# PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY



| Meeting Date:  | May 15, 2007  | [X]                         | Consent   | l                                  |                                       | Regular  |
|--|---|-----------------------------|---|------------------------------------|---------------------------------------|--|
| _  |   | []                          | Ordinance   | ļ                                  | [ ]                                   | Public Hearing   |
| Department:<br>Submitted By:                           | Palm Beach (  | Count                       | y Sheriff's Offic   | -0                                 |                                       |  |
| Submitted For:   |   |                             | y Sheriff's Offic   |                                    |                                       |  |
| <del></del>  |   |                             |   |                                    | · · · · · · · · · · · · · · · · · · · |  |
|  |   |                             |   |                                    |                                       |  |
|  |   | 1.                          | EXECUTIVE   | BRIEF                              |                                       |  |
|  |   |                             |   |                                    |                                       |  |
| Mangonia Park,<br>the Florida Dep<br>reimbursement for | a municipal corpo<br>partment of Law<br>or overtime for ex                      | oration<br>Enfor<br>cisting | of the State of<br>cement Justice<br>officers to work     | Florida a<br>Assistar<br>project N | iutho<br>nce<br>ew F                  | n agreement with the Town of<br>orized to be the fiscal agent for<br>Grant, to receive \$20,000 in<br>Hope, effective until September<br>20,000 increasing the Sheriff's |
| Policing in the T funds provided v Crime Prevention    | own of Mangonia will be used to pa  | Park.<br>By ove<br>re is n  | The Town of rtime for Bicycle o additional allo           | Mangonia<br>Patrols,               | Par<br>Cor                            | nal activity through Community<br>rk was awarded \$20,000. The<br>mmunity Leader Meetings, and<br>d, no matching funds required,   |
| Town of Mangor<br>the project titled<br>Palm Beach Cou | nia Park as its fisc<br>New Hope. As of<br>unty Sheriff's Offic                 | cal age<br>Febru<br>ce for  | ent in all dealing<br>uary 1, 2007, the<br>law enforcemen | s related<br>Town of<br>t services | to th<br>Mar<br>s. Th                 | Enforcement has identified the ne Justice Assistance Grant for ngonia Park contracted with the e Catalog of Federal Domestic number is 2007-JAGC-PALM-6-                 |
| Attachments:   |   |                             |   |                                    |                                       |  |
| 2.<br>3.   | Budget Amendme<br>Interlocal Agreem<br>Copy of Town of I<br>Copy of Application | ient<br>Mango               | onia Park ketter  | to Florida                         | Dep                                   | partment of Law Enforcement  |
| RECOMMENDE   |   | TME                         | IT DIRECTOR   |                                    |                                       | DATE   |

#### II. FISCAL IMPACT ANALYSIS

## A. **Five Year Summary of Fiscal Impact: Fiscal Years** 2011 2007 2008 2009 2010 Capital Expenditures Operating Costs 20,000 **External Revenues** (20,000)Program Income (County) In-Kind Match (County) 0 Net Fiscal Impact 0 # Additional FTE **Positions** 0 (Cumulative) Is Item Included in Current Budget: YES NO X Budget Account No.: Fund 1152 Agency 160 Org Object Reporting Category В. **Recommended Sources of Funds / Summary of Fiscal Impact:** The Justice Assistance Grant is funded through The Florida Department of Law Enforcement. No County Funds are required. **Justice Assistance Grant** \$20,000 Required Match Total Program Budget Ш **REVIEW COMMENTS** A. **OFMB Fiscal and/or Contract Administration Comments:** В. **Legal Sufficiency:** C. Other Department Review:

This summary is not to be used as a basis for payment.

**Department Director** 

07- 1026

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY, FLORIDA BUDGET AMENDMENT Page 1 of 1 pages

Use this form to provide budget for items not anticipated in the budget.

FUND 1152 SHERIFF'S GRANTS FUND

BGRV 420 050107\*546 BGEX 420 050107\*1617

| ACCT.NUMBER                               | ACCOUNT NAME                      | ORIGINAL<br>BUDGET | CURRENT<br>BUDGET | INCREASE | DECREASE | ADJUSTED<br>BUDGET | EXPENDED/<br>ENCUMBERED<br>AS OF                | REMAINING<br>BALANCE |
|---|-----------------------------------|--------------------|-------------------|----------|----------|--------------------|---|----------------------|
| Revenues                                  |                                   |                    |                   |          |          |                    |   |                      |
| Mangonia Park New H                       | one Program                       |                    |                   |          |          |                    |   |                      |
| 160-2099-3429                             | State Grant - Other Public Safety | 0                  | 0                 | 20,000   | 0        | 20,000             |   |                      |
|   | TOTAL FUND REVENUES               | \$36,270           | \$4,342,834       | \$20,000 | \$0      | \$4,362,834        |   |                      |
|   |                                   |                    |                   |          |          |                    |   |                      |
| Expenditures                              |                                   |                    |                   |          |          |                    |   |                      |
| Mangonia Park New H                       | ope Program                       |                    |                   |          |          |                    |   |                      |
| 160-2099-9498                             | Transfer to Sheriff Fund 1902     | 0                  | 0                 | 20,000   | 0        | 20,000             | 0   | 20,000               |
|   | TOTAL EXPENDITURES                | \$36,270           | \$4,342,834       | \$20,000 | \$0      | \$4,362,834        | •   |                      |
|   |                                   |                    |                   |          |          |                    |   |                      |
| Palm Beach County Sh                      | neriff's Office                   | Signatures         | 1                 | Date     |          |                    | By Board of County Com<br>At Meeting of May 15, |                      |
| INITIATING DEPARTM                        | MENT/DIVISION                     | men                |                   | 5.2-07   | <b>7</b> |                    |   |                      |
| Administration/Budget Department Approval |                                   |                    |                   | 4/26/07  | <u>7</u> |                    | Deputy Clerk to the of County Commissioner      | Board<br>'s          |
| OFMB Department - F                       | Posted                            |                    | · ·               |          |          |                    |   |                      |

0/4,01

AN INTERLOCAL AGREEMENT BETWEEN THE TOWN OF MANGONIA PARK, FLORIDA, HEREIN REFERRED TO AS "AGENCY" AND THE PALM BEACH COUNTY SHERIFF'S OFFICE, HEREIN REFERRED TO AS "SHERIFF".

WHEREAS, Part 1 of Chapter 163 of the Florida Statutes permits public agencies as defined therein to enter into interlocal agreements with each other to exercise jointly any power, privilege, or authority which such agencies share in common and which each might exercise separately; and

WHEREAS, the AGENCY and the SHERIFF agree to participate in the Florida Department of Law Enforcement, Justice Assistance Grant; and

WHEREAS, the Florida Department of Law Enforcement has identified the Town of Mangonia Park as its fiscal agent in all dealings related to the Justice Assistance Grant, titled New Hope; and

WHEREAS, the Florida Department of Law Enforcement (FDLE), through the Town of Mangonia Park, will provide up to \$20,000 (Twenty Thousand Dollars) in funds to the SHERIFF.

NOW, THEREFORE, in consideration of the foregoing, the parties agree as follows:

#### Article 1. Purpose

This agreement delineates the responsibilities of the AGENCY for activities under FY2007 Justice Assistance Grant (JAG) which was made available by the Florida Department of Law Enforcement

### Article 2. Scope

The provisions of this agreement apply to FY2007 JAG activities to be performed at the request of the FDLE.

No provisions of this agreement limit the activities of SHERRIF in performing local and county functions.

## Article 3. SHERIFF agrees to:

- A. Comply with reporting requirements identified in JAG Application.
- B. Complete the project as soon as possible and no later than the termination date set forth herein.
- C. Submit a Final Invoice. In order for both parties to close their books and records, the SHERIFF will clearly state "final invoice" on the SHERIFF's final/last billing to the AGENCY. This shall constitute SHERIFF's certification that all services have been properly performed and all charges and costs have been invoiced to the AGENCY. Any other charges not properly included on this final invoice are waived by the SHERIFF.
- D. Not pledge the AGENCY's credit or make it a guarantor of payment or surety for any contract, debt, obligation, judgment, lien, or any form of indebtedness. The SHERIFF further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.
- E. Maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least three (3) years after completion or termination of this Agreement. The AGENCY shall have access to such books, records,

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and documents as required in this section for the purpose of inspection or audit during normal business hours, at the SHERIFF's place of business.

F. Comply with the requirements of the FDLE JAG Program FY07 and the terms, conditions, certifications and other requirements contained in the Agreement between Florida Department of Law Enforcement, and the AGENCY, attached hereto as JAG Application, including but not limited to budget authorizations, required accounting and reporting on fund usage, use of funds only for the intended purpose, and tracking of state funded assets.

# Article 4. Town of Mangonia Park agrees to:

A. Review invoices received from the SHERIFF to verify that services have been rendered in conformity with the JAG Agreement. The AGENCY will send the SHERIFF's approved invoice to the AGENCY's Finance Department for payment. Invoices will normally be paid within thirty (30) days following the AGENCY representative's submittal. Invoices not approved will be returned to SHERIFF for correction and resubmittal.

B. Reimburse SHERIFF an amount not to exceed \$20,000 when properly invoiced requests have been approved by the AGENCY.

# Article 5. Term of Agreement and Obligation to Pay

The term of this agreement commences upon execution by the AGENCY and SHERIFF and terminates on September 30, 2007 unless otherwise extended upon the written agreement of each party.

#### **Article 6: Indemnification**

To the extent permitted by law, the SHERIFF shall indemnify, defend and hold the AGENCY harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury and/or damage to or destruction of property arising from or out of any act, error or omission of the SHERIFF in connection with its performance of this Agreement.

To the extent permitted by law, the AGENCY shall indemnify, defend and hold the SHERIFF harmless from and against any and all claims, actions, damages, liability and expense in connection with loss of life, personal injury and/or damage to or destruction of property arising from or out of any act, error or omission of the AGENCY in connection with its performance of this Agreement.

The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Section 768.28, Florida Statutes, nor shall the same be construed to constitute an agreement by either party to indemnify the other party for its own negligence, willful or intentional acts, or act as a waiver of any defense available to either party.

#### Article 7. Insurance

The Parties will maintain the following insurance policies during the term of this Agreement:

The Parties warrant that they are self-insured entities pursuant to chapter 768, Florida Statutes, and agree to maintain general liability self-insurance funds as required by law, throughout the term of this Agreement.

## Article 8. Non-Discrimination

The Parties shall not discriminate on the basis of race, age, religion, color, gender, national origin, marital status, disability or sexual orientation.

## Article 9. Modifications of Work

This Agreement or the Scope of Work may be modified or amended only by mutual written consent of the AGENCY and the SHERIFF.

## Article 10. Relationship of the Parties

The Parties hereto acknowledge that their relationship is that of independent contractors. No employee of either party shall be deemed an employee of the other party. Nothing contained herein shall be construed to create a partnership or joint venture between the Parties.

# Article 11. No Third Party Beneficiaries

This Agreement and the provisions hereof are for the exclusive benefit of the Parties hereto and their affiliates and not for the benefit of any third person, nor shall this Agreement be deemed to confer or have conferred any rights, expressed or implied, upon any other third person.

#### Article 12. Notices

Any notices to be provided hereunder shall be in writing and given by personal service, mailing the same by United States certified mail, return receipt requested, and postage prepaid or a nationally recognized overnight carrier, addressed as follows:

If to SHERIFF to:

Sheriff Ric L. Bradshaw

Palm Beach County Sheriff's Office

3228 Gun Club Road

West Palm Beach, Florida 33406

With a copy to:

Colonel Joe Bradshaw, Esq. Department of Legal Affairs

Palm Beach County Sheriff's Office

3228 Gun Club Road

West Palm Beach, Florida 33406

If to AGENCY to:

Mayor William Albury Town of Mangonia Park 1755 East Tiffany Dr. Mangonia Park, FL 33407

#### Article 13. Severability

The invalidity or unenforceability of any provision or clause hereof shall in no way effect the validity or enforceability of any other clause or provision hereof.

# Article 14. Waiver and Delay

No waiver or delay of any provision of this Agreement at any time will be deemed a waiver of any other provision of this Agreement at such time or will be deemed a waiver of such provision at any other time.

## Article 15. Assignment; Binding Agreement

Neither party shall assign this Agreement without the written consent of the other party, which consent shall not be unreasonably withheld or delayed. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and permitted assignees.

### Article 16. Governing Law and Venue

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Florida. Venue shall lie in Palm Beach County, Florida.

# Article 17. Entirety of Contractual Agreement

The SHERIFF and AGENCY agree that this Agreement sets forth the entire agreement between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto in accordance with Article 10-Modifications of Work.

#### **Article 18. Termination**

This Agreement may be terminated without cause by either party to the Agreement upon sixty (60) days written notice to the other party.

**IN WITNESS WHEREOF**, the AGENCY has caused this Agreement to be executed by its town council and the SHERIFF has caused the Agreement to be executed by its duly elected Sheriff.

| ATTEST:                              | MANGONIA PARK, FLORIDA              |
|--------------------------------------|-------------------------------------|
| By: Dh                               | By:                                 |
| , Mangonia Park Clerk                | William Albury, Mangonia Park Mayor |
|                                      |                                     |
| Dated:                               |                                     |
|                                      |                                     |
|                                      |                                     |
| APPROVED AS TO FORM AND              |                                     |
| LEGAL SUFFICIENCY                    | //                                  |
| BY                                   |                                     |
|                                      | _ //                                |
| DAVIS, Agency Attorney               | ///                                 |
| ATTEST:                              | SHERIFF OF PALM BEACH COUNTY        |
|                                      |                                     |
| By: <u>Wale Shoon</u> Dated: 3/28/87 |                                     |
| By: Nale Show                        | By: Ric L. Bradshaw                 |
|                                      | ARIC L. Blausliaw                   |
| Dated: $3/28/87$                     |                                     |
|                                      |                                     |
|                                      |                                     |
| APPROVED AS TO FORM AND              |                                     |
| LEGAL SUFFICIENCY                    |                                     |
| V M                                  |                                     |
| By: MAH                              |                                     |

Lisa Rubin, Agency Attorney



# Town of Mangonia Park

# POLICE DEPARTMENT

1755 EAST TIFFANY DRIVE • MANGONIA PARK, FLORIDA 33407 (561) 848-2513 • FAX: (561) 848-4510

RODNEY P. THOMAS Chief of Police

January 12, 2007

Mr. Clayton H. Wilder
Community Program Administrator
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308

Re: New Hope Grant #2007-JAGC-PALM-6-P3-154

Dear Mr. Wilder:

This letter is to request a grant adjustment to the New Hope FY 2006/2007 in light of a merger of police services between the Mangonia Park Police Department and the Palm Beach County Sheriff's Office.

The New Hope Grant was started on October 1, 2006 ending September 30, 2007. As of February 1, 2007, the Town of Mangonia Park will be contracting its law enforcement services with The Palm Beach County Sheriff's Office. Although a different law enforcement agency will be responsible for police services, the mission of the Town of Mangonia Park through the New Hope Grant remains the same. With the additional manpower provided by PBSO, the Town of Mangonia Park will most likely be able to accomplish the objectives as outlined in the original grant application. In light of these recent developments, I would like to change the implementing agency of the New Hope Grant from the Mangonia Park Police Department to the Town of Mangonia Park.

Thank you for your attention in this matter.

Should you require additional information or clarification, please do not hesitate to contact me at (561) 848-2513.

Sincerely

Rodney P. Thomas Chief of Police Mangonia Park PD

CC: Crystal Parker, FDLE Community Assistant Consultant Diana Cunningham, Criminal Justice Commission

Shairette Major, Criminal Justice Commission

# **Application for Funding Assistance**

Florida Department of Law Enforcement Justice Assistance Grant - County-wide

#### General Financial Info:

Note: All financial remittances will be sent to the Chief Financial Officer of the Subgrantee Organization.

Financial Reporting Frequency for this Subgrant:

Quarterly

Is the subgrantee a state agency?: No

SAMAS / Vendor Number: 59-6017774

#### Budget:

| Budget Category          | Federal     | Match  | Total       |  |
|--------------------------|-------------|--------|-------------|--|
| Salaries and Benefits    | \$0.00      | \$0.00 | \$0.00      |  |
| Contractual Services     | \$20,000.00 | \$0.00 | \$20,000.00 |  |
| Expenses                 | \$0.00      | \$0.00 | \$0.00      |  |
| Operating Capital Outlay | \$0.00      | \$0.00 | \$0.00      |  |
| Indirect Costs           | \$0.00      | \$0.00 | \$0.00      |  |
| Totals                   | \$20,000.00 | \$0.00 | \$20,000.00 |  |
| Percentage               | 100.0       | 0.0    | 100.0       |  |

## **Project Generated Income:**

Will the project earn project generated income (PGI)

No

Application Ref#

2007-JAGC-384

Contract

2007-JAGC-PALM-6-P3-154

Section #4 Page 1 of 3

# **Application for Funding Assistance**

Florida Department of Law Enforcement Justice Assistance Grant - County-wide

## **Budget Narrative:**

Salaries and Benefits:

The Mangonia Park Police Department has been unable to gain a net increase in personnel. Due to difficulty in maintaining manpower, overtime will have to be utilized in order to achieve the Project's objectives. Therefore, funding received from this grant will be utilized to fund overtime for existing officers to work Project New Hope. Officer's wages and benefits are as follows:

Contractural Services-Overtime \$18,470.00 FICA \$1530

Total = \$20,000.00

Application Ref #

2007-JAGC-384

Contract

2007-JAGC-PALM-6-P3-154

Section #4 Page 2 of 3

# **Application for Funding Assistance**

Florida Department of Law Enforcement Justice Assistance Grant - County-wide

Section Questions:

Indicate the Operating Capital Outlay threshold established by the subgrantee. Question:

Answer:

Question: If salaries and benefits are included in the budget as actual costs for staff in the

implementing agency, is there a net personnel increase, or a continued net personnel

increase from the previous Byrne program?

Answer:

If indirect cost is included in the budget, indicate the basis for the plan (e.g. percent of Question:

salaries and benefits), and provide documentation of the appropriate approval of this

plan.

Answer:

N/A

Question:

If the budget includes services based on unit costs, provide a definition and cost for

each service as part of the budget narrative for contractual services. Include the basis for the unit costs and how recently the basis was established or updated.

Answer:

N/A

Application Ref #

2007-JAGC-384

Contract

2007-JAGC-PALM-6-P3-154

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