



**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	_____	_____	_____	_____	_____
Operating Costs (Rent)	_____	_____	_____	_____	_____
External Revenues	_____	_____	_____	_____	_____
Program Income (County)	_____	_____	_____	_____	_____
In-Kind Match (County)	_____	_____	_____	_____	_____
<b>NET FISCAL IMPACT</b>	=====	=====	=====	=====	=====
<b># ADDITIONAL FTE POSITIONS (Cumulative)</b>	_____	_____	_____	_____	_____

Is Item Included in Current Budget: Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No: Fund \_\_\_\_\_ Dept \_\_\_\_\_ Unit \_\_\_\_\_ Object \_\_\_\_\_  
 Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

**C. Departmental Fiscal Review: \_\_\_\_\_**

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development Comments:**  
 The annual funding for this sublease will end on Sep 30 2007.

*John Doh* 8-9-07  
 OFMB  
 8/9/07  
*M* 8/10/07  
*CP* 8/11/07

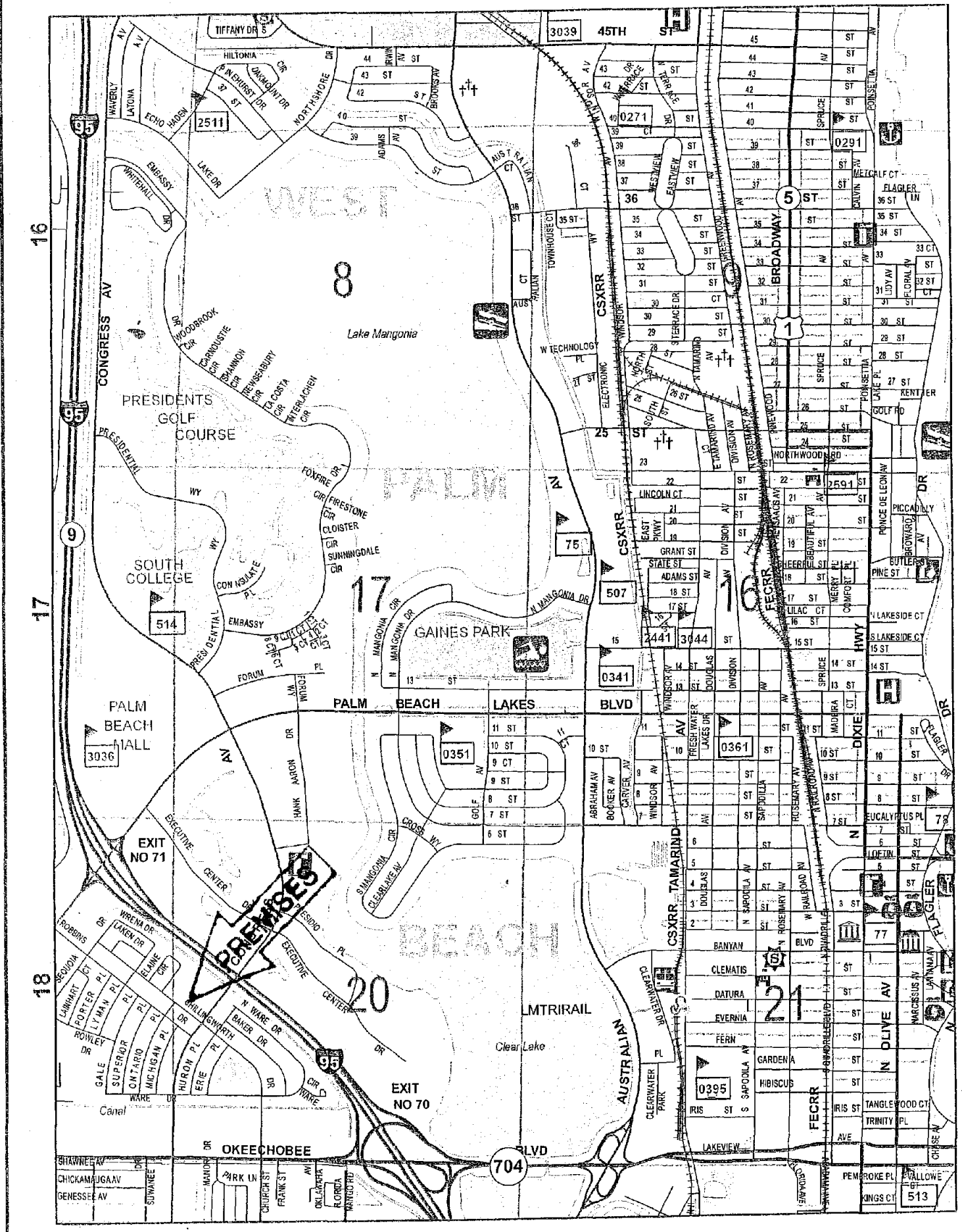
*Lucia L. Jacobowitz* 8/9/07  
 Contract Development and Control

**B. Legal Sufficiency:** This item complies with current County policies.

*H. J. Lee* 8/10/07  
 Assistant County Attorney

**C. Other Department Review:**  
*Sharon [Signature]*  
 Department Director

**This summary is not to be used as a basis for payment.**



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ATTACHMENT #1

LOCATION MAP





**Facilities Development &  
Operations Department  
Property & Real Estate  
Management Division**

3200 Belvedere Road  
Building 1169  
West Palm Beach, FL 33406-1544  
(561) 233-0200  
FAX: (561) 233-0210  
www.pbcgov.com/fdo



**Palm Beach County  
Board of County  
Commissioners**

Addie L. Greene, Chairperson

Jeff Koons, Vice Chair

Karen T. Marcus

Warren H. Newell

Mary McCarty

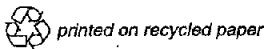
Burt Aaronson

Jess R. Santamaria

**County Administrator**

Robert Weisman

*"An Equal Opportunity  
Affirmative Action Employer"*



August 21, 2007

Certified Mail # 7006 2760 0004 3173 5016  
Return Receipt Requested

Easter Seals Florida, Inc.  
Attn.: Ms. Susan Ventura, President & CEO  
2010 Mizell Avenue  
Winter Park, Florida 32792

**Re: Notice of Cancellation of Sublease Agreement –  
Sublease Agreement dated April 15, 2003, between Palm Beach  
County, a political subdivision of the State of Florida  
("County"), and Easter Seals Florida, Inc. ("Landlord")  
(R2003-0529), as amended (the "Sublease")**

Dear Ms. Ventura:

Pursuant to Article XII of the above referenced Sublease, County provided Landlord with sixty (60) days prior written notice dated July 3, 2007, of County's cancellation of the Sublease effective 11:59 P.M., September 30, 2007 ("Cancellation Effective Date"). The annual funding for this Sublease will be discontinued as of the fiscal year that commences October 1, 2007. All performance of this Sublease shall cease as of the Cancellation Effective Date.

County shall remove County's personal property and surrender the Premises to Landlord prior to or on the Cancellation Effective Date.

Please direct any questions concerning this matter to Ted Simmons, Property Specialist, who may be reached at (561) 233-0203 or by e-mail at [tsimmons@pbcgov.com](mailto:tsimmons@pbcgov.com).

**ATTACHMENT # 2**



August 21, 2007  
Notice of Cancellation of Sublease Agreement  
Page 2

ATTEST:

SHARON R. BOCK,  
CLERK & COMPTROLLER

PALM BEACH COUNTY, a Political  
Subdivision of the State of Florida

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Addie L. Greene, Chairperson

APPROVED AS TO FORM  
LEGAL SUFFICIENCY

APPROVED AS TO TERMS AND  
CONDITIONS

By: \_\_\_\_\_  
Assistant County Attorney

By: Audrey Wolf  
Audrey Wolf, Director  
Facilities Development & Operations



Facilities Development &  
Operations Department  
Property & Real Estate  
Management Division

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Jess R. Santamaria

**County Administrator**

Robert Weisman

*"An Equal Opportunity  
Affirmative Action Employer"*

 printed on recycled paper

July 3, 2007

Certified Mail # 7006 2760 0004 3173 5023  
Return Receipt Requested

Easter Seals Florida, Inc.  
Attn.: Ms. Susan Ventura, President & CEO  
2010 Mizell Avenue  
Winter Park, Florida 32792

**Re: Notice of Cancellation of Sublease Agreement**

Dear Ms. Ventura:

Pursuant to Article XII of the Sublease Agreement dated April 15, 2003, between Palm Beach County and Easter Seals Florida, Inc. I am hereby notifying you that the County is terminating its Sublease with Easter Seals effective September 30, 2007. The annual funding for this Sublease will be discontinued as of that date. The County will remove its personal property and surrender the Premises prior to or on September 30, 2007.

Please direct any questions concerning this matter to Ted Simmons, Property Specialist, who may be reached at (561) 233-0203 or by e-mail at [tsimmons@pbcgov.com](mailto:tsimmons@pbcgov.com).

Sincerely,

Ross C. Hering  
Director

RCH/bjd

cc: Edward L. Rich, Director, Community Service  
Easter Seals Florida, Inc., Attn.: Ms. Susan Ventura, President & CEO  
2010 Mizell Ave., Winter Park, FL 32792 (via regular mail)

G:\Property Mgmt Section\Out Lease\Head Start Easter Seals WPB\Termination of Sub Lease\Lease Cancellation letter.RCH.doc

**ATTACHMENT # 3**