

**Board of County Commissioners
Budget Workshop
FY 2008 Proposed Budget
June 26, 2007**

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OVERVIEW OF FY 2008

County Administrator's Proposed Budget Scenario
Major Budget Assumptions and Factors
FY 2008

- **Ad Valorem Revenue** The enclosed budget scenario reflects Countywide Ad Valorem funding limits established by the Legislature. This is \$48.6 million less than FY 2007 tax revenue.
- **BCC Departments** Reduced FY 2008 department budget requests to less than FY 2007 net Ad Valorem level. Positions eliminated under the enclosed budget scenario: Countywide Departments 75 (excluding Airport (+9) & Water Utilities (+20)), increase of 65 positions in Library to staff new voter approved libraries and 56 new positions in Fire Rescue.
- **Sheriff** The enclosed budget scenario provides for a \$41 million increase in property tax support. This is the same Ad Valorem increase as the current year. The Sheriff has requested \$15 million more than the County Administrator's proposed budget scenario.
- **Capital (Countywide)** \$36 million in Ad Valorem funding for capital projects, including \$1 million for Beach Improvements, \$5 million for South Lake Worth Inlet Jetty/Bulkhead Restoration, \$2 million for Animal Care & Control Pahokee shelter renovations, \$2.2 million for CCRT, \$5.9 million for repair & renovation of various buildings, \$1.7 million for Gov'tl Center elevator upgrades, \$1.4 million for West Boca General Government Land Development.
- **Defunded Capital** \$27 million will come from the elimination or reduction in funding of existing projects. Some of these projects are: WiMax Deployment, AC&C Pahokee - New Shelter, AC&C Belvedere, Airport Center Renovation, Countywide Hurricane Hardening, Center Street Drainage, Riverside Drainage outfall, Lake Worth Road Corridor, Vegetation Incentive Program.
- **District Improvement Program** No new funding for the District Improvement Program. The \$7 million in Gas Tax which has historically funded this program will instead be allocated to Palm Tran to offset the Ad Valorem requirement.
- **Recreation Assistance Program** The Recreation Assistance Program (\$1.4 million) has been eliminated.
- **Cultural Council** The \$800,000 annual allocation to the Cultural Council has been eliminated.
- **Reserves** General Fund Contingency and Reserve for Balances Forward maintained at the same percent of total budget.
- **Financially Assisted Agencies** Maintained at current funding level of \$13.4 million.

Palm Beach County Analysis of Cash & Investments
As of 06/07/07

	<u>Dollars</u> <u>In Millions</u>
Cash & Investments 06/07/07	\$1,999
General Fund*	\$281
Road Programs (Gas Tax, Impact Fees & MSTU)	420
Fire Rescue (Taxing Districts & Impact Fees)	189
Water Utilities (User Fees)	108
Airports (User Fees, Grants)	96
Sheriffs Operating Fund and Impact Fees	118
Bond Construction & Debt Service	297
Self Insurance Funds (for pending claims, Employer & Employee Contributions)	80
Library (Taxing District, Capital & Impact Fees)	63
TDC (Bed Taxes)	24
Other Capital Project Funds (allocated to projects)	222
Other (Grants, Court Fines, Palm Tran, Golf Courses, Internal Service & Agency Funds)	<u>101</u>
	\$1,999

* Cash balances in the General Fund reach their peak in December when property taxes are collected then decrease throughout the year as cash outlays exceed receipts from other sources. The General Fund cash balance includes reserve for balance brought forward, contingency, current obligations not yet paid and disbursements that have not yet cleared the County's bank account.

**FY 2007 and FY 2008 Budget
Revenues and Appropriations
Countywide Ad Valorem Funds**

Revenues	Adopted FY 2007	Proposed FY 2008	Increase/ (Decrease)
Sheriff	32,244,316	44,720,721	12,476,405
Other Constitutional Officers	2,000,000	2,000,000	0
Judicial	92,400	80,000	(12,400)
Major Revenues	205,455,000	206,355,000	900,000
BCC Dept. Revenue	31,962,647	32,369,455	406,808
Other BCC Revenue	30,036,818	29,606,616	(430,202)
Interest	6,994,018	7,288,599	294,581
Balance Brought Forward	201,901,523	218,211,001	16,309,478
Statutory Reserve	(48,562,431)	(46,970,506)	1,591,925
Ad Valorem Taxes	688,623,243	640,022,408	(48,600,835)
Total	1,150,747,534	1,133,683,294	(17,064,240)

Appropriations	Adopted FY 2007	Proposed FY 2008	Increase/ (Decrease)
Sheriff	371,407,288	411,856,921	40,449,633
Other Constitutional Officers	50,144,708	51,354,687	1,209,979
Judicial	1,281,193	1,192,589	(88,604)
BCC Departments	358,431,612	352,834,429	(5,597,183)
Non Departmental	83,117,317	80,514,847	(2,602,470)
Capital	85,639,983	20,131,413	(65,508,570)
Reserves - Undesignated	124,857,969	123,657,969	(1,200,000)
Reserves - Designated	5,000,000	500,000	(4,500,000)
Reserves - Savings Intended for 2009	0	26,327,920	26,327,920
Debt Service (excludes voted)	70,867,464	65,312,519	(5,554,945)
Total	1,150,747,534	1,133,683,294	(17,064,240)

Millage under New Legislation*	4.2800	3.8035
Undesignated reserves as a % of Total Budget	10.9%	10.9%
Undesignated and statutory reserves as a % of Total Budget net of reserves	16.99%	17.35%
Total Percentage (Reserve Policy)	15 - 20%	15 - 20%

* 2008 millage based on estimated property values.

BCC Departments
Summary of Departmental Tax Equivalent Funding ⁽¹⁾

Countywide Departments	Page Number	Adopted Budget - '07 NET	FY 2008 CA's PBS NET	% Increase/ (Decrease)
Community Services	C-1	23,691,219	24,184,807	2.08%
County Admin/Scripps	C-2	2,597,083	2,596,375	-0.03%
County Attorney	C-3	4,590,910	4,544,937	-1.00%
County Commission	C-4	3,163,388	3,095,803	-2.14%
County Cooperative Extension	C-5	3,044,661	3,027,958	-0.55%
Criminal Justice Commission ⁽²⁾	C-6	4,380,434	3,333,880	-23.89%
Economic Development	C-7	2,398,196	1,779,845	-25.78%
Engineering & Public Works	C-8	58,566,541	58,635,130	0.12%
Environmental Resource Mgmt.	C-9	12,201,803	12,371,963	1.39%
Facilities Development & Ops.	C-10	43,178,248	43,302,299	0.29%
Financial Management & Budget	C-11	3,464,093	3,435,062	-0.84%
Fire Rescue (Countywide)	C-31	10,467,477	10,359,610	-1.03%
Health Department	C-12	2,264,620	2,400,510	6.00%
Human Resources	C-13	3,866,310	3,843,627	-0.59%
ISS (Communications Only)	C-14	1,912,271	1,659,382	-13.22%
Internal Audit	C-15	1,254,840	1,245,601	-0.74%
Legislative Affairs	C-16	732,508	729,609	-0.40%
Medical Examiner	C-17	2,801,252	2,785,777	-0.55%
Metropolitan Planning Org.	C-18	47,666	47,295	-0.78%
Office of Community Revitalization	C-19	783,043	798,183	1.93%
Office of Equal Opportunity	C-20	824,309	496,646	-39.75%
Palm Tran ⁽³⁾	C-21	31,780,407	29,484,792	-7.22%
Parks & Recreation	C-22	58,005,904	56,670,248	-2.30%
Planning, Zoning & Building	C-23	14,729,373	14,619,588	-0.75%
Public Affairs	C-24	5,428,118	4,793,965	-11.68%
Public Safety	C-25	24,869,363	24,546,838	-1.30%
Purchasing	C-26	3,755,855	3,996,506	6.41%
Risk Management	C-27	307,915	296,322	-3.77%
Small Business Assistance	C-28	1,122,748	1,117,426	-0.47%
Value Adjustment Board	C-29	238,410	264,990	11.15%
Total		326,468,965	320,464,974	-1.84%

		Ad Valorem	Ad Valorem	
Library	C-30	50,083,442	46,852,737	-6.45%
Fire Rescue - Main MSTU	C-31	189,205,947	188,279,922	-0.49%
Jupiter Fire Rescue ⁽⁴⁾	C-31	13,009,290	13,495,833	3.74%
Glades Fire Rescue ⁽⁵⁾	C-31	1,428,525	1,429,527	0.07%

(1) Amounts shown are net of departmental revenue.

(2) FY 2007 includes \$2 million reserve for Youth Empowerment Centers.

(3) Palm Tran's FY 2008 budget includes an additional \$7 million in gas tax funding which has been used to reduce ad valorem requirement.

(4) Approval of this funding level will require unanimous override approval of the Board.

(5) Approval of this funding level will require override approval by 2/3s of the Board.

PERSONNEL ANALYSIS

BOARD OF COUNTY COMMISSIONERS' PERSONNEL ANALYSIS			County Administrator's Proposed Budget Scenario	
Department	Budgeted Positions FY 2007	Positions Added (Deleted) During FY 2007	Positions Added (Deleted) For FY 2008	Proposed Positions FY 2008
Countywide Departments:				
Airports	150	0	9	159
Community Services	475	(1)	(8)	466
County Administration/Scripps	14	0	(1)	13
County Attorney	59	0	(4)	55
County Commission	36	(1)	(7)	28
County Cooperative Extension Service	39	0	0	39
Criminal Justice Commission	18	1	0	19
Economic Development	7	0	(1)	6
Engineering & Public Works	510	0	(11)	499
Environmental Resources Management	156	0	(5)	151
Facilities Development & Operations	461	0	(6)	455
Financial Management & Budget	47	(2)	(2)	43
General Government	0	0	0	0
Health Department	0	0	0	0
Housing & Community Development	49	2	0	51
Housing Finance Authority	0	0	0	0
Human Resources	39	0	0	39
Information Systems Services	231	0	(6)	225
Internal Auditor	12	0	0	12
Judicial	20	0	0	20
Legislative Affairs	4	0	0	4
Medical Examiner	22	0	0	22
Metropolitan Planning Organization	10	0	0	10
Office of Community Revitalization	9	0	0	9
Office of Equal Opportunity	12	0	0	12
Office of Small Business Assistance	8	0	0	8
Palm Tran	570	0	0	570
Parks & Recreation	720	0	(21)	699
Planning, Zoning & Building	400	0	(2)	398
Public Affairs	56	0	(1)	55
Public Safety	368	4	0	372
Purchasing	51	0	0	51
Risk Management	37	0	0	37
Tourist Development	4	0	0	4
Water Utilities	499	1	20	520
Total Countywide:	5,093	4	(46)	5,051
County Library	416	0	65	481
Fire-Rescue	1,418	0	56	1,474
Total BCC:	6,927	4	75	7,006

**SUMMARY OF BUDGET CUTS &
REVENUE ENHANCEMENTS/
FEE INCREASES**

Community Services

FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	474	23,691,219
Increase/(Decrease) Requested by Department	7	2,635,453
Department's FY 2008 Total Budget Request	481	26,326,672
Budget Cuts - County Administrator	(15)	(2,141,865)
FY 2008 Budget - County Administrator	466	24,184,807

Impact on Service Provided - County Administrator's Proposed Budget Scenario

Child Services - Head Start. Reduction of 3 hours of service per day affecting approximately 380 children (3 & 4 year olds). Three positions will be eliminated.

Individual & Family Services: Denial of 5 Supplement requests for 5 additional positions will impact services to homeless resulting in decrease efforts for outreach & no improvement in the response time.

Individual & Family Services: The number of families served under Emergency Assistance, Economic Stability and Self Sufficiency will be reduced.

Child Services: Denial of Head Start supplements will impact the contracts for health care providers and delegate agencies.

Individual & Family Services: The reduction in the military assistance grants may impact PBC Reservists or National Guard members who are called up under a Presidential Declaration, if there is an increase in reserve call-ups over the current level.

Individual and Family - Human Services. Reduction in service dollars will result in approximately 90 families not receiving services (rent, utility, mortgage, shelter, burial/cremation). The homeless appointment wait time will increase from 2-3 weeks to 4+ weeks. There will be a loss of 400 additional assessments and placement of homeless individuals. Level funding of Homeless Service Contracts may result in loss of staff or contract.

Senior Service - The Jupiter Community School Congregate Meal Site will be closed and clients will either be offered Home Delivered Meals or will be relocated to North County Senior Center Congregate Meal Site based on eligibility. Two positions will be eliminated and five positions will be reduced from 30 hours to 15 hours per week. The Senior Center staff will assume the Congregate Meal Site duties at the three Senior Centers. In-Home Services will be reduced by 585 client service hours. One Senior Secretary position will be eliminated. Two requested positions for New Mid County Adult Day Care Facility were denied.

Individual and Family - Community Action. Reduction in service dollars will result in fewer clients receiving service (only three families will receive rent assistance, reduction of bus passes to 175 clients, 228 less clients will be served for water/gas bills assistance). Reduction in housing leases will result in fewer clients receiving service, eliminate support of Boy Scouts of America to recruit and retain low income boys in scouting. Two positions will be eliminated and one passenger driver position will be changed to part-time.

Administration - Reduction in ISS services will impact the Departments ability to modify the data base to keep current with Federal, State and Local mandates.

County Administration/Scripps
FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	14	2,597,083
Increase/(Decrease) Requested by Department	0	98,368
Department's FY 2008 Total Budget Request	14	2,695,451
Budget Cuts - County Administrator	(1)	(99,076)
FY 2008 Budget - County Administrator	13	2,596,375

Impact on Service Provided - County Administrator's Proposed Budget Scenario

One Executive Assistant will be deleted. The remaining staff will have to accommodate the workload.

County Attorney
FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	59	4,590,910
Increase/(Decrease) Requested by Department	(2)	240,993
Department's FY 2008 Total Budget Request	57	4,831,903
Budget Cuts - County Administrator	(2)	(286,966)
FY 2008 Budget - County Administrator	55	4,544,937

Impact on Service Provided - County Administrator's Proposed Budget Scenario

Cuts will reduce the level of service in the representation of the Board of County Commissioners, the County Administrator, and all other departments, divisions, regulatory boards and advisory boards of county government in all legal matters relating to their official responsibilities.

The Child Care Enforcement and Control Program (\$135,890) is being transferred to the Health Department.

County Commission
FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	35	3,163,388
Increase/(Decrease) Requested by Department	0	314,507
Department's FY 2008 Total Budget Request	35	3,477,895
Budget Cuts - County Administrator	(7)	(382,092)
FY 2008 Budget - County Administrator	28	3,095,803

Impact on Service Provided - County Administrator's Proposed Budget Scenario

The loss of six part time Secretaries and one full time Administrative Assistant will impact the level of efficiency currently in place in the Commissioner offices.

County Cooperative Extension

FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	39	3,044,661
Increase/(Decrease) Requested by Department	3	375,885
Department's FY 2008 Total Budget Request	42	3,420,546
Budget Cuts - County Administrator	(3)	(392,588)
FY 2008 Budget - County Administrator	39	3,027,958

Impact on Service Provided - County Administrator's Proposed Budget Scenario

Funding for three additional positions was denied and reductions in every program will reduce by 18% the department's ability to provide research-based educational programs to the community.

The 50% cut in Mounts Botanical Garden maintenance greatly reduces the ability to care for the collection that supports research-based horticultural practices in South Florida (Zone 10).

Criminal Justice Commission

FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	19	4,380,434
Increase/(Decrease) Requested by Department	0	59,926
Department's FY 2008 Total Budget Request	19	4,440,360
Budget Cuts - County Administrator	0	(1,137,823)
Funding available from other Special Revenue Funds		31,343
FY 2008 Budget - County Administrator	19	3,333,880

Impact on Service Provided - County Administrator's Proposed Budget Scenario

The County Administrator has recommended that the Board sweep all of the projected unexpended funds in both the Criminal Justice Reserve Fund and the Youth Violence Prevention Project (the \$1 million and \$2 million reserves). The total budget cuts equal the General Fund portion of these unexpended funds plus adjustments to FRS.

The reduction in the CJC administrative budget will not impact services or levels of efficiency.

Economic Development
FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	7	2,398,196
Increase/(Decrease) Requested by Department	0	8,831
Department's FY 2008 Total Budget Request	7	2,407,027
Budget Cuts - County Administrator	(1)	(1,108,962)
Available carry over in Economic Development		481,780
FY 2008 Budget - County Administrator	6	1,779,845

Impact on Service Provided - County Administrator's Proposed Budget Scenario

Elimination of Department's Job Growth Incentive (JGI) funds (\$500,000) will substantially limit job creation-retention for business and recruitment.

The elimination of one (1) Economic Development Specialist position will increase the workload for other staff, impacting current levels of service.

Elimination of Development Regions grant money for FY 2008 (\$500,000).

Reduce the Film Studio budget by \$31,600 (10%) as follows: \$15,000 for the Film Festival and \$16,600 for the Film Commission.

Engineering

FY 2008 Budget Analysis

	Total Positions	Tax Equivalent ⁽¹⁾
FY 2007	510	25,806,932
Increase/(Decrease) Requested by Department	3	5,776,375
Department's FY 2008 Total Budget Request	513	31,583,307
Budget Cuts - County Administrator	(14)	(3,685,393)
FY 2008 Budget - County Administrator	499	27,897,914

Impact on Service Provided - County Administrator's Proposed Budget Scenario

Reduced funding of road resurfacing will impact the structural integrity of the road system (poor ride ability) and increase maintenance.

Staff positions for the new ITS facility will be eliminated, which will limit the ability to monitor and react to changing traffic situations.

The Traffic division will eliminate staff positions which will reduce the ability to maintain street lights, design new traffic signals, retime traffic signals in growth areas and build and maintain new and existing traffic signals.

The reliability of equipment will decrease since the department will have to react to maintenance issues rather than prevent them.

⁽¹⁾ Tax equivalent excludes Gas Tax Funding and a \$750,000 transfer from the General Fund for Street Lighting.

Environmental Resource Management

FY 2008 Budget Analysis

	Total Positions	Tax Equivalent
FY 2007	156	12,201,803
Increase/(Decrease) Requested by Department	15	3,011,936
Department's FY 2008 Total Budget Request	171	15,213,739
Budget Cuts - County Administrator	(20)	(2,841,776)
FY 2008 Budget - County Administrator	151	12,371,963

Impact on Service Provided - County Administrator's Proposed Budget Scenario

Reduce PBSO patrol of Natural Areas from 5 to 3 deputies (PBSO Services).
Reduce the frequency of mosquito control aerial spraying countywide by 17%.
Reduce enforcement efforts for manatee protection by 25%.
Eliminate Derelict Vessel Program, in which future efforts will depend on identification of a funding source.
Reduce the frequency of routine maintenance of Natural Areas countywide, as well as delay needed repairs and upkeep.
Eliminate 2 IT positions (1 filled, 1 vacant), which will adversely affect the ability to compile data, and will delay or eliminate ERM participation in countywide projects.
Eliminate 18 Environmental related positions (15 requested but not approved, 3 vacant), including Resource Protection Environmental Manager, which will result in tasks being shifted to higher level positions; cause delayed schedules and responses to environmental concerns, increase difficulty in meeting Florida Department of Environmental Protection requirements, slow response time to citizen requests regarding mosquito control, reduce grant required monitoring, and eliminate lower level priorities.