

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 1, 2007

Consent  
 Ordinance

Regular  
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

**Motion and Title:** Staff recommends motion to receive and file: original executed Request for Funding Form for School Board Recreation Assistance Program (RAP) project for Forest Hill Community High School, in an amount not-to-exceed \$11,493 (District 2 - \$5,000, District 3 - \$5,000, and District 6 - \$1,493) for Environmental Field Academy field trips for 2006/2007.

**Summary:** This fully executed Request for Funding Form is for School Board RAP allocations made in accordance with the Interlocal Agreement for the funding of RAP Projects (R2003-1747) approved by the Board on October 21, 2003. Districts 2, 3, and 6 (AH)

**Background and Justification:** The Interlocal Agreement for the Funding of RAP Projects (R2003-1747) was adopted by the Board to streamline the RAP process. It establishes terms and conditions for all School Board RAP capital and operational projects up to a set amount of \$100,000 and approves the use of the Request for Funding Form for School Board capital and operational projects to provide necessary project information for establishing eligibility of projects and setting forth project descriptions, time frames, and budgets. The Agreement also delegates signature of these forms and amendments to designated School District and County staff. Fully executed originals of the Request for Funding Forms and any subsequent amendments are presented to the Board as a receive and file agenda item to keep the Board apprised of all approved County RAP allocations to the School Board, and to provide for proper recording and budgeting of the Request for Funding Forms and subsequent amendments.

**Attachment:** Request for Funding Form

Recommended by:   
Department Director

4/3/07  
Date

Approved by:   
Assistant County Administrator

4/12/07  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>11,493</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>NET FISCAL IMPACT</b>	<b><u>11,493</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>	<b><u>-0-</u></b>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No \_\_\_\_\_  
 Budget Account No.: Fund 3600 Department 583 Units various  
 Object 8101 Program N/A

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Recreation Assistance Program

Forest Hill Community High School Environmental Field Academy		
District 2	3600-583-R902-078-8101	\$5,000
District 3	3600-583-R903-036-8101	\$5,000
District 6	3600-583-R906-130-8101	<u>\$1,493</u>
		\$11,493

C. Departmental Fiscal Review: *in initial meeting*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Jim Rink 4-10-07*  
 OFMB *ms CN 4/9/07 4/5/07*

*Jim J. Jacoby 4/11/07*  
 Contract Development and Control *6/20/07 4/11/07*

**B. Legal Sufficiency:**

*Anne Helgenst 4/11/07*  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 10/95  
 ADM FORM 01

This summary is not to be used as a basis for payment

**RECREATION ASSISTANCE PROGRAM (RAP)**  
**REQUEST FOR FUNDING FORM FOR SCHOOL BOARD OPERATIONAL**  
**PROJECTS**

NAME OF SCHOOL: Forest Hill Community High School

ADDRESS OF SCHOOL: 6901 Parker Avenue, West Palm Beach, FL 33405

PRINCIPAL: Mayra Stafford

PROJECT: Environmental Academy Field Trips 2006/2007

CONTACT PERSON INFORMATION (address, phone number, email address):

Shawn McCall - Environmental Academy - (561) 540-2484 - McCallSh@PalmBeach.K12  
.FL.US

COST ESTIMATE FOR TOTAL PROJECT: 10,000.00

INITIATION DATE: 1/1/07 (Date on which first expense was incurred.)

COMPLETION DATE: 12/31/07 (Date by which all expenses will be paid.)

PROJECT DESCRIPTION: Environmental Academy Field Study expenses

PUBLIC PURPOSE (Benefit to the Community):  
Encourage environmental awareness and stewardship, develop scientific thinking  
skills through hands on activities.

RECREATIONAL OR CULTURAL ARTS COMPONENT:

PROJECT ELEMENTS/PROJECT BUDGET: 10,000.00 ~~\$11,493~~ <sup>\$11,493/yr</sup>

**TO BE COMPLETED BY COUNTY:**

AMOUNT OF FUNDING AWARDED: ~~\$10,000~~ <sup>\$11,493</sup> (\$5,000 District 2, and \$5,000 District 3, and <sup>\$1,493</sup> District 6)

FROM COUNTY COMMISSION DISTRICT: 2, 3, and 6/yr

SIGNED:

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY

By: Mayra Stafford  
Principal

Anne Helgand  
County Attorney

By: Al Mour  
Chief Operating Officer

By: Donna Johnson  
Director  
Parks and Recreation Department

Date: 3/8/07

Date: 3-20-07