Agenda Item #: 3.M.20.

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date:	May 1, 2007	[X] Consent [] Ordinance	[] Regular [] Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Agreement with Marine Industries Association of Palm Beach County, Inc. for the period May 1, 2007, through June 30, 2007, in an amount not-to-exceed \$2,000 for the 2006 Holiday Boat Parade.

Summary: This funding is to assist with costs incurred by the Marine Industries Association of Palm Beach County Inc. for the 2006 Holiday Boat Parade of the Palm Beaches, which was held on December 2, 2006. The parade featured 52 participants and over 10,000 spectators. The Agreement allows for the reimbursement of eligible project costs incurred subsequent to June 1, 2006. Funding is from the Recreation Assistance Program (RAP). <u>District 1</u> (AH)

Background and Justification: Marine Industries Association of Palm Beach County, Inc. is a not-for-profit corporation dedicated to providing safe and enjoyable boating in Palm Beach County. Marine Industries Association puts on a free annual holiday boat parade that benefits residents of at least seven municipalities from Riviera Beach to Jupiter. Besides the community event nature of the parade, the parade also benefits the U.S. Marine Corps Toys for Tots Program.

The total cost of the 2006 Holiday Boat Parade was approximately \$36,000 for traveling fireworks, printing, and vessel number boards. The \$2,000 from the Recreation Assistance Program - District 1 will help offset a portion of those costs. The Agreement has been executed on behalf of Marine Industries Association of Palm Beach County, Inc., and now needs to be approved by the Board of County Commissioners.

Attachment: Ag	reement	
Recommended	by: Department Director	4/3/07 Date
Approved by: _	Juli	4/16/07
-	Assistant County Administrator	Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary	of Fiscal Imp	act:			
Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures Operating Costs External Revenues Program Income (County)	• • ——	-0- -0- -0- -0-	-0- -0- -0- -0-	-0- -0- -0- -0-	-0- -0- -0- -0-
NET FISCAL IMPACT	<u>2,000</u>	0	0	0	0-
# ADDITIONAL FTE POSITIONS (Cumulativ	e)				
Is Item Included in Cur Budget Account No.:	rent Budget? Fund <u>360</u> Object <u>82</u>	0 Departmer		R <u>901</u>	
B. Recommended Sou	irces of Fund	s/Summary of	Fiscal Impact	:	
Recreation Assist	ance Program				
District 1	8600-583-R901	I-046-8201	\$2,000		
C. Departmental Fisca	ıl Review:	mi	far n	at	
	· · <u>III.</u>	REVIEW COM	<u>IMENTS</u>		
A. OFMB Fiscal and/o	r Contract De	velopment and	d Control Com	ments:	
B. Legal Sufficiency:	4/9/07 HS	1		opment and Co	1 12 10 ^> ontrol 12/07
Assistant County Atto	4 16 07 orney	<u>.</u>			
C. Other Department I	Review:				
Department Director		_			

REVISED 10/95 ADM FORM 01

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AGREEMENT BETWEEN PALM BEACH COUNTY AND MARINE INDUSTRIES ASSOCIATION OF PALM BEACH COUNTY, INC. FOR THE 2006 HOLIDAY BOAT PARADE

THIS AGREEMENT is made and entered into on ______, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Marine Industries Association of Palm Beach County, Inc., a not-for-profit corporation authorized to do business in the State of Florida, hereinafter referred to as "Marine Industries".

WITNESSETH:

WHEREAS, Marine Industries is a not-for-profit corporation dedicated to providing safe and enjoyable boating in Palm Beach County; and

WHEREAS, Marine Industries' annual Holiday Boat Parade of the Palm Beaches was held on December 2, 2006; and

WHEREAS, the Holiday Boat Parade is a free boat parade benefiting residents of seven municipalities from Riviera Beach to Jupiter; and

WHEREAS, the Holiday Boat Parade also benefits the U.S. Marine Corps Toys for Tots Program; and

WHEREAS, the 2006 Holiday Boat Parade cost approximately \$36,000 for traveling fireworks, printing, and vessel number boards; and

WHEREAS, Marine Industries has requested that County provide \$2,000 to assist in the funding of the 20006 Holiday Boat Parade; and

WHEREAS, County desires to provide funding to Marine Industries for the 2006 Holiday Boat Parade of the Palm Beaches: and

WHEREAS, funding for the 2006 Holiday Boat Parade in an amount not to exceed \$2,000 is available from the Recreation Assistance Program (RAP) – District 1; and

WHEREAS, events geared at promoting community unity, holiday festivities, and community service serve a public benefit; and

WHEREAS, both parties desire to enter into this Agreement.

NOW THEREFORE, in consideration of the covenants and promises contained herein, the parties hereby agree to the following terms and conditions:

1. County agrees to fund an amount not to exceed \$2,000 to Marine Industries for the 2006 Holiday Boat Parade to help offset costs for the traveling fireworks display, printing, vessel number boards, and other miscellaneous expenses, as specifically set forth in Exhibit "A", attached hereto and incorporated herein, hereinafter referred to as the "Project".

- 2. County will use its best efforts to provide said funds to Marine Industries on a reimbursement basis within forty-five (45) days of receipt of the following information:
- a. A written statement that the Project, as specified herein, was carried out in accordance with this Agreement; and
- b. A Contract Payment Request Form and a Contractual Services Purchases Schedule Form attached hereto and made a part hereof as Exhibit "B", which are required for each and every reimbursement requested by Marine Industries. Said information shall list each invoice paid by Marine Industries and shall include the vendor invoice number; invoice date; and the amount paid by Marine Industries along with the number and date of the respective check/proof of purchase for said payment. Marine Industries shall attach a copy of each vendor invoice paid by Marine Industries along with a copy of the respective check or proof of purchase and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule. Further, Marine Industries' Program Administrator and Project Financial Officer shall certify the total funds spent by Marine Industries on the Project and shall also certify that each vendor invoice, as listed on the Contractual Services Purchases Schedule was paid by Marine Industries and approved by Marine Industries as indicated.
- 3. Marine Industries incurred expenses for the Project beginning on June 1, 2006. Those costs incurred by Marine Industries for the Project, approved and submitted accordingly by Marine Industries subsequent to June 1, 2006, are eligible for reimbursement by County pursuant to the terms and conditions hereof.
- 4. RAP funds may be used as a match for other local, state, or federal grant programs, but Marine Industries may not submit reimbursement requests for the same expenses to the County as other fund sources to receive duplicate reimbursement for the same expenses.
- 5. Marine Industries warrants that it is an active not-for-profit corporation, duly chartered and registered with the Florida Department of State, Division of Corporations.
- 6. Marine Industries agrees, warrants, and represents that all of the employees and participants in the Project will be treated equally during employment, and for the provision

of services without regard to residency, race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.

- 7. Marine Industries shall be responsible for the operation and maintenance of the Project, including all associated costs.
- 8. The term of this Agreement shall be until June 30, 2007, commencing upon the date of execution by the parties hereto.
- 9. The parties agree that, in the event Marine Industries is in default of its obligations under this Agreement, the County shall provide Marine Industries thirty (30) days written notice to cure the default. In the event Marine Industries fails to cure the default within the thirty (30) day cure period, the County shall have no further obligation to honor reimbursement requests submitted by Marine Industries for the Project deemed to be in default and Marine Industries shall return any County RAP funds already collected by Marine Industries for that Project.
- 10. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated by the County, without cause, upon thirty (30) days prior written notice to the other party. This Agreement may be terminated by the County with cause, upon expiration of the thirty (30) day cure period provided for in Section 9 above.
- 11. Marine Industries shall complete the Project by March 30, 2007, and invoices and checks submitted for reimbursement must be dated within the project time frame of June 1, 2006, through March 30, 2007. Marine Industries shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before June 30, 2007. Upon written notification to County at least ninety (90) days prior to that date Marine Industries may request an extension beyond this period for the purpose of completing the Project. County shall not unreasonably deny Marine Industries' request for said extension.
- 12. In the event Marine Industries ceases to exist, or ceases or suspends the Project for any reason, any remaining unpaid portion of this Agreement shall be retained by County, and County shall have no further obligation to honor reimbursement requests submitted by Marine Industries. The determination that Marine Industries has ceased or suspended the Project shall be made by County and Marine Industries agrees to be bound by County's determination.
 - 13. Marine Industries agrees to abide by, and be governed by, all applicable federal,

state, county, and municipal laws, including but not limited to, Palm Beach County's ordinances, as said laws and ordinances exist and are amended from time to time. In entering into this Agreement, Palm Beach County does not waive the requirements of any County or local ordinance or the requirements of obtaining any permits or licenses normally required to conduct business or activity conducted by Marine Industries. Failure to comply may result in County's refusal to honor reimbursement requests for the Project.

- 14. County reserves the right to withhold reimbursement if the Project is not completed as specified in Exhibit "A".
- 15. It is understood and agreed that Marine Industries is merely a recipient of County funding and is an independent contractor and is not an agent, servant or employee of County or its Board of County Commissioners. It is further acknowledged that the County only contributes funding under this Agreement and operates no control over the Project. In the event a claim or lawsuit is brought against County or any of its officers, agents or employees, Marine Industries shall indemnify, save and hold harmless and defend the County, its officers, agents, and/or employees from and against any and all claims, liabilities, losses, judgments, and/or causes of action of any type arising out of or relating to any act or omission of Marine Industries, its agents, servants and/or employees in the performance of this Agreement. The foregoing indemnification shall survive termination of this Agreement.

In consideration for reimbursement of costs incurred prior to the term of this Agreement, the foregoing indemnification shall apply not only during the term of this Agreement but also for the period prior to the Agreement for which Marine Industries is eligible to receive reimbursement from the County.

16. Marine Industries shall, at its sole expense, agree to maintain in full force and effect at all times during the life of this Agreement, insurance coverages and limits (including endorsements), as described herein. The requirements contained herein, as well as County's review and acceptance of insurance maintained by Marine Industries are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by Marine Industries under this Agreement.

Commercial General Liability. Marine Industries shall maintain Commercial General Liability at a limit of liability not less than \$500,000 Each Occurrence. Coverage shall not contain any endorsement excluding Contractual Liability or

Cross Liability unless granted in writing by County's Risk Management Department.

Marine Industries shall provide this coverage on a primary basis.

Worker's Compensation Insurance & Employer's Liability. Marine Industries shall maintain Worker's Compensation & Employers Liability in accordance with Florida Statute Chapter 440. Marine Industries shall provide this coverage on a primary basis.

Additional Insured. Marine Industries shall endorse the County as an Additional Insured with a CG 2026 Additional Insured - Designated Person or Organization endorsement, or its equivalent, to the Commercial General Liability. The Additional Insured endorsement shall read "Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents." Marine Industries shall provide the Additional Insured endorsements coverage on a primary basis.

Waiver of Subrogation. Marine Industries hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Marine Industries shall agree to notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent. This Waiver of Subrogation requirement shall not apply to any policy when a condition to the policy specifically prohibits such an endorsement, or voids coverage should Marine Industries enter into such an agreement on a pre-loss basis.

Certificate(s) of Insurance. Prior to execution of this Agreement by the County, Marine Industries shall deliver to the County a Certificate(s) of coverage evidencing that all types and amounts of insurance coverages required by this Agreement have been obtained and are in full force and effect. Such Certificate(s) of Insurance shall include a minimum thirty (30) day endeavor to notify due to cancellation or non-renewal of coverage. Certificate holder's address shall read Palm Beach County, c/o Parks and Recreation Department, 2700 Sixth Avenue South, Lake Worth, FL 33461, Attention: Administrative Support Manager.

Right to Review. County, by and through its Risk Management Department, in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject or accept any required policies of insurance, including limits, coverages, or endorsements, herein from time to time throughout the term of this Agreement. County reserves the right, but not the obligation, to review and reject any insurer providing coverage because of its poor financial condition or failure to operate legally.

- 17. Upon request by County, Marine Industries shall demonstrate financial accountability through the submission of acceptable financial audits performed by an independent auditor.
- 18. Marine Industries shall maintain books, records, documents and other evidence that sufficiently and properly reflect all costs of any nature expended in the performance of this Agreement for a period of not less than five (5) years. Upon advance notice to Marine Industries, County shall have the right to inspect and audit said books, records, documents and other evidence during normal business hours.
- 19. The County and Marine Industries may pursue any and all actions available under law to enforce this Agreement including, but not limited to, actions arising from the breach of any provision set forth herein.
- 20. This Agreement shall be governed by the laws of the State of Florida and any and all legal action necessary to enforce this Agreement shall be held in Palm Beach County.
- 21. As provided in Section 287.132-133, Florida Statutes, by entering into this Agreement or performing any work in furtherance hereof, Marine Industries certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by Section 287.133 (3) (a), Florida Statutes.
- 22. This Agreement represents the entire agreement between the parties and supersedes all other negotiations, representations, or agreement, written or oral, relating to this Agreement. This Agreement may be modified and amended only by written instrument executed by the parties hereto.

As to the County:

Director of Parks and Recreation
Palm Beach County Parks and Recreation Department
2700 Sixth Avenue South
Lake Worth, Florida 33461

As to Marine Industries:

Director Marine Industries Association of Palm Beach County, Inc. P.O. Box 7597 West Palm Beach, FI 33405

24. This Agreement is made solely and specifically among and for the benefit of the parties hereto, and no other person shall have any rights, interest, or claims hereunder or be entitled to any benefits under or on account of this Agreement as a third-party beneficiary or otherwise.

IN WITNESS WHEREOF, the undersigned parties have signed this Agreement on the date first above written.

ATTEST: SHARON R. BOCK, Clerk & Comptroller	PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS
By: Deputy Clerk	By: Commissioner Addie L. Greene, Chairperson
WITNESSES: Lasan W. Ings	MARINE INDUSTRIES ASSOCIATION OF PALM BEACH COUNTY, INC. FEI Number: 59-2834931
Deromoo Zimett	By: Alton Pautt Name (Type or Print)
	By: Signature
APPROVED AS TO FORM AND LEGAL SUFFICIENCY By:	APPROVED AS TO TERMS AND CONDITIONS By:
County Attorney	Dennis L. Eshleman, Director Parks and Recreation Department

Recreation Assistance Program (RAP) **Exhibit "A" to Agreement**

BACKGROUND INFORMATION

Name and address of Agency:

Agency Name: Marine Industries Association, Inc.

Mailing Address: P.O, Box 7597, West Palm Beach, FL 33405

Federal Employer Identification Number: 59 - 2834931

Name of President: Charlie IsimingER, P.A.

Name of Executive Director: Auson Pruitt

Project/Project Liaison Information:

Name: Amy Tolderlund Telephone #: 844-8056

Fax #: 863-0875

e-mail: SEA towarry@ aol. Con

Purpose/Mission of Agency:

Non-for-plotif organization to planets and plotect the sound prouth of the MIAPRO for the benifit and education of its members, Communi PROJECT/PROGRAM INFORMATION and environment andenvironment

- 1. Name of Project/Program: 2006 Holiday Boat Parade of the Palm Beaches
- 2. Project/ Program Description
 - General (Project Scope): A family oriented free holiday event traveling up the waterway through 7 municipalities
 - Public Purpose: Family holiday event - also benefits Toys for Tots
 - Location: Intracoastal Waterway from Riviera Beach to Jupiter
 - Anticipated Number of Participants/Users: 52 participants, 16 toy boats, tens of thousands of spectators
- 3. Project/Program Elements: List anticipated broad categories of Expenditure Items such as capital outlay, contractual services, personnel costs, operational expenses, equipment, and "Other Miscellaneous Project/Program expenses". Do not include expenditure line item budget/ amounts. Traveling fireworks, printing, and vessel number boards, and other mucellaneous expenses
- 4. Estimated Lump Sum Total for Project/Program

\$ 36,000.00

5. Project/Program Initiation date (date of first invoice for which reimbursement will be requested) and anticipated End date (date which will be n completed and to and A/ project/program will all invoices June 1, 2006 March 30, 2007/ my month/day/year month/day/year

(Note: Invoices and copies of proof of payment documents will be required for Project/Program reimbursement after the RAP Agreement is approved by the Board of County Commissioners. Do not submit reimbursement documentation until after the Agreement is approved. Please note that all invoices and checks must be dated within the project/program time frame as noted above AND Categories for Project/Program Elements must be listed in Section 3 in order to be eligible for RAP reimbursement.

6. Required Attachments:

Certificate of Insurance

Amount of Recreation Assistance Program Funding awarded

2,000 District (filled in by County)

Form available online by request. Contact Susan Yinger at svinger@pbcgov.com

EXHIBIT A Page 1



PALM BEACH COUNTY PARKS AND RECREATION DEPARTMENT

CONTRACT PAYMENT REQUEST

		Date	
•			
Grantee		Project Name:	er en
ubmission #:		Reimbursement Period:	
	•		
em	<u>Key</u>	Project Costs This Submission	Cumulative Project Costs
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alary & Wages (% of salaries)	(S)		
laterials, Supplies, Direct Purchases	(M)		· ·
quipment	(E)		·
ravel	(T)		
ndirect Costs	(I)		
TOTAL PROJECT CO	STS		
C = Contractual Services S = Salary & Wages M = Materials, Supplies, Dire E = Equipment T = Travel I = Indirect Costs	ect Purchases		
Certification: I hereby certify that the abo expenses were incurred for the work iden being accomplished in the attached prographics.	ntified as	been maintained as requ	rtify that the documentation has ired to support the project e and is available for audit upon
Administrator Da	ite	Financial Officer	Date
		PBC USE ONLY	

	PBC USE ONLY		
County Funding Participation	\$		
Total Project Costs To Date:	\$		
County Obligation To Date	\$		
County Retainage (%)	\$		
County Funds Previously Disburse	d \$	·	
County Funds Due this Billing	\$		
Reviewed and Approved By:			_
	PBC Project Administrator	Date	
	Department Director	Date	<u></u>



Key Legend

C = Contractual Services

S = Salary & Wages
M = Materials, Supplies, Direct Purchases
E = Equipment
T = Travel

PALM BEACH COUNTY					
PARKS AND RECREATION DEPARTMENT					
CONTRACTUAL SERVICES PURCHASE SCHEDULE					

EXHIBIT B

	I = Indirect C	osts				Date	e	-				
	Grantee:					Proje	ct Name:					
	Submittal #:					Contr	ract Reimburserr	nent Period:				
			Check or	Voucher		Invo	ice					
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	Administrator	•	Date				Financial Officer		· · · · · · · · · · · · · · · · · · ·	Date	. ·	

<u>Key Legend</u>

C = Contractual Services

S = Salary & Wages

M = Materials, Supplies, Direct Purchases

E = Equipment

T = Travel

I = Indirect Costs

PALM BEACH COUNTY PARKS AND RECREATION DEPARTMENT **CONTRACTUAL SERVICES PURCHASE SCHEDULE**

EXHIBIT B (cont'd.)

	***************************************		Check or	Voucher	Invoic	<u>e </u>		
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						TOTAL \$		
	Certification: I hereby certify that the accomplishing this project.	purchases r	noted above were	e used in	Certification: I h purchasing docu and are available	mentation have	been maintained	executed contract, cancelled checks, and other as required to support the costs reported above
	Administrator		Date			Financial Officer		Date

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IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

ACORD 25 (2001/08) \mathcal{R}_{TM} - INS025 (0108).05

Page 2 of 2

-4874	Date 3-28-07 pages /
Post-it* Fax Note 7671	
To Dennis ESHLEMAN Co./Dopt.	Fromhales Isiminger
Co./Dopt.	Co.
Phone #	Phone # 881-000.3
Fax # 963-6747	Fax # 881 -8123

March 28, 2007

Dennis Eshleman, Director Parks and Recreation Department 2700 6th Avenue South Lake Worth, Florida 33461

Palm Beach County Recreation Assistance Program (RAP) RE: Funding for the 2006 Holiday Boat Parade of the Palm Beaches

Dear Mr. Eshleman:

The Marine Industries Association of Palm Beach County does not have any employees, and thusly, is not required by the State of Florida to carry Worker's Compensation Insurance.

Sincerely,

Marine Industries Association of Palm Beach County, Inc.

Charles C. Isiminger, P.E. President

6,-

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CARINE INDUSTRIES ASSOCIATION OF PALM

01/01

PAGE

BEACH COUNTY, INC.

P.O. Box 7597

West Palm Beach, FL 33

Phone: 561.832.8444

Fax: 561.659.1824

mis@marinophe.org