

PALM BEACH COUNTY

BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: July 10, 2007

Consent

Regular

Workshop

Public Hearing

Department

Submitted By: Community Services

Submitted For: Ryan White Title I

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Amendment No. 1 to contract (R2007-0747; dated May 15, 2007) with Minority Development and Empowerment, Inc., to change reimbursement method from unit cost to actual cost of service.

Summary: The amendment will change the current method of reimbursement from unit cost to actual cost for Outreach services. A unit is a per person service as opposed to Outreach which involves more than one. There is no change in the dollar amount of the contract. (Ryan White) District 3 (TKF).

Background and Justification: Minority Development and Empowerment, Inc. provides HIV related services to individuals and groups. Currently, their contract is limited with respects to how they can be reimbursed for their services. An amendment is being done to correct the reimbursement method.

Attachment: Amendment No. 1 with Minority Development and Empowerment, Inc.

Recommended by:  6-22-2007
Department Director Date

Approved by:  7/3/07
Assistant County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
NET FISCAL IMPACT	_____	_____	_____	_____	_____
# ADDITIONAL FTE	_____	_____	_____	_____	_____
POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes _____ No _____
 Budget Account No.: Fund _____ Dept _____ Unit _____ Object _____
 Program Code _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

Funding provided through the U.S. Department of Health and Human Services.
 No county match is required.

C. Departmental Fiscal Review:

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

No fiscal impact associated with this agenda item.

[Signature] 6/28/07 *[Signature]* 7/2/07
 OFMB Contract Dev. and Control
 6/28/07 6/27/07 6/26/07 E. Jones 7/2/07

B. Legal Sufficiency:

[Signature] 7/3/07
 Assistant County Attorney

This amendment complies with our review requirements.

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.

**AMENDMENT TO RYAN WHITE PART A
HIV HEALTH SUPPORT SERVICES**

THIS AMENDMENT TO THE RYAN WHITE PART A HIV HEALTH SUPPORT SERVICES CONTRACT (Document No. R2007-0747, dated May 15, 2007) made and entered into at West Palm Beach Florida, on this ___ day of ___, 2007 by and between PALM BEACH COUNTY, a political subdivision of the State of Florida hereinafter referred to as "COUNTY" and Minority Development & Empowerment, Inc. hereinafter referred to as the AGENCY, a not-for-profit corporation, entitled to do business in the State of Florida, whose address is 3175 South Congress Avenue, Palm Springs, FL 33461, and whose tax ID number is 65-0693623.

WITNESSETH:

WHEREAS, the need exists to amend the contract to change the method of reimbursement from unit cost to actual cost.

NOW THEREFORE, the above named parties hereby mutually agree that the Contract entered into on May 15, 2007 is hereby amended as follows:

I. Article 1: Outreach – Will be reimbursed at actual cost of each outreach service as evidenced by copies of checks or invoices, or other documents acceptable to the Palm Beach County Finance Department plus an Outreach transaction handling fee of ten percent (10%). The total Outreach reimbursable not-to-exceed amount is \$139,292.

OTHER PROVISIONS

All provisions in the Contract or exhibits to the Contract in conflict with this Amendment to the Contract shall be and are hereby changed to conform to this amendment.

All provisions not in conflict with this Amendment are still in effect and are to be performed at the same level as specified in the Contract.

IN WITNESS WHEREOF, the parties hereto have caused this two (2) page Amendment to be executed by their officials thereupon duly authorized.

ATTEST:
Sharon R. Bock
Clerk and Comptroller

PALM BEACH COUNTY, FLORIDA,
BY ITS BOARD OF COUNTY
COMMISSIONERS

By: _____
Deputy Clerk

By: _____
Addie L. Greene, Chairperson

WITNESS:

Signature

Gentry Vitale

Witness Name

By:

Signature

Francois LeConte

President

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY

County Attorney

APPROVED AS TO TERMS
AND CONDITIONS

Edward L. Rich
Edward L. Rich, Director