

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: May 1, 2007

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to receive and file: original executed Request for Funding Form for School Board Recreation Assistance Program (RAP) project for Suncoast Community High School, in an amount not-to-exceed \$5,000 for band trip to London, England to participate in New Year's Parade.

Summary: This fully executed Request for Funding Form is for School Board RAP allocations made in accordance with the Interlocal Agreement for the funding of RAP Projects (R2003-1747) approved by the Board on October 21, 2003. District 2 (AH)

Background and Justification: The Interlocal Agreement for the Funding of RAP Projects (R2003-1747) was adopted by the Board to streamline the RAP process. It establishes terms and conditions for all School Board RAP capital and operational projects up to a set amount of \$100,000 and approves the use of the Request for Funding Form for School Board capital and operational projects to provide necessary project information for establishing eligibility of projects and setting forth project descriptions, time frames, and budgets. The Agreement also delegates signature of these forms and amendments to designated School District and County staff. Fully executed originals of the Request for Funding Forms and any subsequent amendments are presented to the Board as a receive and file agenda item to keep the Board apprised of all approved County RAP allocations to the School Board, and to provide for proper recording and budgeting of the Request for Funding Forms and subsequent amendments.

Attachment: Request for Funding Form

Recommended by: 
Department Director

4/3/07
Date

Approved by: 
Assistant County Administrator

4/12/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>5,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>5,000</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes X No _____
 Budget Account No.: Fund 3600 Department 583 Units R902
 Object 8101 Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Recreation Assistance Program

Suncoast Community High School band trip
 District 2 3600-583-R902-079-8101 \$5,000

C. Departmental Fiscal Review: *initial ready*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development and Control Comments:

Ann Dub 4-10-07
 OFMB *mg ON*
4/10/07 *4/9/07 4/15/07*

Dr. J. Jacoby 4/11/07
 Contract Development and Control
6. Jan 4/11/07

B. Legal Sufficiency:

Anne Helgenst 4/11/07
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

This summary is not to be used as a basis for payment

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**RECREATION ASSISTANCE PROGRAM (RAP)
REQUEST FOR FUNDING FORM FOR SCHOOL BOARD OPERATIONAL
PROJECTS**

NAME OF SCHOOL: Suncoast Community High School

ADDRESS OF SCHOOL: 600 West 28th Street

PROJECT: Chargersonic Marching Band Trip to London to participate in New Year's Parade

PROJECT CONTACT PERSON: Dr. Gloria Crutchfield, Principal

CONTACT PERSON INFORMATION (address, phone number, email address):

Mr. Ernest Brown, Band Director ph.# 882-3401
Suncoast High School, 600 W. 28th St., Riviera Beach FL 33404
brownern@palmbeach.k12.fl.us

COST ESTIMATE FOR TOTAL PROJECT: \$ 300,000

INITIATION DATE: 2/13/2006 (Date on which first expense was/will be incurred.)

COMPLETION DATE: ~~06/30/2007~~ (Date by which all expenses will be paid.)

PROJECT DESCRIPTION: 8-31-7 9FS
See attached School Board Agenda Item Request

PUBLIC PURPOSE (Benefit to the Community): See School Board Agenda

RECREATIONAL OR CULTURAL ARTS COMPONENT: See School Board Agenda

PROJECT ELEMENTS and Total Project Cost (Do not list subtotals for line items)

See attached

TO BE COMPLETED BY COUNTY:

AMOUNT OF FUNDING AWARDED: \$5,000
FROM COUNTY COMMISSION DISTRICT: 2

SIGNED:

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

By:

Gloria Crutchfield 12/15/06
Principal

Anne Helgenst
County Attorney

By:

Joe Mow
Superintendent or Designee

By:

Ronnie Johnson
Director
Parks and Recreation Department

Date:

3/9/07

Date:

3-20-07

EXHIBIT A-2

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THE SCHOOL DISTRICT OF PALM BEACH COUNTY
School Board Agenda Item Request

Select Meeting

Select Category

Select Division / Area

Item Type

Information Action

Title

Suncoast Community High School Band Participates in New Year's Day Parade in London, England

Description

The Suncoast Community High School Band has been invited to participate in the twenty-first Anniversary London Parade Festival 2006/2007 to be held in London, England. The New Year's Day Parade is an internationally recognized activity watched by millions across the world. There are approximately one hundred twenty students and 30 adult chaperones to accompany the band on this international trip. The Youth Music of the World provides our group travel to London with a comprehensive service prior to, and during, and subsequent to travel.

The Suncoast party will depart Tuesday, December 26, 2006 from the US and arrive in London Wednesday, December 27, 2006. The Suncoast party will return to the US on Tuesday, January 2, 2007. The Suncoast party will travel round trip economy class on a scheduled airline from the USA gateway to London airport. The trip will be six nights accommodation in a centrally located hotel in London. Students will be accommodated in triple bedded rooms. Adults will be accommodated in twin rooms.

The trip will consist of a parade, educational tours of London's West End and City with professional tour guides. A four hour tour with photo stops on private chartered coach will be provided to ensure safety. Arrangements for a strictly student orientated and controlled New Year's Eve Celebration at the London hotel will be provided.

The Youth Music of the World specially written comprehensive Travel Insurance Policy is in effect. The cost of the six day trip will be \$2,500.00 per person. Fundraisers will be conducted to defray the cost of the trip through Internal Accounts. All costs and accommodations will be covered by the participants. Additionally, donations will be accepted from organizations affiliated with the City of Riviera Beach, the City of West Palm Beach, and other partners affiliated with Suncoast Community High School.

The benefits of the trip will be as follows:

- students will have an opportunity to experience international travel
- students will interact with others globally
- Suncoast will serve as Ambassadors representing Palm Beach County.