required during the term of this contract. This purchase is off State of Florida contract #420-590-07-1 due to lack of SBE competition for this commodity.

<u>EXHIBIT K</u> Ingram Library Services, Inc.; Baker & Taylor, Inc.; The Gale Group d/b/a Thomas Gale; Midwest Tape, LLC	Term contract for library reading and audio visual materials for the period 4/10/07 through 2/28/10 per Master Agreement #715001071.	\$4,500,000.00 SBE \$0	Library 1180-320-3200-6601, 6603, 6604, 6605, 6606, 6607 & 5401	Scarlett	
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The County has encumbered \$2,146,980 (\$91,365/month) during the previous twenty-three and a half (23.5) month term contract. Based upon historical usage and additional reading and audio visual materials needed at the Wellington and Hagan Ranch Road libraries, \$4,500,000 is needed to meet the County's requirements through the expiration of this new thirty-four and a half (34.5) month term contract. This term contract has two (2) twelve (12) month renewal options. This purchase is off State of Florida Contract #715-001-07-1 due to lack of SBE competition for this commodity.

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EXHIBIT L					
Transhire; Howroyd Wright Employment Agency, Inc. d/b/a Apple One Employment; Fossett Enterprises, Inc. d/b/a Express Personnel Services	Term contract for temporary personnel, clerical, for the period 5/01/07 through 11/30/08 per Bid #07-025/CB.	\$1,075,200.00 SBE \$0	Countywide	Scarlett	

The County has encumbered \$1,164,795 (\$59,733/month) during the previous nineteen and a half (19.5) months of the current twenty-one (21) month term contract. Based upon historical usage, \$1,075,200 is needed to meet the County's requirements through the expiration of this new eighteen (18) month term contract. This term contract has two (2) eighteen (18) month renewal options. No certified SBE vendor submitted a bid on this project.

EXHIBIT M					
Piedmont/Hawthorne Aviation, LLC d/b/a Landmark Aviation	Renewal of Management Agreement for fixed based operator services of North Palm Beach County General Aviation Airport for the period 9/01/07 through 8/31/08 per RFP #04-120/LJ.	\$1,095,134.00 Revenue Generating SBE \$0	Airports 4100-120-1550-3101 (Management Fee) 4100-120-8250-4415 (Revenue)	Scarlett	

It is anticipated that the County will generate \$1,095,134 in gross revenue during this renewal term. A monthly management fee of five percent (5%) will be paid to the Operator which is estimated to be a total of \$54,756 for this twelve (12) month renewal term. This term contract has one (1) one (1) year renewal option remaining. Because of Federal funding, this project must adhere to the Federal DBE program rather than the County's SBE program.

TOTAL AMOUNT OF CONTRACT INCREASES (EXHIBITS A - M) \$ 113,000.00

TOTAL AMOUNT OF ALL CONTRACTS (EXHIBITS A - M) \$17,653,358.56

INTEROFFICE MEMORANDUM

DATE: March 28, 2007
TO: Phyllis House
Minutes
FROM: Carol Meneely/jc
TDC
RE: CATEGORY "G" GRANT AGREEMENTS

I have attached three (3) originals of the following Category "G" Grant Agreements:

- **Children's Health Care Charity, Inc. for The Honda Classic in the amount of \$15,000 with a grant period of July 26, 2006 – March 4, 2007 for site fees, rentals including equipment, insurance, labor, (medical, security, officials, maintenance), marketing and promo outside Palm Beach County.**

Will you please add these to the next "contract list" for BCC approval?
Following approval, I am requesting 2 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap/jc
Enclosures

cc: Maryann Guarascio, Sports Commission
Jackie Chesney, TDC

Tdc/grantagr2007/minutes/Sports/hondaclassic.doc



INTEROFFICE MEMORANDUM

DATE: March 30, 2007
TO: Phyllis House
Minutes
FROM: Carol Meneely/jac
TDC
RE: CVB Subcontract with Searchwise LLC

I have attached three (4) originals of the following subcontract.

- **Searchwise LLC for \$50,000 for an executive search for a candidate for the position of President of the Palm Beach County Convention and Visitors Bureau.**

Will you please add these to the next "contract list" for BCC approval?
Following approval, I am requesting 3 original copies be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap/jac
Enclosures

cc: Carmen Hamilton, CVB
Jackie Chesney, TDC

Tdc/grantagr2007/minutes/CVB/Searchwise LLC.doc



Palm Beach County, Florida
THE BEST OF EVERYTHING

INTEROFFICE MEMORANDUM

DATE: April 2, 2007
TO: Phyllis House
Minutes
FROM: Carol Meneely/jac
TDC
RE: CATEGORY "A" COOPERATIVE ADVERTISING AGREEMENT

I have attached three (3) originals of the following Category "A" Cooperative Advertising agreements for your review and approval:

- **Palm Beach International Film Festival for the April 19-26, 2007 grant period for an amount not to exceed \$7,000. This is a 50/50 matching fund reimbursable grant with a project period from November 1, 2006 through April 1, 2007.**
- **International Fine Arts Expositions for the January 12-15 2007 and the February 2-11, 2007 grant period for an amount not to exceed \$20,000 with a project period of November 01, 2006 through February 28, 2007.**

Will you please add these to the next "contract list" for BCC approval?
Following approval, I am requesting 2 original copies of each agreement be returned to this office. If you have any questions, please call me at 233-3131.

CM/cap/jac
Enclosures

cc: Carmen Hamilton, CVB
Jackie Chesney, TDC



Tdc/grantagr2007/minutes/CVB/Searchwise LLC.doc

Palm Beach County, Florida
THE BEST OF EVERYTHING