

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY**

Meeting Date: **June 19, 2007**

**Consent**

**Regular**

**Workshop**

**Public Hearing**

Department: **Facilities Development & Operations**

**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:** Amendment No. 3 to the Contract with Gartek Engineering Corporation (R2004-1719) for MEP, HVAC, IAQ & Engineering consulting services on a continuing contract basis.

**Summary:** Gartek Engineering Corporation was selected to provide MEP, HVAC, IAQ & Engineering consulting services on a continuing contract basis for capital improvement projects, and the Board approved an annual contract on August 17, 2004. The original contract provided for an initial one (1) year term with three (3) – one (1) year renewal options. This amendment would provide for services during the third renewal period. Gartek Engineering Corporation has an M/WBE-SBE participation goal of 15%. During the first three years of the contract, Gartek Engineering Corporation has achieved 97.36% participation. (Capital Improvements Division) Countywide (JM)

**Background and Justification:** In accordance with Board adopted procedures pursuant to Florida Statute 287.055 (Consultants Competitive Negotiation Act, CCNA), Gartek Engineering Corporation was one of two firms selected to perform professional MEP, HVAC, & IAQ Engineering consulting services on a continuing contract basis. Work is authorized through individual task agreements when required during the term of this contract. The contract term is for 1 year and the original Board action allowed for (3) additional (1) year renewals. This Amendment would provide services during the third renewal period and would be the fourth and final year of the contract. It is the consensus of Facilities Development & Operations that Gartek Engineering Corporation has successfully provided the professional services required by the County in a timely manner. They are in good standing and wish to continue to provide professional services. This Amendment will maintain the continuous professional services required by Palm Beach County. During the first three years of the contract, Gartek Engineering was awarded \$465,387 in Consultant Services Authorizations.

**Attachments:**

- 1. Amendment No. 3

Recommended by: \_\_\_\_\_

**Department Director**

5/25/07

**Date**

Approved by: \_\_\_\_\_

**County Administrator**

6/4/07

**Date**

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	\$ _____	0	0	0	0
Operating Costs	_____	0	0	0	0
External Revenues	_____	0	0	0	0
Program Income (County)	_____	0	0	0	0
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	\$ _____	_____	_____	_____	_____
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No: Fund \_\_\_\_\_ Dept. \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Reporting Category \_\_\_\_\_

Fiscal impact cannot be determined at this time. Individual Task Assignments requiring BCC approval will be brought to the Board and fiscal impact will be addressed at that time; otherwise, funding will come from previously approved BCC projects.

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Department Fiscal Review \_\_\_\_\_**

**III. REVIEW COMMENTS:**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

*Jim Boh* 6-6-07  
 \_\_\_\_\_  
 OFMB                      CN 6/4/07

*Jim J. Joyce* 6/8/07  
 \_\_\_\_\_  
 Contract Administrator

**B. Legal Sufficiency:**  
*James C. Mize* 6/11/07  
 \_\_\_\_\_  
 Assistant County Attorney

**This amendment complies with our review requirements.**

**C. Other Department Review:**  
 \_\_\_\_\_

**This summary is not to be used as a basis for payment.**

**AMENDMENT TO CONTRACT WITH  
GARTEK ENGINEERING CORPORATION  
ANNUAL MEP, HVAC, IAQ & ENGINEERING SERVICES  
CONTINUING CONTRACT**

This AMENDMENT NO. 3 dated \_\_\_\_\_, to the Contract (R-2004-1719) dated August 17, 2004, by and between Palm Beach County, a political subdivision of the State of Florida, by and through its Board of Commissioners, hereinafter referred to as the COUNTY and **Gartek Engineering Corporation**, a corporation authorized to do business in the State of Florida, hereinafter referred to as the CONSULTANT.

WITNESSETH

**WHEREAS**, the parties have entered into a Contract under which the CONSULTANT provided certain professional services to the COUNTY for various projects in accordance with the Consultants Competitive Negotiations Act (CCNA) FS 287.055; and

**WHEREAS**, the parties hereto desire to amend the Contract to extend it for an additional one (1) year period.

**NOW, THEREFORE**, in consideration of the premises and of the mutual covenants hereinafter set forth and for such other good and valuable consideration, the receipt of which the parties hereto expressly acknowledge, the parties covenant and agree to the following terms and conditions:

1. The term of this Contract as set forth in Section 4, Article 4.1 is renewed for one (1) additional year to August 17, 2008.
2. Except as specifically modified above, the terms and conditions of the Contract are hereby confirmed and remain in full force and effect.

**ATTACHMENT #1**

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Contract on behalf of the COUNTY and CONSULTANT has hereunto set its hand the day and year above written.

ATTEST:

SHARON R. BOCK, Clerk & Comptroller

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

By: \_\_\_\_\_

Deputy Clerk

By: \_\_\_\_\_

Addie L. Greene, Chairperson

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND CONDITIONS

By: \_\_\_\_\_

Assistant County Attorney

By: *ga Audrey Wolf* \_\_\_\_\_

Audrey Wolf, Director, FD&O

WITNESS: FOR CONSULTANT SIGNATURE

*Lucy A. Munoz*  
\_\_\_\_\_  
Signature

Lucy A. Munoz

Name (type or print)

CONSULTANT:

*Robert L. Betancourt*  
\_\_\_\_\_  
Signature

Robert L. Betancourt, P.E.

Name (Type or print)

President

Title

(Corporate Seal)