

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: April 10, 2007

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Agreement with Armory Art Center, Inc. for the period April 10, 2007, through December 31, 2007, in an amount not-to-exceed \$20,000 for 2007 Summer Art Camp program.

Summary: This funding is to help offset costs for the 2007 Summer Art Camps to be offered by Armory Art Center. Approximately 700 children and youth are anticipated to attend the Summer Art Camps. Funding is from the Recreation Assistance Program (RAP). District 2 (AH)

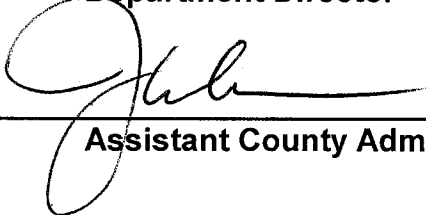
Background and Justification: Armory Art Center is a not-for-profit organization whose purpose is to provide facilities for visual arts education and programs and to create and exhibit the visual arts by providing faculty, classrooms, lecture halls, and exhibition space. Armory Arts Center provides summer employment for working artists and art instructors, summer employment for interns, volunteer opportunities, and arts immersion opportunities for camp participants.

The total cost of the program is anticipated to be approximately \$63,500 for personnel costs. The \$20,000 of RAP funding from District 2 will help offset a portion of those costs. The Agreement has been executed on behalf of Armory Art Center, Inc., and now needs to be approved by the Board of County Commissioners.

Attachment: Agreement

Recommended by: 
Department Director

3-19-07
Date

Approved by: 
Assistant County Administrator

3/27/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>20,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>20,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
Budget Account No.: Fund 3600 Department 583 Unit R902
Object 8201 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Recreation Assistance Program

District 2 3600-583-R902-072-8201 \$20,000

C. Departmental Fiscal Review: _____ *ckopelakis*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Elizabeth Cheser 3/24/07
OFMB *mg vu*
3/21/07 3/20
Jim - J. Javelent 3/22/07
Contract Development and Control

B. Legal Sufficiency: _____
This Contract complies with our contract review requirements.

Anne Delgant
Assistant County Attorney

C. Other Department Review:

Department Director

REVISED 10/95
ADM FORM 01

AGREEMENT BETWEEN PALM BEACH COUNTY AND THE ARMORY ART CENTER, INC. FOR 2007 SUMMER ART CAMP FUNDING

THIS AGREEMENT is made and entered into on _____, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and The Armory Art Center, Inc., a Florida not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "Armory Art Center".

WITNESSETH:

WHEREAS, Armory Art Center is a not-for-profit organization whose purpose is to provide facilities for visual arts education and programs and to create and exhibit the visual arts by providing faculty, classrooms, lecture halls, and exhibition space; and

WHEREAS, Armory Art Center provides numerous programs for youth in the community including the upcoming 2007 Summer Art Camp program, which will serve a diverse body of over seven hundred (700) youth from ages five (5) through sixteen (16); and

WHEREAS, the Summer Art Camp provides summer employment for working artists and art instructors, summer employment for interns, volunteer opportunities, and arts immersion opportunities for camp participants; and

WHEREAS, the total cost of the 2007 Summer Art Camp is anticipated to be approximately \$63,500; and

WHEREAS, Armory Art Center has requested funding in the amount of \$20,000 to help offset personnel costs for the 2007 Summer Art Camp; and

WHEREAS, funding for the 2007 Summer Art Camp in the amount of \$20,000 is available from the Recreation Assistance Program (RAP) – District 2; and

WHEREAS, offering art programs to youth and providing opportunities for art teachers and volunteers serves a public purpose; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not to exceed \$20,000 to Armory Art Center for the 2007 Summer Art Camp to help offset personnel costs, as set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".

2. County will use its best efforts to provide said funds to Armory Art Center on a reimbursement basis within forty-five (45) days of receipt of the following information:

a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and

b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Armory Art Center. Said information shall list each invoice paid by Armory Art Center and shall include the vendor invoice number; invoice date; and the amount paid by Armory Art Center along with the number and date of the respective check or proof of payment for said payment. Armory Art Center shall attach a copy of each vendor invoice paid by Armory Art Center along with a copy of the respective check or proof of payment and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Armory Art Center's Program Administrator and Project Financial Officer shall certify the total funds spent by Armory Art Center on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Armory Art Center and approved by Armory Art Center as indicated.

3. RAP funds may be used as a match for other local, state, or federal grant programs, but Armory Art Center may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.

4. Armory Art Center warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.

5. Armory Art Center agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment, and for the provision of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.

6. Armory Art Center shall be responsible for all costs of operation and maintenance of the Project.

7. The term of this Agreement shall be until December 31, 2007, commencing upon the date of execution by the parties hereto.

8. The parties agree that, in the event Armory Art Center is in default of its obligations under this Agreement, the County shall provide Armory Art Center thirty (30) days written notice to cure the default. In the event Armory Art Center fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Armory Art Center for the Project deemed to be in default and Armory Art Center shall return any County RAP funds already collected by Armory Art Center for that Project.

9. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 8 above.

10. Armory Art Center shall complete the Project by September 30, 2007, and invoices and checks submitted for reimbursement must be dated within the project time frame of June 1, 2007, and September 30, 2007. Armory Art Center shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before December 31, 2007. Upon written notification to County at least ninety (90) days prior to that date Armory Art Center may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Armory Art Center's request for said extension.

11. In the event Armory Art Center ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Armory Art Center. The determination that Armory Art Center has ceased or suspended the Project shall be made by County and Armory Art Center agrees to be bound by County's determination.

12. Armory Art Center agrees to abide by, and be governed by, all applicable federal, state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Armory Art Center. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.

13. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".

14. It is understood and agreed that Armory Art Center is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Armory Art Center shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Armory Art Center, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

15. Armory Art Center shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Armory Art Center are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Armory Art Center under this Agreement.

Commercial General Liability. Armory Art Center shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or Cross Liability unless granted in writing by County's Risk Management Department.

Armory Art Center shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employer's Liability. Armory Art Center shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statute Chapter 440. Armory Art Center shall provide this coverage on a primary basis.

Additional Insured. Armory Art Center shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers,

Employees and Agents." Armory Art Center shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Armory Art Center hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Armory Art Center shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should Armory Art Center enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Armory Art Center shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

16. Upon request by County, Armory Art Center shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.

17. Armory Art Center shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of

this Agreement for a period of not less than five (5) years. Upon advance notice to Armory Art Center, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.

18. The County and Armory Art Center may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.

19. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.

20. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Armory Art Center certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.

21. This Agreement represents the entire agreement between the parties and supercedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

22. Any notice given pursuant to the terms of this Agreement shall be in writing and hand delivered or sent by U.S. mail. All notices shall be addressed to the following:

As to the County:

Director of Parks and Recreation
Palm Beach County Parks and Recreation Department
2700 Sixth Avenue South
Lake Worth, Florida 33461

As to Armory Art Center:

Executive Director
Armory Art Center, Inc.
1700 Parker Avenue
West Palm Beach, FL 33401

23. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

ATTEST:
SHARON R. BOCK, Clerk & Comptroller

PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Commissioner Addie L. Greene,
Chairperson

WITNESSES:

Paula MacDonnell
Carol Pollock

ARMORY ART CENTER, INC.
FEI Number: 59-2808612
By: THERESE M. SHEHAN
Name (Type or Print)
Title: EXECUTIVE DIRECTOR
By: *Therese M. Shehan*
Signature

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By: _____
County Attorney

By: *Dennis Eshleman*
Dennis Eshleman, Director
Parks and Recreation Department

**Recreation Assistance Program (RAP)
Exhibit "A" to Agreement**

Name of Agency: **The Armory Art Center, Inc.**
Mailing Address: 1700 Parker Avenue
West Palm Beach, FL 33401

Federal Employer Identification Number: 59-2808612

Name of President: Kenneth Santucci
Name of Executive Director: Thérèse M. Shehan

Project Liaison Information:

Name: Laura MacDermeid, Grants & Foundation Coordinator
Telephone #: (561) 832-1776 X14
Fax #: (561) 832-0191
e-mail: laura.macdermeid@armoryart.org

PROJECT INFORMATION

1. Name of Project: 2007 Summer Camp Program
2. Project Description:
 - General (Project Scope): The Armory Art Center's Summer Art Camp Program serves a diverse body of over 700 local youth from ages 5-16. Participants receive visual arts immersion in a wide variety of media – clay, paint, sculpture, textiles, jewelry, and printmaking. Participants are organized by age and receive both small group and individual instruction. Scholarships are provided for underserved children. Experienced, qualified art instructors develop and teach camp activities focused on theme based curriculum. Outdoor recreation is provided as part of the daily schedule. The camp culminates in an exhibition of artwork created.
 - Public Purpose:
 - Summer employment for working artists and art instructors
 - Summer employment for interns resulting in additional income, job skill development, and opportunities to develop mentorships with their supervising Instructors
 - Interns and camp participants are able to build on their portfolios for application to specialized middle and high schools of the arts
 - Camp participants have the opportunity for arts immersion in one week or two week sessions
 - Culminating Exhibit provides opportunities to display either an individual piece or a group piece from each camp participant
 - Culminating Exhibit provides opportunities to display artwork by Instructors and Interns in a special Faculty section
 - Culminating Exhibit Opening also provides opportunities for camp participants to share a family activity and for community members to come together and focus on the visual arts
 - Volunteer opportunities are provided for local teens who need to complete community service; volunteers often return as students, interns, or scholarship recipients
 - Relationships with school staff and after school providers are maintained and enhanced year-round; these are the primary sources of referrals for scholarships and interns
 - Location: Armory Art Center Campus & Studios
 - Anticipated Number of Participants/Users: 18 Instructors, 15 Interns, 8 Volunteers, 700 Camp Participants, 250 Family Members
3. Project Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project expenses". Do not include expenditure line item budget/ amounts.

Personnel Costs: \$63,500

EXHIBIT A
Page 1

- 4. Estimated Lump Sum Total for Project: \$63,500
- 5. Project Initiation date (date of first invoice for which reimbursement will be requested) and anticipated End date (date which project will be completed and all invoices paid). 06/01/07 to 9/30/07

Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation at this time. After the Agreement is approved, and the reimbursement request is submitted, all invoices and checks must be dated within the stated project time frame AND Categories for Project Elements must be listed in Section 3 above in order to be eligible for RAP reimbursement.

- 6. Required Attachments:
Certificate of Insurance X

Amount of Recreation Assistance Program Funding awarded \$ 20,000
District 2
(filled in by County)

Form available online by request. Contact Susan Yinger at svinger@pbcgov.com



PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT

EXHIBIT B

CONTRACT PAYMENT REQUEST

_____ Date _____

Grantee _____ Project Name: _____

Submission #: _____ Reimbursement Period: _____

Item	Key	Project Costs This Submission	Cumulative Project Costs
Contractual Services	(C)	_____	_____
Salary & Wages (% of salaries)	(S)	_____	_____
Materials, Supplies, Direct Purchases	(M)	_____	_____
Equipment	(E)	_____	_____
Travel	(T)	_____	_____
Indirect Costs	(I)	_____	_____
TOTAL PROJECT COSTS		=====	=====

Key Legend

- C = Contractual Services
- S = Salary & Wages
- M = Materials, Supplies, Direct Purchases
- E = Equipment
- T = Travel
- I = Indirect Costs

Certification: I hereby certify that the above expenses were incurred for the work identified as being accomplished in the attached progress reports.

Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above and is available for audit upon request.

Administrator Date

Financial Officer Date

PBC USE ONLY

County Funding Participation	\$	_____
Total Project Costs To Date:	\$	_____
County Obligation To Date	\$	_____
County Retainage (_____ %)	\$	_____
County Funds Previously Disbursed	\$	_____
County Funds Due this Billing	\$	_____

Reviewed and Approved By: _____
PBC Project Administrator Date

Department Director Date



Key Legend

- C = Contractual Services
- S = Salary & Wages
- M = Materials, Supplies, Direct Purchases
- E = Equipment
- T = Travel
- I = Indirect Costs

**PALM BEACH COUNTY
PARKS AND RECREATION DEPARTMENT
CONTRACTUAL SERVICES PURCHASE SCHEDULE**

EXHIBIT B

Grantee: _____

Date

Project Name: _____

Submittal #: _____

Contract Reimbursement Period: _____

Check or Voucher

Invoice

#	Payee (Vendor/Contractor)	Key	Check or Voucher		Invoice			Expense Description
			Number	Date	Number	Date	Amount	
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
16								

TOTAL \$ _____

Certification: I hereby certify that the purchases noted above were used in accomplishing this project.

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above and are available for audit upon request.

Administrator

Date

Financial Officer

Date

ACORD - CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
3/1/2007

PRODUCER

Avery & Associates, Inc.
7601 N. Federal Hwy. Suite # 125A
Boca Raton, Fl. 33487
561-997-7601

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURERS AFFORDING COVERAGE

NAIC#

INSURER A: **Scottsdale Insurance Co.**
INSURER B:
INSURER C:
INSURER D:
INSURER E:

INSURED

ARMORY ART CENTER INC

1703 LAKE AVENUE
WEST PALM BEACH, FL 33401

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

RSR LTR	ADDL INFO	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMSMADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC	CLS1249544	4/27/06	4/27/07	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS	N/A			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO	N/A			AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EA ACC \$ AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMSMADE DEDUCTIBLE RETENTION \$	N/A			EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	N/A			W/C STATUTORY LIMITS OTHER: E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
		OTHER	N/A			

LIMITS SHOWN ARE THOSE IN EFFECT AS OF THE INCEPTION DATE OF POLICY

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

ART GALLERY & ART SCHOOL
WITH RESPECTS TO GENERAL LIABILITY ONLY, THE LISTED CERTIFICATE HOLDER IS INCLUDED AS AN ADDITIONAL INSURED

CERTIFICATE HOLDER

Palm Beach County Parks and Recreation Department
Attn: Susan Yinger
2700 6th Ave South
Lake Worth, FL 33461

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Ralph Avery
Ralph Avery, Agent of Record

ACORD		DATE (MM/DD/YY) 06/01/2006															
PRODUCER AON RISK SERVICES OF FLORIDA 1001 BRICKELL BAY DRIVE, SUITE 1100 MIAMI, FL 33131 (305) 372-9950		Serial # 605807	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.														
INSURED Oasis Outsourcing, Inc., Alt Emp.: Armory Art Center, Inc. 4400 N Congress Ave., Suite 250 West Palm Beach, Fl 33407-3288		COMPANIES AFFORDING COVERAGE															
		COMPANY A ZURICH AMERICAN INSURANCE COMPANY															
		COMPANY B															
		COMPANY C															
COMPANY D																	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.																	
CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS												
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input type="checkbox"/> OWNER'S & CONTRACTOR'S PROT				GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ PERSONAL & ADV INJURY \$ EACH OCCURRENCE \$ FIRE DAMAGE (Any one fire) \$ MED EXP (Any one person) \$												
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE \$												
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EACH ACCIDENT \$ AGGREGATE \$												
	EXCESS LIABILITY <input type="checkbox"/> UMBRELLA FORM <input type="checkbox"/> OTHER THAN UMBRELLA FORM				EACH OCCURRENCE \$ AGGREGATE \$												
A	WORKER'S COMPENSATION AND EMPLOYERS' LIABILITY THE PROMOTION/ PARTNERS/EXECUTIVE OFFICERS ARE <input checked="" type="checkbox"/> INCL <input type="checkbox"/> EXCL	WC 29-38-687-04	06/01/06	06/01/07	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td><input checked="" type="checkbox"/> WC STATUTORY LIMITS</td> <td><input type="checkbox"/> OTHER</td> <td></td> </tr> <tr> <td>EL EACH ACCIDENT</td> <td></td> <td>\$ 1000000</td> </tr> <tr> <td>EL DISEASE - POLICY LIMIT</td> <td></td> <td>\$ 1000000</td> </tr> <tr> <td>EL DISEASE - EA EMPLOYEE</td> <td></td> <td>\$ 1000000</td> </tr> </table>	<input checked="" type="checkbox"/> WC STATUTORY LIMITS	<input type="checkbox"/> OTHER		EL EACH ACCIDENT		\$ 1000000	EL DISEASE - POLICY LIMIT		\$ 1000000	EL DISEASE - EA EMPLOYEE		\$ 1000000
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EL EACH ACCIDENT		\$ 1000000															
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EL DISEASE - EA EMPLOYEE		\$ 1000000															
	OTHER																
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS ONLY THOSE EMPLOYEES LEASED TO BUT NOT SUBCONTRACTORS OF: ARMORY ART CENTER, INC																	
PALM BEACH COUNTY PARKS AND RECREATION DEPT ATTN: SUSAN YINGER 2700 6TH AVE S LAKE WORTH, FL 33461			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.														
			AUTHORIZED REPRESENTATIVE 