

Agenda Item #: **3.M.14.**

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 5, 2007

Consent
 Ordinance

Regular
 Public Hearing

Department: Parks and Recreation

Submitted By: Parks and Recreation Department

Submitted For: Parks and Recreation Department

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: **A)** an increase in the change fund for the Park Ridge Golf Course from \$1,000 to \$2,000; and **B)** an increase in the change fund for the John Prince Golf Learning Center from \$1,000 to \$2,000.

Summary: The Park Ridge Golf Course and the John Prince Golf Learning Center currently have \$1,000 in each of their change funds. These amounts are not sufficient to run the golf courses smoothly on a day to day basis. The increase for each change fund will result in more efficient golf course operations by reducing the frequency of exchanging coins and currency for lower denominations. Districts 6 & 3 (AH)

Background and Justification: According to PPM # CW-F-041, Department Heads are authorized to act as the County Administrator's designee to establish change funds in amounts not-to-exceed \$1,000. The Board may approve higher limits for an individual department for specific purposes. Currently, two other golf courses (Okeeheelee Golf Course and Southwinds Golf Course) retain a \$2,000 change fund, and it is felt that increasing the Park Ridge Golf Course and the John Prince Golf Learning Centers change funds to \$2,000 will ensure greater efficiency in the golf course operations.

The Park Ridge Golf Course change fund custodian is Tom Pomante, Golf Course Manager. The John Prince Golf Learning Center change fund custodian is Bethany King, Assistant Golf Facility Manager.

Attachment: None

Recommended by: _____

Department Director

Date

5/14/07

Approved by: _____

Assistant County Administrator

Date

5/22/07

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
NET FISCAL IMPACT	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Department _____ Unit _____
 Object _____ Program N/A

B. Recommended Sources of Funds/Summary of Fiscal Impact:

This item has no fiscal impact; funds moving from one asset account to another.

- A) Park Ridge Golf Course Fund 1383 BSA 1021 SBSA 5870 \$1,000
- B) John Prince Golf Learning Center Fund 0001 BSA 1021 SBSA 5865 \$1,000

C. Departmental Fiscal Review: ckopelakis

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Development & Control Comments:

John P. ... 5-18-07
 OFMB
 5/17/07
 ms CN 5/15/07

Jim J. ... 5/21/07
 Contract Development & Control
 5/18/07

B. Legal Sufficiency:

Anne Delgent 5/22/07
 Assistant County Attorney

C. Other Department Review:

 Department Director

REVISED 10/95
 ADM FORM 01

This summary is not to be used as a basis for payment