

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS
AGENDA ITEM SUMMARY

Meeting Date: August 21, 2007

Consent

Regular

Workshop

Public Hearing

Department: Facilities Development and Operations

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 16 to the Contract with STH Architectural Group, Inc. (R2001-0063), in the deductive amount of \$136,338 for architectural/engineering design of the 2300 Vista Office Building.

Summary: CSA NO. 16 is for the reduction to the Contract for cost estimating, parking analysis, and additional construction administration services that were not needed. This reduction includes 86% M/WBE. When added to the Consultant's participation to date, the resulting M/WBE participation is 29.2%. The Consultant's contract goal is 27.0%. (Capital Improvements Division) District 2 (JM)

Background and Justification: Professional services not performed include cost estimating, parking analysis, and additional construction administration. Specifically, cost estimating reduction of \$130,490, parking analysis reduction of \$398 and construction administration reduction of \$5,000.

Attachments:

1. Location Map
2. CSA No. 16
3. Budget Availability Statement

Recommended by:



Amy Wolf
Department Director

7/16/07
Date

Approved by:



County Administrator

8/1/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	<u>(\$136,338)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Operating Costs	<u> </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
External Revenues	<u> </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Program Income (County)	<u> </u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
In-Kind Match (County)	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET FISCAL IMPACT	<u>\$(136,338)</u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included in Current Budget? Yes X No _____
 Budget Account No: Fund _____ Dept _____ Unit _____ Object _____
 Fund 3018 Dept 411 Unit B261 Object 6502
 Reporting Category _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

III. REVIEW COMMENTS:

A. OFMB Fiscal and/or Contract Development and Control Comments:

[Signature] 7/24/07
 OFMB
[Signature] 7/25/07
 Contract Administrator

B. Legal Sufficiency:

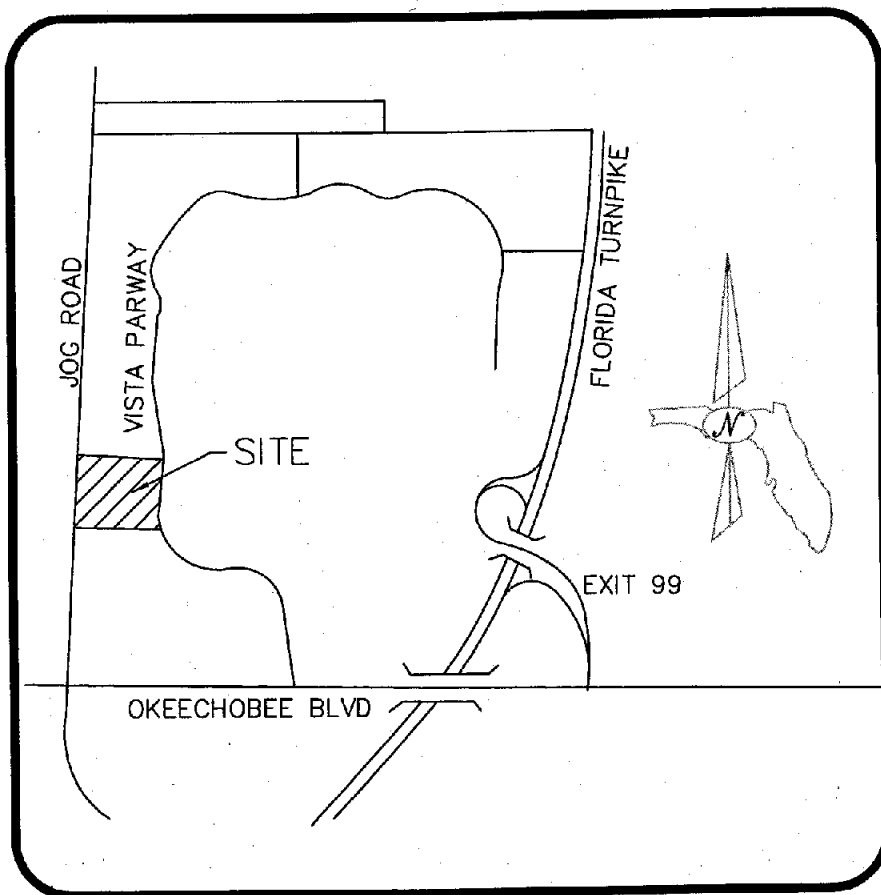
[Signature] 7/27/07
 Assistant County Attorney

This item complies with current County policies.

C. Other Department Review:

 Department Director

This summary is not to be used as a basis for payment.



LOCATION MAP

(NOT TO SCALE)

ATTACHMENT # 1

CONSULTANT SERVICES AUTHORIZATION

STH ARCHITECTURAL GROUP, INC.

**VISTA CENTER OFFICE BUILDING
PROJECT NO. 02216**

THIS AUTHORIZATION NO. 16 to the Contract dated January 9, 2001 (R2001-0063) between Palm Beach County and the Consultant identified herein is for the Consultant Services described in Item 3 of this Authorization.

1. **CONSULTANT: STH Architectural Group, Inc.**
515 North Flagler Drive, Suite 1400-10
West Palm Beach, FL 33401

2. **Services completed to date:** Design and construction phases are complete. Close-out is in-progress.

3. **Description of Services to be provided by Consultant:** This formal reduction to the Contract is for cost estimating, parking analysis, and additional construction administration that were not needed. Specifically, the cost estimating reduction, \$130,490, is to line items in the Program Analysis, \$14,120, and in CSA #1, \$116,820; the parking analysis reduction is to a line item in the Program Analysis, in the amount of \$398; the construction administration reduction is to a line item in CSA #13, in the amount of \$5,000.

4. **History:**

CSA	Amount	Services		
Orig	\$125,000.00	Original Contract	01/09/01	BCC
01	\$2,801,063.00	Design & CA Services (R-2002-0597)	04/16/02	BCC
02	\$45,320.00	Additional Services for ITS Design	10/23/02	CRC
03	\$9,900.00	Design Services for additional median	05/28/03	Dir, FDO
04	\$318.00	Additional DD Prints	06/19/03	Dir, FDO
05	\$8,250.00	Acoustical Consultant	08/12/03	Dir, FDO
06	\$2,310.00	Site Plan Revisions	09/17/03	Dir, FDO
07	\$31,000.00	Plan revisions	12/10/03	CRC
08	\$81,200.00	Threshold Inspection Services	04/13/04	BCC
09	\$2,134.00	Update Boundary Survey	04/20/04	Dir, FDO
10	\$25,542.00	Relocate water main and floor plan revisions	05/17/05	BCC
11	\$5,500.00	Revision to Landscape Plan	05/18/05	CRC
12	\$2,200.00	Preparation of Color Boards	05/31/05	CRC
13	\$73,185.00	Additional C.A. and Threshold Inspection	09/13/05	BCC
14	\$21,500.00	Additional C.A.	03/22/06	CRC
15	\$43,722.00	Additional Threshold Inspections, Electrical Design, Owner Training and HVAC Design	01/03/07	CRC

5. **Time of Commencement:** Not applicable.

6. **Compensation:** The CSA reduction shall be:

Lump sum amount of **(\$136,338)**.

ATTACHMENT # 2

7. ~~This Authorization may be terminated by the County without cause or prior notice. In the event of termination not the fault of the Consultant, the Consultant shall be compensated for all services performed to termination date, together with reimbursable expenses (if applicable) then due.~~

Consultant agrees to waive any and all claims for lost profits or anticipated future profits in the event of a termination with or without the cause under this Contract.

8. **EXCEPT AS HEREBY AMENDED, CHANGED OR MODIFIED**, all other terms and conditions of the original Contract remain in full force and effect.

IN WITNESS WHEREOF, this Authorization is accepted, subject to the terms and conditions of the aforementioned Contract.

COUNTY

ATTEST:
Sharon R. Bock, Clerk & Comptroller

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS


By: _____
Deputy Clerk

By: _____
Addie L. Greene, Chairperson

WITNESS:


FERNANDO DELGADO
Name (type or print)

CONSULTANT

By: 
Name:

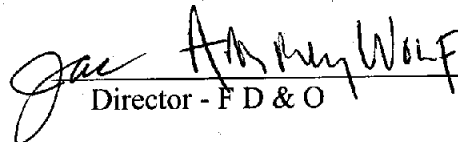
PRESIDENT
Title:

Date: 6/28/07

Approved as to Form and Legal Sufficiency

Approved as to terms and conditions

Assistant County Attorney


Director - F D & O



ARCHITECTURAL
GROUP, INC.

June 21, 2007

Mr. Frank Coutts
Project Manager
Palm Beach County Facilities Development & Operations
3200 Belvedere Road - Building 1169
West Palm Beach, Florida 33406-1548

Re: Vista Center Office Building
Palm Beach County Project #02216
Proposal for Reduction of Contract

Dear Mr. Coutts:

Please accept the following Consultant Services proposal for the formal reduction to STH Architectural Group, Inc. contract for contracted work not needed to be performed by STH Architectural Group for the 2300 Building, aka Vista Center Office Building, located at Vista Center Industrial Park, West Palm Beach Florida.

SCOPE OF WORK

This formal reduction to the Contract is for cost estimating, parking analysis, and additional construction administration that were not needed. The following is a breakdown of each reduction to the contract:

- Line Items in Program Analysis \$ 14,120.00
- Line Item in CSA #1 \$ 116,820.00
- Line Item reduction associated with parking analysis found in line item in Program Analysis. \$ 398.00
- Line Item reduction associated with construction administration reduction found in line item in CSA #13. \$ 5,000.00

TOTAL REDUCTION OF COMPENSATION REQUESTED: \$ 136,338.00



ARCHITECTURAL
GROUP, INC.

If you are in agreement with the scope of work and associated compensation identified herein, please sign and return one copy of this agreement as it will serve as an amendment to our existing contract for professional services and furthermore, serve as our formal authorization to proceed with this work effort.

Sincerely,

STH ARCHITECTURAL GROUP, INC.

APPROVED AND ACCEPTED THIS ____

DAY OF _____, 2007

BY: _____

William Hansen, AIA
President

Attachments
WAH/FD/fd

J:\00658\docs\06-21-07-asr-Couts

SCHWAB, TWITTY & HANSEN ARCHITECTS

515 North Flagler Drive • Suite 1400 • West Palm Beach, FL 33401-4339 • Phone: 561-832-5599 • Fax: 561-655-4828 • www.STH-Arch.com

Florida Registration # AA0002975

SCHEDULE 1

LIST OF PROPOSED M/WBE SUBCONTRACTORS

PROJECT NAME: Vista Center Office Building-4th Floor ITS Revisions PROJECT NUMBER: 217
 NAME OF PRIME BIDDER: STH Architectural Group Inc
 CONTACT PERSON: Fernando Del Dago PHONE NUMBER: (561) 832-5599 FAX NUMBER: (561) 655-4828
 BID DATE: 10/03/2005 DEPARTMENT: _____

Name, Address, and Phone Number	Type of Work Performed	Subcontract Amount				(Please Specify)
		Black	Hispanic	Women	Other	
Construction Management Services 10 Fairway Drive, #301, Deerfield Beach, FL Deerfield Beach, FL 33441	Cost Estimating	(\$116,820.00)				
	TOTAL	(\$116,820.00)	\$0.00	\$0.00	\$0.00	

TOTAL BID PRICE: (\$136,338.00) TOTAL VALUE OF M/WBE PARTICIPATION: (\$116,820.00) Total M/WBE % 86%

- NOTE:**
- The amounts listed on this form must be supported by the Subcontractors prices included on Schedule 2 in order to be counted toward goal attainment.
 - Bidders may not rely upon M/WBE's listed in the Palm Beach County M/WBE Directory as being otherwise currently certified or licensed to perform the work as of bid opening.

**FACILITIES DEVELOPMENT & OPERATIONS
BUDGET AVAILABILITY STATEMENT**

REQUEST DATE: 06/25/07

REQUESTED BY: Frank Coutts

PHONE: 233-0258

FAX: 233-0270

PROJECT TITLE: Vista Office: 2300 Building

PROJECT NO.: 02216

ORIGINAL CONTRACT AMOUNT:

BCC RESOLUTION#: R2001-0063

DATE: 1/09/01

REQUESTED AMOUNT: (\$136,338)

CSA or ~~CHANGE ORDER NUMBER~~: 16

CONSULTANT/CONTRACTOR: STH Consultant Services Agreement

PROVIDE A BRIEF STATEMENT OF THE SCOPE OF SERVICES TO BE PROVIDED BY THE CONSULTANT/CONTRACTOR:

Formal reduction to the Contract for cost estimating, parking analysis, and additional construction administration that were not needed.

CONSTRUCTION	
PROFESSIONAL SERVICES	(\$136,338.00)
STAFF COSTS** (Design/Construction Phase)	
MISC. (permits, prints, advertising, etcetera)	
TOTAL	<u>(\$136,338.00)</u>

*** By signing this BAS your department agrees to these staff costs and your account will be charged upon receipt of this BAS by FD&O. Unless there is a change in the scope of work, no additional staff charges will be billed.*

BUDGET ACCOUNT NUMBER (IF KNOWN)

FUND:

DEPT:

UNIT:

OBJ:

FUNDING SOURCE (CHECK ALL THAT APPLY):

AD VALOREM OTHER

3018-411-B261-6505 - (28,663.12)

FEDERAL/DAVIS BACON

3018-411-B261-6503 - (107,674.88)

BAS APPROVED BY: Kayla Reiff

DATE: 6/25/07

ENCUMBRANCE NUMBER: _____

Revised 03/30/04

ATTACHMENT #3