

Agenda Item #: 3-C-2

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 15, 2007 [X] Consent [] Regular
[] Workshop [] Public Hearing

Department:
Submitted By: Engineering & Public Works
Submitted For: Roadway Production Division

I. EXECUTIVE BRIEF

Project: Traffic Signal Design Services on a Task Order Basis

Motion and Title: Staff recommends motion to approve: The renewal of the Traffic Signal Design Services Agreement with the following firm:

Firm Name	Original Agreement Date	Resolution No.
Progressive Design and Engineering, Inc.	May 3, 2005	R2005-0858

Summary: This Agreement is being considered for renewal for required professional services, on a task order basis.

Districts: Countywide (PK)

Background and Justification: In accordance with Board-adopted procedures pursuant to Florida Statutes 287.055 Consultants Competitive Negotiations Act (CCNA), the above listed consulting firm was selected to perform professional services relative to County needs, and is presently under Agreement with Palm Beach County on an annual contractual basis. This is the second and final renewal of this firms' Agreement. It is the consensus of user departments that this consulting firm has, within the provisions of their Agreement, provided the professional services requested by the County. Since they remain in good standing and wish to continue to provide the professional services as indicated in their Agreement, the County agrees to renew their Agreement for one (1) year.

This Agreement has been reviewed with the above listed consulting firm, and this office now recommends the second and final renewal of the attached consultant Annual Agreement. This transaction will maintain the continuous process of professional services required by Palm Beach County.

Attachments:

Agreement with Exhibits and Certificate of Insurance (2)

Recommended By: [Signature] Director Date: 4/3/07 [Signature]

Approved By: [Signature] County Engineer Date: 4/15/07

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>
Capital Expenditures	-0-	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	-0-	-0-	-0-	-0-	-0-
# ADDITIONAL FTE	-0-	-0-	-0-	-0-	-0-
POSITIONS (CUMULATIVE)	-0-	-0-	-0-	-0-	-0-

Is Item Included in Current Budget? Yes No

Budget Account No.:

Fund	Agency	Organization	Object	Amount
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B. Recommended Sources of Funds/Summary of Fiscal Impact:

This item has no fiscal impact.

C. Departmental Fiscal Review: *[Signature]*

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

[Signature] 4/18/07
OFMB
CN 4-18-07
UD
JTB/4/19/07

[Signature] 4/19/07
Contract Administration
CJP/nes 4/19/07

*this item complies with current
County policies.*

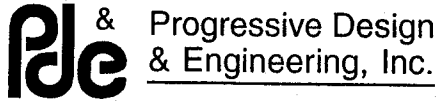
B. Legal Sufficiency:

[Signature] 4/19/07
Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



10891 La Reina Road, Suite 100
Delray Beach, Florida 33446
Tel 561.498.2304
Fax 561.498.2305

March 22, 2007

Palm Beach County Board of Commissioners
C/O: Engineering & Public Works Department
2300 N. Jog Road
West Palm Beach, FL 33411-2745
Attention: David Young, P.E., Special Projects Manager

RE: TRAFFIC SIGNAL DESIGN SERVICES ANNUAL AGREEMENT (R2005-0858) DATED MAY 3, 2005

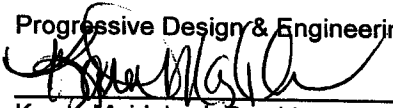
Dear Mr. Young:

This letter serves as our official notification of interest in continuing our Agreement with Palm Beach County for professional services as specified in the above reference, for the period of May 4, 2007 through May 3, 2008.

We are in agreement that all provisions in the original Agreement remain in full force and effect. Per your request, we are enclosing an updated fee schedule, State Registration, General, Automobile, and Professional Liability Insurance Certificates, and all appropriate affidavits.


Sincerely,

Progressive Design & Engineering, Inc.



Karen Majdalawi, President

Attest:



March 22, 2007

DATE

March 22, 2007

DATE

CORPORATE
SEAL

Accepted by:
Palm Beach County Board of Commissioners

Attest:
Sharon R. Bock, Clerk and Comptroller

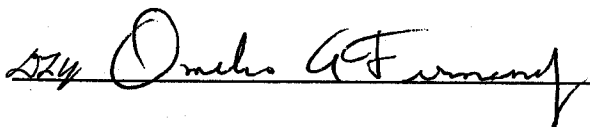
BY: _____
Addie L. Greene, Chairperson

BY: _____
Deputy Clerk

Approved As To Form & Legal Sufficiency:

Approved as to Terms and Conditions

County Attorney





Progressive Design
& Engineering, Inc.

Traffic Signal Design Annual Services on Task Order Basis

Current Wage Rates

Title	Rate
Project Manager	\$50.48
Senior Engineer	\$42.91

Proposed Labor Rates

Escalated Hourly Rates based on Actual Salaries

Title	Proposed	
	Hourly Rate (Unloaded)	Hourly Rate (Loaded)
Project Manager	\$50.48	\$147.18
Senior Engineer	\$42.91	\$125.10

Multiplier

Title	Rate
Overhead Rate	160.33%
Operating Margin	12%
Overhead Multiplier	2.9157

The following subconsultants will be utilized:

K-F Group, Inc. - Roadway Design Services & Quality Assurance (Exhibit "A")
 Tierra Geotechnical & Materials Engineering (Unit Price Services)

Print

Licensee

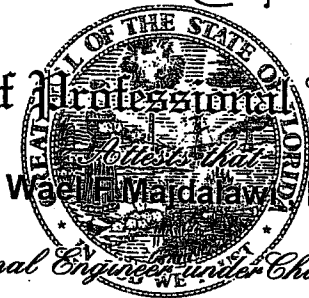
Name:	PROGRESSIVE DESIGN & ENGINEERING INC	License Number:	7151
Rank:	Certificate of Authorization	License Expiration Date:	02/28/2009
Primary Status:	Current	Original License Date:	03/22/1995
Secondary Status:	Active		

Related License Information

License Number	Status	Related Party	Relationship Type	Relation Effective Date	Rank	Expiration Date
42646	Current, Active	MAJDALAWI, WAEL F	Engineer As Officer	01/24/2005	Professional Engineer	02/28/2009

State of Florida

Board of Professional Engineers



Wael F. Majdalawi, PE

is licensed as a Professional Engineer under Chapter 471, Florida Statutes.

Expiration: 28-Feb-07

P.E. Number: 42646

AUDIT NO.: 0507- 015236

DISPLAY AS REQUIRED BY LAW

State of Florida

Board of Professional Engineers



Wael F. Majdalawi, PE

is licensed as a Professional Engineer under Chapter 471, Florida Statutes.

Expiration: 28-FEB-09

P.E. Number: 42646

AUDIT NO.: 0709- 011551

DISPLAY AS REQUIRED BY LAW

Client#: 6460

PROGDES3

ACORD™ CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 02/19/07
PRODUCER Suncoast Insurance Associates P.O. Box 22668 Tampa, FL 33622-2668 813 289-5200	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
INSURED Progressive Design & Engineering, Inc. 10891 La Reina Road, Suite 100 Delray Beach, FL 33446	INSURERS AFFORDING COVERAGE	
	INSURER A: United States Fidelity & Guaranty	25887
	INSURER B: Hudson Insurance Company	25054
	INSURER C:	
	INSURER D:	
		INSURER E:


COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	BK01329159	03/11/07	03/11/08	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$300,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMPOP AGG \$2,000,000
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BK01329159	03/11/07	03/11/08	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				<input type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B		OTHER Engineers Professional Liability	AEE7128701	04/14/06	04/14/07	\$1,000,000 each claim \$1,000,000 annl. agg.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

Professional Liability is written on a claims-made basis.
 RE: Project Number: On a Task Order Basis
 Project Description: Traffic Singal Design Services
 Palm Beach County Board of County Commissioners, a political subdivision
 (See Attached Descriptions)

CERTIFICATE HOLDER Palm Beach County Attn: Joan Thurman 160 Australian Ave. West Palm Beach, FL 33406	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 
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IMPORTANT

If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.

DESCRIPTIONS (Continued from Page 1)

of the State of Florida, its officers, employees and agents are listed as additional insureds with respects to the General Liability and Auto Liability policy for this project. Professional Liability retroactive date is 02/16/2000.



06-27-2006

TOM GALLAGHER,
CHIEF FINANCIAL OFFICER

STATE OF FLORIDA
DEPARTMENT OF FINANCIAL SERVICES
DIVISION OF WORKERS' COMPENSATION

**** CERTIFICATE OF EXEMPTION FROM FLORIDA WORKERS' COMPENSATION LAW ****

NON-CONSTRUCTION INDUSTRY EXEMPTION

This certifies that the individual listed below has elected to be exempt from Florida Workers' Compensation Law.

EFFECTIVE DATE: 02/21/2001 ** EXPIRATION DATE: N/A

PERSON: MAJDALAWI KAREN

FEIN: 650523842

BUSINESS NAME AND ADDRESS: PROGRESSIVE DESIGN & ENGINEERING INC
10891 LA REINA ROAD
SUITE 100
DELRAY BEACH FL 33446


SCOPES OF BUSINESS OR TRADE: 1- CONSULTANT / MANAGEMENT

IMPORTANT: Pursuant to Chapter 440 . 05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter.

DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT REVISED 01-04

QUESTIONS? (850) 413-1609

PLEASE CUT OUT THE CARD BELOW AND RETAIN FOR FUTURE REFERENCE

<p>STATE OF FLORIDA DEPARTMENT OF FINANCIAL SERVICES DIVISION OF WORKERS' COMPENSATION NON-CONSTRUCTION INDUSTRY CERTIFICATE OF EXEMPTION FROM FLORIDA WORKERS' COMPENSATION LAW</p>  <p>EFFECTIVE: 02/21/2001 ** EXPIRATION DATE: N/A</p> <p>PERSON: KAREN MAJDALAWI FEIN: 650523842</p> <p>BUSINESS NAME AND ADDRESS: PROGRESSIVE DESIGN & ENGINEERING INC 10891 LA REINA ROAD SUITE 100 DELRAY BEACH, FL 33446</p> <p>SCOPE OF BUSINESS OR TRADE: 1- CONSULTANT / MANAGEMENT</p>	<p style="text-align: center;">IMPORTANT</p> <p>Pursuant to Chapter 440.05(14), F.S., an officer of a corporation who elects exemption from this chapter by filing a certificate of election under this section may not recover benefits or compensation under this chapter.</p> <p style="text-align: right;">QUESTIONS? (850) 413-1609</p>
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CUT HERE

* Carry bottom portion on the job, keep upper portion for your records.

DWC-252 CERTIFICATE OF ELECTION TO BE EXEMPT REVISED 01-04