Agenda Item #: 3-C-1

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: July 10, 2007

[X] Consent [] Workshop

[] Regular [] Public Hearing

Submitted By:Engineering and Public WorksSubmitted For:County Engineer

I.EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

A. A Reimbursement Agreement in the amount of \$16,000 with the Valencia Lakes Homeowners Association to reimburse the Association for costs incurred removing paver brick and re-asphalting.

B. A Budget Transfer of \$16,000 in the Transportation Improvement Fund from Reserve for District 5 to paver brick removal from Valencia Lakes at Hagen Ranch Road – District 5.

Summary: This Agreement will reimburse the Association for costs incurred as a result of removing paver brick from their entrance road and replacing with asphalt so the County can install signal detection loops in the egress lanes to accommodate the signal installation.

District: 5 (ME)

Background and Justification: As part of the signal construction, the Traffic Division requested that Valencia Lakes Homeowners Association remove approximately 50 feet of paver brick from the proposed stop bar location. This is necessary to allow for the installation of two 46 foot signal detection loops in their egress lanes. Any damage which may occur during detection loop installation or subsequent maintenance will be the responsibility of Palm Beach County. The District Commissioner wishes to contribute to these costs.

Attachments:

- 1. Location Map
- 2. Agreement (3)
- 3. Budget Transfer
- 4. Commissioner Authorization

Recommended by:

MalaConnell **Division Director**

Approved by:

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years Grant Expenditures Operating Costs External Revenues Program Income (County) In-Kind Match (County) NET FISCAL IMPACT	2007 <u>\$16,000</u> <u>-0-</u> <u>-0-</u> <u>-0-</u> <u>\$16,000</u>	2008 0- 0- 0- 0- 0- -0- -0-	2009 -0- -0- -0- -0- -0- -0- -0-	2010 0- 0- 0- 0- -0- -0- -0-	2011 -0- -0- -0- -0- -0- -0-
# ADDITIONAL FTE POSITIONS (Cumulative) Is Item included in Current Budget Acct No.: Fund Progr	Dept l	Yes Jnit Obj		No <u>X</u> .	

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Transportation Improvement Fund Reserve for District 5 Paver Brick Removal/Valencia Lakes @ Hagen Ranch Rd-Dist 5

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

2

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

B. Approved as to Form and Legal Sufficiency:

9/07 Assistant County Attorney

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.

I:\WP\AgendaPage2\Agnpgtwo2007\000253.doc

126/07 Contract Dev and C oneste/20

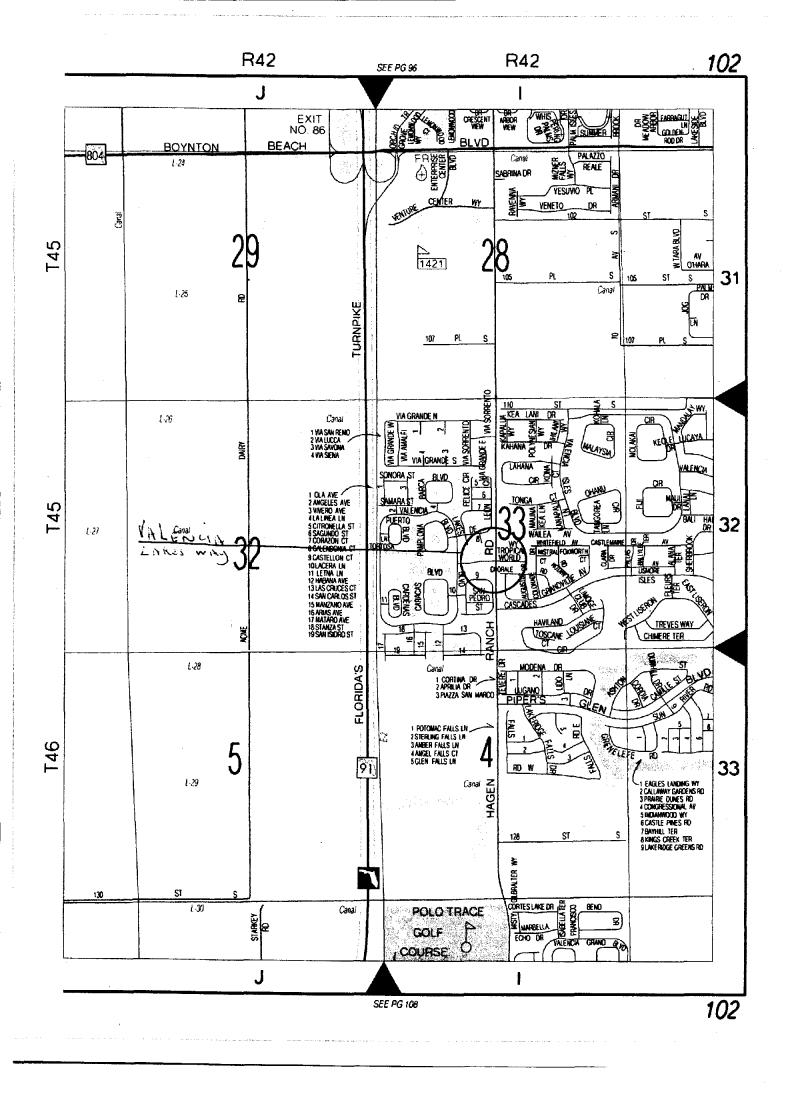
This Contract complies with our contract review requirements.

From:Vivian LeivaTo:Owen MileyDate:4/26/2007 4:25:59 PMSubject:Valencia Lakes

Please transfer \$16,000 from District Five Gas Tax Fund to cover the estimated costs for removal of paver bricks and replacement with asphalt at the entrance to Valencia Lakes.

Vivian E. Leiva

Senior Administrative Assistant to Commissioner Burt Aaronson



REIMBURSEMENT AGREEMENT BETWEEN PALM BEACH COUNTY AND THE VALENCIA LAKES HOMEOWNERS ASSOCIATION FOR THE COST OF REMOVAL OF PAVER BRICKS AND RE-ASPHALTING

THIS REIMBURSEMENT AGREEMENT is made and entered into this _____day of _____, by and between PALM BEACH COUNTY, a political subdivision of the State of Florida, hereinafter referred to as "COUNTY" and the VALENCIA LAKES HOMEOWNERS ASSOCIATION, hereinafter referred to as "ASSOCIATION"

WITNESSETH:

WHEREAS, the ASSOCIATION will remove approximately 50 feet of brick pavers from the egress lanes and replace them with asphalt, hereinafter referred to as "PROJECT"; and

WHEREAS, the ASSOCIATION agrees to hire a contractor to remove existing brick pavers and construct an asphalt roadway in its place, to allow for signal detection devices to be installed within the roadway bed; and

WHEREAS, the COUNTY believes that these efforts by the ASSOCIATION serve a public purpose in allowing the County to install signal detection devices in the roadway inside the ASSOCIATION's property and wishes to support the PROJECT by providing reimbursement funding for the documented costs in an amount not to exceed SIXTEEN THOUSAND DOLLARS (\$16,000.00); and

WHEREAS, the COUNTY will provide this one time reimbursement and be responsible for future maintenance of the signal detection devices only. Maintenance of the surface asphalt shall be the responsibility of the **ASSOCIATION**.

NOW THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitals are true, correct and incorporated herein.

2. The COUNTY agrees to provide to the ASSOCIATION reimbursement funding for documented costs of the PROJECT in an amount not to exceed SIXTEEN THOUSAND DOLLARS (\$16,000.00).

3. The COUNTY agrees to reimburse the ASSOCIATION the amount established in paragraph 2 for costs associated with the PROJECT, upon the ASSOCIATION's submission of acceptable documentation needed to substantiate its cost for the PROJECT. The COUNTY will use its best efforts to provide said funds to

the **ASSOCIATION** on a reimbursement basis within forty-five (45) days of receipt of all information required in paragraph 6 below.

4. The **COUNTY's** obligation is limited to its payment obligation and shall have no obligation to any other person or entity.

5. The **ASSOCIATION** agrees to assume all responsibility for design, bidding, contract preparation, and contract administration necessary for the **PROJECT**, including payment(s) to contractor(s) pursuant to all applicable governmental laws and regulations.

6. The **ASSOCIATION** will obtain or provide all labor and materials necessary for the **PROJECT**. The **ASSOCIATION** shall furnish to the **COUNTY's** representative a request for payment supported by the following:

A Contract Payment Request Form and a Contractual Services Purchases Schedule Form, attached hereto and incorporated herein as Exhibit "A" (pages 1 & 2), which are required for each and every reimbursement to the **ASSOCIATION**. Said information shall list each invoice payable by the **ASSOCIATION** and shall include the vendor invoice number, invoice date, and the amount payable by the **COUNTY**. The **ASSOCIATION** shall attach a copy of each vendor invoice paid by the **ASSOCIATION** along with a copy of the respective check and shall make reference thereof to the applicable item listed on the Contractual Services Purchases Schedule Form. Further, the **ASSOCIATION's** Financial Officer shall also certify that each invoice listed on the Contractual Services Purchases Schedule Form as indicated.

7. As it relates to this Agreement, the **COUNTY** may initiate a financial systems analysis and/or an internal fiscal control evaluation of the **ASSOCIATION** by an independent auditing firm employed by the **COUNTY** or by the County Internal Audit Department at any time the **COUNTY** deems necessary.

8. The **ASSOCIATION** shall be solely responsible for obtaining and complying with all necessary permits, approvals and authorizations from any federal, state, regional, **COUNTY** or agency which are required for the **PROJECT**.

9. The **PROJECT** has been completed and final invoices shall be submitted to the **COUNTY** no later than October 31, 2008, and the **COUNTY** shall have no obligation to the **ASSOCIATION** or any other entity or person for any cost incurred thereafter, unless the time for completion is extended by modification of this Agreement.

10. Each party shall be liable for its own actions and negligence and to the extent permitted by law, the **ASSOCIATION** shall indemnify, defend and hold harmless the **COUNTY** against any actions, claims or damages arising out of the **ASSOCIATION's** negligence in connection with this Agreement or the performance by the **ASSOCIATION** as it may relate to this Agreement. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes, Section 768.28, nor shall the same be construed to constitute agreement by either party to indemnify the other party for such other party's negligence, willful or intentional acts or omissions or for any amount over the limits set forth in FL Statute 768.28 despite any case law to the contrary.

11. Without waiving the right to sovereign immunity as provided by *s*.768.28 *f.s.*, the **ASSOCIATION** acknowledges to be self-insured for General Liability and Automobile Liability under Florida sovereign immunity statutes with coverage limits of \$100,000 Per Person and \$200,000 Per Occurrence; or such monetary waiver limits that may change and be set forth by the legislature.

In the event the **ASSOCIATION** maintains third-party Commercial General Liability and Business Auto Liability in lieu of exclusive reliance of self-insurance under *s*.768.28 f.s., the **ASSOCIATION** shall agree to maintain said insurance policies at limits not less than \$500,000 combined single limit for bodily injury or property damage.

The **ASSOCIATION** agrees to maintain or to be self-insured for Worker's Compensation & Employer's Liability insurance in accordance with Florida Statute 440.

When requested, the **ASSOCIATION** shall agree to provide an affidavit or Certificate of Insurance evidencing insurance, self-insurance, and/or sovereign immunity status,

which **COUNTY** agrees to recognize as acceptable for the above mentioned coverage. Compliance with the foregoing requirements shall not relieve the **ASSOCIATION** of its

liability and obligations under this Reimbursement Agreement.

12. As provided in F.S. 287.132-133, by entering into this Agreement or performing any work in furtherance hereof, the **ASSOCIATION** certifies that its affiliates, suppliers, sub-contractors, and consultants who perform work hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

13. The ASSOCIATION shall require each contractor engaged by the ASSOCIATION for work associated with this Agreement to maintain:

Workers' Compensation coverage in accordance with Florida Statutes, and;

Commercial General Liability coverage, including vehicle coverage, in combined single limits of not less than ONE MILLION DOLLARS (\$1,000,000.00). The COUNTY shall be included in the coverage as an additional insured.

b. A payment and performance bond for the total amount of the **PROJECT** in accordance with Florida Statute 255.05.

14. In the event of termination, the **ASSOCIATION** shall not be relieved of liability to the **COUNTY** for damages sustained by the **COUNTY** by virtue of any breach of the Agreement by the **ASSOCIATION**; and the **COUNTY** may withhold any payment to the **ASSOCIATION** for the purpose of set-off until such time as the exact amount of damages due the **COUNTY** is determined.

15. The ASSOCIATION's termination of this Agreement shall result in all obligations of the COUNTY for funding contemplated herein to be cancelled.

16. The **COUNTY** and **ASSOCIATION** agree that no person shall, on the grounds of race, color, national origin, sexual orientation, religion or creed, sex, age, or handicap be discriminated against in performance of this Agreement.

17. In the event that any section, paragraph, sentence, clause or provision hereof is held invalid by a court of competent jurisdiction, such holding shall not affect the remaining portions of this Agreement and the same shall remain in full force and effect.

18. All notices required to be given under this Agreement shall be in writing, and deemed sufficient to each party when sent by United States Mail, postage paid, to the following:

AS TO THE COUNTY

Engineering and Public Works Department Tanya N. McConnell, P.E. Deputy County Engineer P.O. Box 21229 West Palm Beach, Florida 33416-1229

AS TO THE CITY

Valencia Lakes Homeowners Association 1160 Valencia Lakes Boulevard Boynton Beach, Florida 33437 19. This Agreement shall be construed and governed by the laws of the State of Florida. Any legal action necessary to enforce this Agreement shall be held in Palm Beach County. No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every other remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy shall preclude any other or further exercise thereof.

20. Any costs or expenses (including reasonable attorney's fees) associated with the enforcement of the terms and conditions of this Agreement shall be borne by the respective parties; provided, however, that this clause pertains only to the parties to the Agreement.

21. Except as expressly permitted herein to the contrary, no modification, amendment, or alteration in the terms or conditions contained herein shall be effective unless contained in a written document executed with the same formality and equality of dignity herewith.

22. Each party agrees to abide by all laws, orders, rules and regulations and the **ASSOCIATION** will comply with all applicable governmental codes during the **PROJECT.**

23. The **COUNTY** shall not be deemed to assume any liability for the negligent or wrongful acts, or omissions of the other party (or parties). Nothing contained herein shall be construed as a waiver, by any of the parties, of the liability limits established in Section 768.28, Florida Statutes.

24. Each party shall promptly notify the other of any lawsuit, complaint, or cause of action threatened or commenced against it which arises out of or relates, in any manner, to the performance of this Agreement.

25. The parties expressly covenant and agree that in the event any of the parties is in default of its obligations under this Agreement, the parties not in default shall provide to the defaulting party thirty (30) days written notice before exercising any of their rights.

26. The preparation of this Agreement has been a joint effort of the parties, and the resulting document shall not solely as a matter of judicial constraint, be construed more severely against one of the parties than the other.

and supercedes all other negotiations, or agreements, either written or oral, relating to this Agreement.

28. A copy of this Agreement shall be filed with the Clerk of the Circuit Court in and for Palm Beach County, Florida.

29. This Agreement shall be effective upon execution by both parties and shall continue in effect and be binding on the parties until the **PROJECT** is completed as evidenced by the written acceptance of the **COUNTY** or October 31, 2008, whichever occurs first, or terminated in accordance with Paragraphs 14 and 15.

REMAINDER OF PAGE LEFT BLANK

VALENCIA LAKES HOMEOWNERS ASSOCIATION	PALM BEACH COUNTY, FLORIDA, BY ITS BOARD OF COUNTY COMMISSIONERS
By: President	By: Addie L. Greene, Chair
President	Addie L. Greene, Chair
ATTEST:	ATTEST:
	SHARON R. BOCK, CLERK & COMPTROLLER
Зу:	Ву:
By: Witness	Deputy Clerk
APPROVED AS TO FORM AND EGAL SUFFICIENCY	APPROVED AS TO FORM AND LEGAL SUFFICIENCY
By: Association Attorney	By: Assistant County Attorney
Date:	Date:
	APPROVED AS TO TERMS AND CONDITIONS
	By: Mulacouncel
	Date: <u>5/24/07</u>

PALM BEACH COUNTY ENGINEERING & PUBLIC WORKS DEPARTMENT CONTRACT PAYMENT REQUEST

(PROJECT)

Grantee	Request Date	
Billing #	Billing Period	

PROJECT PAYMENT SUMMARY

Item	Project Costs this Billing	Cumulative Project Costs	Total Project Costs
Consulting Services			
Contractual Services			· · ·
Material, Supplies, Direct Purchases			
Grantee Stock			·
Equipment, Furniture			<u> </u>
TOTAL PROJECT COSTS			·

Certification: I hereby certify that the above was incurred for the work identified as being accomplished in the attached progress reports. Certification: I hereby certify that the documentation has been maintained as required to support the project expenses reported above, and is available for audit upon request.

Administrator/Date	Financial Officer/Date		
PBC USE ONLY			
County Funding Participation	\$		
Total Project Costs	\$		
Total Project Costs to Date	\$		
County Obligation to Date	\$		
County Retainage (%)	(\$)		
County Funds Previously Disbursed	(\$)		
County Funds Due this Billing	\$		
Reviewed and Approved by:			
	PBC Project Administrator/Date		

PALM BEACH COUNTY ENGINEERING & PUBLIC WORKS DEPARTMENT CONTRACTUAL SERVICES PURCHASE SCHEDULE

		(PROJECT)		
	Grantee	Billi	ng Date	
	Billing #	Billin	ng Period	
Contractor Name	Contractor Invoice Number and Date	City Check or Voucher Number and Date	Project Amount Paid this Period	General Description
		TO	ΓAL	

Certification: I hereby certify that the purchase noted above was used in accomplishing the project.

Administrator/Date

Certification: I hereby certify that bid tabulations, executed contract, cancelled checks, and other purchasing documentation have been maintained as required to support the costs reported above, and are available for audit upon request.

Financial Officer/Date

Page 2 of 2

Page <u>1</u> of <u>1</u>

BOARD OF COUNTY COMMISSIONERS PALM BEACH COUNTY BUDGET<u>Transfer</u>

BGEX050107-1614

FUND Transportation Improvement

		ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 05/01/07	REMAINING BALANCE
PAVER BRCK REMOVAL/V 3500-368-1246-8201 Contril	ALENCIA @ HAGEN DIST5 butions-Non-Govtl Agncy	0	0	16,000	0	16,000	0	16,000
RESERVE FOR DISTRICT 5 3500-368-9115-9907 Res-Fu		4,613,160	2,337,419	<u>0</u> 16,000	<u> </u>	2,321,419		
Engineering & Public We	orks	signature R N	word	DATE S)	2/07		d of County Comm ing of <u>06/19/0</u>	
Administration / Budget OFMB Department – Pos							Clerk to the f County Commiss	oners