

**PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS**

**AGENDA ITEM SUMMARY**

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Meeting Date: **August 21, 2007**       **Consent**     **Regular**  
    **Ordinance**     **Public Hearing**

**Department**

**Submitted By: Community Services**

**Submitted For: Human Services Division**

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to approve:**


**A) Terminate contract with United Way of Palm Beach County, Inc. (United Way) and Palm Beach County Disaster Recovery Coalition, Inc. (Disaster Recovery Coalition) (R2007-0379) to provide disaster recovery services; and**

**B) Approve a \$125,000 payment to United Way in accordance with the terms of the contract.**

**Summary:** On March 13, 2007, the Board of County Commissioners approved a contract with United Way and Palm Beach Disaster Recovery Coalition. The Coalition was unable to secure insurance due to the Coalition's utilization of volunteers to perform home repairs as part of the long-term recovery work. United Way confirmed volunteer workers were insured through CROS Ministries. This payment to United Way supports staffing and related expenses which United Way provided to the Disaster Recovery Coalition. United Way provided oversight as the fiscal agent for the Coalition, direct supervision of coalition personnel and ensured the Coalition provided disaster response and recovery services in support of the Palm Beach County Comprehensive Emergency Management Plan. A new contract for \$25, 000 with a modified scope of services will be presented to the Board upon approval of the FY 2008 budget (Human Services) Countywide (TKF)

**Background and Justification:** Disaster preparedness activities have been accelerated and expanded since the onset of multiple hurricanes affecting Palm Beach County in 2004 and 2005. The expanded efforts have included additional planning to meet human services needs and to accelerate recovery projects utilizing not-for-profit agencies and faith-based organizations. The County has formed a partnership with the United Way in collaboration with the Disaster Recovery Coalition to more efficiently utilize the services of not-for-profit and faith-based organizations. This payment allowed United Way to continue its efforts to meet unmet needs of individuals and families and enables a more efficient and comprehensive County response in the event of a future disaster.

**Attachment:** Letter from United Way of Palm Beach County, Inc. and Palm Beach County Disaster Recovery Coalition, Inc.

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**Recommended By:**  **7-30-2007**  
Department Director Date

**Approved By:**  **8-8-08**  
Assistant County Administrator Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Capital Expenditures	_____	_____	_____	_____
Operating Costs	_____	<u>125,000</u>	_____	_____
External Revenue	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	_____	<u>125,000</u>	_____	_____
<b># ADDITIONAL FTS POSITIONS (Cumulative)</b>	_____	_____	_____	_____

Is Item Included In Current Budget: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund 0001 Dept. 741 Unit 3518 Obj. 8201  
 Program Code \_\_\_\_\_ Program Period: FY07

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

Departmental Fiscal Review: *[Signature]*

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Administration Comments:**

*[Signature]* 8-7-07  
 8/6/07 OFMB *[Initials]* 8/11/07  
*[Signature]* for *[Signature]*  
 Contract Administration  
 8/7/07

**B. Legal Sufficiency:**

*[Signature]*  
 Assistant County Attorney

This item complies with current  
 County policies.

**C. Other Department Review:**

Department Director

This summary is not to be used as a basis for payment.



July 13, 2007

Ms. Claudia Tuck  
Division of Human Services  
Palm Beach County  
810 Datura Street  
Suite 350  
West Palm Beach, FL 33401

RECEIVED  
JUL 19 2007

Dear Ms. Tuck:

Due to complications surrounding the attainment of general liability insurance for the Coalition and the length of time this issue prevented successful approval of the proposed contract, a meeting was held between all contract party representatives to discuss possible resolutions. The challenges in securing insurance have been a result of the use of volunteers by the Coalition to perform home repairs as part of their long-term recovery work.

As a result of these mitigating circumstances, United Way of Palm Beach County and the Palm Beach County Disaster Recovery Coalition, Inc. are requesting the proposed contract not be entered into by all parties contingent upon approval of the disbursement of \$125,000 from Palm Beach County to United Way of Palm Beach County for costs incurred from October 1, 2006 through and including September 30, 2007 that relates to the Disaster Recovery Coalition and its fulfillment of objectives of the proposed contract.

All services required of the Coalition under the scope of work and measurable outcomes will have been met or surpassed through the fourth quarter as indicated on the attached supporting documentation. A narrative of Coalition performance requirements has been attached to this letter to support the successful results of Coalition measures and activities. Work will continue through the fourth quarter with the expectation of the same results and a fourth quarter report and summary provided by October 15, 2007 per the proposed contract terms.

It is our understanding for subsequent work beyond the current fiscal year, Palm Beach County will be working with United Way of Palm Beach County to review the scope of work and outcome requirements and present a new funding effort or contract to the Palm Beach County Board of County Commissioners.

Sincerely,

Scott Badesch  
CEO and President  
United Way of Palm Beach County

Signature

Pam Cahoon  
Chair  
Palm Beach County Disaster Recovery Coalition, Inc.

Signature

2600 Quantum Blvd.  
Boynton Beach, FL 33426-8627  
Fax (561)375-6666

For referrals, please call 2-1-1

