

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: May 15, 2007

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Supplement No. 1 to Consultant Services Authorization (CSA) No. 5 to contract with Stephen Boruff Architects + Planners, Inc. (R2006-0073) in the amount of \$161,600 for professional services related to replacement Fire Station No. 32 located on Lake Worth Road.

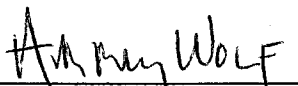
Summary: Stephen Boruff Architects + Planners, Inc. have completed a due diligence report that included preliminary site planning and survey work. This supplement authorizes the consultant to proceed with professional services for providing design, development of construction documents, bidding, and construction services for the proposed replacement Fire Station No.32. (Capital Improvements Division) District 2 (JM)

Background and Justification: The proposed replacement Fire Station No. 32 is part of Fire-Rescue's Capital Program to provide an improved level of services to the surrounding community. The replacement Fire Station will be a 2-story design and will be used as future prototype. The existing Fire Station will remain in operation until the replacement station is complete, and then the existing station will be demolished. The preliminary site planning and due diligence has proceeded to the extent that the next phase of completing the design and construction documents is required at this time. The professional services detailed within this supplement are consistent with the tasks associated with providing the documents for bidding and construction.

Attachments:


1. Location Map
2. Budget Availability Statement
3. Supplement No. 1 to CSA No. 5

Recommended by:


Department Director

4/24/07
Date

Approved by:


County Administrator

5/15/07
Date

FACILITIES DEVELOPMENT & OPERATIONS BUDGET AVAILABILITY STATEMENT

REQUEST DATE: 04/16/07

REQUESTED BY: Darrell Lange

PHONE: 233-0276

FAX: 233-0270

PROJECT TITLE: Fire Station No. 32

PROJECT NO.: 07204

ORIGINAL CONTRACT AMOUNT:

BCC RESOLUTION#:

DATE:

REQUESTED AMOUNT: \$161,600.00 (Revised)

CSA or CHANGE ORDER NUMBER: Supplement No. 1 to CSA No. 5

CONSULTANT/CONTRACTOR: Stephen Boruff AIA Architects + Planners, Inc.

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

CSA relative to providing design, development of construction documents, bidding, and construction services for a new 2 two story fire station.

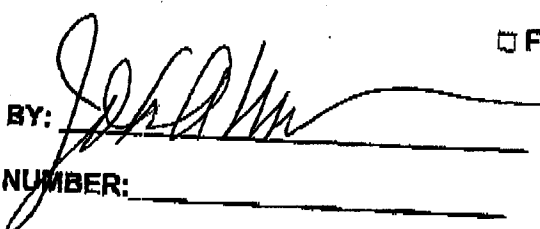
CONSTRUCTION	
PROFESSIONAL SERVICES	<u>\$161,600.00</u>
STAFF COSTS** (Design/Construction Phase)	<u>40,000.00</u>
MISC. (permits, prints, advertising, etcetera)	
TOTAL	<u>\$ 201,600.00</u>

** By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND: 3700 DEPT: 441 UNIT: F091 OBJ: 6505

FUNDING SOURCE (CHECK ALL THAT APPLY):
 AD VALOREM OTHER
 FEDERAL/DAVIS BACON

BAS APPROVED BY:  DATE: 4/18/07

ENCUMBRANCE NUMBER: _____

CONSULTANT SERVICES AUTHORIZATION

STEPHEN BORUFF AIA ARCHITECTS + PLANNERS, INC.

**FIRE STATION NO. 32
PROJECT NO. 07204
DISTRICT 3**

THIS SUPPLEMENT NO. 1 TO AUTHORIZATION NO. 5 to the Contract dated 01/10/06 (R2006-0073) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

1. **CONSULTANT:** **STEPHEN BORUFF AIA ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH, FLORIDA 33407**

2. **Services completed to date:** Architectural and survey services for the master planning and coordination with activities needed for the fatal flaw report.

3. **Description of Services to be provided by Consultant:** Professional services shall include architectural and engineering services for the design and construction document preparation related to the attached proposal dated March 29, 2006. The tasking and scope detailed in the contract takes precedence and is not changed or excluded by this proposal.

4. **History:**

<u>CSA #</u>	<u>AMOUNT</u>	<u>APPROVAL DATE</u>	<u>APPROVED BY</u>
CSA #5	\$12,120	01/09/07	AW

5. **Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".

6. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be:

Lump Sum charge of \$161,600

7. **This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.**

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

8. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms and conditions of the original Contract remain in full force and effect.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

COUNTY

ATTEST:
Sharon R. Bock, Clerk & Comptroller

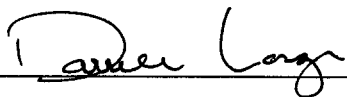
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

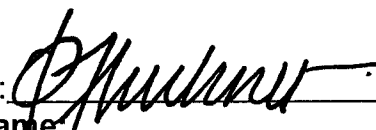
By: _____
Deputy Clerk

By: _____
Addie L. Greene, Chairperson

WITNESS:

Stephen Boruff AIA Architects+Planners, Inc.



By: 
Name: _____

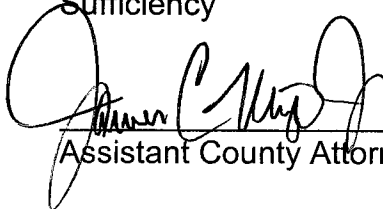
DARRELL LANGE
Name (type or print)

Sen. V.P.
Title: _____

Date: 4.17.07

Approved as to Form and Legal
Sufficiency

Approved as to terms and conditions


Assistant County Attorney


Director - F D & O

March 29, 2007

Mr. Darrell Lange, Project Manager
Capital Improvements Division
Facility Development & Operations Department
3200 Belvedere Road, Building 1169
West Palm Beach, Florida 33406

**Re: Proposal for Professional Architectural/Engineering Services
Palm Beach County Fire Rescue
Fire Station 32
Palm Beach County Project No. 07-204
Architects Project No. 06-059**

Dear Mr. Lange

We are pleased to submit the following proposal to provide professional architectural and engineering services relative to the design, development of construction documents, bidding and construction phase services for the proposed new two-story fire station to be located at the southeast corner of the intersection of Lake Worth Road and Charleston Road, Palm Beach County, Florida.

Our scope of work for this project will include the following:

1.0 SCOPE OF WORK:

- 1.1. Verify existing building and site conditions.
- 1.2. Schematic Design
 - 1.2.1. Prepare schematic Design Documents based on the approved building program and site plan.
 - 1.2.2. Prepare a preliminary Cost Estimate based on the Schematic Design Documents.
 - 1.2.3. Meet with Palm Beach County to present Schematic Design Documents for review, comment and approval.
- 1.3. Design Development
 - 1.3.1. Based on the approved schematic site plan and floor plan prepare Design Development Documents that include architectural, structural engineering, civil engineering, electrical engineering, mechanical engineering and

March 29, 2007

STEPHEN BORUFF, AIA
ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH
FLORIDA 33407
PHONE 561-471-8520
FAX 561-471-8539
AA C002226

Mr. Darrell Lange
Page 2

- landscape architecture drawings for review by Palm Beach County Capital Improvements Division and Palm Beach County Fire Rescue.
- 1.3.2. Prepare a preliminary Cost Estimate based on the Design Development Documents.
 - 1.3.3. Meet with Palm Beach County to present Design Development Documents for review, comment and approval.
- 1.4. Construction Documents
- 1.4.1. Prepare 50 % complete Construction Documents that include architectural, structural engineering, civil engineering, electrical engineering, mechanical engineering and landscape architecture drawings based on the approval of the Design Development Drawings and review comments received from Palm Beach County.
 - 1.4.2. Prepare 95 % complete Construction Documents that include architectural, structural engineering, civil engineering, electrical engineering, mechanical engineering and landscape architecture drawings based on the approval of the 50 % complete Construction Documents and review comments received from Palm Beach County.
 - 1.4.3. Prepare a Cost Estimate based on the 95% Construction Documents.
- 1.5. Permitting
- 1.5.1. Prepare and submit, to the applicable regulatory agencies, permit applications for review, comment and approval.
- 1.6. Bidding
- 1.6.1. Incorporate any comments from the regulatory agencies and review comments from Palm Beach County into the set of 100% Construction Documents.
 - 1.6.2. Assist Palm Beach County in the bidding of the project by, but limited to, issuing responses to contractor generated questions and preparation of applicable addendum.
- 1.7. Construction Administration
- 1.7.1. Perform construction administration services during the construction of this project to include:
 - 1.7.1.1. Response to General Contractor questions submitted in writing to the Architect.
 - 1.7.1.2. Review of shop drawing submittals.
 - 1.7.1.3. Response to Owner questions.
 - 1.7.1.4. Review of Change Order Proposal requests for comment on price and justification prior to issuance of Change Orders.
 - 1.7.1.5. Attend Two (2) scheduled on-site project meeting per month to review General Contractors Application and Certificate for Payment and review progress of project.
 - 1.7.2. Prepare punch list at substantial completion of the project.
 - 1.7.3. Prepare Substantial Completion Certification
 - 1.7.4. Prepare Final Completion Certification

March 29, 2007

Mr. Darrell Lange
Page 3

2.0 MISCELLANEOUS PROVISIONS

- 2.1 Site Plan Approval Services are not provided.
- 2.2 Traffic Engineering Services are not provided.
- 2.3 Survey Services are not included.

3.0 COMPENSATION

- 3.1 The services described in Section 1.0 and 2.0 shall be performed in accordance with our continuing contract agreement on a Fixed Fee Basis of One Hundred Sixty One Thousand Six Hundred Dollars (\$161,600.00).
- 3.2 All invoices for professional services shall be billed on a monthly basis for the services rendered during the preceding month.

4.0 ADDITIONAL SERVICES

- 4.1 Any service not specifically written in this proposal, any changes requested after approval of the floor plans and elevations, any changes in the scope of work and any revisions to the drawings when such revisions are inconsistent with written approval or instructions previously given shall be considered additional services.
- 4.2 Additional services shall be compensated on a time and material basis in accordance with our contract for continuing services with hourly rates as follows:

Principal	\$165 per hour
Project Architect	\$145 per hour
Project Manager	\$110 per hour
Drafting Technician	\$95 per hour
Clerical	\$80 per hour
- 4.3 All additional services shall have written approval from the client before the work commences.

If you have any questions regarding the contents of this proposal, please call my office. We look forward to working with Palm Beach County and towards the successful completion of this project.

Sincerely,



Philip F. Luchner, Architect
Senior Vice President

E X H I B I T " A "

Scope of Basic Services:

Professional architectural and engineering consulting services shall include architectural, structural, civil, mechanical and electrical engineering, landscape and irrigation design in accordance with the attached outline.

The estimated construction budget has yet to be determined.

STEPHEN BORUFF, AIA
ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH
FLORIDA 33407
PHONE 561-471-8520
FAX 561-471-8539
AA C002226

Stephen L. Boruff, AIA Architects + Planners, Inc.
901 Northpoint Parkway, Suite 101
West Palm Beach, Florida 33407

Fire Station No. 32
Palm Beach County, Florida
Palm Beach County Project No. 07-204
Architects Project No.06-059

Fee Proposal Analysis
Marh 29, 2007

FEES BY DISCIPLINE:

ARCHITECT: \$80,750.00

CONSULTANTS:

MEP ENGINEERING (ICE)	\$17,715.00	
CIVIL ENGINEERING (S&A)	\$25,550.00	
STRUCTURAL ENGINEERING(ONMJ)	\$9,500.00	
COST ESTIMATING (SBA+P)	\$6,500.00	
LANDSCAPE ARCHITECTURE (GHOM)	\$15,400.00	
GEOTECHNICAL (Tierra)	\$2,685.00	
SURVEY	\$0.00	
TOTAL CONSULTANT FEES:	\$77,350.00	\$77,350.00

TOTAL PROFESSIONAL FEES: \$158,100.00

Stephen L. Boruff, AIA Architects + Planners, Inc.
901 Northpoint Parkway, Suite 101
West Palm Beach, Florida 33407

Fire Station No. 32
Palm Beach County, Florida
Palm Beach County Project No. 07-204
Architects Project No.06-059

Fee Proposal Analysis
Marh 29, 2007

FEEES BY ARCHITECTURAL PHASES:

SCHEMATIC DESIGN	\$24,337.25	15.39%
DESIGNING DEVELOPMENT	\$32,449.25	20.52%
CONSTRUCTION DOCUMENTS	\$55,576.00	35.15%
PERMITTING	\$8,508.75	5.38%
BIDDING	\$7,445.75	4.71%
CONSTRUCTION ADMINISTRATION	\$29,783.00	18.84%
TOTAL PROFESSIONAL FEES	\$158,100.00	100.00%
EXPENSES	\$3,500.00	
TOTAL CONTRACT AMOUNT	\$161,600.00	

Stephen L. Boruff, AIA Architects + Planners, Inc.
 901 Northpoint Parkway, Suite 101
 West Palm Beach, Florida 33407

Fire Station No. 32
 Palm Beach County, Florida
 Palm Beach County Project No. 07-204
 Architects Project No.06-059

Fee Proposal Analysis
 May 29, 2006

	SD	DD	CD	P	B	CA	TOTAL
ARCHITECTURE	\$12,112.50	\$14,131.25	\$30,281.25	\$4,037.50	\$4,037.50	\$16,150.00	\$80,750.00
CIVIL ENGINEERING	\$3,832.50	\$5,110.00	\$5,748.75	\$4,471.25	\$1,277.50	\$5,110.00	\$25,550.00
STRUCT. ENGINEERING	\$1,425.00	\$1,900.00	\$3,800.00		\$475.00	\$1,900.00	\$9,500.00
MEP	\$2,657.25	\$3,543.00	\$7,086.00		\$885.75	\$3,543.00	\$17,715.00
LANDSCAPE ARCH.	\$2,310.00	\$3,080.00	\$6,160.00		\$770.00	\$3,080.00	\$15,400.00
GEOTECHNICAL		\$2,685.00					\$2,685.00
COST ESTIMATING	\$2,000.00	\$2,000.00	\$2,500.00				\$6,500.00
SURVEY							\$0.00
TOTAL	\$24,337.25	\$32,449.25	\$55,576.00	\$8,508.75	\$7,445.75	\$29,783.00	\$158,100.00

CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: Palm Beach County Fire rescue Station No. 32
Project Number: 07-204
Contract/CSA/Supplement Number:

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

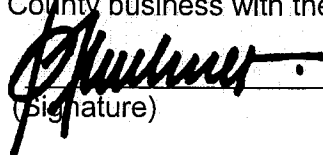
CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Philip F. Luchner, as
(Name of Individual)

Architect-Senior Vice President, of Stephen Boruff, AIA Architects + Planners
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.


(Signature)

March 30, 2007
(Date)

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE CONSULTANTS

PROJECT NAME: Palm Beach County - Fire Station No. 32 PBC PROJECT NO.: 07204

NAME OF CONSULTANT: Stephen L. Boruff, AIA, Architects + Planners, Inc.

CONTACT PERSON: Stephen L. Boruff PHONE NO: (561) 471-8520 FAXNO: (561) 471-8539

Name, Address and Phone Number of SBE or M/WBE	Type of Work To Be Performed	Subcontract Amount					Total SBE/M/WBE Percent
		Small	Black	Hispanic	Women	Other (Please Specify)	
1. Stephen Boruff, AIA, Architect + Planner, Inc. 901 Northpoint Parkway, Suite 101 West Palm Beach, Florida 33407	Architecture (561) 471-8520	\$ 87,250.00	\$ _____	\$ _____	\$ _____	\$ _____	55%
2. International Consulting Engineers, Inc. 1177 George Bush Blvd., Suite #500 Delray Beach, Florida 33483	MEP Engineers (561) 278-9969	\$ 17,715.00	\$ _____	\$ _____	\$ _____	\$ _____	11%
3. Smiley & Associates, Inc. 1928 Commerce Lane, Suite 2 Jupiter, FL 33458	Civil Engineering (561) 747-8335	\$ 25,550.00	\$ _____	\$ _____	\$ _____	\$ _____	16%
4. Gentile, Holloway, O'Mahoney & Associates, Inc. 1907 Commerce Lane, Suite 101 Jupiter, Florida 33458	Landscape Architecture (561) 575-9557	\$ 15,400.00	\$ _____	\$ _____	\$ _____	\$ _____	10%
(Please use additional sheets if necessary)	Total	\$ 145,915.00	\$ _____	\$ _____	\$ _____	\$ _____	92%

Total Contract Price \$ 161,600.00

Total Value of SBE Participation \$ 145,915.00

NOTE: 1. The amounts listed on this form must be supported by the Subconsultants prices included on Schedule 2 in order to be counted toward goal attainment.
2. M/WBE information is being collected for tracking purposes only.

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 07204 PROJECT NAME: Palm Beach County - Fire Station No. 32

TO: Stephen Boruff, AIA, Architects + Planners, Inc.
(Name of Prime)

The undersigned is certified by Palm Beach County as a (check one):

Small Business Enterprise Black Business Enterprise Hispanic Business Enterprise

Women Business Enterprise Other (Please Specify)

Date of Palm Beach County Certification: 9/16/06 thru 9/18/09

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Architecture

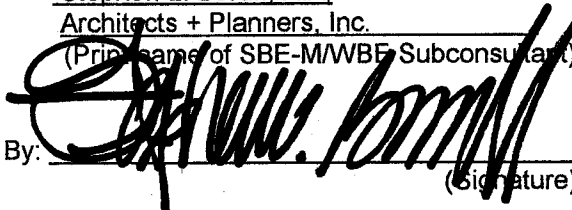
at the following price \$ 87,250.00

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subcontractant, the amount of any such subcontract must be stated: \$ 0.00

The undersigned subcontractant understands that the provision of this form to prime consultant does not prevent subcontractant from providing services to other consultants.

Stephen L. Boruff, AIA,
Architects + Planners, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

Stephen L. Boruff
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: 10 April 2007

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 07204 PROJECT NAME: Palm Beach County Fire Station No. 32

TO: Stephen L. Boruff, AIA, Architects + Planners, Inc.
(Name of Prime)

The undersigned is certified by Palm Beach County as a (check one):

Small Business Enterprise Black Business Enterprise _____ Hispanic Business Enterprise _____

Women Business Enterprise _____ Other (Please Specify) _____

Date of Palm Beach County Certification: ~~2/10/2007~~ 2/10/2007 *

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

MEP Engineering

at the following price \$ 17,715.00

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subcontractant, the amount of any such subcontract must be stated: \$ 0.00

The undersigned subcontractant understands that the provision of this form to prime consultant does not prevent subcontractant from providing services to other consultants.

International Consulting Engineers, Inc.
(Print name of SBE-M/WBE Subconsultant)


(Signature)

James Khalil, President
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

* In process of being updated by PBL County waiting for official letter expected very soon.

Date: 10 April 2007

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 07204 PROJECT NAME: Palm Beach County, Fire Station No. 32

TO: Stephen Boruff, AIA, Architects + Planners, Inc.
(Name of Prime)

The undersigned is certified by Palm Beach County as a (check one):

Small Business Enterprise Black Business Enterprise _____ Hispanic Business Enterprise _____

Women Business Enterprise _____ Other (Please Specify) _____

Date of Palm Beach County Certification: Recertified 4/17/07

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Civil Engineering


at the following price \$ 25,550.00

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subcontractant, the amount of any such subcontract must be stated: \$ 0.00

The undersigned subcontractant understands that the provision of this form to prime consultant does not prevent subcontractant from providing services to other consultants.

Smiley & Associates, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

Mark Smiley, P.E.
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: 18, April 2007

SCHEDULE # 2

LETTER OF INTENT TO PERFORM AS AN SBE OR M/WBE SUBCONSULTANT

PROJECT NO. 07204 PROJECT NAME: Palm Beach County, Fire Station No. 32

TO: Stephen Boruff, AIA, Architects + Planners, Inc.
(Name of Prime)

The undersigned is certified by Palm Beach County as a (check one):

Small Business Enterprise Black Business Enterprise Hispanic Business Enterprise

Women Business Enterprise Other (Please Specify) _____

Date of Palm Beach County Certification: January 3, 2007

The undersigned is prepared to perform the following described work in connection with the above project (Specify in detail particular work items or parts thereof to be performed):

Landscape Architecture

at the following price \$ 15,400.00

and will enter into a formal agreement for work with you conditioned upon your execution of a contract with Palm Beach County.

If undersigned intends to sub-subcontract any portion of this subcontract to a non-certified SBE subcontractant, the amount of any such subcontract must be stated: \$ 0.00

The undersigned subcontractant understands that the provision of this form to prime consultant does not prevent subcontractant from providing services to other consultants.

Gentile, Holloway,
O'Mahoney & Associates, Inc.
(Print name of SBE-M/WBE Subconsultant)

By: 
(Signature)

George G. Gentile, President
(Print name/title of person executing on behalf of SBE-M/WBE Subconsultant)

Date: 10 April 2007

CONSULTANT SERVICES AUTHORIZATION

STEPHEN BORUFF AIA ARCHITECTS + PLANNERS, INC.

**FIRE STATION NO. 32
PROJECT NO. 07204
DISTRICT 3**

THIS SUPPLEMENT NO. 1 TO AUTHORIZATION NO. 5 to the Contract dated 01/10/06 (R2006-0073) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

**1. CONSULTANT: STEPHEN BORUFF AIA ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH, FLORIDA 33407**

2. Services completed to date: Architectural and survey services for the master planning and coordination with activities needed for the fatal flaw report.

3. Description of Services to be provided by Consultant: Professional services shall include architectural and engineering services for the design and construction document preparation related to the attached proposal dated March 29, 2006. The tasking and scope detailed in the contract takes precedence and is not changed or excluded by this proposal.

4. History:	<u>CSA #</u>	<u>AMOUNT</u>	<u>APPROVAL DATE</u>	<u>APPROVED BY</u>
	CSA #5	\$12,120	01/09/07	AW

5. Time of Commencement: Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".

6. Compensation: The compensation to be paid to the Consultant for the requested services shall be:

Lump Sum charge of **\$161,600**

7. This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

8. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms and conditions of the original Contract remain in full force and effect.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

COUNTY

ATTEST:
Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

By: _____
Deputy Clerk


By: _____
Addie L. Greene, Chairperson

WITNESS:

Stephen Boruff AIA Architects+Planners, Inc.

 _____

DARREN LANGE
Name (type or print)

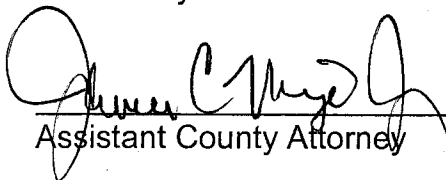
By:  _____
Name:

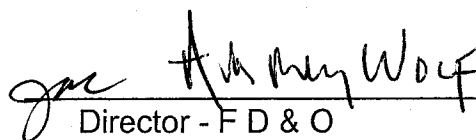
SA. V. P.
Title:

Date: 4.17.07 _____

Approved as to Form and Legal
Sufficiency

Approved as to terms and conditions

 _____
Assistant County Attorney

 _____
Director - F D & O

March 29, 2007

Mr. Darrell Lange, Project Manager
Capital Improvements Division
Facility Development & Operations Department
3200 Belvedere Road, Building 1169
West Palm Beach, Florida 33406

Re: Proposal for Professional Architectural/Engineering Services
Palm Beach County Fire Rescue
Fire Station 32
Palm Beach County Project No. 07-204
Architects Project No. 06-059

Dear Mr. Lange

We are pleased to submit the following proposal to provide professional architectural and engineering services relative to the design, development of construction documents, bidding and construction phase services for the proposed new two-story fire station to be located at the southeast corner of the intersection of Lake Worth Road and Charleston Road, Palm Beach County, Florida.

Our scope of work for this project will include the following:

1.0 SCOPE OF WORK:

- 1.1. Verify existing building and site conditions.
- 1.2. Schematic Design
 - 1.2.1. Prepare schematic Design Documents based on the approved building program and site plan.
 - 1.2.2. Prepare a preliminary Cost Estimate based on the Schematic Design Documents.
 - 1.2.3. Meet with Palm Beach County to present Schematic Design Documents for review, comment and approval.
- 1.3. Design Development
 - 1.3.1. Based on the approved schematic site plan and floor plan prepare Design Development Documents that include architectural, structural engineering, civil engineering, electrical engineering, mechanical engineering and

March 29, 2007

STEPHEN BORUFF, AIA
ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH
FLORIDA 33407
PHONE 561-471-8520
FAX 561-471-8539
AA C002226

- landscape architecture drawings for review by Palm Beach County Capital Improvements Division and Palm Beach County Fire Rescue.
- 1.3.2. Prepare a preliminary Cost Estimate based on the Design Development Documents.
 - 1.3.3. Meet with Palm Beach County to present Design Development Documents for review, comment and approval.
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- 1.4.1. Prepare 50 % complete Construction Documents that include architectural, structural engineering, civil engineering, electrical engineering, mechanical engineering and landscape architecture drawings based on the approval of the Design Development Drawings and review comments received from Palm Beach County.
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 - 1.4.3. Prepare a Cost Estimate based on the 95% Construction Documents.
- 1.5. Permitting
- 1.5.1. Prepare and submit, to the applicable regulatory agencies, permit applications for review, comment and approval.
- 1.6. Bidding
- 1.6.1. Incorporate any comments from the regulatory agencies and review comments from Palm Beach County into the set of 100% Construction Documents.
 - 1.6.2. Assist Palm Beach County in the bidding of the project by, but limited to, issuing responses to contractor generated questions and preparation of applicable addendum.
- 1.7. Construction Administration
- 1.7.1. Perform construction administration services during the construction of this project to include:
 - 1.7.1.1. Response to General Contractor questions submitted in writing to the Architect.
 - 1.7.1.2. Review of shop drawing submittals.
 - 1.7.1.3. Response to Owner questions.
 - 1.7.1.4. Review of Change Order Proposal requests for comment on price and justification prior to issuance of Change Orders.
 - 1.7.1.5. Attend Two (2) scheduled on-site project meeting per month to review General Contractors Application and Certificate for Payment and review progress of project.
 - 1.7.2. Prepare punch list at substantial completion of the project.
 - 1.7.3. Prepare Substantial Completion Certification
 - 1.7.4. Prepare Final Completion Certification

Mr. Darrell Lange

Page 3

2.0 MISCELLANEOUS PROVISIONS

- 2.1 Site Plan Approval Services are not provided.
- 2.2 Traffic Engineering Services are not provided.
- 2.3 Survey Services are not included.

3.0 COMPENSATION

- 3.1 The services described in Section 1.0 and 2.0 shall be performed in accordance with our continuing contract agreement on a Fixed Fee Basis of One Hundred Sixty One Thousand Six Hundred Dollars (\$161,600.00).
- 3.2 All invoices for professional services shall be billed on a monthly basis for the services rendered during the preceding month.

4.0 ADDITIONAL SERVICES

- 4.1 Any service not specifically written in this proposal, any changes requested after approval of the floor plans and elevations, any changes in the scope of work and any revisions to the drawings when such revisions are inconsistent with written approval or instructions previously given shall be considered additional services.
- 4.2 Additional services shall be compensated on a time and material basis in accordance with our contract for continuing services with hourly rates as follows:

Principal	\$165 per hour
Project Architect	\$145 per hour
Project Manager	\$110 per hour
Drafting Technician	\$95 per hour
Clerical	\$80 per hour
- 4.3 All additional services shall have written approval from the client before the work commences.

If you have any questions regarding the contents of this proposal, please call my office. We look forward to working with Palm Beach County and towards the successful completion of this project.

Sincerely,



Philip F. Luchner, Architect
Senior Vice President

E X H I B I T " A "

Scope of Basic Services:

Professional architectural and engineering consulting services shall include architectural, structural, civil, mechanical and electrical engineering, landscape and irrigation design in accordance with the attached outline.

The estimated construction budget has yet to be determined.

STEPHEN BORUFF, AIA
ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
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PHONE 561-471-8520
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Stephen L. Boruff, AIA Architects + Planners, Inc.
901 Northpoint Parkway, Suite 101
West Palm Beach, Florida 33407

Fire Station No. 32
Palm Beach County, Florida
Palm Beach County Project No. 07-204
Architects Project No.06-059

Fee Proposal Analysis
Marh 29, 2007

FEES BY DISCIPLINE:

ARCHITECT:

\$80,750.00

CONSULTANTS:

MEP ENGINEERING (ICE)	\$17,715.00	
CIVIL ENGINEERING (S&A)	\$25,550.00	
STRUCTURAL ENGINEERING(ONMJ)	\$9,500.00	
COST ESTIMATING (SBA+P)	\$6,500.00	
LANDSCAPE ARCHITECTURE (GHOM)	\$15,400.00	
GEOTECHNICAL (Tierra)	\$2,685.00	
SURVEY	\$0.00	
TOTAL CONSULTANT FEES:	\$77,350.00	\$77,350.00

TOTAL PROFESSIONAL FEES:

\$158,100.00

Stephen L. Boruff, AIA Architects + Planners, Inc.
901 Northpoint Parkway, Suite 101
West Palm Beach, Florida 33407

Fire Station No. 32
Palm Beach County, Florida
Palm Beach County Project No. 07-204
Architects Project No.06-059

Fee Proposal Analysis
Marh 29, 2007

FEES BY ARCHITECTURAL PHASES:

SCHEMATIC DESIGN	\$24,337.25	15.39%
DESIGNING DEVELOPMENT	\$32,449.25	20.52%
CONSTRUCTION DOCUMENTS	\$55,576.00	35.15%
PERMITTING	\$8,508.75	5.38%
BIDDING	\$7,445.75	4.71%
CONSTRUCTION ADMINISTRATION	\$29,783.00	18.84%
TOTAL PROFESSIONAL FEES	\$158,100.00	100.00%
EXPENSES	\$3,500.00	
TOTAL CONTRACT AMOUNT	\$161,600.00	

Stephen L. Boruff, AIA Architects + Planners, Inc.
 901 Northpoint Parkway, Suite 101
 West Palm Beach, Florida 33407

Fire Station No. 32
 Palm Beach County, Florida
 Palm Beach County Project No. 07-204
 Architects Project No.06-059

Fee Proposal Analysis
 May 29, 2006

	SD	DD	CD	P	B	CA	TOTAL
ARCHITECTURE	\$12,112.50	\$14,131.25	\$30,281.25	\$4,037.50	\$4,037.50	\$16,150.00	\$80,750.00
CIVIL ENGINEERING	\$3,832.50	\$5,110.00	\$5,748.75	\$4,471.25	\$1,277.50	\$5,110.00	\$25,550.00
STRUCT. ENGINEERING	\$1,425.00	\$1,900.00	\$3,800.00		\$475.00	\$1,900.00	\$9,500.00
MEP	\$2,657.25	\$3,543.00	\$7,086.00		\$885.75	\$3,543.00	\$17,715.00
LANDSCAPE ARCH.	\$2,310.00	\$3,080.00	\$6,160.00		\$770.00	\$3,080.00	\$15,400.00
GEOTECHNICAL		\$2,685.00					\$2,685.00
COST ESTIMATING	\$2,000.00	\$2,000.00	\$2,500.00				\$6,500.00
SURVEY							\$0.00
TOTAL	\$24,337.25	\$32,449.25	\$55,576.00	\$8,508.75	\$7,445.75	\$29,783.00	\$158,100.00

CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: Palm Beach County Fire rescue Station No. 32
Project Number: 07-204
Contract/CSA/Supplement Number: _____

CONSULTANT represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

(Attach additional sheets as needed.)

CONSULTANT further represents that no person having any interest shall be employed for said performance. By signing below, CONSULTANT certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County.

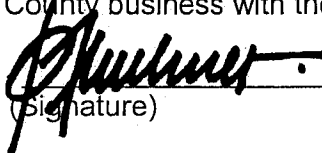
CONSULTANT shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence CONSULTANT'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that CONSULTANT may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the CONSULTANT.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of CONSULTANT would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the CONSULTANT shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by Philip F. Luchner, as
(Name of Individual)

Architect-Senior Vice President, of Stephen Boruff, AIA Architects + Planners
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.


(Signature)

March 30, 2007
(Date)

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE CONSULTANTS

PROJECT NAME: Palm Beach County - Fire Station No. 32 PBC PROJECT NO.: 07204

NAME OF CONSULTANT: Stephen L. Boruff, AIA, Architects + Planners, Inc.

CONTACT PERSON: Stephen L. Boruff PHONE NO: (561) 471-8520 FAXNO: (561) 471-8539

Name, Address and Phone Number of SBE or M/WBE	Type of Work To Be Performed	Subcontract Amount					Total SBE/M/WBE Percent
		Small	Black	Hispanic	Women	Other (Please Specify)	
1. Stephen Boruff, AIA, Architect + Planner, Inc. 901 Northpoint Parkway, Suite 101 West Palm Beach, Florida 33407	Architecture (561) 471-8520	\$ 87,250.00	\$ _____	\$ _____	\$ _____	\$ _____	55%
2. International Consulting Engineers, Inc. 1177 George Bush Blvd., Suite #500 Delray Beach, Florida 33483	MEP Engineers (561) 278-9969	\$ 17,715.00	\$ _____	\$ _____	\$ _____	\$ _____	11%
3. Smiley & Associates, Inc. 1928 Commerce Lane, Suite 2 Jupiter, FL 33458	Civil Engineering (561) 747-8335	\$ 25,550.00	\$ _____	\$ _____	\$ _____	\$ _____	16%
4. Gentile, Holloway, O'Mahoney & Associates, Inc. 1907 Commerce Lane, Suite 101 Jupiter, Florida 33458	Landscape Architecture (561) 575-9557	\$ 15,400.00	\$ _____	\$ _____	\$ _____	\$ _____	10%
(Please use additional sheets if necessary)	Total	\$ 145,915.00	\$ _____	\$ _____	\$ _____	\$ _____	92%

Total Contract Price \$ 161,600.00 Total Value of SBE Participation \$ 145,915.00

NOTE: 1. The amounts listed on this form must be supported by the Subconsultants prices included on Schedule 2 in order to be counted toward goal attainment.
2. M/WBE information is being collected for tracking purposes only.

CONSULTANT SERVICES AUTHORIZATION

STEPHEN BORUFF AIA ARCHITECTS + PLANNERS, INC.

**FIRE STATION NO. 32
PROJECT NO. 07204
DISTRICT 3**

THIS SUPPLEMENT NO. 1 TO AUTHORIZATION NO. 5 to the Contract dated 01/10/06 (R2006-0073) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

1. **CONSULTANT:** **STEPHEN BORUFF AIA ARCHITECTS + PLANNERS, INC.
901 NORTHPOINT PARKWAY, SUITE 101
WEST PALM BEACH, FLORIDA 33407**

2. **Services completed to date:** Architectural and survey services for the master planning and coordination with activities needed for the fatal flaw report.

3. **Description of Services to be provided by Consultant:** Professional services shall include architectural and engineering services for the design and construction document preparation related to the attached proposal dated March 29, 2006. The tasking and scope detailed in the contract takes precedence and is not changed or excluded by this proposal.

4. **History:**

<u>CSA #</u>	<u>AMOUNT</u>	<u>APPROVAL DATE</u>	<u>APPROVED BY</u>
CSA #5	\$12,120	01/09/07	AW

5. **Time of Commencement:** Consultant shall begin work promptly on the requested services upon receipt of this executed document which shall constitute official "Notice to Proceed".

6. **Compensation:** The compensation to be paid to the Consultant for the requested services shall be:

Lump Sum charge of \$161,600

7. **This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.**

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

8. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms and conditions of the original Contract remain in full force and effect.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

COUNTY

ATTEST:
Sharon R. Bock, Clerk & Comptroller

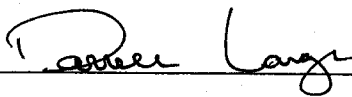
PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

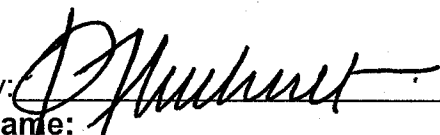
By: _____
Deputy Clerk

By: _____
Addie L. Greene, Chairperson

WITNESS:

Stephen Boruff AIA Architects+Planners, Inc.



By: 

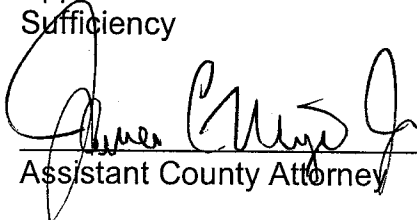
DARRELL LANGE
Name (type or print)


Name: _____
Sen. V.P.
Title: _____

Date: 4.17.07

Approved as to Form and Legal
Sufficiency

Approved as to terms and conditions





Assistant County Attorney

Director - F D & O

March 29, 2007

Mr. Darrell Lange, Project Manager
Capital Improvements Division
Facility Development & Operations Department
3200 Belvedere Road, Building 1169
West Palm Beach, Florida 33406

Re: **Proposal for Professional Architectural/Engineering Services**
Palm Beach County Fire Rescue
Fire Station 32
Palm Beach County Project No. 07-204
Architects Project No. 06-059

Dear Mr. Lange

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March 29, 2007

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Mr. Darrell Lange
Page 2

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March 29, 2007

Mr. Darrell Lange
Page 3

2.0 MISCELLANEOUS PROVISIONS

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If you have any questions regarding the contents of this proposal, please call my office. We look forward to working with Palm Beach County and towards the successful completion of this project.

Sincerely,



Philip F. Luchner, Architect
Senior Vice President

E X H I B I T " A "

Scope of Basic Services:

Professional architectural and engineering consulting services shall include architectural, structural, civil, mechanical and electrical engineering, landscape and irrigation design in accordance with the attached outline.

The estimated construction budget has yet to be determined.

STEPHEN BORUFF, AIA
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901 Northpoint Parkway, Suite 101
West Palm Beach, Florida 33407

Fire Station No. 32
Palm Beach County, Florida
Palm Beach County Project No. 07-204
Architects Project No.06-059

Fee Proposal Analysis
Marh 29, 2007

FEES BY DISCIPLINE:

ARCHITECT:

\$80,750.00

CONSULTANTS:

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TOTAL PROFESSIONAL FEES:

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West Palm Beach, Florida 33407

Fire Station No. 32
Palm Beach County, Florida
Palm Beach County Project No. 07-204
Architects Project No.06-059

Fee Proposal Analysis
Marh 29, 2007

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TOTAL CONTRACT AMOUNT	\$161,600.00	

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Fee Proposal Analysis
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COST ESTIMATING	\$2,000.00	\$2,000.00	\$2,500.00				\$6,500.00
SURVEY							\$0.00
TOTAL	\$24,337.25	\$32,449.25	\$55,576.00	\$8,508.75	\$7,445.75	\$29,783.00	\$158,100.00

CONFLICT OF INTEREST DISCLOSURE FORM

Project Name: Palm Beach County Fire rescue Station No. 32
Project Number: 07-204
Contract/CSA/Supplement Number: _____

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(Attach additional sheets as needed.)

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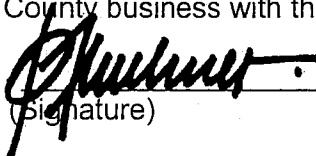
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THIS DISCLOSURE is submitted by Philip F. Luchner, as
(Name of Individual)

Architect-Senior Vice President _____, of Stephen Boruff, AIA Architects + Planners
(Title/Position) (Firm Name of Consultant)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.



(Signature)

March 30, 2007
(Date)

SCHEDULE 1

LIST OF PROPOSED SBE-M/WBE CONSULTANTS

PROJECT NAME: Palm Beach County - Fire Station No. 32 PBC PROJECT NO.: 07204

NAME OF CONSULTANT: Stephen L. Boruff, AIA, Architects + Planners, Inc.

CONTACT PERSON: Stephen L. Boruff PHONE NO: (561) 471-8520 FAXNO: (561) 471-8539

Name, Address and Phone Number of SBE or M/WBE	Type of Work To Be Performed	Subcontract Amount					Total SBE/M/WBE Percent
		Small	Black	Hispanic	Women	Other (Please Specify)	
1. Stephen Boruff, AIA, Architect + Planner, Inc. 901 Northpoint Parkway, Suite 101 West Palm Beach, Florida 33407	Architecture (561) 471-8520	\$ 87,250.00	\$ _____	\$ _____	\$ _____	\$ _____	55%
2. International Consulting Engineers, Inc. 1177 George Bush Blvd., Suite #500 Delray Beach, Florida 33483	MEP Engineers (561) 278-9969	\$ 17,715.00	\$ _____	\$ _____	\$ _____	\$ _____	11%
3. Smiley & Associates, Inc. 1928 Commerce Lane, Suite 2 Jupiter, FL 33458	Civil Engineering (561) 747-8335	\$ 25,550.00	\$ _____	\$ _____	\$ _____	\$ _____	16%
4. Gentile, Holloway, O'Mahoney & Associates, Inc. 1907 Commerce Lane, Suite 101 Jupiter, Florida 33458	Landscape Architecture (561) 575-9557	\$ 15,400.00	\$ _____	\$ _____	\$ _____	\$ _____	10%
(Please use additional sheets if necessary)	Total	\$ 145,915.00	\$ _____	\$ _____	\$ _____	\$ _____	92%

Total Contract Price \$ 161,600.00 Total Value of SBE Participation \$ 145,915.00

NOTE: 1. The amounts listed on this form must be supported by the Subconsultants prices included on Schedule 2 in order to be counted toward goal attainment.
2. M/WBE information is being collected for tracking purposes only.