Agenda Item #: 3E-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: Jur	ne 19, 2007	(X) Consent () Ordinance	()Regular ()Public Hearing	
Submitted By:	Community Se	<u>ervices</u>		
Submitted For:	<u>Division of Hu</u>	man Services		

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 1 to the agreement with Adopt-A-Family of the Palm Beaches, Inc. (R2006-2715; 12/19/06) to extend the contract period to December 31, 2007.

Summary: On December 19, 2006, the Board of County Commissioners approved a contract with Adopt-A-Family of the Palm Beaches, Inc for the construction of six (6), three (3) bedroom affordable housing rental townhomes to be made available to homeless families. The original contract ending date was June 30, 2007. However, zoning and permitting issues delayed construction and prevented commencement of this project. These factors have been addressed and construction is ready to begin. Because of the construction delay, an amendment is needed to extend the contract ending date. Funds have been received from the State and full expenditure of funds is anticipated by December 31, 2007. (Human Services) <u>District 3</u> (TKF)

Background and Justification: On November 01, 2006, the Division of Human Services was funded by the Department of Children and Families under the 2007 Homeless Housing Assistance Grant. This is the first year the Division has received the funds. These funds of \$463,500 are on a one time basis and are non-recurring. In January 2006, the Division of Human Services began serving as the Lead Entity for the Palm Beach County Homeless Continuum of Care. The Continuum of Care is the planning and evaluation body for the homeless service delivery system and is a requirement of Housing and Urban Development (HUD). The State Office on Homelessness mirrored their requirements with the HUD's Federal guidelines. The Division applied for these funds as the Lead Entity for the Homeless Continuum of Care pursuant to section 420.624 (6), F.S. The application was submitted for the construction of townhomes in Lake Worth which will become affordable housing when rented to six (6) homeless families in Palm Beach County.

Attachments: Amendment No. 1 with Adopt-A-Family of the Palm Beaches, Inc.

Recommended By:

Department Director

Date

Approved By:

Assistant County Administrator

Date

II. FISCAL IMPACT ANALYSIS

A.	Five Year Summar	y of Fiscal In	npact:			
Fiscal	Years	2006	2007	2008	2009	2010
Opera Extern Progra	al Expenditures ting Costs aal Revenue am Income (County) d Match (County)					
NET F	ISCAL IMPACT	0	0			
	DITIONAL FTE FIONS (Cumulative)			·	· · · · · · · · · · · · · · · · · · ·	
	n Included in Current et Account No.:	Budget: Fund <u>0001</u> Program Co		Unit <u>13</u>		01
В.	Recommended So No Fiscal Impact	ources of Fun	nds/Summar	y of Fiscal Im	pact:	
	Departmental Fisca	ll Review: \mathcal{R}_2	alf7			
		III. REV	IEW COMMI	<u>ENTS</u>		
A.	OFMB Fiscal and/o	r Contract Ad	ministration (Comments:		
В.	Sp. 6/4/07 OF Legal Sufficiency:	16-6-07 MB CN 614	<u> </u>	Coptr		SE/OF ation
	Maurelu (d. Assistant Co	What was	1.Fields	Our review i	ment complies wi equirements.	h
C.	Other Department	Review:				
	Departme	nt Director				

This summary is not to be used as a basis for payment.

AMENDMENT TO CONTRACT FOR HOMELESS HOUSING ASSITANCE GRANT

THIS AMENDMENT TO THE CONTR	RACT FOR HOME	LESS HOUSING ASSITANCE
GRANT (R2006-2715, dated Decem	ber 19, 2006) mad	de and entered into at West
Palm Beach Florida, on this	day of	,2007 by and between
PALM BEACH COUNTY, a political s	ubdivision of the S	State of Florida hereinafter
referred to as "COUNTY" and Adopt-	A-Family of the Pa	alm Beaches, Inc. hereinafter
referred to as the AGENCY, a not-for	-profit corporation	, entitled to do business in the
State of Florida, whose address is Ac	lopt-A-Family of th	ie Palm Beaches, Inc., 1712 2 nd
Avenue North Lake Worth, Florida 33	3460.	

WITNESSETH:

WHEREAS, the need exists to amend the contract to modify ARTICLE 2 "Schedule" and Exhibit "C" to extend the completion date of the contract.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on December 19, 2006 is hereby amended as follows:

- I. Article 2 is hereby amended to read The AGENCY shall commence services on <u>December 01, 2006</u> and complete expenditures on <u>December 31, 2007</u>.
- I. Exhibit "C" is hereby replaced by C-1 attached hereto and made a part thereof with revised completion dates

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this First Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

has hereunto set his/her hand the day and year above written. ATTEST: Sharon R. Bock, Clerk & Comptroller PALM BEACH COUNTY, FLORIDA, a Political Subdivision of the State of Florida **BOARD OF COUNTY COMMISSIONERS** BY: Clerk & Comptroller Addie L. Greene, Chairperson WITNESS: **AGENCY:** Adopt-A- Family of the Palm Beaches, Inc. AGENCY's Name Typed 59-2471253 Wendy Tippett

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and AGENCY

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

AGENCY's Federal ID Number

Assistant County Attorney

APPROVED AS TO TERMS AND CONDITIONS
Department of Community Services

AGENCY's Signatory Name Typed

AGENCY's Signatory Title Typed

By:_____

Edward L. Rich, Director

Executive Director

Exhibit "C"-1 OUTCOME AND CONSTRUCTION PROGRESS REPORT

			Actual	<u> </u>
		Projected	Completion	1
Task Name	Start Date	Completion Date	Date	
Property: 1736 2nd Ave. No.				
Permitting	7/2/2007	8/1/2007		
Clearing & Grubbing	8/2/2007	8/9/2007		
Forming Slab	8/13/2007	8/27/2007		
Rough in plumbing and drain lines	8/29/2007	9/3/2007		
Plumbing and drain inspection	9/5/2007	9/10/2007		
Treat slab for termites	9/11/2007	9/13/2007		
Final Slab Inspection	9/17/2007	9/19/2007		
Pour Slab and finishing	9/20/2007	9/21/2007		
Grade around slab	9/24/2007	9/26/2007		
Block laying	10/1/2007	10/15/2007		F
Beam prep and install	10/16/2007	10/24/2007		
Block and beam inspection	10/25/2007	10/29/2007		
Install roofing material	10/29/2007	11/14/2007		
Roof inspection	11/14/2007	11/14/2007		
Install interior plumbing	11/14/2007	12/10/2007		
Install interior electric	11/14/2007	12/5/2007		
Install doors & windows	11/14/2007	11/28/2007		
Install A/c units and duct work	11/14/2007	12/5/2007		
A/C rough inspection	12/6/2007	12/7/2007		
Framing inspection	12/7/2007	12/12/2007		
Stucco exterior install	12/17/2007	1/7/2008		
Interior finish	12/13/2007	1/16/2008		
Carpet and tile installation	1/17/2008	1/22/2008	-	
Frame in sidewalks and parking lot	1/7/2008	1/11/2008		
Pour and finish sidewalks and parking lot	1/14/2008	1/18/2008		
Driveway and parking lot inspection	1/22/2008	1/22/2008		
Irrigation installation	1/14/2008	1/18/2008		
Irrigation inspection	1/22/2008	1/22/2008		
landscape installation	1/23/2008	1/28/2008		
Interior paint and finish	1/8/2008	1/28/2008		
Install interior doors, cabinets, lighting	1/2/2008	1/28/2008		
Final building inspection	2/1/2008	2/1/2008		
Issuance of Certification of completion	2/11/2008	2/11/2008		

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