

Agenda Item#

5D1

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: June 19, 2007 [] Consent [X] Regular [] Public Hearing

Department: Housing & Community Development

Submitted by: Housing & Community Development

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: the Draft Palm Beach County Action Plan (AP) for FY 2007-08, which includes the CDBG Selection Committee's funding recommendations for the Community Development Block Grant (CDBG) Program; the ESGP Advisory Board's funding recommendations for the Emergency Shelter Grant (ESG) Program; and the HOME Investments Partnership (HOME) Program description.

Summary: Federal Regulations at 24 CFR Part 91 require Palm Beach County to submit an Action Plan (AP) to the U.S. Department of Housing and Urban Development (HUD) no later than August 15, 2007 in order to receive ESG, HOME, and CDBG annual entitlement grant allocations. Failure to meet the above deadline will automatically result in the loss of CDBG funds for the upcoming fiscal year.

The Palm Beach County Action Plan outlines the recommended expenditures of FY 2007-08 entitlement grants as follow: CDBG - \$7,068,569; ESG - \$306,234; and HOME - \$2,642,247, including American Dream Downpayment Initiative (ADDI) funds of \$53,383. These are Federal funds that do not require a local match. Countywide (TKF)

Background and Policy Issues: The U.S. Department of Housing and Urban Development (HUD) through Federal Regulations outlined under Final Rule 24 CFR Part 91, et al, published January 5, 1995, consolidated into a single submission, the planning and application aspects of the CDBG, ESG, and HOME Programs. The regulations require that Palm Beach County administer the programs in a single consolidated program year via the preparation of an Action Plan (AP), formerly known as the Annual Consolidated Plan (ACP). In compliance with HUD's regulations, HCD has prepared the Draft Action Plan for Fiscal Year 2007-2008. The following information, together with the attachments represents a summary of the AP by program and of the Citizen Participation Process. (Continued on page 3)

Attachments:

- A. Summary of CDBG Applications, Evaluations, and Selection Committee Funding Recommendations
- B. CDBG Local Entitlement Funding Methodology and Summary of the CDBG Evaluation Process
- C. CDBG Objectives and Recommended Funding for FY 2007-08
- D. ESGP Funding Methodology and Funding Recommendations for FY 2007-08
- E. HOME Program Description for FY 2007-08; and
- F. Draft Action Plan for FY 2007-08

Recommended By: 
Department Director

5/14/07
Date

Approved By: 
Assistant County Administrator

5/26/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:


Fiscal Years:	2007	2008	2009	2010	2011
Capital Expenditures:					
Operating Costs:					
External Revenues:					
Program Income (County):					
In-Kind Match (County):					
NET FISCAL IMPACT:					
# OF ADDITIONAL FTE POSITIONS (Cumulative):					

Is Item Included In Current Budget? Yes _____ No _____
Budget Account #: Fund _____ Agency _____ Unit _____ Object _____ Program Code/Period _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:


No fiscal impact at this time.

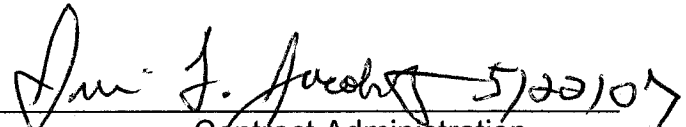
C. Departmental Fiscal Review:


Larry D. Brown / Financial Analyst II

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

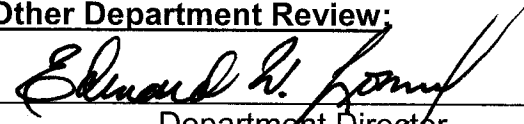

5/17/07 5/17/07 OFMB CN 5/16/07


Contract Administration 5/15/07

B. Legal Sufficiency:


Assistant County Attorney 5/22/07

C. Other Department Review:


Department Director

This summary is not to be used as a basis for payment.

Background and Policy Issues (continued from page 1):

For purposes of this agenda item, several attachments have been prepared per program as follows:

1. **CDBG Program**

The County's CDBG entitlement for FY 2007-08 is \$7,068,569, which represents a 0.4% decrease (\$31,681) from FY 2006-07. Program income is projected at \$300,000 for a total gross CDBG entitlement amount of \$7,368,569. The CDBG Program proposes to fund public facilities and improvements, housing, public services, fair housing, economic development, program administration, and activity delivery costs.

For the FY 2007-08 funding cycle, a total of fifty-two (52) applications were received, requesting a total of \$7,948,720 in CDBG funds.

HCD has completed evaluations of all activities, determined their eligibility status, and the CDBG Selection Committee has made recommendations for funding. All applicants have been informed of their eligibility status, the Committee's funding recommendations, and of all public meetings.

The amount of CDBG funds used for public services shall not exceed 15% of the County's entitlement. For FY 2007-08, a total of \$1,060,285 or 15.0% is being recommended for Public Services activities.

HCD will set aside ten percent (10%) of the FY 2007-08 entitlement, or \$706,856, for the CDBG Economic Development Set-Aside Program. This program will be administered by the Office of Economic Development.

Attachment "A" provides a listing of all CDBG applicants and proposed activities, with requested funding amounts, a summary of evaluation findings, staff comments and level of support, and Selection Committee comments, funding recommendations, and conditions.

Attachment "B" includes the CDBG Local Entitlement Funding Methodology and Summary of the CDBG Evaluation Process.

Attachment "C" provides a list of recommended CDBG activities by community development objective.

2. **ESG Program**

The County's ESG entitlement for FY 2007-08 is \$306,234, a 1.2% (\$3,568) increase from FY 2006-07. The ESG Program proposes to fund operations and maintenance of homeless facilities, homeless prevention activities, and essential services for the homeless.

The Palm Beach County ESGP Advisory Board, in coordination with HCD staff, conducted a total of five (5) public meetings (in addition to those scheduled to address citizen participation requirements) to review FY 2007-08 ESG applications and make funding recommendations. Reasonable public notice was provided for all meetings.

Attachment "D" includes the ESGP funding methodology and the recommendations established by the ESGP Advisory Board.

3. **HOME Program**

Palm Beach County's HOME Program allocation for FY 2007-08 is \$2,588,864, which represents a 2.1% decrease (\$55,540) from FY 2006-07. The program proposes to fund new construction and acquisition/rehabilitation of single-family housing for first-time homebuyers, new construction and acquisition/rehabilitation of affordable multi-family housing, Community Housing Development Organization (CHDO) operating expenses, and program administration. The American Dream Downpayment Initiative (ADDI) is a subcomponent under the HOME Program, and Palm Beach County will receive a FY 2007-08 allocation of \$53,383. The program proposes to fund acquisition of single-family housing for low-income first-time homebuyers.

Attachment "E" provides the HOME Program description for FY 2007-08.

(Continued on page 4 of 4)

Background and Policy Issues (continued from page 3):4. Citizen Participation

A main component of the HUD regulations requires that the local jurisdiction adopt a Citizen Participation Plan and provide for citizen comments before, during, and after preparation of the AP and when proposing to amend the same. Palm Beach County's Citizen Participation Plan was adopted by the BCC on July 12, 2005 as an integral component of the Five Year Consolidated Plan (R2005-1384).

As a part of the citizen participation process for FY 2007-08, the following were undertaken:

- ▶ On October 20, 2006, letters were mailed to all twenty-eight (28) participating municipalities, County Commissioners' Aides, County Administration, interested County Departments, and seventy-four (74) interested organizations, advising them of the availability of the CDBG Application Packet. All CDBG Application Packets contained, in addition to the instructions, information concerning the deadline, application submission requirements, matching contributions, technical assistance, citizen participation, environmental review requirements, evaluation process, and meetings to be held.
- ▶ On October 22, 2006, a Notice of Funding Availability (NOFA) and Notice of Regional Meetings was published in the Palm Beach Post for the CDBG and ESG Programs. This same Notice was also published in the Spanish language edition of the paper, La Palma, on October 27, 2006. The Notice of Regional Meetings included the purpose, place, date, and time of the meetings. Availability of funds was also announced on HCD's website.
- ▶ Two (2) Regional Meetings were held during November of 2006: one in the Eastern County (November 15th); and one in the Western County (November 16th). The purpose of the meetings was to discuss the CDBG, HOME, and ESG Programs, to provide technical assistance, to receive input from the community concerning housing and non-housing needs that should be considered in the preparation of the County's AP, and to review program performance.
- ▶ HCD's Planning Section provided CDBG technical assistance to all agencies and municipalities requesting such assistance during the application process. Staff was also available to participate in any public meetings held by the municipalities.
- ▶ On March 16, 2007, letters were sent to all FY 2007-08 CDBG applicants, advising them of the eligibility of their proposed activities, and informing them of the CDBG Selection Committee meetings of April 23rd and 24th, and the scheduled meetings to discuss the AP: May 22, June 5, and July 10, 2007. A public notice was published in the Palm Beach Post on April 15, 2007, advising of the CDBG Selection Committee meeting.
- ▶ All applicants were informed, via the funding recommendation letter of April 26, 2007 of the scheduled meetings to discuss the AP: May 22, June 5, and July 10, 2007.
- ▶ A notice will be published in the Palm Beach Post on May 13, 2007, inviting the public to attend the public meeting on May 22, 2007, the BCC meeting on June 19, 2007 to review the Draft AP, and the July 10, 2007 BCC Public Hearing to approve the Final AP.
- ▶ The Draft AP will be made available to the public, before the May 22nd meeting, via its distribution to the County's Main Library and its thirteen (13) branches; to the Cities of Boca Raton, Delray Beach, Lake Worth, and West Palm Beach public libraries; and on HCD's website.
- ▶ Letters were mailed on May 9, 2007 to all applicants, participating municipalities, and interested agencies, advising them of Public Meetings on May 22nd and June 5th, and of the July 10th public hearing, and of the availability of the Draft AP at HCD and at the libraries. HCD will request their assistance in making this information available to the public by displaying the letter in a place of public accessibility.
- ▶ The BCC meeting to approve the Draft AP was originally scheduled for June 5th, however, the meeting date was changed to June 19th. All CDBG applicants, ESG applicants, and interested parties were notified of the change in meeting date by email dated May 10, 2007, in addition to the Public Notice published on May 13th.

As part of the requirements outlined by the citizen participation process, public comments will be considered prior to submission of the AP to HUD.

The provision of input regarding the Draft AP for FY 2007-2008 will allow HCD staff to continue the citizen participation process, which will culminate with a BCC Public Hearing on July 10, 2007 to approve the Final Action Plan for FY 2007-2008.

Palm Beach County Housing and Community Development
Community Development Block Grant (CDBG) Program
Fiscal Year 2007-08 (33rd Year)

Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name	Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments	
COUNTYWIDE PUBLIC SERVICES (AGENCIES LOCATED IN MUNICIPALITIES)						
1	Adopt-A-Family of the Palm Beaches	Salary and benefits for one case manager to administer Project SAFE. Funds will be used to provide transitional housing, case management and support services to homeless families with children. The program is expected to serve 45 families. The activity will be conducted at the agency, located at -- 1736 Lake Worth Rd, Lake Worth	N/A	\$45,000	\$40,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07, but some items still need to be addressed. The activity has a high priority per 5-Year Plan and high feasibility. The applicant has high organizational strength and medium financial strength. Per CDBG regulations, applicant is not eligible for an increase in funding over the amount funded in FY 2006-07 since no increase in the number of beneficiaries being proposed (amount of funding received in FY 2006-07 was \$40,000; number of beneficiaries was 45 families). Funding recommendation is contingent upon agency providing the following information prior to October 1, 2007: Disclosure of other direct/indirect County funding to the agency with a line item budget (agency is listed as receiving FAA funds); Clarification on the Caseworker position - response letter indicated that request was for Project GROW (2 positions), although application requested 1 position for Project SAFE.
2	Aid to Victims of Domestic Abuse, Inc.	Salaries, supplies, and operating costs in support of AVDA's transitional housing project for 30 victims of domestic abuse -- confidential location	N/A	\$105,000	\$50,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The activity has a high priority per 5-Year Plan, high viability, and high feasibility. Per the CDBG regulations, applicant is not eligible for an increase in funding over the amount funded in FY 2006-07 since no increase in the level of service is being proposed (received \$50,000 CDBG FY 2006-07 for same activity to serve 30 persons).
3	Center for Family Services of Palm Beach County	Salaries and benefits to administer the Pat Reeves Village Program REACH. Funds will be used to provide partial case manager and the entire part-time child resiliency specialist salaries to serve 210 homeless individuals in transitional housing. The activity will be conducted at the Pat Reeves Village facility-- 1320 Henrietta Avenue, WPB	N/A	\$42,567	\$20,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The activity has a high priority per 5-Year Plan, medium viability, and medium feasibility. The applicant has medium financial strength. Per CDBG regulations, applicant is not eligible for an increase in funding over the amount funded in FY 2006-07 since no increase in the number of beneficiaries is proposed (amount of funding received in FY 2006-07 was \$20,000; number of beneficiaries was 336 individuals).
4	Children's Case Management Organization dba	Salary for one (1) Kin Support Project Family Service Coordinator position to educate and empower relative caregivers (35 families/140	N/A	\$50,000	\$20,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. Activity has high priority per 5-Year Plan, high viability, and high feasibility.

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Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
	Families First	persons)--1720 East Tiffany Drive, Suite 101, WPB				Agency has applied for ESG for homeless prevention and receives \$50,495 from FAA, but certifies that each program will serve unduplicated individuals. Per CDBG regulations, applicant is not eligible for funding increase over the amount funded in FY 2006-07 because no increase in volume or level of service is proposed (received \$20,000 FY 06-07 CDBG to serve 35 grandparents).
5	Children's Home Society of Florida	Salaries and benefits for youth care workers and provision of costs for a transitional living facility for 15 pregnant teens--1199 West Lantana Road, Lantana	N/A	\$173,119	\$80,400	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. Activity has high priority per 5-Year Plan, high viability, and high feasibility. Director's salary and benefits (\$16,387) and vehicle related expenses (\$3,991) are ineligible for funding, totaling \$20,378 . Per CDBG regulations, applicant is eligible for funding increase over the amount funded in FY 2006-07 because it's proposing to serve 15 teens/babies (received FY 2006-07 CDBG of \$75,000 to serve 14).
6	Community Caring Center of Boynton Beach	Salaries, benefits and to administer the "Emergency Food, Shelter, and Financial Aid" Program". Funds will be used to provide partial salary to three part-time counselors/case managers who will provide emergency shelter, food, and financial aid; homeless outreach; education/advocacy; and disaster assistance to an estimated 1,934 households. The activity will be conducted from the agency's office--145 NE 4th Avenue, Boynton Beach	N/A	\$20,000	\$20,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. Activity has high priority, medium viability, and high feasibility. The organization has low financial strength. CDBG funds will assist agency in increasing the number of hours worked by staff (from 20/week to 25 & 28/week) resulting in a greater level of service to clients. This activity is considered to be a new service. Funding recommendation is contingent upon agency providing no later than October 1, 2007, a roster of name and addresses of clients served in the last 12 months to confirm that 51% of them reside in the PBC Entitlement Jurisdiction.
7	Consumer Credit Counseling Services of Palm Beach County and the Treasure Coast of Florida	Lease payments for the main office where services are provided. Funds will be used to provide partial lease payments to serve 1,900 persons by providing housing and financial crisis education services. The activity will be conducted at -- 700 S. Dixie Highway, WPB	N/A	\$40,000	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. Applicant did not meet the criteria that 51% of the beneficiaries must reside in the PBC entitlement jurisdiction. Information provided for 2 nd Quarter FY 2006-07 confirmed that only 39% of the beneficiaries reside in such jurisdiction. The activity has a high priority per 5-Year Plan, high viability, and high feasibility. The applicant has high financial strength. The agency proposed to increase the number of beneficiaries over the FY 2006-07 amount (funding received in FY 2006-07 was \$20,000; number of beneficiaries was 1,450). Rent approximates \$28 per square foot, falling at the very high end of the local market for office space. This does not seem to be the most efficient use of CDBG funds. The Agency generates \$1,340,711 in program revenues and it appears that it can easily absorb lease cost.

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name	Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments	
8	Faith-Hope-Love-Charity	Salaries for Case Manager, Residential Manager, and Program Director to assist 42 unduplicated homeless veterans at Stand-Down House, a 24-bed shelter for homeless veterans located at 4309 Davis Road, Lake Worth ; and at its administrative office located at 3175 Congress Ave., Suite 304, Palm Springs	N/A	\$66,560	\$41,560	Applicant responded on time to HCD's preliminary review letter dated 3/16/07, but one response was ambiguous. The activity has a high priority per 5-Year Plan, medium viability, and medium feasibility. Program Director's salary request (\$25,000) was described as administrative and therefore is ineligible for CDBG funding. Funding recommendation contingent upon applicant certifying in writing that treatment, therapy, or personal services will not be provided on-site at Stand Down House to comply with zoning designation. Applicant has indicated that such services will be offered at their Palm Springs facility.
9	Federation of Families of PBC	Salaries and benefits for a youth and a parent specialist to teach classes, respite care workers, and transportation costs to provide parent education, advocacy, mentoring and counseling to youth with mental, physical, or emotional disorders and their parents (300 clients)--(1) 3333 Avenue I, Riviera Beach; (2) 4802 East Av., WPB; (3) 16158 Military Tr., Delray Beach; and 4. 224 SW 5th St., Belle Glade	N/A	\$110,064	\$73,200	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The activity has a high priority per 5-Year Plan, medium viability, and medium feasibility. This activity is considered to be a new service. Funding recommendation does not include transportation costs.
10	Florida Housing Corporation dba Palm Beach Assisted Living Facility	Salaries for 2 Personal Care Assistants to provide direct service to 100 homeless and/or disabled persons housed at Palm Beach ALF--534 Datura Street, WPB	N/A	\$45,016	\$36,400	Applicant responded on time to HCD's preliminary review letter dated 3/16/07, but some items still need to be addressed. Activity has high priority, high viability, and high feasibility. The applicant has low financial strength (\$350,000 loss in most recent tax returns). Per the CDBG regulations, applicant is not eligible for an increase in funding over the amount funded in FY 2006-07 since no increase in the number of beneficiaries or in the level of service is being proposed (amount of funding received in FY 2006-07 was \$43,705; number of beneficiaries was 120). Funding recommendation is contingent upon agency providing the following information: provision of updated letters of commitment to HCD, and an adequate demonstration of the availability of matching funds.
11	Florida Resource Center for Women and Children	Salaries and benefits for 12 positions at a 28-bed shelter facility for abused women and their children. Funds will be used to provide partial salaries to six full time staff members and three weekend program advocates and three part-time relief advocates for the	N/A	\$90,999	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. The list of beneficiaries provided was not sufficient to conclusively determine that 51% or more of the beneficiaries originate from the PBC entitlement jurisdiction. Therefore, the agency does not appear to meet the required 51% criteria. WPB Zoning confirmed that current operations are non-compliant with

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
		purpose of providing case management, counseling, employment assistance, legal and court advocacy, educational or vocational assessments, as well as various children's programs (100 clients) -- confidential location				zoning/land use. The activity is ineligible for CDBG unless the applicant complies with zoning code prior to entering into a contract with Palm Beach County. The activity has a high priority per 5-Year Plan, medium viability, and low feasibility. The applicant has low financial strength. No increase in the number of beneficiaries is being proposed (amount of funding received in FY 2006-07 was \$60,000; number of beneficiaries was 100 individuals). Therefore, the applicant is not eligible for an increase in funding over the amount funded in FY 2006-07.
12	Healthy Mothers/Healthy Babies Coalition of PBC	Salary and benefits for 2 Access to Care Specialists and other project related expenses in support of the Mobile Outreach Center for healthcare for pregnant women in rural areas (1,200 clients)--909 N. Dixie Hwy., WPB	N/A	\$80,613	\$74,335	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. Of the total requested, \$6,278 is ineligible for funding: 1) van mileage and maintenance (\$1,670) creates liability for county, and 2) facility expenses (\$3,805 for rent/lease/mortgage), because the activity is mobile; utilities (\$497); and building maintenance (\$306). Activity has medium priority, high viability, and high feasibility. Per the CDBG regulations, the applicant was eligible to receive an increase in funding over the amount funded in FY 2006-07 (amount of funding received in FY 2006-07 was \$40,000) since an increase is being proposed in the number of beneficiaries (up from 600 to 1200).
13	Knowledge is Power	Salaries and benefits for 4 case managers to provide early prevention and intervention programs to help break cycles of violence for 500 persons, and costs associated with the building occupancy--3600 Broadway, WPB	N/A	\$253,934	DID NOT MEET THRESHOLD	Applicant scored 36 on the Stage I review process. Per the instructions to the application, applications with less than 55 points are eliminated from the process.
14	Legal Aid Society of Palm Beach County	Fair Housing Project: education, outreach, advocacy, and enforcement activities handling 72 Fair Housing complaints - 423 Fern Street, Suite 200, WPB	N/A	\$100,000	\$90,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The activity has a medium priority per 5-Year Plan, high viability, and high feasibility. The applicant has high financial strength. The activity fulfills HUD requirement for the County to conduct a fair housing project. Per the CDBG regulations, applicant was not eligible for an increase in funding over the amount funded in FY 2006-07 since no increase in the number of beneficiaries or in the level of service is being proposed (amount of funding received in FY 2006-07 was \$90,000; number of beneficiaries was 72).

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name	Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
15	Palm Beach Recovery Coalition	N/A	\$80,000	DID NOT MEET THRESHOLD	The applicant scored 38 points on the Stage I Review Process. Per the instructions to the application, applications with less than 55 points are eliminated from the process.
16	Sickle Cell Foundation of Palm Beaches	N/A	\$100,000	\$33,000	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07. The Activity has a medium priority per 5-Year Plan, low viability, and medium feasibility. The applicant has low financial strength.</p> <p>Under previously funded CDBG activities, the applicant demonstrated poor case management record-keeping and problems authenticating numbers of clients served.</p> <p>Per CDBG regulations, the applicant is not eligible for a funding increase over the amount funded in FY 2006-07 because there is no increase in volume or level of service (funded \$33,000 in FY 2006-07 to serve 144 individuals).</p> <p>Prior to October 1, 2007, the applicant must supply a current M.O.A. or contract between itself and the Glades Health Initiative and proof of matching funds.</p>
17	The ARC	N/A	\$75,000	\$75,000	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments.</p> <p>The activity has a high priority per 5-Year Plan, high viability, and high feasibility.</p> <p>Per the CDBG regulations, the applicant was eligible to receive an increase in funding over the amount funded in FY 2006-07 since the applicant is proposing to undertake a new activity. (In FY 06-07, received \$50,000).</p> <p>The level of funding recommended above that provided during FY 06-07 was strictly based on the creation and operation of the Supportive Living Program. The ARC must provide acceptable proof of site control prior to entering into an agreement with the County.</p>
18	The Children's Coalition	N/A	\$276,319	-0-	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07. However, the following were not provided:</p> <ul style="list-style-type: none"> • Copy of the agreement with PBC Sheriff's Office to serve the youth at the PBC Detention Center. • Copy of official M.O.U. with PBC School Board evidencing the agreement to provide in-school services. • Copy of the applicable license. The DCF license provided for substance

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name	Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
					<p>abuse services is unrelated to the activity for which funding is requested.</p> <ul style="list-style-type: none"> Explanation of how the number of beneficiaries would be doubled over the number served during the previous year. <p>The activity has a high priority per 5-Year Plan, low viability, and low feasibility. The agency has low financial strength. In connection with its FY 2006-07 allocation (\$35,000 to serve 200 children), the agency has difficulty invoicing for reimbursement and completing reports. Program operations as proposed are overly dependent on County funding in order to operate at a higher level of service. Portion of the Executive Director and Director of Development duties are related to administration. These, as well as \$98,000 associated with the program including vehicle, insurance, etc. are ineligible. There is a funding request for rent; however, from information provided, it appears that a majority of services are not provided at the Clematis Street facility.</p>
19	The Children's Place at Home Safe	N/A	\$100,545	\$100,545	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The activity has a high priority per 5-Year Plan, high viability, and medium feasibility. Per CDBG regulations, applicant is eligible for a funding increase over the amount funded in FY 2006-07 (funded \$50,000 to serve 150 children) due to the proposed increase in beneficiaries. The level of funding above that provided during 06-07, was strictly based on the Sylvester Campus being fully operational. Prior to 10/01/07, the agency must provide proof to HCD of its operation.</p>
20	The Juvenile Transition Center	N/A	\$146,250	DID NOT MEET THRESHOLD	<p>Applicant scored a 37 on the Stage I review process and did not meet the established threshold. Per the instructions to the application, applications with less than 55 points are eliminated from the process. The agency appealed to the HCD Director. The appeal was presented to the CDBG Selection Committee which accepted staff recommendations. The applicant was informed of HCD's Citizen Participation Plan appeal process.</p>

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
21	The Lord's Place/Café Joshua	Job training for 20 homeless persons through Café Joshua's Chef and Catering Apprentice programs-- 2808 N. Australian Avenue, WPB	N/A	\$50,000	\$20,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. Activity has high priority per 5-Year Plan, medium viability, and medium feasibility. The organization has high financial strength. Per CDBG regulations, applicant is not eligible for funding increase because no increase in volume or level of service is proposed over the amount funded in FY 2006-07 (\$20,000 to serve 20 individuals).
22	Urban League of Palm Beach County	Salaries, indirect costs, training and development, and travel expenses to administer the Comprehensive Housing Counseling Program. Funds will be used to provide partial salary to the Vice President of Programs and the total salaries for four other positions. The services provided include homebuyer education workshops, default mortgage counseling, and money management counseling for 500 clients. The activity will be conducted at the agency's office located at --1700 North Australian Ave, WPB	N/A	\$175,000	\$25,279	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. The activity has a high priority per 5-Year Plan, medium viability, and low feasibility. The applicant has low financial strength. The applicant relies heavily on CDBG funding; consequently, the program is at risk if funding is reduced or not provided. \$40,450 of the requested funding appears to be ineligible because it is directly related to administrative salaries. Based on the last 4 month's invoices, approximately 72% of the applicant's clients participate only in the Homebuyer Education Program, which is not conducted by Urban League staff. The applicant inadequately maintains client files for the previous CDBG grant. Per the CDBG regulations the applicant is eligible to receive an increase in funding over the amount funded in FY 2006-07 since an increase is being proposed in the number of beneficiaries (amount of funding received in FY 2006-07 was \$140,000; number of beneficiaries was 475). Prior to contract the agency will be required to provide the following: a resolution from its governing board authorizing the submission of the application, and a roster of the names and addresses of all clients served by the agency over the past 12 months to demonstrate that at least 51% of activity beneficiaries originate from the PBC CDBG Program Jurisdiction.
				\$2,225,986	\$799,719	
END OF COUNTYWIDE PUBLIC SERVICES (AGENCIES LOCATED IN MUNICIPALITIES)						
COUNTYWIDE PUBLIC SERVICES (AGENCIES LOCATED IN UNINCORPORATED PBC)						
1	Place of Hope	Salaries and benefits for 2 case managers to provide family style residential foster care for 36 abused	N/A	\$70,000	\$50,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments.

Palm Beach County Housing and Community Development
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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name	Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
	and/or neglected children--9078 Isaiah Lane, Palm Beach Gardens				<p>The activity has a high priority per 5-Year Plan, high viability, and high feasibility. Applicant appears capable of funding the proposed CDBG activity from its own resources.</p> <p>Problems with timely invoicing under current CDBG contract.</p> <p>The activity is not eligible for a funding increase over the amount funded in FY 2006-07 because no increase in volume or level of service is proposed (received FY 2006-07 CDBG funding of \$50,000 for 36 clients).</p>
2	Redlands Christian Migrant Association Child care services for farmworker families (169 persons) at two facilities-- (1) 20 Carver Street, Belle Glade; (2) 16101 Half Mile Road, Bldg D-1, Delray Beach	N/A	\$52,730	\$52,730	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07, but some items still need to be addressed.</p> <p>The activity has a high priority per 5-Year Plan, high viability, and high feasibility.</p> <p>Per CDBG regulations, applicant is eligible for a funding increase over the amount funded in FY 2006-07 (received \$30,000 to serve 161 children), as the agency proposes to increase the number of beneficiaries to 169.</p> <p>The level of funding recommended above the one provided during 06-07 was strictly based on the proposed increase of beneficiaries from 06-07. Funding recommendation is contingent upon agency providing pending information on the children benefiting from the activity per center.</p>
3	The Haven Partial payment of salaries for 8 staff members at the agency's 48-bed foster care facility to serve 75 boys--21441 Boca Rio Road, in unincorporated PBC	N/A	\$128,000	\$75,836	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07, but some items still need to be addressed.</p> <p>The activity has a high priority per 5-Year Plan, high viability, and high feasibility. The agency has medium financial strength.</p> <p>CDBG funds cannot be applied to administrative portion of Program Director and Youth Services Director salaries.</p> <p>Funding recommendation is contingent upon agency providing the following, no later than 10/01/07: a roster of the names and addresses of all clients served by the agency over the past 12 months; and a detailed line item budget clearly depicting the uses of CDBG and FAA funds.</p>
4	The Salvation Army Center of Hope Salaries, repairs, and maintenance to provide 85 beds at the Center of Hope Homeless Center serving 275 persons annually-- 1577 North Military Trail, WPB	N/A	\$50,000	\$22,000	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07, but some items still need to be addressed.</p> <p>The activity has a high priority per 5-Year Plan, and medium viability and feasibility. The applicant's financial strength is medium.</p> <p>Per CDBG regulations, applicant is not eligible for a funding increase over the amount funded in FY 2006-07 (funded FY 06-07 \$22,000 for 275 clients) because no increase in volume or level of service is proposed.</p>

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
						Funding recommendation is contingent upon agency providing the following: line-item budget for the proposed CDBG and ESG funding
5	West Jupiter Community Group	Salaries, benefits, and professional fees for the after-school tutoring and enrichment program. Funds will be used to cover partial salary to five positions for the purposes of providing homework assistance, math tutoring, computer skills, and to improve reading skills for 75 children. The activity will be conducted at--7187 Church Street, Jupiter	N/A	\$80,225	\$60,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The activity has a high priority per 5-Year Plan, high viability, and medium feasibility. The applicant has low financial strength. Per CDBG regulations, applicant is not eligible for an increase in funding over the amount funded in FY 2006-07 since no increase in the number of beneficiaries is being proposed (amount of funding received in FY 2006-07 was \$60,000; number of beneficiaries was 75 children).
				\$380,955	\$260,566	
END OF COUNTYWIDE PUBLIC SERVICES (AGENCIES LOCATED IN UNINCORPORATED PBC)						
(All Public Services Allocations Cannot Exceed \$1,060,285)				TOTAL	\$1,060,285	
PUBLIC FACILITIES/INFRASTRUCTURE IMPROVEMENTS (unincorporated/non-entitlement municipalities)						
1	Comprehensive AIDS Program of PBC (CAP)	Renovation of a 5,000 square ft. portion of an existing 22,000 square foot building to house a HIV/AIDS service center--2330 South Congress Avenue, Palm Springs. (Interrelated application with CCCNet and Foundation for Comprehensive Community Care)	N/A	\$300,000	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. Three (3) separate but interrelated applications were submitted by CAP, CCCNet and FCCC, to fund different components of the same project. Only one could be considered for funding because the County program policies limit the maximum funding award for any countywide project to not more than \$300,000 in a given fiscal year. A project design/build contractor (Suffolk Construction co. has already been selected and a contract executed with the same. CDBG funds cannot be used to reimburse for any costs under this contract because it was procured through an unspecified process that did not incorporate County procurement requirements or Federal procurement requirements, including labor standards.
2	Comprehensive Community Care Network (CCCNet)	Replacement of an HVAC system associated with the renovation of an existing 22,000 square ft. community health center facility it owns. Will serve 10,500 people annually--2330 South Congress Avenue, Palm Springs. Interrelated with CAP and Foundcare applications.	N/A	\$300,000	-0-	See comments under Comprehensive AIDS Program of PBC (CAP).
3	Delray Beach CDC	New construction of 15-unit affordable townhouse-- 3421 Helena Drive, Lake Worth	N/A	\$300,000	DID NOT MEET	The applicant scored 24 points on the Stage I Review Process. Per the instructions to the application, applications with less than 55 points are eliminated

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Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
					THRESHOLD	from the process.
4	Foundation for Comprehensive Community Care	Purchase/installation of an elevator, partial demolition, on-site curbs, sidewalks, fencing, parking lot improvements, landscaping and irrigation for 22,000 square ft. community health center (10,500 clients)--2330 South Congress Avenue, Palm Springs. Interrelated with CCCNet and CAP applications.	N/A	\$300,000	-0-	See comments under Comprehensive AIDS Program of PBC (CAP).
5	Oakwood Center of the Palm Beaches	Replacement of the heating, ventilation, and air conditioning (HVAC) system, including removal of 30 air handlers and the installation of new chilled water fan coils, outside air fan coils, exhaust fan, 60 VAVs, 8 VFDs, and duct work, at Oakwood Center, a 44-bed publicly supported, psychiatric hospital. The facility will serve 5,688 disabled persons and is located at 1041 45th Street, WPB.	N/A	\$300,000	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The activity has a high priority per 5-Year Plan, and high viability and feasibility. Oakwood was funded \$200,000 from CDBG for Phase I. The request will fund Phase II of the project.
6	PBC Parks and Recreation Department	Purchase and install equipment in connection with the construction of a 2,500 Sq. ft. Splash Playground at the Westgate Recreation Center (2,445 children)--3691 Oswego Av, WPB	N/A	\$75,000	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. Activity has high priority per 5-Year Plan, high viability, and high feasibility. The applicant has high financial strength.
7	PBC Water Utilities Department	Water improvements (including mains, hydrants, and services) to the Lake Worth Corridor Target Area for 154 persons--Coconut Road, Melvin Road, Arden Street, Regency Drive, and Carlton Road, Lake Worth	N/A	\$247,574	\$247,574	The applicant was not required to respond to HCD's letter of 3/16/07. The activity has a high priority per 5-Year Plan, and high viability and feasibility. Staff recommends consideration for pre-award costs per 570.200(h). This will permit the agency bid the project on the scheduled date of August 1, 2007, so long as all federal requirements are included (labor standards, environmental reviews, etc.).
8	Seagull Industries for the Disabled	Removal of old roofs from the administrative building and the adjacent sheltered workshop facility and install new roofs (20,000 sq. ft.) to benefit 150 persons --3879 West Industrial Way, Riviera Beach	N/A	\$125,000	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. No other sources of funding are identified. Request is for 100% of project cost. The activity has a high priority per 5-Year Plan, and high viability and feasibility. The roof was originally installed by HCD about ten years ago.
9	The Haven	Construction of a new, two-story, 14,400-square-foot residential dorm at foster care facility to serve 75 boys--21441 Boca Rio Road, in unincorporated PBC	N/A	\$300,000	N/A	Applicant withdrew application.

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
10	Vita Nova of Renaissance Village	Renovation of an affordable rental housing facility to benefit 14 young adults, 18-22, who have aged out of the foster care system. The agency also provides life skill classes, such as money management and housekeeping skills, and also teaches job searching and job related skills. The activity will be performed at -- 1320 -1324 Alpha Street, West Palm Beach	N/A	\$220,710	\$105,489	Applicant responded to HCD's preliminary review letter dated 3/16/07, but some items still need to be addressed. The activity has a high priority per 5-Year Plan, medium viability, and low feasibility. The applicant has low financial strength. Funding recommendation is contingent upon agency providing the following information: Prior to 10/01/07, a letter from the City of WPB Zoning Department stating that the supportive services that are offered on site are permitted uses under the property's zoning designation; and prior to entering into an agreement, all funding sources must be identified to cover costs associated with the URA, asbestos survey, lead based paint survey and costs related to retaining an architectural consultant.
11	Westgate/Belvedere Homes CRA (1) Phase IV Infrastructure	Installation of Phase IV Infrastructure improvements to benefit 176 persons in the North Westgate area (streets, drainage, sidewalks, water/sewer)--Osceola Dr. from Westgate Ave. to Okeechobee Blvd; Loxahatchee Dr. from Westgate Ave. to Okeechobee Blvd, Chickamauga Ave. between Osceola and Seminole Blvd.; Chickamauga Ave. between Loxahatchee and Suwanee Dr.	N/A	\$300,000	\$300,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. Activity has high priority per 5-Year Plan, high viability, and high feasibility. In the past, the applicant tended to stockpile CDBG funds. Applied funds under this CDBG application will likely be expended in a timely manner, as all funding sources are in place.
12	Westgate/Belvedere Homes CRA (2) Phase II Streetlights	Installation of 72 Streetlights Phase II to benefit 3,976 persons--East of Quail Dr., South of the L-2 Canal, North of Belvedere Rd. and West of Congress Av.	N/A	\$300,000	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. Activity has high priority per 5-Year Plan, high viability, and high feasibility. If all proposed matching funds are available, they will exceed the project cost, thereby reducing the requested amount to \$219,940.
13	Westgate/Belvedere Homes CRA (3)	Acquisition of 2 parcels of vacant land and construction of water retention areas benefiting 1,018--2932 Oswego Avenue, WPB	N/A	\$300,000	-0-	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. Activity has high priority per 5-Year Plan, high viability, and high feasibility. Acquisition by itself will not meet a National Objective; only the completion of the entire project will accomplish the task. Therefore, if all funding sources are not available for this project, CDBG funds expended on the acquisition may not serve to meet the National Objective. If funded, the County requires that the agency completes the design of the project within one year of approval and complete permitting and construction within two years. Proof of award of FEMA/DCA Hazard Mitigation grant, in the amount of \$574,515, was not included.

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Applicant Name	Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
14 West Jupiter Community Group	Physical expansion of The West Jupiter Tutorial Center. Funds will be applied to the addition of three concretables to allow an expansion in services provided and the activity will benefit 100 students. The activity will be performed at --7187 Church Street, Jupiter	N/A	\$300,000	\$255,489	Applicant responded on time to HCD's preliminary review letter dated 3/16/07, but some items still need to be addressed. The activity has a medium priority per 5-Year Plan, medium viability, and medium feasibility. The applicant has low financial strength. Funding recommendation is contingent upon agency providing the following, prior to 10/01/07: zoning approval and timeframe for finalization from PBC Zoning Division for the expansion; and a letter certifying the agency's selected option of either offering the specified nature appreciation course or opening the preserve to the public. This certification and its commitment are crucial for the activity to meet one of the CDBG Program National Objectives, and hence be deemed eligible. Non-compliance with HUD's stipulation for this project will render the project ineligible. The agency has 90-120 days from the start of the fiscal year to document the availability of other sources of funding needed for the project.
15 YWCA of Palm Beach County	Construction of a 3,280 sq. ft. accessory building for an existing battered women's shelter to benefit 466 women & children annually. Services offered include shelter, counseling, training, and an indoor activity area -- confidential location	N/A	\$150,000	N/A	Applicant withdrew application 4/22/2007. Per Selection Committee request, the allocated funding is redistributed to West Jupiter Community Group.
END PUBLIC FACILITIES/INFRASTRUCTURE IMPROVEMENTS (unincorporated/non-entitlement municipalities)			TOTAL	\$ 908,552	
ENTITLEMENT MUNICIPALITIES (SUBJECT TO LOCAL ENTITLEMENT ALLOCATIONS)					
1 City of Belle Glade	Administrative salaries and benefits for 4 members of the Community Development Department: the CD administrator, an office assistant, an inspector, and a "weed and seed" coordinator Remainder of entitlement: Infrastructure improvements in the Belle Glade TA.	\$209,400	\$236,244	\$175,073 \$34,327	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. The FY 2007-8 entitlement for the City is \$209,400. Only \$175,073 of the City's request is eligible for CDBG funding. The Weed and Seed coordinator position (\$58,671) and non-CDBG training (\$2,500) were deemed ineligible. The City is entitled to receive its full entitlement. The remainder \$34,327 must be used toward a CDBG-eligible, preferable existing, infrastructure activity in the Belle Glade TA. The applicant has failed to meet previous housing goals. Proposed salaries are directly tied to the delivery of housing goals; otherwise the payment of salaries will be deemed ineligible. Salaries/benefits are eligible only if directly related to implementation of CDBG funded projects.

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name	Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
					Unlike previous funding periods, Area of Hope (AOH) funds are not available for this fiscal year.
2	City of Greenacres Ira Van Bullock Park improvements to remove the obsolete Public Works Department's storage yard and replace it with a playground, gazebo, picnic tables, open play area, landscaping, and lighting to serve 200 people.	\$74,626	\$272,385	\$74,626	Applicant responded on time to HCD's preliminary review letter dated 3/16/07 adequately addressing all comments. The FY 2007-08 entitlement for the City is \$74,626. The activity is eligible to receive full amount. Unlike previous funding periods, Area of Hope (AOH) funds are not available for this fiscal year.
3	City of Lake Worth Latona Avenue Streetscape/Traffic Calming Project to benefit 50 people Remainder of entitlement: as construction costs of above project will likely exceed amount budgeted remainder is allocated to the above project.	\$208,492	\$138,890	\$138,890 \$69,602	The applicant did not respond to HCD's preliminary review letter dated 3/16/07, requesting clarification on the bidding. The City will contribute \$45,000 in engineering. The FY 2007-08 entitlement for the City is \$208,492. Unlike previous funding periods, Area of Hope (AOH) funds are not available for this fiscal year. City is entitled to receive full allocation, although allocation may exceed requested amount. However, as design has not yet commenced, it is anticipated that construction costs will exceed the amount budgeted within the application, likely requiring utilization of the allocation beyond the requested amount. Design has not been completed. Policies dictate that it must be completed within 1 year of award, and permitting and construction must be completed in 2 years of award.
4	City of Pahokee (1) Demolition and clearance of a commercial building located at 473 South Lake Avenue in the City of Pahokee (# of beneficiaries unknown)	\$ 75,217	\$47,400	\$47,400	The applicant did not respond to HCD's preliminary review letter dated 3/16/07. The FY 07-08 entitlement for the City is \$75,217. Unlike previous funding periods, Area of Hope (AOH) funds are not available for this fiscal year. City is entitled to receive full allocation, although allocation may exceed requested amount, if the activity complies with HUD and County requirements. The City submitted two applications. The first project is recommended to receive full funding. However, to determine eligibility the City must respond to HCD's 3/16/07 letter addressing the following: <ul style="list-style-type: none"> • The applicant is planning to start a demolition and clearance program in the City. The program needs to be thoroughly explained. • With respect to the 473 S. Lake Ave. property, its ultimate use, after demolition, should be identified; and a letter certifying that no person or entity (commercial or residential) currently resides at the property should be submitted .

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Summary of Applications, Evaluations, and Selection Committee Funding Recommendations

Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
						<ul style="list-style-type: none"> Applicant did not state how many beneficiaries will be served by this activity and also did not explain who the beneficiaries of the activity are. Staff suggests that the allocation be conditioned to the City providing information to determine eligibility, National Objective served, feasibility, as well as the other questions posed.
5	City of Pahokee (2)	<p>Construction of a passive courtyard and a parking area to be located at the corner of Adams Place and Rardin Avenue in the City of Pahokee Target Area (# of beneficiaries unknown)</p> <p>Remainder of entitlement: as construction costs of above project will likely exceed amount budgeted remainder is allocated to the park project.</p>	\$75,217	\$16,100	<p>\$16,100</p> <p>\$11,717</p>	<p>The applicant did not respond to HCD's preliminary review letter dated 3/16/07. As noted above, the FY 07-08 entitlement for the City is \$75,217. Unlike previous funding periods, Area of Hope (AOH) funds are not available for this fiscal year. City is entitled to receive full allocation, although allocation may exceed requested amount, if the activity complies with HUD and County requirements. The City submitted two applications. This second project is recommended to receive full amount plus remainder of the entitlement. However, <u>to determine eligibility</u> the City must respond to HCD's 3/16/07 letter addressing the following:</p> <ul style="list-style-type: none"> Define the service area that will be served by the park, and indicate how many people will benefit. The site is zoned commercial. Applicant did not state if they are going to change the zoning on the property. Provide a budget and substantiate the costs estimates.
6	City of Riviera Beach	<p>Reconstruction of W. 33rd St. between Avenues R and O, to serve 88 persons</p> <p>Remainder of entitlement: as construction costs of above project will likely exceed amount budgeted remainder is allocated to the park project.</p>	\$251,191	\$240,000	<p>\$240,000</p> <p>\$11,191</p>	<p>The applicant did not respond to HCD's preliminary review letter dated 3/16/07. The FY 07-08 entitlement for the City is \$251,119. Unlike previous funding periods, Area of Hope (AOH) funds are not available for this fiscal year. City is entitled to receive full allocation, although allocation may exceed requested amount. It is anticipated that construction costs will exceed the amount budgeted within the application, likely requiring utilization of the allocation beyond the requested amount. City must respond to HCD's 3/16/07 letter addressing the following: provide a copy of the Master Plan for the Northwest Neighborhood Strategy Area indicating the need for the activity; provide an update as to the percentage of the Plan that has been implemented to date; and certify that all funding will be available at the start of the grant year.</p>
7	City of South Bay (1)	Administrative salaries for the Community Development Department: the CD Manager, the office assistant, and the housing rehabilitation inspector (# of beneficiaries unknown)	\$46,930	\$93,991	\$46,930	<p>Applicant responded on time to HCD's preliminary review letter dated 3/16/07. The FY 07-08 entitlement for the City is \$46,930. The City is targeted to receive Special Area of Hope (AOH) in the amount of \$400,000 this year. Special AOH funds cannot be used to pay for salaries. The applicant has failed to meet previous</p>

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Applicant Name		Requested Activity	Municipality Entitlement	Requested Funding	Recommended Funding	Summary of Comments
						housing goals. Proposed salaries will meet a National Objective only if the CDBG-funded staff completes work deliverables of work associated with HCD's CDBG-funded housing programs.
8	City of South Bay (2)	Design and construction of street improvements for Southwest 9 th Avenue (# of beneficiaries unknown)	\$400,000 Special AOH	\$90,000	\$90,000	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. Via letter dated March 7, 2007, HCD proposed that \$310,000 of the City's FY07-08 Special AOH be utilized for the reconstruction of the City's Master Sewer Lift Station #1 (to be implemented by PBC WUD) and that the remaining \$90,000 of the Special AOH allocation be allocated to SW 9 th Avenue for design/construction. On April 5, 2007, the City Manager stated that the City Council approved this redistribution of funds at its meeting of April 3, 2007. Written verification has been submitted. Consequently, the City has agreed with HCD's proposal to use the funds as follows: \$310,000 (in Special AOH) for reconstruction of Master Sewer Lift Station #1, and \$90,000 (in Special AOH) for design/construction of SW 9 th Avenue.
9	City of South Bay (3)	Replacement of master sewer lift station #1 (# of beneficiaries unknown)	\$400,000 Special AOH	\$310,000	\$310,000	See comments above.
10	Town of Jupiter	Renovation of an existing soccer field at Jupiter Elementary School and the installation of bleachers and a walking trail at the field to provide benefits for 778 persons – 200 S. Loxahatchee Drive, Jupiter, FL 33458	\$78,473	\$78,485	\$78,473	Applicant responded on time to HCD's preliminary review letter dated 3/16/07. The FY 07-08 entitlement for the City is \$78,473. Unlike previous funding periods, Area of Hope (AOH) funds are not available for this fiscal year. The City is entitled to receive full allocation, if the activity complies with HUD and County requirements. As the Draft Interlocal Agreement between the Town of Jupiter and the PBC School Board indicates that the field will not be open to the general public; only to school children during school hours and after school hours, and by groups designated by the Town, the activity may meet the National Objective of Limited Clientele Activities if the organizations authorized to use the field maintain information on income and family size of the users to ensure that at least 51% of users are LMI. If the Town determines that the user-organizations are not willing or unable to collect and keep this data, then the Town must find an alternate eligible use for its entitlement.
End of Entitlement Municipalities				Total	\$1,344,329	
ALL CATEGORIES TOTAL					\$3,313,166	

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SUMMARY OF FY 2007-08 CDBG FUNDING

Palm Beach County FY 2007-08 CDBG Entitlement Grant.....		\$7,068,569
<u>Implementation of Local CDBG Methodology</u>		
<u>Set Asides From Grant</u>		
HCD On-Going Housing Programs.....	\$400,000	
Countywide Public Services (15%).....	\$1,060,285	
Project Implementation Costs.....	\$887,840	
Program Administration Costs (20%).....	\$1,407,279	
Economic Development Set-Aside (10%).....	\$706,856	
Contingency (5%).....	\$353,428	
Total Set Asides.....		\$4,815,688
Total Funding Available for Public Facilities/Municipalities.....	\$2,252,881	
Total Recommended Funding (previous chart) inclusive of		
Countywide Public Services.....	\$3,313,166	
Deduct Countywide Public Services	\$(1,060,285)	
Total Recommended Funding Public Facilities/Municipalities.....		\$2,252,881

CDBG Local Entitlement Methodology and Strategy

Palm Beach County must submit yearly to the U.S. Department of Housing and Urban Development (HUD) the Action Plan (AP), which includes, among other things, the County's Community Development Block Grant Program (CDBG) application. This application lists and describes the proposed activities with their suggested level of funding.

To arrive at its funding suggestions for the CDBG program, HCD staff uses a Local Entitlement Methodology to ensure a fair distribution of available CDBG funds among participating jurisdictions and other agencies requesting CDBG funds. Under this methodology, funds are set aside to address HCD's On-going Housing Programs, Countywide Public Services, Project Implementation Costs, Program Administration Costs, the Economic Development Set Aside Program, and Contingency. Remaining funds are distributed among the qualifying municipalities and the Unincorporated Area. Implementation of the methodology considers the following:

- CDBG allocations vary annually. In February 2007, HUD made public the estimated allocation for FY2007-08. The estimated CDBG allocation for the Palm Beach County jurisdiction is \$7,068,569.
- Proportionate share (contribution percentage) is subject to periodic adjustment by HUD. Current estimates are based on percentages provided by HUD in 1997. The methodology is adjusted annually, as necessary, to reflect new information from HUD.
- The level of funding for HCD's On-Going Housing Programs is based on targeted goals and objectives of the Department of Housing and Community Development.
- Set-aside funds for HCD's On-Going Housing Programs are targeted to benefit participating municipalities as well as the unincorporated areas of Palm Beach County.
- Set Aside funds for the Economic Development Program will revert to the general CDBG program for use for community development activities if not allocated to the project by start of Palm Beach County's fiscal year or if unexpended within 3 years of the start of Palm Beach County's fiscal year.
- The activities/projects must be eligible per CDBG Program regulations and must serve a National Objective of the CDBG Program.
- HCD's Planning Areas are classified in three (3) categories, as follows:
 - 1) Category I: Municipalities having an Interlocal Agreement to participate in the County's Urban County Participation Program but no Target Areas.
 - 2) Category II: Municipalities having an Interlocal Agreement to participate in the County's Urban County Qualification Program, and having identified and/or potential Target Area.
 - 3) Category III: Unincorporated Palm Beach County Target Areas.
- An activity located within a municipality is considered Countywide if at least 51% of the direct beneficiaries reside outside of the municipality and the four entitlement municipalities.

- Funding of eligible Countywide activities, requesting funding for public services will be derived from the County's gross CDBG entitlement.
- Funding of eligible Countywide activities requesting funding for capital improvements will be derived from the County's CDBG Unincorporated Share.
- Funding of Non-Countywide Activities located within a municipality receiving a local entitlement will be derived from the municipality's final entitlement amount.
- When implementing the CDBG Program within participating municipalities, HCD absorbs administrative expenses related to the program.
- Activities impacting HUD's 20% cap on planning and administration are not allowed.
- Non-profit agencies will be eligible to receive funding for hard construction costs. However, only those non-profit agencies with a history of successfully implementing CDBG-funded design/construction projects will be eligible to receive CDBG funds for design.

a. Ensuring Subrecipient Timeliness

In order to comply with 24 CFR 570.902 of the CDBG regulations which stipulates that a grantee is considered to be timely, if 60 days prior to the end of the grantee's program year, the balance in its line-of-credit does not exceed 1.5 times the annual grant, the following will be implemented to hasten expenditure of CDBG funds by subrecipients:

- Preference will be given to activities/projects that are ready to move forward quickly. Evidence of the project's ability to expend the majority of funds within 12 months from the start of Palm Beach County's fiscal year will be required.
- All municipal applicants receiving funding for the design and construction of capital improvements projects are required to complete design of such projects within one (1) fiscal year and to complete permitting and construction of the capital improvement project within two (2) fiscal years. A portion of the allocation sufficient to complete one functional component of the project will be committed automatically to such component.

b. Procedures

The Palm Beach County Local Entitlement Methodology will be implemented as follows:

- From the County's annual CDBG entitlement, the County will set aside funds for:
 - HCD's On-Going Housing Programs;
 - Countywide Public Services;
 - Project Implementation Costs;
 - Program Administration Costs;
 - 10% Economic Development Program; and,
 - Contingency.

- The remaining amount represents the Total Available Funds to fund Municipalities' activities and Unincorporated Area activities, including Countywide C/I activities (see Table APP-1).
- From the Total Available CDBG Funds, an initial entitlement is calculated for Category I Municipalities, Category II Municipalities, and the Unincorporated Areas, based on the proportionate share of the entitlement for which they are responsible (see Table APP-2). The proportionate share of the municipality that will receive the Special Area of Hope Program allocation is added to the Unincorporated Share.
- The total initial proportionate share of Category I Municipalities is redistributed to Category II Municipalities and the Unincorporated Areas by dividing each individual proportionate share of Category II Municipalities and the Unincorporated Areas by the total proportionate share of Category II Municipalities and the Unincorporated Areas, and then multiplying each individual result by the Category I total (see Table APP-3).
- A Final Entitlement Table is prepared showing the final entitlements for the Category II Municipalities and the Category I Municipalities requesting funding, and for the Unincorporated Areas (see Table APP-4).
- Program Income will be allocated to HCD's On-Going Housing Programs.
- The Special Area of Hope Program allocation is deducted from the Unincorporated Share.

b. Implementation

Palm Beach County's entitlement for FY 2007-08 is estimated to be \$7,068,569. HCD deducts set-aside funds from the total entitlement. What remains is the amount of funds available for CDBG activities/ projects in participating Municipalities and the Unincorporated Area.

Total CDBG Entitlement for FY 2007-08	\$7,068,569
HCD's On-Going Housing Programs.....	\$400,000
(Funds to Carry Out Demolitions.....)	\$100,000)
(Funds to Provide Rehabilitation Loans/Grants.....)	\$200,000)*
(Funds for Relocation/Replacement Housing.....)	\$100,000)
Public Services Having Countywide Impact.....	\$1,060,285
Project Implementation Costs.....	\$887,840
Program Administration Costs.....	\$1,407,279
Economic Development.....	\$706,856
Contingency.....	\$353,428
Total Available CDBG Funds	\$2,252,881

**Program will receive additional estimated program income of \$300,000.*

TABLE II-1
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year)
Administration, Implementation, Economic Development, and Countywide Activity Costs

A. HCD On-going Housing Programs	
1) Funds to Carry out Demolitions.....	\$ 100,000
2) Funds to Provide Rehabilitation Loans/Grants*.....	\$ 200,000
3) Funds to Provide Relocation Grants (Replacement Housing).....	\$ 100,000
	SUBTOTAL..... \$ 400,000
B. Countywide Public Service Activities	
1) Adopt-A-Family of the Palm Beaches.....	\$ 40,000
2) Aid to Victims of Domestic Abuse.....	\$ 50,000
3) Center for Family Services of Palm Beach County, Inc.	\$ 20,000
4) Children's Case management Organization.....	\$ 20,000
5) Children's Home Society of Florida.....	\$ 80,400
6) Community Caring Center of Boynton Beach, Inc.	\$ 20,000
7) Faith*Hope*Love*Charity, Inc.	\$ 41,560
8) Federation of Families.....	\$ 73,200
9) Florida Housing Corporation dba Palm Beach ALF.....	\$ 36,400
10) Healthy Mothers/Healthy Babies Coalition of PBC.....	\$ 74,335
11) Legal Aid Society of PBC.....	\$ 90,000
12) Sickle Cell Foundation.....	\$ 33,000
13) The ARC of Palm Beach County.....	\$ 75,000
14) The Children's Place at Home Safe.....	\$ 100,545
15) The Lord's Place (Café Joshua).....	\$ 20,000
16) Urban League of Palm Beach County.....	\$ 25,279
17) Place of Hope, Inc.	\$ 50,000
18) Redlands Christian Migrant Association.....	\$ 52,730
19) The Haven.....	\$ 75,836
20) The Salvation Army Center of Hope.....	\$ 22,000
21) West Jupiter Community Group.....	\$ 60,000
	SUBTOTAL..... \$ 1,060,285
C. Project Implementation Costs	
1) Including Housing Related Activities and Capital Improvements.....	\$ 887,840
	SUBTOTAL..... \$ 887,840
D. Program Administration Costs	
1) Including General Administration, Fiscal, and Planning Section Administration.....	\$1,407,279
	SUBTOTAL..... \$ 1,407,279
E. Economic Development	
1) Set-Aside Program (10% of Entitlement).....	\$ 706,856
	SUBTOTAL..... \$ 706,856
F. Contingency	
1) 5% of Entitlement	SUBTOTAL..... \$ 353,428
	GRAND TOTAL..... \$ 4,815,688
	TOTAL FUNDS..... \$ 7,068,569
	ON-GOING/IMPLEMENTATION..... \$ 4,815,688
	TOTAL AVAILABLE FUNDS..... \$ 2,252,881

*Program may receive up to an additional \$300,000 in program income.

Table II-2
PALM BEACH COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year) Initial Entitlement Funds

Total Available for New Projects*:	\$ 2,252,881	
Category I	HUD Estimated	
Entitlement	Proportionate Share	Initial
Municipalities	of County Entitlement	Entitlement Funds
Atlantis	0.10462%	\$ 2,357
Briny Breezes	0.03686%	\$ 830
Cloud Lake	0.00497%	\$ 112
Glen Ridge	0.01677%	\$ 378
Gulf Stream	0.06538%	\$ 1,473
Haverhill	0.15224%	\$ 3,430
Hypoluxo	0.07846%	\$ 1,768
Juno Beach	0.18308%	\$ 4,125
Lake Clark Shores	0.28771%	\$ 6,482
Lantana	1.21621%	\$ 27,400
Manalapan	0.02206%	\$ 497
Mangonia Park	0.39232%	\$ 8,839
North Palm Beach	0.88928%	\$ 20,034
Palm Beach Gardens	2.21011%	\$ 49,791
Palm Beach Shores	0.14385%	\$ 3,241
Palm Springs	0.96774%	\$ 21,802
Royal Palm Beach	1.42546%	\$ 32,114
South Palm Beach	0.11769%	\$ 2,651
Tequesta	0.34002%	\$ 7,660
Wellington	1.99173%	\$ 44,871
Category I Subtotal	10.64656%	\$ 239,854
Category II Municipalities		
Belle Glade	8.30521%	\$ 187,107
Greenacres	2.95981%	\$ 66,681
Jupiter	3.11239%	\$ 70,118
Lake Worth	8.26918%	\$ 186,295
Pahokee	2.98323%	\$ 67,209
Riviera Beach	9.96270%	\$ 224,448
South Bay	1.86133%	\$ 41,934
Category II Subtotal	37.45385%	\$ 843,791
Unincorporated Palm Beach County**	51.89959%	\$ 1,169,236
GRAND TOTAL	100.00000%	\$ 2,252,881

* Includes FY 2007-08 Estimated Allocation of \$7,068,569 minus CDBG Administration, Implementation, Countywide Public Services, Economic Development, and Contingency Costs totalling \$4,815,688.

** Because Lake Park did not submit an application for funding, its share of entitlement was distributed among the remaining municipalities and the unincorporated areas.

TABLE II-3
PALM BEACH COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year)
Proportionate Share of Total Entitlement Funds Available to Category II and the Unincorporated Area

Category II Municipalities and the Unincorporated Area	Proportionate Percentage	Initial Entitlement	Proportionate Share of Cat. I Among Cat. II and Unincorp.	Additional Entitlement	Final Entitlement
Belle Glade, City of	8.30521%	\$ 187,106	9.29478%	\$ 22,294	\$ 209,400
Greenacres, City of	2.95981%	\$ 66,681	3.31247%	\$ 7,945	\$ 74,626
Jupiter, Town of	3.11239%	\$ 70,118	3.48323%	\$ 8,355	\$ 78,473
Lake Worth, City of	8.26918%	\$ 186,295	9.25446%	\$ 22,197	\$ 208,492
Pahokee, City of	2.98323%	\$ 67,209	3.33869%	\$ 8,008	\$ 75,217
Riviera Beach, City of	9.96270%	\$ 224,448	11.14977%	\$ 26,743	\$ 251,191
South Bay, City of	1.86133%	\$ 41,934	2.08311%	\$ 4,996	\$ 46,930
Category II Total	37.45385%	\$ 843,791	41.91652%	\$ 100,538	\$ 944,329
Unincorporated PBC	51.89959%	\$ 1,169,236	58.08348%	\$ 139,316	\$ 1,308,552
Category I Total	10.64656%	\$ 239,854	N/A	N/A	N/A
GRAND TOTAL	100.00%	\$ 2,252,881	100.00%	\$ 239,854	\$ 2,252,881

TABLE II-4
PALM BEACH COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year)
Final Entitlement Available to Category II Municipalities and the Unincorporated Area

Total Available for New Projects: \$ 2,252,881

Category II Municipalities	Proportionate Share Among Category II & Unincorporated Palm Beach County	Final Entitlement Funds*
Belle Glade, City of	9.29478%	\$ 209,400
Greenacres, City of	3.31247%	\$ 74,626
Jupiter, Town of	3.48323%	\$ 78,473
Lake Worth, City of	9.25446%	\$ 208,492
Pahokee, City of	3.33869%	\$ 75,217
Riviera Beach, City of	11.14977%	\$ 251,191
South Bay, City of	2.08311%	\$ 46,930
Category II Total	41.91651%	\$ 944,329
Unincorporated PBC	58.08349%	\$ 1,308,552
Category I Total	0.00000%	N/A
GRAND TOTAL	100.00%	\$ 2,252,881

*Final entitlement funds include initial entitlement plus additional entitlement from Category I municipalities.

After deducting HCD's Set-aside funds from the Total Gross Entitlement, CDBG funds in the amount of \$2,252,881 are redistributed among the eligible Municipalities and the Unincorporated Area, including Countywide C/I Activities. The Special Area of Hope Program allocation is deducted from the Unincorporated Share.

The CDBG Local Entitlement Methodology ensures a fair and equitable distribution of funds between the incorporated and unincorporated areas of the County, and assists in reaching as many low and moderate-income areas as possible. Given the declining funding levels and the number of applications received yearly, using this methodology has resulted in a fairly balanced distribution of funds between the incorporated and unincorporated areas of the County.

c. Area of Hope (AOH) Strategy

The Local Entitlement Methodology also provides for an additional funding strategy known as the Area of Hope Strategy. Areas of Hope (AOH) are defined as specific geographic areas consisting of one or more census block groups in which seventy percent (70%) or more of the residents are of low and moderate incomes. A HUD-provided "special run" of low- and moderate-income data extracted from the 2000 Census is used to identify those areas meeting the AOH definition within Palm Beach County, in addition to those areas where fifty-one percent (51%) or more of the residents are low- and moderate-income persons.

The intent of the AOH Strategy is twofold:

- 1) To provide the unincorporated area with a ranking tool for activities/projects with similar qualifying merits; and,
- 2) To provide municipalities receiving a local entitlement with additional funding for eligible activities/projects addressing an AOH need.

Applications stemming from participating municipalities are limited by the municipality's entitlement amount. To assist AOHs located within these municipalities, the strategy provides additional funding to these municipalities. This strategy is implemented only if the surplus funds from the Unincorporated Area are available.

Implementation: The Strategy will be implemented as follows:

1. **Municipalities:** Assistance to AOH areas within municipalities will vary depending on the local entitlement amount and geographical location. Two (2) distinct categories are recognized for municipalities by identifying those receiving a local entitlement of greater or less than \$100,000.
 - a. *Municipalities with a local entitlement of less than \$100,000:* Participating municipalities are considered for assistance by taking into consideration geographical location, as follows:
 1. *Lake Region:* Municipalities with a local entitlement of less than \$100,000 will be eligible to receive AOH funding in an amount to bring total funding up to, but not to exceed, \$150,000.
 2. *Eastern Palm Beach County:* Municipalities with a local entitlement of less than \$100,000 will be eligible to receive AOH funding in an amount to bring total funding up to, but not to exceed, \$100,000.
 - b. *Municipalities with a local entitlement of more than \$100,000* will be eligible to receive AOH funding in an amount equal to not more than ten percent (10%) of their entitlement for municipalities located in the eastern portion of the county, and in an amount equal to no more than twenty-five percent (25%) of their entitlement for municipalities located in the Lake Region.

2. Unincorporated Area: If all unincorporated area activities/projects have been determined to be eligible and highly feasible/viable, the identification of AOHs will assist in the ranking of activities/projects for funding purposes. Eligible and highly feasible/viable activities and projects within AOH areas within the unincorporated area will take preference over activities and projects assisting AOH areas within local entitlement jurisdictions.

Guidelines: the following guidelines will be used to implement the AOH Strategy:

- ▶ *Activity/Project Type:* Priorities will be assigned based on the type of activity/project, as follows:
 - Priority #1: Infrastructure
 - Priority #2: Housing
 - Priority #3: Community Facilities
 - Priority #4: Public Services

No payment of salaries is allowed under the AOH Strategy.

Economic Development projects are not listed because they are funded from the Economic Development Program Set Aside, which is deducted from the total gross entitlement. The funds would be treated similarly to Countywide Public Service Activities, as explained in the methodology. To be determined as "economic development," a project must satisfy HUD's definition of economic development, and must meet County criteria.

- ▶ *Activity/Project Nature:* the activity/project must directly address an AOH need.
- ▶ *Activity/Project Benefit:* The activity/project must directly benefit residents of an AOH.

Special Area of Hope Allocation Program

To assist the Lake Region, a temporary Special AOH Allocation Program has been implemented since FY 2001-02. Every year, one municipality in the Lake Region is selected to receive \$400,000 in CDBG funds. This allocation will be in addition to that municipality's yearly local entitlement. The selection process will permit the same municipality to be selected only once out of every three (3) years. During the second and third year, the municipality selected during the first year will be eligible to receive regular AOH funding as described above. The order of selection was based on the comparative ratio of children living in poverty and area unemployment at the start of this special program. The County Department of Housing and Community Development reserves the right to discontinue or amend this program at any time.

Special AOH Allocation Program Guidelines

- The selected municipality will be advised of the proposed allocation. Six months prior to the start of Palm Beach County's fiscal year, the municipality targeted to receive the Special AOH funds must meet with HCD staff to identify and prioritize potential projects.
- The selected municipality must submit applications with eligible, viable, feasible activities that are ready for implementation.

- The selected municipality must begin expending funds within one year from the beginning of Palm Beach County's fiscal year.
- No payment of salaries is allowed utilizing the Special Area of Hope Allocation Program funds. However, Local Entitlement Funds may continue be used for payment of salaries.

1. CDBG Activity Evaluation Process

Palm Beach County Housing and Community Development (HCD) utilizes a One-Stage and Two-Stage Process to evaluate activities. The One-Stage Process was designed for activities submitted and/or prioritized by municipalities with Target Areas. The Two-Stage Process was designed for countywide activities and activities in the unincorporated areas of Palm Beach County.

Each process utilizes Evaluation Forms with a set of criteria to evaluate the activities. In addition to the determination of eligibility per HUD regulations, the forms include, among other things, activity management, activity need, experience, and past performance. Scoring points are applicable to countywide activities, activities located in the unincorporated areas, and activities located in/sponsored by non-entitlement municipalities.

To reduce the processing of applications that are incorrectly prepared or lack sufficient information for staff to perform a proper review and to encourage applicants to submit well-prepared applications, a Review Threshold was established, as described below.

a. ONE-STAGE PROCESS

This process applies to those activities submitted by the municipalities, or by agencies whose activities will have an impact on the municipalities' entitlement.

STAGE I: Preparation of the Evaluation Criteria Form for Municipalities and Local Agencies Impacting the Municipalities' Entitlement

The form consists of seventeen (17) sections. A description of the Criteria Categories is included in the evaluation form. No scoring points are assigned to this form. The form will be prepared by Planning staff and distributed to other HCD sections, where applicable, for comments.

Funding allocations for municipalities will be based on the results of Stage I and the prioritization submitted by the applicable municipality. Funding allocations will include, where applicable, conditions and observations.

Municipalities and agencies impacting the municipalities' entitlement will not be affected directly by the Review Threshold. However, as part of the application process, municipalities must certify that their endorsed activities will meet a national objective and that the endorsed agency(s) has the capacity and resources in place to undertake the proposed activity. Municipalities are advised that, should an endorsed activity fail to meet a national objective or an endorsed agency fails to comply or displays difficulty in complying with the contract

requirements (e.g., receives monitoring findings), sanctions such as deductions to the municipality's future entitlements may be applied.

b. TWO-STAGE PROCESS

The two-stage process applies to countywide activities, activities in the unincorporated area, and activities located/ sponsored by non-entitlement municipalities. It comprises the following two components:

STAGE I: Preparation of the Preliminary Evaluation Criteria Form for Countywide/ Unincorporated Activities or Activities Located/ Sponsored by Non-Entitlement Municipalities

This Form consists of sixteen (16) sections and one (1) appendix. Nine (9) of the sections include scoring points and are described in Appendix A of the form. Scoring points are included to provide a preliminary overall rating of each activity. This preliminary rating represents one instrument that assists staff in arriving at funding suggestions. The form is prepared by Planning staff and distributed to other HCD sections, where applicable, for comments.

- Review Threshold – Applications for activities located in the unincorporated area, having a countywide impact, or located/sponsored by non-entitlement municipalities will be subject to a review threshold of 55 points. This threshold represents 50% of the maximum possible points of 110. The Preliminary Evaluation Criteria Form (Stage I of the Evaluation Process) will be used to determine the points awarded. Applications with less than 55 points will be eliminated from the process and no further information will be requested from these applicants.

STAGE II: Implementation of the Comparative Analysis

A comparative analysis will be performed for the activities that met the requirements of the Review Threshold. The comparative analysis is based on the following factors:

- Staff Assessment of Urgency
- Assessment of Viability
- Assessment of Feasibility
- Assessment of the Applicant
- Assessment of Capability
- Activity Results/Benefits
- Activity Continuity
- Additional Information, if applicable

Upon completion of Stage II, HCD Planning Staff summarizes the findings from both Stages of the application process. This information is then presented during a public meeting to a CDBG Selection Committee that considers input from both staff and applicants and makes funding recommendations and allocations. All applicants are notified in writing of the funding recommendations and allocations, and are informed of the scheduled meetings to discuss the

Draft Action Plan. Funding recommendations and allocations are presented to the Board of County Commissioners at a regular meeting and then at a public hearing.

During the FY 2007-08 CDBG application process, forty-five (45) applicants submitted applications for fifty-two (52) activities as a result of the Notice of Funding Availability (NOFA) published on October 22, 2006. The total amount requested by the applicants for all activities was \$7,948,720 – a 53% increase over the prior year's request – with a total activity/project cost of \$58,595,354.

2. CDBG Funding Recommendations

During FY 2007-08, it is estimated that 97% of applicable CDBG Program funds will be targeted to benefit low- and moderate-income persons.

The following provides a brief description of each of the Five-Year Consolidated Plan objectives to be addressed by FY 2007-08 activities:

- *Housing Objective:* To preserve and enhance the supply of safe, sanitary, adequate, affordable housing to meet the needs of low- and moderate-income persons and persons with special needs within Palm Beach County. Also, to conserve, upgrade, and expand the existing housing stock; to demolish unsafe and dilapidated housing; to assist homeless persons to obtain appropriate housing; to provide relocation assistance to individuals and families affected by the implementation of housing programs; to remove barriers to affordable housing for low- and moderate-income persons; to institute a mechanism to provide preference to projects that are located close to employment centers; and to advise property owners who receive housing rehabilitation funds through HCD's housing programs of potential LBP contamination in older homes, and conduct assessments of housing units to determine if lead based paint is present.
- *Public Facilities Objective:* To improve the safety and livability of neighborhoods by increasing access to quality public facilities, including but not limited to centers for the disabled, parks and/or recreation facilities, and youth centers; to reduce the isolation of income groups within a geographical area through the revitalization of deteriorating or deteriorated neighborhoods; to restore and preserve properties of special historic, architectural or aesthetic values; to remove architectural barriers preventing easy access by the disabled; and to conserve energy resources.
- *Infrastructure Objective:* To improve the safety and livability of neighborhoods by increasing access to quality public infrastructure, including but not limited to water, sewer, and street improvements, and tree planting/beautification projects, to meet the needs of Palm Beach County residents, particularly low-and moderate-income residents of HCD's Planning Areas.
- *Public Services Objective:* To improve and make available health, educational, human, and housing-related services to low- and moderate-income persons, including but not limited to, services for seniors, abused/neglected children, and victims of domestic violence. Also, to help stabilize deteriorating neighborhoods; to make accessible and available activities directed

towards the prevention of homelessness and assistance to the homeless; to expand education and outreach efforts to affirmatively further fair housing, including increased public awareness of Fair Housing discrimination laws and the remedies available to persons believed to have been victims of unlawful housing practices.

- *Economic Development Objective:* To expand economic opportunities, including job creation and retention; to establish, stabilize and expand small businesses (including microbusinesses); to provide public services concerned with employment; to provide jobs involved in carrying out activities under programs covered by this plan to low-income persons living in areas affected by those programs and activities; to make available mortgage financing for low-income persons at reasonable rates using nondiscriminatory lending practices; to make available capital and credit for development activities that promote the long-term economic and social viability of the community; and to empower low-income persons to reduce generational poverty in federally assisted and public housing.

PALM BEACH COUNTY (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year), Recommended Expenditures by Objective/Category

HCD Housing Objective

	<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1)	Demolition (countywide)	PBC HCD	\$100,000
2)	Rehabilitation (countywide)*	PBC HCD	\$200,000
3)	Relocation/Replacement (countywide)	PBC HCD	\$100,000
Housing Total			\$400,000

HCD Public Facilities Objective

	<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1)	Improvements to Ira Van Bullock Park, including removal of the Public Works Department's storage yard, and installation of playground, gazebos, picnic tables, open play areas, landscaping and lighting, to serve 2000 people, in Greenacres Target Area	Greenacres, City of	\$74,626
2)	Renovation of a soccer field at Jupiter Elementary and installation of a walking trail to benefit 778 persons, in Jupiter Target Area	Jupiter, Town of	\$78,473
3)	Demolition of a building located at 473 S. Lake Ave., Pahokee	Pahokee, City of	\$47,400
4)	Construction of passive courtyard and parking area at corner of Adams Pl. and Rardin Ave. in the City of Pahokee Target Area (includes additional entitlement of \$11,717 to cover anticipated cost overruns)	Pahokee, City of	\$27,817
5)	Renovation of buildings to complete a transitional housing facility for 14 youths ages 18-22 at 1320-1324 Alpha St., West Palm Beach	Vita Nova of Renaissance Village	\$105,489
6)	Expansion of a facility to benefit 100 students at 718 Church St., Jupiter	West Jupiter Community Group	\$255,489
Public Facilities Total			\$589,294

HCD Infrastructure Objective

	<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1)	Latona Ave. streetscape/traffic calming project to serve 50 persons, in Lake Worth Target Area	Lake Worth, City of	\$208,492
2)	Water improvements to the Lake Worth Corridor Target Area for 154 persons along Cocanut Rd., Melvin Rd., Arden St., Regency Dr., and Carlton Rd.	PBC Water Utilities Department	\$247,574
3)	Reconstruction of W. 33 rd St. between Avenues R & O, in Riviera Beach Target Area, to serve 88 persons	Riviera Beach, City of	\$251,191
4)	Design/construction for street improvements to SW 9 th Ave., in South Bay Target Area	South Bay, City of	\$90,000

* Program may receive up to an additional \$300,000 in program income.

PALM BEACH COUNTY (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year), Recommended Expenditures by Objective/Category

5)	Replacement of master sewer lift station #1, in South Bay Target Area	South Bay, City of	\$310,000
6)	Phase IV infrastructure improvements in the North Westgate area to benefit 176 persons, along Osceola Dr., Loxahatchee Dr., and Chickamauga Ave., West Palm Beach	Westgate/Belvedere Homes CRA	\$300,000
Infrastructure Total			\$1,407,257

HCD Public Services Objective

	<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1)	Case management services for 45 homeless families in transitional housing at Project SAFE, 1736 Lake Worth Rd, Lake Worth	Adopt-A-Family of the Palm Beaches	\$40,000
2)	Salaries, supplies, and operating costs supporting AVDA's transitional housing project for 30 victims of domestic abuse, confidential location	Aid to Victims of Domestic Abuse	\$50,000
3)	Salaries for case manager and child resiliency specialist to serve 210 homeless individuals in transitional housing at the Pat Reeves Village facility, at 1320 Henrietta Ave., West Palm Beach	Center for Family Services of Palm Beach County	\$20,000
4)	Salary for kin support project family service coordinator, to educate and empower relative caregivers to serve 35 individuals (140 persons), at 1720 E. Tiffany Dr., Suite 101, West Palm Beach	Children's' Case Management Organization	\$20,000
5)	Salaries and benefits for youth care workers and related costs for transitional living facility for 15 pregnant teens, at 1199 W. Lantana Rd., Lantana	Children's Home Society of Florida	\$80,400
6)	Salaries, benefits, and administrative costs for various programs to serve 1934 households, at 145 NE 4 th Ave., Boynton Beach	Community Caring Center of Boynton Beach	\$20,000
7)	Salaries for case manager, residential technician, and program director for a shelter for homeless veterans, to serve 42 clients, at 4309 Davis Rd, Lake Worth and 3175 Congress Ave., Suite 304, Palm Springs	Faith*Hope*Love* Charity, Inc.	\$41,560
8)	Salaries and benefits to provide education, advocacy, mentoring, and counseling to 300 individuals experiencing mental, physical, or emotional disorders at 4 locations: 3333 Ave. I, Riviera Beach; 4802 East Ave., West Palm Beach; 16158 Military Trl., Delray Beach; and 224 SW 5 th St., Belle Glade.	Federation of Families	\$73,200
9)	Salaries for 2 personal care assistants care for 100 homeless/disabled persons housed at Palm Beach ALF, 534 Datura St., West Palm Beach	Florida Housing Corporation dba Palm Beach ALF	\$36,400
10)	Salary and benefits for 2 Access to Care Specialists and related expenses supporting the agency's Mobile Outreach Center, serving 1200 clients, at 909 N. Dixie Hwy., West Palm Beach	Healthy Mothers/Healthy Babies Coalition of PBC	\$74,335
11)	Salaries and related expenses for education, outreach, advocacy and enforcement activities for fair housing project, at 423 Fern St., Suite 200, West Palm Beach	Legal Aid Society of PBC	\$90,000
12)	Salaries and benefits for 2 case managers providing family-style residential care for 36 abused and/or neglected children, at 9078 Isaiah	Place of Hope, Inc.	\$50,000

PALM BEACH COUNTY (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year), Recommended Expenditures by Objective/Category

	Ln., Palm Beach Gardens		
13)	Child care services to 171 LMI persons at 2 facilities: 20 Carver St., Belle Glade; and 16101 Half Mile Rd., Bldg. D-1, Delray Beach	Redlands Christian Migrant Association	\$52,730
14)	Salaries, benefits and expenses related to the agency's outreach program to serve 144 clients, at 136 S. Main St., Belle Glade	Sickle Cell Foundation	\$33,000
15)	Salaries and benefits for 4 positions in the supportive living program to serve 100 clients, at 720 Park Ave., Riviera Beach	The ARC of PBC, Inc.	\$75,000
16)	Salaries, benefits, and expenses relating to the provision of residential shelter for 200 abused and neglected children at 3 facilities: 2840 6 th Ave. S., Lake Worth; 680 Ipswich St., Boca Raton; and 4884 Haverhill Rd., West Palm Beach	The Children's Place at Home Safe	\$100,545
17)	Salaries and benefits for staff providing room, board, and out-of-school activities for 75 foster boys, at 21441 Boca Rio Rd., Boca Raton	The Haven	\$75,836
18)	Job training for 20 homeless persons in Café Joshua's Chef /Apprentice Training Programs, at 2808 N. Australian Ave., West Palm Beach	The Lord's Place (Café Joshua)	\$20,000
19)	Salaries, repairs, and maintenance to provide services to serve 275 homeless persons, at 1577 N. Military Trl., West Palm Beach	The Salvation Army Center of Hope	\$22,000
20)	Salaries and operating costs supporting homebuyer education and mortgage/renter counseling and assistance serving 500 clients, at 1700 N. Australian Ave., West Palm Beach	Urban League of PBC	\$25,279
21)	Salaries and benefits for youth care workers for an after-school program to serve 75 children, at 7187 Church St., Jupiter	West Jupiter Community Group	\$60,000
Public Services Total			\$1,060,285

HCD Program Administration Cost Objective

	<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1)	General Administration, Planning, and Fiscal	PBC HCD	\$1,407,279
Program Administration Total			\$1,407,279

HCD Project Implementation Cost Objective

	<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1)	City of Belle Glade Community Development Program: salaries for CD administrator, office assistant, and inspector, at 110 MLK, Jr., Blvd., Belle Glade	Belle Glade, City of	\$209,400
2)	City of South Bay Community Development Program: salaries for CD Director, office assistant, and inspector, at 335 NW 2 nd Ave., South Bay	South Bay, City of	\$46,930
3)	Housing-related activities and capital improvements	PBC HCD	\$887,840
Project Implementation Total			\$1,144,170

PALM BEACH COUNTY (CDBG) PROGRAM
Fiscal Year 2007-08 (33rd Year), Recommended Expenditures by Objective/Category

HCD Economic Development Objective		
<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) 10% of the CDBG Entitlement is set aside for economic development activities	PBC HCD	\$706,856
Economic Development Total		\$706,856
HCD Contingency Reserves/Unprogrammed Funds		
<u>Activity/Location</u>	<u>Implementing Agency</u>	<u>Recommended Funding</u>
1) 5% of the CDBG Entitlement is set aside for contingency	PBC HCD	\$353,428
Contingency/Unprogrammed Total		\$353,428
SUMMARY OF CDBG PROGRAM EXPENDITURES, FY 2007-08 (33RD YEAR)		
1) Housing -----		\$400,000
2) Public Facilities -----		\$589,294
3) Infrastructure -----		\$1,407,257
4) Public Services -----		\$1,060,285
5) Program Administration -----		\$1,407,279
6) Project Implementation -----		\$1,144,170
7) Economic Development -----		\$706,856
8) Contingency/Unprogrammed -----		\$353,428
TOTAL EXPENDITURES		\$7,068,569
SUMMARY OF AVAILABLE CDBG RESOURCES, FY 2007-08 (33RD YEAR)		
1) Entitlement Amount -----		\$7,068,569
2) Estimated Program Income -----		\$300,000
TOTAL GROSS ENTITLEMENT		\$7,368,569

Emergency Shelter Grant Program

Palm Beach County has been allocated \$306,234 from U.S. HUD through an entitlement formula under the ESG Program for FY 2007-08. Palm Beach County's ESG Program focuses on assisting non-profit service-provider agencies with funds for operations and maintenance of emergency shelters and transitional housing; for essential services to the homeless; and for homeless prevention activities, as defined by ESGP regulations. Due to the small amount of funds received from HUD, HCD does not award ESGP funds for payment of agency staff salaries, or for the renovation, major rehabilitation, or conversion of structures, although they are eligible activities. Subrecipient agencies provide services countywide to persons who are homeless or chronically homeless, and to individuals and families who are homeless or at risk of becoming homeless, including persons in the homeless priority subpopulations.

ESGP Funding Methodology

In order to equitably, impartially and efficiently distribute ESGP funds, Palm Beach County established an independent Advisory Board to make funding recommendations. The recommendations are subject to approval by the Board of County Commissioners (BCC) through ratification of the Action Plan.

The ESGP Advisory Board consists of nine regular members and two alternates. All are required to be non-conflict members and Palm Beach County residents. One member must be presently or formerly homeless; and all members and alternates are nominated by the Homeless Coalition of Palm Beach County, Inc. Members are appointed at-large by the BCC and serve two-year terms. The Advisory Board's primary objective is to review applications and make funding recommendations for distribution of the ESGP funds. The following describes the process used to arrive at the recommendations:

- The *Emergency Shelter Grants Program (ESGP) Application Form 2007-08* and the *Emergency Shelter Grants Program Evaluation Criteria 2007-08*, which had been approved by the ESGP Advisory Board on September 28, 2005 and used for the FY 2006-07 application process, was utilized again, for the FY 2006-07 ESGP application process.
- The Department of Housing and Community Development (HCD) notified potential applicants that ESGP applications were available through a Notice of Funding Availability (NOFA) published on October 22, 2006 in the *Palm Beach Post* (a newspaper of general circulation); and on October 27, 2006 in *La Palma*, a Spanish language weekly newspaper, which is also published by the *Palm Beach Post*. The NOFA was also published posted on HCD's website. Thirty-one (31) potential applicants obtained paper or electronic application packets.
- HCD received 17 applications from 16 agencies by the application deadline. All applications were reviewed by HCD staff utilizing the Emergency Shelter Grants Program (ESGP) Evaluation Criteria, FY 2007-08 and by the ESGP Advisory Board at its meeting on March 6, 2007. Areas of review included ESGP

eligibility criteria, justification of need, cost reasonableness and effectiveness, past performance, management capacity, and consistency with local needs identified in the Five-Year Consolidated Plan and the Continuum of Care Gaps Analysis resulting from the point-in-time count of January 26, 2006. The ESGP Advisory Board elected to apply a minimum score for further consideration, which eliminated two applications.

- All applicants were notified in writing of the status of their applications. The fifteen applicants selected to receive further review were asked to respond in writing to questions relating to their applications, which had been raised by staff or by the Advisory Board.
- Thirteen of the fifteen applicants which had been requested to provide additional information had responded by the reporting deadline. Staff reviewed the agencies' responses and reported the additional information to the ESGP Advisory Board at the next meeting.
- The ESGP Advisory Board requested three applicants to meet with the ESGP Advisory Board to clarify questions relating to their grant applications and to discuss the agencies' overall programs. The agencies addressed the written questions which had been mailed to them and answered additional questions from the Advisory Board at interviews conducted during the meeting of March 27, 2007.
- The ESGP Advisory Board made its recommendations on March 27, 2007 to fund all 15 applications which remained in consideration after application of the minimum score. The funding recommendations comply with the spending caps which limit spending in both the Homeless Prevention and Essential Services categories to a maximum of 30% of the total ESG allocation.
- At its meeting on April 10, 2007, the ESGP Advisory Board amended its funding recommendations of March 27, 2007, in response to a zoning compliance discrepancy which had not been identified earlier. That affected applicant has been advised that their recommendation for funding is contingent upon their shelter facility being brought into full compliance with zoning restrictions by August 17, 2007. The ESGP Advisory Board passed a contingent reallocation recommendation for the funds suggested for that agency, in the event that the agency does not meet the zoning compliance requirements by the deadline date.
- The ESGP Advisory Board also reviewed the *Emergency Shelter Grants Program (ESGP) Application Form FY 2007-08* and the *Emergency Shelter Grants Program Evaluation Criteria, FY 2007-08* and offered recommendations for revision for their use in the FY 2008-09 application process.

HCD may request, or the Advisory Board may choose to reconvene for additional meetings to address matters concerning the ESG Program.

ESGP Recommendations

Seventeen (17) applications were considered for a total of \$659,840 in funding requests. The Advisory Board has recommended that FY 2007-08 ESGP funds be distributed to 14 applicant agencies to assist the 15 projects for which funds were requested as follows: Operations & Maintenance: \$223,840 (73%); Essential Services \$6,394 (2%); and Homeless Prevention \$76,000 (25%). Table II-7 shows the ESGP Advisory Board funding recommendations set forth by eligibility category.

Under ESGP regulations, not more than 30% of the total allocation may be used for "Essential Services" to the County's homeless population, and not more than 30% of the total allocation may be used for "Homeless Prevention" to assist households at risk of becoming homeless. The funding recommendations do not exceed these caps.

Palm Beach County's policy is for the dollar-for-dollar match required by ESGP regulations to be provided by the subrecipient agencies. This match may be in cash or in-kind. An in-kind match may include the value of any material or building used in carrying out the ESG activity; the value of any lease paid on a building used for sheltering the homeless; any salary paid to agency staff working in support of carrying out the ESG activities; or the time and services contributed by volunteers to carry out ESG activities, calculated at \$5.00 per hour.

**Table II-7
Emergency Shelter Grants Program (ESGP)
Funding Recommendations for FY 2007-08**

Agency	Amount Requested	Funding Recommendations			
		Operations & Maintenance	Essential Services	Homeless Prevention	Total
Adopt-A-Family of the Palm Beaches	\$25,000	0	0	\$22,000	\$22,000
Aid to Victims of Domestic Abuse	\$35,000	\$20,000	0	0	20,000
Center for Family Services of Palm Beach Co.	\$70,700	0	0	10,000	10,000
Children's Case Management Organization.	\$24,000	12,000	0	8,000	20,000
Children's Home Society of Florida	\$57,405	20,000	0	0	20,000
Children's Place at Home Safe	\$58,620	20,000	0	0	20,000
Community Caring Center of Boynton Beach	\$25,000	2,000	\$1,194	12,000	15,194
Faith-Hope-Love-Charity	\$25,000	21,000	4,000	0	25,000
Farmworker Coordinating Council	\$48,000	0	0	24,000	24,000
Florida Housing Corporation	\$46,800	20,000	0	0	20,000
Florida Resource Center for Women & Children	\$32,100	19,800	1,200	0	21,000
The Lord's Place - Boynton Beach Shelter	\$50,000	23,500	0	0	23,500
The Lord's Place - Café Joshua	\$50,000	20,000	0	0	20,000
Palm Beach Recovery Coalition	\$29,088	0	0	0	0
Salvation Army	\$50,000	25,000	0	0	25,000
Urban League of Palm Beach County	\$15,000	0	0	0	0
YWCA	\$30,540	20,540	0	0	0
Totals	\$659,840	\$223,840	\$6,394	\$76,000	\$306,234
		(73%)	(2%)	(25%)	(100%)
Statutory Spending cap: 30% of total ESGP total allocation of \$306,234; applies to Essential Services and Homeless Prevention		Not Applicable	\$91,870	\$91,870	

HOME/ADDI Program Description

The HOME Program was created by the 1990 Cranston-Gonzalez National Affordable Housing Act. The purpose of this program is to allocate funds to eligible participating jurisdictions (PJs) to strengthen public/private partnerships for the provision of affordable housing opportunities for low and very low income households. The American Dream Down-payment Initiative (ADDI) Program was signed into law in December 2006. ADDI's purpose is to increase the homeownership rate, especially among lower income and minority households and to revitalize and stabilize communities. In Palm Beach County, the HOME Program and the ADDI are administered by HCD.

Entitlement Amount

A sum of \$2,588,864 has been allocated to Palm Beach County as an entitlement under the HOME Program for FY 2007-2008. The amount awarded to the County under the ADDI Program for FY 2007-08 is \$53,383. The Federal regulations which govern the implementation of the HOME Program require that at least 25% of HOME Program allocation be spent on program administration and planning and on activities which are administered by CHDOs. The specific amounts which will be set-aside by Palm Beach County to fund these eligible costs under the HOME Program are outlined below:

- *Program Administration and Planning:* \$258,886 representing 10% of the overall HOME Program allocation (the regulations allow for up to 10% of the HOME allocation to be used for program administration and planning related to the HOME and ADDI Programs).
- *Allocation to Community Housing Development Organizations (CHDOs) to administer HOME program activities:* \$388,329 representing 15% of the overall HOME Program Allocation (the regulations require that at least 15% of the grant to be used for activities/projects that are implemented by CHDOs). The following eligible activities may be funded:
 - ❖ rehabilitation of existing single family housing or new construction of single-family housing for first time homebuyers (FTH);
 - ❖ rehabilitation of affordable existing rental housing or new construction of rental units;
 - ❖ direct homeownership assistance (i.e., down-payment and gap financing) to FTH;

The remaining seventy-five percent (75%) of the entitlement \$1,941,648 is not subject to any HUD-mandated set aside and HCD proposes to use these funds on the following activities:

- *CHDO Operating Expenses:* \$129,443 representing 5% of the overall HOME Program allocation (the regulations allows for up to 5% of the grant to be used to fund for CHDO operating expenses).
- *HCD administered Countywide Second Mortgage Subsidy Program for First-time*

Homebuyers: \$1,312,205. Under this program, HCD proposes to subsidize the acquisition of single-family homes and vacant lots for construction of houses for very-low and low-income families who are first-time homebuyers. This program will be administered by HCD in collaboration with selected not-for-profit housing providers and the Consortium.

- *Rental Competitive Program* \$500,000. Under this program, funding will be awarded via a Request for Proposal (RFP) which will be published during the course of the year.

Summary of HOME and ADDI Funding and Beneficiaries

Table HSNB-2 shows that approximately 28 first-time homebuyers and 25 renters will benefit from the programs that are slated for implementation under the HOME and ADDI Programs. Utilizing an average subsidy of \$67,500 per household, the HOME Program will provide homeownership benefits to 26 households under the HOME funded Countywide Second Mortgage Program and the CHDO Administered Program. Also, by providing average per unit subsidy of \$67,500, HOME funds will also be used to assist with the construction of 25 rental units.

Funds attributable to the ADDI Program will be used to subsidize the acquisition of 8 housing units by first-time homebuyers. The average subsidy will be \$7,500. It is proposed that at least 2 units will be acquired exclusively with subsidy provided by ADDI. This subsidy will be used primarily for closing costs. Additionally, 6 units will be co-assisted with HOME funds. The average subsidy associated with these units will be \$37,500.

Table HSNB -2

Programs	Funding Source/Amount			Households/Units Assisted			
	HOME	ADDI	Grand Total	HOME	ADDI	HOME+ ADDI	Grand Total
CHDO Administered Program	\$388,329	--	\$388,329	7	0	0	7
2 nd Mortgage Program	\$1,312,205	\$53,383	\$1,365,588	28	2	(6)*	30
Sub-Total (Owners)	\$1,700,534	\$53,383	\$1,753,917	35	2	(6)*	37
Competitive Rental	\$500,000	--	\$500,000	25	n/a	n/a	25
Grand-Total	\$2,200,534	\$53,383	\$2,253,917	60	2	(6)*	62

* already included under HOME

Matching Contributions

The HOME Program regulations requires each participating jurisdiction to contribute, as matching contribution, not less than 25% of the funds drawn from its HOME Investment Trust Fund Treasury account in that fiscal year. This contribution is required for only certain activities. For Palm Beach County, during FY 2007-08, this will be no less than \$700,000 and shall apply to the following programs: CHDO Administered Program, Countywide 2nd Mortgage Program and the Competitive Rental Program. Palm Beach County plans to make at least \$700,000 in match requirement available from the Florida State Housing Initiatives Partnership (SHIP) Program. The match funds will also be used

to facilitate acquisition of homes by eligible first-time homebuyers. It is projected that approximately 13 households will be assisted through use of the match contribution.

HOME Priority Needs and Objectives

Programs to be sponsored by the HOME Program will address, to varying degrees, specific priorities recognized in the Five Year Plan for FY 2005-2010. Table HSNG-3 illustrates the correlation between the HOME Program and these priorities.

Table HSNG-3

HOME Program	Activity Type	Priorities Addressed
CHDO Administered Activities	Rehabilitation of existing single family housing or new construction of single-family housing for first time homebuyers (FTH); direct homeownership assistance (i.e., down-payment and gap financing) to FTH.	Potential Homeowners: High, Medium
Countywide First-time Homebuyer (single family) Program	Acquisition of Real Property Acquisition/Rehabilitation, or New Construction.	Potential Homeowners: High, Medium
Rental Competitive Program	Acquisition and/or Rehabilitation New Construction.	Existing and Potential Renters: High, Medium
ADDI American Dream Down payment Initiatives Program	New Construction of housing and acquisition and/or rehabilitation of housing.	Potential Homeowners: High, Medium