

PALM BEACH COUNTY  
BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

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Meeting Date: **August 21, 2007**

Consent  
 Ordinance

Regular  
 Public Hearing

Department: **Parks and Recreation**

Submitted By: **Parks and Recreation Department**

Submitted For: **Parks and Recreation Department**

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**I. EXECUTIVE BRIEF**

**Motion and Title: Staff recommends motion to receive and file:** First Amendment to Agreement (R2006-2486) with Royal Palm Beach Youth Softball Association, Inc. for the purchase of uniforms and equipment for the Blue Thunder Softball Team.

**Summary:** This fully executed First Amendment to Agreement extends the project completion date from January 31, 2007, to May 31, 2007, and the Agreement ending date from May 1, 2007 to September 30, 2007 in order to allow additional time to accommodate dates of payment and completion of the reimbursement process. The Amendment is in accordance with Resolution R2005-1738, authorizing the delegation of authority for amending RAP agreements to the County Administrator or his designee. All other terms of the Agreement remain the same. Funding for the project is from the Recreation Assistance Program (RAP) District 6 Funds. District 6 (AH)

**Background and Justification:** Resolution R2005-1738 was adopted by the Board on September 13, 2005, to streamline the RAP reimbursement process. It establishes terms and conditions for amending RAP projects and delegates authority for the execution of the amendments to the County Administrator or his designee, which is the Director of the Parks and Recreation Department. The criteria for delegated signature of amendments on behalf of the Board include:

- Changes in project scope/elements within the intent of the approved RAP project;
- Adjustments in budgetary line items within the intent of the approved RAP Project which do not change the contractual amount.;
- Changes to the approved project time frame including the initiation date and/or project completion date for periods of less than one year; and
- Other miscellaneous modifications approved by the awarding Commissioner within the overall intent of the approved RAP project.

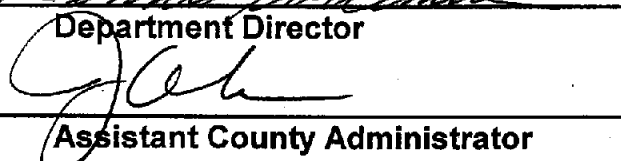
This delegation of authority allows for more efficient and timely reimbursements for RAP projects by streamlining the existing RAP process for amendments to agreements. The attached Amendment meets criteria listed above, and was executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department.

**Attachment:** First Amendment to Agreement

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Recommended by:   
Department Director

7-24-07  
Date

Approved by:   
Assistant County Administrator

8-1-07  
Date

**II. FISCAL IMPACT ANALYSIS**

**A. Five Year Summary of Fiscal Impact:**

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Operating Costs	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
External Revenues	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
Program Income (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
In-Kind Match (County)	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
<b>NET FISCAL IMPACT</b>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>	<u>-0-</u>
# ADDITIONAL FTE POSITIONS (Cumulative)	_____	_____	_____	_____	_____

Is Item Included in Current Budget? Yes \_\_\_\_\_ No \_\_\_\_\_  
 Budget Account No.: Fund \_\_\_\_\_ Department \_\_\_\_\_ Unit \_\_\_\_\_  
 Object \_\_\_\_\_ Program \_\_\_\_\_

**B. Recommended Sources of Funds/Summary of Fiscal Impact:**

This Amendment is for a time extension only, and has no additional fiscal impact to Palm Beach County.

C. Departmental Fiscal Review: ckopelakis

**III. REVIEW COMMENTS**

**A. OFMB Fiscal and/or Contract Development and Control Comments:**

Elizabeth Blasen 7/31/07  
 OFMB  
 1/30/07  
 7/30/07 7/25/07

Jim J. Jacob 7/31/07  
 Contract Development & Control  
 1/31/07

**B. Legal Sufficiency:**

Anne Delgant 8/1/07  
 Assistant County Attorney

**C. Other Department Review:**

\_\_\_\_\_  
 Department Director

REVISED 10/95  
 ADM FORM 01

This summary is not to be used as a basis for payment

**FIRST AMENDMENT TO AGREEMENT BETWEEN PALM BEACH COUNTY AND  
ROYAL PALM BEACH YOUTH SOFTBALL ASSOCIATION, INC. FOR THE  
PURCHASE OF UNIFORMS AND EQUIPMENT FOR THE BLUE THUNDER  
SOFTBALL TEAM**

**THIS AMENDMENT** is entered into on \_\_\_\_\_, by and between Palm Beach County, a political subdivision of the State of Florida, hereinafter referred to as "County", and Royal Palm Beach Youth Softball Association, Inc., a Florida not-for-profit corporation, herein referred to as "RPBYSA".

**WITNESSETH:**

**WHEREAS**, on November 21, 2006, COUNTY entered into an Agreement ( R-2006-2486) with RPBYSA, hereinafter referred to as "Agreement" to provide Recreation Assistance Program (RAP) funding in an amount not to exceed \$2,500 for the purchase of uniforms and equipment for the 14U Royal Palm Beach Blue Thunder softball team, hereinafter referred to as the "Project"; and

**WHEREAS**, RPBYSA has requested that County extend the Project completion date from January 31, 2007, to May 31, 2007, and extend the termination date from May 1, 2007, to September 30, 2007, in order to allow for additional time to accommodate dates of payment and completion of the reimbursement process; and

**WHEREAS**, the Project will benefit all citizens of Palm Beach County.

**NOW THEREFORE**, the parties hereby agree as follows:

1. Section 8 of the Agreement is amended to read "The term of this Agreement shall be until September 30, 2007, commencing upon the date of execution by the parties hereto".

2. Section 11 of the Agreement is amended to read "RPBYSA shall complete the Project by May 31, 2007, and invoices and checks and/or proof of payments submitted for reimbursement must be dated within the Project time frame of September 15, 2006, through May 31, 2007. RPBYSA shall provide its final reimbursement request(s), including a project completion statement and reimbursement documentation as indicated in Section 2 above on or before September 30, 2007."

3. Except as provided herein, each and every other term of the Agreement shall remain in full force and effect and the Agreement is reaffirmed as modified herein.

**IN WITNESS WHEREOF**, the parties, by and through their duly authorized agents, have hereunto set their hands and seals on the date indicated above.

**WITNESSES:**

Ashlan W. Yung  
Veronica Finnett

**PALM BEACH COUNTY, FLORIDA, BY ITS  
BOARD OF COUNTY COMMISSIONERS**

By: Dennis L. Eshleman  
Dennis L. Eshleman, Director  
Parks and Recreation Department

**WITNESSES:**

Ashlan W. Yung  
Veronica Finnett

**ROYAL PALM BEACH YOUTH SOFTBALL  
ASSOCIATION, INC.**

By: William Boss  
Name (Type or Print)  
President  
Title  
William R  
Signature

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY**

By: Anne Helgent  
County Attorney