

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS  
AGENDA ITEM SUMMARY

Meeting Date: 06/19/2007       Consent       Regular  
    Ordinance       Public Hearing

Department:  
Submitted By: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION  
Submitted For: PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION

I. EXECUTIVE BRIEF

MOTION AND TITLE: Staff recommends motion to approve:

- A) Palm Beach County's electronic submittal and approval of the FY2007 Edward Byrne Memorial Justice Assistance Grant (JAG) application, previously called the Local Law Enforcement Block Grant (LLEBG), for the period October 1, 2006 to September 30, 2010, totaling \$287,303 in federal funds;
- B) Authorization for the County Administrator or his designee to execute electronically all related documents for Palm Beach County's FY2007 JAG and to execute all necessary forms and documents as required by the U.S. Department of Justice, Office of Justice Programs.


**SUMMARY:** Palm Beach County is eligible to receive a direct award of \$287,303 for the following two (2) proposals: 1) the State Attorney's Office in the amount of \$205,000 for the Community-Based Anti-Crime Unit (COMBAT), and 2) the Public Defender's Office in the amount of \$82,303 for the Ex-Offender Re-Entry Program. The two proposals are included in the FY2008 budget and there is no requirement for match with the JAG funds. Countywide (DW)

**BACKGROUND AND JUSTIFICATION:** The JAG Program replaces the Byrne Grant formula and the Local Law Enforcement Block Grant with a single funding source. The purpose of the JAG Program is to provide local units of government with funds to underwrite projects to reduce crime and improve public safety. The Criminal Justice Commission (CJC) staff provides program oversight and grant administration. On May 29, 2007, the CJC members approved the recommendation made by staff for the FY2007 JAG Funds. They voted to recommend submittal of two (2) grant program proposals. JAG funds may be expended over a 48-month period to use within six (6) federally mandated purpose areas.

A public notification was listed on the CJC website and a public hearing is no longer mandated. The interest-bearing trust fund account required by the Bureau of Justice Assistance (BJA) was established by the BCC on August 20, 1996, to deposit and disperse all federal payments received under this Block Grant Program. This is the twelfth (12<sup>th</sup>) fiscal year in which the Bureau of Justice Assistance, US Department of Justice, is able to provide JAG/LLEBG funds through Congressional appropriations.

ATTACHMENTS:

- 1. Electronic JAG Local Application Form
- 2. Grant Assurances and Certifications
- 3. Signature Authority Letter
- 4. Grant Proposals (2)
- 5. Notification Requirements

RECOMMENDED BY:       6-5-07  
DEPARTMENT DIRECTOR (final 1)      DATE

APPROVED BY:       6-11-07  
ASSISTANT COUNTY ADMINISTRATOR      DATE

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary Of Fiscal Impact:**

| Fiscal Year                             | 2007  | 2008      | 2009  | 2010  | 2011  |
|---|-------|-----------|-------|-------|-------|
| Operating Costs                         | _____ | 287,303   | _____ | _____ | _____ |
| External Revenues                       | _____ | (287,303) | _____ | _____ | _____ |
| Program Income (County)                 | _____ | _____     | _____ | _____ | _____ |
| In-Kind Match (County)                  | _____ | _____     | _____ | _____ | _____ |
| <b>NET FISCAL IMPACT</b>                | ===== | -0-       | ===== | ===== | ===== |
| # ADDITIONAL FTE POSITIONS (Cumulative) | _____ | _____     | _____ | _____ | _____ |

Is Item In Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_

Budget Account No: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Program \_\_\_\_\_

**B. Recommended Sources Of Funds/Summary of Fiscal Impact:**

- Funding is included in the proposed FY2008 budget
- Federal payments will be deposited into the federally required interest-bearing Local Law Enforcement Block Grant Trust Fund.
- No match is required for the JAG funds.

C. Departmental Fiscal Review: Step 6-4-07

**III. REVIEW COMMENTS**

**A. OFMB Fiscal And/Or Contract Development and Control Comments:**

Jim [Signature] 6-6-07  
 OFMB <sup>m8</sup> 6/5/07 <sup>CP</sup> 6/5/07

Jim J. Jacobus 6/7/07  
 Contract Development & Control

**B. Legal Sufficiency:**

[Signature] 6/11/07  
 Assistant County Attorney

**C. Other Departmental Review:**

\_\_\_\_\_

Attachment 1

# ELECTRONIC APPLICATION



**BJA FY 07 Edward Byrne Memorial Justice Assistance Grant (JAG) Program** 2007-F3362-FL-DJ



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| Status     | Requirement  |
|------------|--|
| Complete   | Overview   |
| Complete   | Applicant Information  |
| Complete   | Project Information  |
| Complete   | Budget and Program Attachments   |
| Complete   | Certified to the Assurances and Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace |
| Incomplete | <input type="button" value="Submit Application"/>  |

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|   |                                    |   |                              |
|---|------------------------------------|---|------------------------------|
| <b>APPLICATION FOR FEDERAL ASSISTANCE</b>   |                                    | 2. DATE SUBMITTED   | Applicant Identifier         |
| 1. TYPE OF SUBMISSION<br><br>Application Non-Construction   | 3. DATE RECEIVED BY STATE          |   | State Application Identifier |
|   | 4. DATE RECEIVED BY FEDERAL AGENCY |   | Federal Identifier           |
| <b>5. APPLICANT INFORMATION</b>   |                                    |   |                              |
| Legal Name<br><br>Palm Beach County Board of County Commissioners   |                                    | Organizational Unit<br><br>County Government  |                              |
| Address<br><br>301 North Olive Avenue<br>West Palm Beach, Florida<br>33401-4705   |                                    | Name and telephone number of the person to be contacted on matters involving this application<br><br>Major, Shairette<br>(561) 355-4939 |                              |
| 6. EMPLOYER IDENTIFICATION NUMBER (EIN)<br><br>59-6000789   |                                    | 7. TYPE OF APPLICANT<br><br>County  |                              |
| 8. TYPE OF APPLICATION<br><br>New   |                                    | 9. NAME OF FEDERAL AGENCY<br><br>Bureau of Justice Assistance   |                              |
| 10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE<br><br>NUMBER: 16.738<br>CFDA EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE<br>TITLE: GRANT PROGRAM   |                                    | 11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT<br><br>Criminal Justice Commission Initiatives   |                              |
| 12. AREAS AFFECTED BY PROJECT<br><br>1) Prosecution and Court Programs and 2) Prevention and Education programs in all of Palm Beach County |                                    |   |                              |
| 13. PROPOSED PROJECT<br>Start Date: October 01, 2006<br>End Date: September 30, 2010  |                                    | 14. CONGRESSIONAL DISTRICTS OF<br><br>a. Applicant<br>b. Project FL16 FL19 FL22 FL23  |                              |
| 15. ESTIMATED FUNDING   |                                    | 16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?  |                              |
| Federal   | \$287,303                          | Program has not been selected by state for review   |                              |
| Applicant   | \$0                                |   |                              |
| State   | \$0                                |   |                              |
| Local   | \$0                                |   |                              |
| Other   | \$0                                |   |                              |
| Program Income  | \$0                                | 17. IS THE APPLICANT DELINQUENT   |                              |

|  |           |                           |
|--|-----------|---------------------------|
| TOTAL  | \$287,303 | ON ANY FEDERAL DEBT?<br>N |
| 18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS REQUIRED. |           |                           |

Close Window



**BJA FY 07 Edward Byrne Memorial Justice Assistance Grant (JAG) Program**  
2007-F3362-FL-DJ



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Verify that the following information filled is correct and fill out any missing information. To save changes, click on the "Save and Continue" button.

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[Project Information](#)

[Budget and Program Attachments](#)

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|  |   |
|--|---|
| *Is the applicant delinquent on any federal debt                                 | <input type="radio"/> Yes <input checked="" type="radio"/> No |
| *Employer Identification Number (EIN)  | 59 - 6000789  |
| *Type of Applicant   | County  |
| Type of Applicant (Other):   |   |
| *Organizational Unit   | County Government   |
| *Legal Name (Legal Jurisdiction Name)  | Palm Beach County Bo  |
| *Vendor Address 1  | 301 North Olive Avenue  |
| Vendor Address 2   |   |
| *Vendor City   | West Palm Beach   |
| Vendor County/Parish   | Palm Beach  |
| *Vendor State  | Florida   |
| *Vendor ZIP  | 33401 - 4705 <a href="#">Need help for ZIP+4?</a>             |
| <b>Please provide contact information for matters involving this application</b> |   |
| *Contact Prefix:   | Mrs.  |
| Contact Prefix (Other):  |   |
| *Contact First Name:   | Shairette   |
| Contact Middle Initial:  |   |
| *Contact Last Name:  | Major   |
| Contact Suffix:  | Other   |
| Contact Suffix (Other) :   | Other   |
| *Contact Title:  | Financial Analyst   |
| *Contact Address Line 1:   | 301 North Olive Avenue  |
| Contact Address Line 2:  |   |

|                          |  |
|--------------------------|--|
| *Contact City            | West Palm Beach                                  |
| Contact County:          | Palm Beach                                       |
| *Contact State:          | Florida  |
| *Contact Zip Code:       | 33401 - 4705 <small>Need help for ZIP+4?</small> |
| *Contact Phone Number:   | 561 355 4939 <small>Ext:</small>                 |
| Contact Fax Number:      | 561 355 4941                                     |
| *Contact E-mail Address: | smajor@pbcgov.com                                |

**Save and Continue**





**BJA FY 07 Edward Byrne Memorial Justice Assistance Grant (JAG) Program 2007-F3362-FL-DJ**



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|   |                    |  |
|---|--------------------|--|
| <b>*Descriptive Title of Applicant's Project</b><br>Criminal Justice Commission Initiatives   |                    |  |
| <b>*Areas Affected by Project</b><br>1) Prosecution and Court Programs and 2) Prevention and Education programs in all of Palm Beach County |                    |  |
| Proposed Project  |                    |  |
|   | <b>*Start Date</b> | October 01 2006  |
|   | <b>*End Date</b>   | September 30 2010  |
| <b>*Congressional Districts of</b>  |                    |  |
|   | Project            | Congressional District 01, FL<br>Congressional District 02, FL<br>Congressional District 03, FL<br>Congressional District 04, FL |
| <b>*Estimated Funding</b>   |                    |  |
| Federal   | \$                 | 287303 .00   |
| Applicant   | \$                 | 0 .00  |
| State   | \$                 | 0 .00  |
| Local   | \$                 | 0 .00  |
| Other   | \$                 | 0 .00  |
| Program Income  | \$                 | 0 .00  |
| <b>TOTAL</b>  | <b>\$</b>          | <b>287303 .00</b>  |

**Save and Continue**

Attachment 2

GRANT  
ASSURANCES  
AND  
CERTIFICATIONS



**BJA FY 07 Edward Byrne Memorial Justice Assistance Grant (JAG)  
Program 2007-F3362-FL-DJ**



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**Assurances and Certifications**

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To the best of my knowledge and belief, all data in this application/preapplication is true and correct, the document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached assurances if the assistance is awarded.

[Applicant Information](#)

Your typed name, in lieu of your signature represents your legal binding acceptance of the terms of this application and your statement of the veracity of the representations made in this application. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the following:

[Project Information](#)

1. [Assurances](#)
2. [Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace requirements.](#)

[Budget and Program Attachments](#)

[Assurances and Certifications](#)

If you are an applicant for any Violence Against Women grants, this includes the Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act.

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|                  |                        |
|------------------|------------------------|
| *Prefix:         | Mr.                    |
| Prefix (Other):  |                        |
| *First Name:     | Michael                |
| Middle Initial:  |                        |
| *Last Name:      | Rodriguez              |
| Suffix           | Suffix:                |
| Suffix (Other):  |                        |
| *Title:          | Executive Director     |
| *Address Line 1: | 301 North Olive Avenue |
| Address Line 2:  |                        |
| *City:           | West Palm Beach        |
| County:          | Palm Beach             |
| *State:          | Florida                |
| *Zip Code:       | 33401 - 4705           |
| *Phone:          | 561 - 355 - 2314 Ext : |

|  |                        |
|--|------------------------|
| Fax:   | 561 - 355 - 4941       |
| *E-mail:   | mlrodrig@co.palm-beach |
| <p><input checked="" type="checkbox"/> I have examined the information provided here regarding the signing authority and certify it is accurate. I am the signing authority, or have been delegated or designated formally as the signing authority by the appropriate authority of official, to provide the information requested throughout this application system on behalf of this jurisdiction. Information regarding the signing authority, or the delegation of such authority, has been placed in a file and is available on-site for immediate review.</p> |                        |

Save and Continue



OMB APPROVAL NUMBER  
1121-0140

EXPIRES 01/31/2006

### STANDARD ASSURANCES

**NOTE: You must click on the "Accept" button at the bottom of the page before closing this window**

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including OMB Circulars A-21, A-87, A-102, A-110, A-122, A-133; Ex. Order 12372 (intergovernmental review of federal programs); and 28 C.F.R. pts. 66 or 70 (administrative requirements for grants and cooperative agreements). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.
2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
3. It will give the awarding agency or the General Accounting Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.
4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63.
5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469 a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).
6. It will comply (and will require any subgrantees or contractors to comply) with any applicable statutorily-imposed nondiscrimination requirements, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. § 10604(e)); The Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. § 12131-34); the Education Amendments of 1972 (20 U.S.C. §§1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07); see Ex. Order 13279 (equal protection of the laws for faith-based and community organizations).
7. If a governmental entity:
  - a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. § 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
  - b. it will comply with requirements of 5 U.S.C. §§ 1501-08 and §§ 7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Accept

**NOTE: You must click on the "Accept" button at the bottom of the page before closing this window**

**U.S. DEPARTMENT OF JUSTICE  
OFFICE OF JUSTICE PROGRAMS  
OFFICE OF THE COMPTROLLER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND  
DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Acceptance of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 7th Street, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Close Window

Attachment 3

**SIGNATURE**

**AUTHORITY**

**DESIGNATION**

**LETTER**





**Criminal Justice Commission  
Community Justice Service Center**

301 North Olive Avenue, Suite 1001  
West Palm Beach, FL 33402  
(561) 355-4943  
FAX: (561) 355-4941  
www.pbcgov.com/cjc



**Palm Beach County  
Board of County  
Commissioners**

Addie L. Greene, Chairperson  
Jeff Koons, Vice Chair  
Karen T. Marcus  
Warren H. Newell  
Mary McCarty  
Burt Aaronson  
Jess R. Santamaria

**County Administrator**  
Robert Weisman



**Criminal Justice  
Commission Officers**

Harry A. Johnston II, Chairman  
James Barr, Vice Chairman  
Feirmon Johnson, Secretary  
Barbara Cheives, Treasurer

**Executive Director**

Michael L. Rodriguez  
E-mail: mlrodrig@pbcgov.com

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June 19, 2007

Ms. Naydine Fulton-Jones  
Program Manager  
Bureau of Justice Assistance  
810 Seventh Street NW, Fourth Floor  
Washington, DC 20531

Re: FY2007 Edward Byrne Memorial Justice Assistance Grant  
(JAG) Program - Signature Authority Designation

Dear Ms. Fulton-Jones:

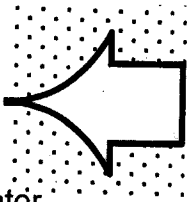
I am writing to extend signature authority to Mr. Michael L. Rodriguez, Executive Director of the Palm Beach County Criminal Justice Commission, to execute all related documents for the FY2007 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This authorization includes submitting the application electronically and the execution of all necessary forms and documents as required by the U.S. Department of Justice, Office of Justice Programs.

If you have any questions, please feel free to call me at (561) 355-2712.

Thank you for your cooperation and attention to this matter.

Sincerely,

Robert Weisman  
County Administrator



**SIGN  
HERE**

Attachment 5

**ELECTRONIC  
APPLICATION –  
NOTIFICATION  
REQUIREMENTS**

## **Criminal Justice Commission Initiatives JAG Programs**

### **Notification Requirements**

#### **CEO Notification - 30 days before the application is submitted**

Criminal Justice Commission (CJC) staff submitted the proposal of programs that would use Justice Assistance Grant (JAG) funds to the Criminal Justice Commission on Tuesday, May 29, 2007. They voted unanimously to approve the recommendation of the CJC staff.

On May 29, 2007, a letter was written to Robert Weisman, County Administrator of Palm Beach County Board of County Commissioners. The letter explained the JAG Program, jurisdictions eligible and the plan to use the JAG funds. The following programs were allocated the JAG funds of \$287,303:

|                              |            |
|------------------------------|------------|
| COMBAT Program               | \$ 205,000 |
| Ex Offender Re-entry Program | 82,303     |

The application was presented to the Palm Beach County Board of County Commissioners (governing body) at its board meeting on June 19, 2007. The Commissioners approved the application and the electronic submittal of the application.

Signature authority for this grant was delegated to the County Administrator or his designee to execute electronically all grant related documents and all necessary forms and documents required by the OJP.

#### **Notification to the Public**

The public notification was placed on the Palm Beach County Criminal Justice Commission's (CJC) website on May 22, 2007. The public was advised that the CJC would vote on May 29, 2007 regarding the use of the available JAG funds and the recommended programs and amounts were listed. The CJC phone number was posted on the website and the public was advised the phone with comments. The CJC meetings are advertised and also listed on the website. The agenda's of the meetings are also publicized and the public is invited to attend. The agenda listed the use of the JAG funds and noted that a vote would be taken to approve the recommended programs be funded with the posted amounts. The public is encouraged to attend all meetings and is given an opportunity to comment. The minutes of the meetings are posted on the website and will document the vote taken regarding the use the JAG funds.

The application was also presented to the public at the Palm Beach County Board of County Commissioners meeting on June 19, 2007.

**PUBLIC NOTIFICATION OF THE  
EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG)**

On May 29, 2007, the Criminal Justice Commission will vote on a staff recommendation that the FY2007 JAG funds be used to support the following on-going programs:

|   |           |
|---|-----------|
| Ex-Offender Reentry Program                     | \$ 82,303 |
| 2 Contract Workers                              |           |
| Purpose Area: Prevention and Education Programs |           |

|  |           |
|--|-----------|
| Combat Program                               | \$205,000 |
| 4 Prosecutor Positions                       |           |
| Purpose Area: Prosecution and Court Programs |           |

The allocation amount is \$287,303 and the application is due by July 2, 2007.

Comments can be made by contacting the Criminal Justice Commission Office at (561)355-4943.

## CEO NOTIFICATION

June 19, 2007 Palm Beach County Board of County Commissioners Board Meeting

Agenda Item for presentation of the FY2007 JAG Application

Agenda Item  
No.

### PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

#### AGENDA ITEM SUMMARY

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|                          |  |           |                          |                |
|--------------------------|--|-----------|--------------------------|----------------|
| Meeting Date: 06/19/2007 | <input checked="" type="checkbox"/>                  | Consent   | <input type="checkbox"/> | Regular        |
| Department:              | <input type="checkbox"/>                             | Ordinance | <input type="checkbox"/> | Public Hearing |
| Submitted By:            | <u>PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION</u> |           |                          |                |
| Submitted For:           | <u>PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION</u> |           |                          |                |

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#### I. EXECUTIVE BRIEF

**MOTION AND TITLE: Staff recommends motion to approve:**

- A) Palm Beach County's electronic submittal and approval of the FY2007 Edward Byrne Memorial Justice Assistance Grant (JAG) application, previously called the Local Law Enforcement Block Grant (LLEBG), for the period October 1, 2006 to September 30, 2010, totaling \$287,303 in federal funds;
- B) Authorization for the County Administrator or his designee to execute electronically all related documents for Palm Beach County's FY2007 JAG and to execute all necessary forms and documents as required by the U.S. Department of Justice, Office of Justice Programs.

**SUMMARY:** Palm Beach County is eligible to receive a direct award of \$287,303 for the following two (2) proposals: 1) the State Attorney's Office in the amount of \$205,000 for the Community-Based Anti-Crime Unit (COMBAT), and 2) the Public Defender's Office in the amount of \$82,303 for the Ex-Offender Re-Entry Program. The two proposals are included in the FY2008 budget and there is no requirement for match with the JAG funds. Countywide (DW)

**BACKGROUND AND JUSTIFICATION:** The JAG Program replaces the Byrne Grant formula and the Local Law Enforcement Block Grant with a single funding source. The purpose of the JAG Program is to provide local units of government with funds to underwrite projects to reduce crime and improve public safety. The Criminal Justice Commission (CJC) staff provides program oversight and grant administration. On May 29, 2007, the CJC members approved the recommendation made by staff for the FY2007 JAG Funds. They voted to recommend submittal of two (2) grant program proposals. JAG funds may be expended over a 48-month period to use within six (6) federally mandated purpose areas.

A public notification was listed on the CJC website and a public hearing is no longer mandated. The interest-bearing trust fund account required by the Bureau of Justice Assistance (BJA) was

established by the BCC on August 20, 1996, to deposit and disperse all federal payments received under this Block Grant Program. This is the twelfth (12<sup>th</sup>) fiscal year in which the Bureau of Justice Assistance, US Department of Justice, is able to provide JAG/LLEBG funds through Congressional appropriations.

**ATTACHMENTS:**

1. Electronic JAG Local Application Form
  2. Grant Assurances and Certifications
  3. Signature Authority Letter
  4. Grant Proposals (2)
- 

RECOMMENDED BY: \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

ASSISTANT COUNTY ADMINISTRATOR

DATE

**Written authorization for the County Administrator giving Michael L. Rodriguez signature authority and to act as authorized representative for the FY2007 JAG Application and Grant**

June 19, 2007

Ms. Naydine Fulton-Jones  
Program Manager  
Bureau of Justice Assistance  
810 Seventh Street NW, Fourth Floor  
Washington, DC 20531

Re: FY2007 Edward Byrne Memorial Justice Assistance Grant (JAG) Program  
- Signature Authority Designation

Dear Ms. Fulton-Jones:

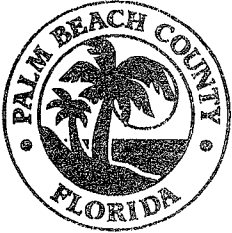
I am writing to extend signature authority to Mr. Michael L. Rodriguez, Executive Director of the Palm Beach County Criminal Justice Commission, to execute all related documents for the FY2007 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. This authorization includes submitting the application electronically and the execution of all necessary forms and documents as required by the U.S. Department of Justice, Office of Justice Programs.

If you have any questions, please feel free to call me at (561) 355-2712.

Thank you for your cooperation and attention to this matter.

Sincerely,

Robert Weisman  
County Administrator



Criminal Justice Commission  
Community Justice Service Center  
101 North Olive Avenue, Suite 1001  
West Palm Beach, FL 33402  
(561) 355-4943  
FAX: (561) 355-4941  
www.pbcgov.com/cjc

**Palm Beach County  
Board of County  
Commissioners**

Addie L. Greene, Chairperson  
Jeff Koons, Vice Chair  
Karen T. Marcus  
Warren H. Newell  
Mary McCarty  
Burt Aaronson  
Jess R. Santamaria

**County Administrator**  
Robert Weisman


**Criminal Justice  
Commission Officers**

Harry A. Johnston II, Chairman  
James Barr, Vice Chairman  
Feirmon Johnson, Secretary  
Barbara Cheives, Treasurer


**Executive Director**

Michael L. Rodriguez  
E-mail: mlrodrig@pbcgov.com

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**MEMORANDUM**

**DATE:** May 29, 2007  
**TO:** Robert Weisman  
County Administrator  
**FROM:** Michael L. Rodriguez   
Executive Director  
**SUBJECT:** Justice Assistance Grant (JAG) Program

The U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance (BJA) has announced the availability of grant funds to states and local units of government through the Edward Byrne Memorial JAG. The JAG replaces the Byrne Grant Formula and Local Law Enforcement Block Grant with a single funding mechanism and the allocation process is through a formula based on population and crime rate.

JAG allows state and local governments to support a broad range of activities to prevent and control crime and to improve the justice system. The six general purpose areas under JAG include:

- Law enforcement programs.
- Prosecution and court programs.
- Prevention and education programs.
- Corrections and community corrections programs.
- Drug treatment programs.
- Planning, evaluation, and technology improvement programs.

On May 29, 2007, the Criminal Justice Commission (CJC) voted unanimously that the current \$287,303 allocation of JAG funds be used to support on-going programs as follows:

| <u>PROGRAM</u>   | <u>AMOUNT</u> |
|--|---------------|
| Ex-Offender ReEntry Program<br>administered by the Public<br>Defender's Office | \$ 82,303     |
| Combat Program<br>administered by the<br>State Attorney's Office               | \$205,000     |

The application for the use of funds is due by July 2, 2007.

The funds will be included in our budget for FY2008.

Please contact me at 355-2314 if you have any questions.

MLR/swm



Attachment 4

# GRANT PROPOSALS (2)

## **JAG (06/10) PROGRAMS FOR CRIMINAL JUSTICE COMMISSION INITIATIVES**

### **Summary of Programs to be Funded by Justice Assistance Grant (JAG)**

#### **COMBAT PROGRAM SUMMARY**

**Community Based Anti-Crime Task Force (COMBAT) is a program to fund four prosecutors to handle crime cases in targeted gang areas, Youth Violence Prevention zones as well as Weed and Seed areas. The JAG purpose area is prosecution and court programs. Coordination is needed within the community, law enforcement and courts to rid certain neighborhoods of persistent crime. The ultimate goal of the program is to assist local citizens in taking control of their neighborhoods and restore safety and security. There will be a strategy and coordinated effort to address gang and violent crime in the community, prosecute criminal cases, revitalize neighborhoods and empower the citizens in a particular neighborhood.**

#### **EX OFFENDER REENTRY PROGRAM SUMMARY**

**This is a comprehensive program to provide services to county jail inmates in an effort to provide successful re-entry back into the community. The JAG purpose area is prevention and education. A successful program could reduce recidivism, reduce the jail population, provide stable family relationships and reduce crime. Counselors help by offering services and by keeping in contact with the client to see that they complete the stated goals of the program.**

## **COMBAT Program Detail**

### **Program**

- I. The Palm Beach County State Attorney's Office created the Community Based Anti-Crime Tasks Force (COMBAT) that funds four prosecutors to handle cases in the Weed and Seed area and Youth Violence Prevention zones as well as gang violence cases in targeted areas. This funding will pay a portion of the prosecutors' salaries and benefits and the State Attorney's Office will cover the rest of the expense of the program. These areas are designated as having more significantly more crime than any other areas of the county. Assistant State Attorneys (A.S.A.) will improve the level of awareness of legislative changes and advise the police department personnel regarding best practices, to improve the likelihood of successful prosecution after arrest. The percentage of cases filed and successfully prosecuted remains much higher in the Weed & Seed areas than the rest of Palm Beach County, and continued support from dedicated full time A.S.A.'s will insure the continuation of that trend.

The objectives of the program is establishing a liaison with the local community in order to better understand public safety and crime issues in local neighborhoods, assisting local law enforcement in the preparation of criminal cases in order to improve quality of justice in local communities and addressing local problem areas on as needed basis by immediately bringing all local resources to help with public safety. This requires coordination with community, courts and law enforcement and assists local citizens in taking back responsibility for enhancing public safety in their own neighborhoods.

### **Project Activities**

The assigned attorneys will work on the following activities;

- ◆ Filing and review of all felony cases arising from the Weed and Seed geographical area. Filing and reviewing all gang and violent crimes handled through the Violent Crimes Task Force.
- ◆ Vertically prosecute all cases that have a significant impact on the Weed & Seed areas and the targeted gang violence areas.

These cases may include areas that have been targeted for particular increased enforcement or individuals who pose a particularly significant problem in the community.

- ◆ To conduct routine training sessions with officers assigned to the Weed & Seed areas and the Violent Crimes Task Force in an effort to increase their effectiveness and insure successful prosecution.
- ◆ To attend community meetings and keep the residents informed regarding the progress made toward the goals of the Weed & Seed project and the Violent Crimes Task Force and to channel their energy into productive, useful, efforts that achieve the goals of the project.
- ◆ Continue to stay aware of the new and creative efforts of community prosecution in other jurisdictions to insure that the county of Palm Beach applies the best practices from across the country to our problems at home.
- ◆ To coordinate the efforts of all available state, local and federal agencies to form an alliance of interested parties to achieve the best result possible for the projects and issues undertaken by the Weed & Seed participants , the Violent Crimes Task Force and the Youth Violence Prevention Project.

### **Goals and Objectives**

- A. **Goal** – Implementation of an innovative, comprehensive and integrated multi-agency strategy for law enforcement and community revitalization in order to control and prevent crime, drug abuse and associated open air drug markets, and gang activity.
  1. **Objectives:** Effective crime reduction efforts must include effective use of resources on a local, state and federal level to insure the likelihood

of achieving the desired goals of returning control of the streets to the community residents and eliminate the drugs and violence from the neighborhoods in the Weed and Seed project areas and the Youth Violence Prevention Zones. Utilize long term investigations to identify and prosecute king pins in the criminal enterprise responsible for the drug dealing and associated violence in the Weed and Seed areas and targeted gang violence areas. Utilize long term investigations to identify and prosecute king pins in the criminal enterprise responsible for the drug dealing and associated violence in these areas. Target the most violent and most successful criminals for increased effort and allocation of additional resources to insure swift and successful prosecution.

2. **Objectives:** To change the perception within the community from fear of the negative elements to one of control and pride in the community and to increase the level of "expectation of apprehension" in the mind of the criminal element as a crime reduction strategy. Once law enforcement accomplishes these two strategies the power in the community will shift to the positive catalysts in the community and the seeding process can flourish.

B. **Goal:** To facilitate a revitalization effort in the Weed and Seed areas and the targeted gang violence areas, that will create a hospitable environment that is conducive to raising a family and living without fear in a neighborhood that exudes pride and a sense of community.

1. **Objective:** To insure availability of services to reduce the social ills within the community and to provide opportunities for the betterment of the individuals within the community through educational programs, treatment programs, and recreational opportunities for youth.

2. **Objective:** To create business opportunity in the specified neighborhoods and revitalize the economic base to create opportunity and growth by actively working with the business community and effectively communicating the positive changes to the area and the commitment to continue to maintain that positive trend.

C. **Program Evaluation and Performance Measures**

The community is asked to complete questionnaires to determine, both problems and successes in the respective areas. Statistics are kept about number of cases, what types of crimes are handled, numbers of cases prosecuted, average length of sentence, numbers of cases with formal federal indictments, cases with a federal sentence and community outreach. Utilization of crime mapping information from the Criminal Justice Commission to more efficiently apply available resources to the indicated problem areas.

## Ex Offender Re-Entry Program Detail

### **Program Description and Program Goals and Objectives**

The Palm Beach County Criminal Justice Commission identified the need for a comprehensive network of services to be provided to county jail inmates in an effort to provide a successful re-entry back into the community. The Program is operated by the Public Defenders Office. This Reentry Initiative assists in the reintegration of offenders back into the community after being released from the county jail. The goals are to reduce recidivism by providing services including literacy, job training and placement, temporary food and housing, life skill assistance and other social service needs in an attempt to aid in the reintegration process. An important first phase is to determine self-sufficiency and the level of family support provided.

Research indicates offenders cost the county approximately \$80 to \$85 per day to house at the county jail. Upon release, offenders for the most part lack the necessary skills, education and resources to sustain themselves and as a result, return to their previous lifestyle. A goal of the reentry program is to work with the local judiciary and other criminal justice system components to provide services to clients in the jail and assist them for up to six months after their release from incarceration. The program is voluntary.

In jail substance abuse counseling, mental health counseling, drug education and other social services exist and the reentry program is designed to provide a seamless entry from jail into the reentry program to continue and expand those services. Through job training and placement, skills and vocational opportunities, family support and counseling, the reentry program will provide assistance for offenders to become gainfully employed and law abiding citizens.

### **Project Activities**

The program will have one social worker and one job developer and this grant will be used to pay for the staff, minimal treatment expenses and staff training. The social

worker will offer, counseling and pre-release planning, for offenders who are released from jail to facilitate their re-integration into society. The Job Developer will assist in resume development, job referral and placement. The program will also pay for contracted drug treatment and mental health services on a limited basis.

The Re-Entry Program helps offenders successfully reintegrate back into society at the end of their incarceration and the program reduces crime and recidivism rates. The case manager helps the offenders with housing, jobs, family relationships and referrals to community agencies. The staff has formed Project REAP Success (Rebuilding, Empowering, Achieving and Prospering) and successful graduates talk at meetings and encourage others to achieve success.

All applicants who enter the program are interviewed and assessed and are entered into the program if they are chosen to participate in the program. Services that are available include Psych-Social Assessment, individual life course planning, employment counseling and housing assessment. Services also include housing help, individual and group counseling, literacy help, GED counseling and referrals to vocational training. Referrals to other agencies to get specific help are made to the health department, Social Security Office, Department of Children and Families (DCF), food stamps, Palm Tran for bus passes, etc. Employment services are a big part of the program and services include job development, referrals to job interviews and job counseling sessions.

### **Performance Measures and Program Evaluation**

Statistics will be kept concerning number of prisoners released and the number that are in this program. Also the number of services and types of services will be kept and how many successfully completed the program and accomplished the stated goals.

Information will be kept about the ratio of job hires to number of jail releases as well as how many are employed who are in this program. Statistics will be kept to see if inmates who go through this program are incarcerated again in the future. Surveys will be sent to people in the program to see if they are getting all the help that they need. There is



oversight of the program by the Criminal Justice Commission and there is a Re-Entry Advisory Committee that meets periodically to review all aspects of the program.

**Criminal Justice Commission Initiatives  
Budget Narrative For JAG Programs**

| <b>COMBAT - Prosecutors<br/>Salaries and Benefits</b> | <b>Monthly Expense</b> | <b>Months</b> | <b>Expense of<br/>Program</b> |
|---|------------------------|---------------|-------------------------------|
| 4 Prosecutors   | \$ 24,464              | 12            | \$ 293,568                    |
|   |                        |               | \$ 293,568                    |
| FICA (.0765)  |                        |               | \$ 22,458                     |
| Retirement (.1085)                                    |                        |               | \$ 31,852                     |
| Health/Life Ins                                       | \$ 2,400               | 12            | \$ 28,800                     |
| Disability  | \$ 17                  | 12            | \$ 144                        |
|   |                        |               | \$ 83,254                     |
|   |                        |               | \$ 376,822                    |

**This Grant Will Pay For Part of Salary and Benefits For 4 Prosecutors** **\$ 205,000**

| <b>Re-Entry Program<br/>Salaries and Benefits</b> | <b>Monthly Expense</b> | <b>Months</b> | <b>Expense of<br/>Program</b> |
|---|------------------------|---------------|-------------------------------|
| Social Worker                                     | \$ 3,914               | 12            | \$ 46,968                     |
| Case Manager                                      | \$ 2,767               | 12            | \$ 33,204                     |
|   |                        |               | \$ 80,172                     |
| FICA (.0765)                                      |                        |               | \$ 6,133                      |
|   |                        |               | \$ 6,133                      |
| Treatment Services                                |                        |               | \$ 8,195                      |
| Training  |                        |               | \$ 3,000                      |
|   |                        |               | \$ 97,500                     |

**This Grant Will Pay for Part of Social Worker and Case Manager Salary  
and Benefits and Treatment Services** **\$ 82,303**

**ENTIRE JAG GRANT ALLOCATED FUNDS** **\$ 287,303**