Agenda Item #: 35-4

PALM BEACH COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: August 21, 2007	[X]	Consent Workshop	[]	Regular Public Hearing
Department		Workshop		
Submitted For: FIRE RESCUE				
	:===:	=======================================	====	
I. EXE	CUTI	VE BRIEF		
Motion and Title:				
Staff recommends motion to app Children's Services Council of Palm Be to \$50,000 for the Drowning Preventi period October 1, 2007 to September 3	each (ion Co	County providi	na the	County funding of up
Summary: The Drowning Prevention Coalition processor. However, the program is fund Services Council (CSC) of Palm Beach Memorandum of Agreement provides Services Council of Palm Beach Council of up to \$50,000 for the Drowning Funding of this program for FY 2008 is I the amount of \$150,000. Countywide (SB)	ded by h Cou s the	y multiple sour inty and the C terms and co	ces in ounty's onditio	cluding the Children's s general fund. This ns of the Children's
Background and Justification: The Palm Beach County Drowning Pres Beach County Fire Rescue on Octobe Prevention Coalition office space within funding sources for this program in FY fund in the amount of \$150,000 and the of Palm Beach County in the amount of	er 1, 2 Palm / 2008 e agree	2000. The re Beach County are a transfe ement with the	Incatio	n gave the Drowning
Attachments:				
Memorandum of Agreement, Chi	ildren'	s Services Cou	ıncil of	Palm Beach County
Recommended By: Deputy Chie	<u>ှာ</u> တြင်း ef	±=====================================		 ク-34-67 Date
Approved By: Approved By: Fire-Rescue) <u>.(</u>	inistrator		7-25-07 Date

II. FISCAL IMPACT ANALYSIS

A. Fiscal	Five Year Summary Years	of Fiscal In 2007	npact: 2008	2009	2010	2011
	al Expenditures	2001	2008	2009	2010	2011
-	iting Costs		50,000			
Exteri	nal Revenues	<	(50,000)			
Progr	am Income (County)					
	nd Match (County)				·	
NET	FISCAL IMPACT		0			
	ODITIONAL FTE SITIONS (Cumulative	a)	,			
	Prموجوع n Included in Gurrer		Yes	XX No		
Buage	et Account No.:	Funa <u>1300</u>	Dept <u>440</u> U	nit <u>4244</u> Ob	lect <u>/bk/o</u> us	
В.	Recommended Sou	ırces of Fun	ıds/Summary	y of Fiscal Im	pact:	
This a	greement with the Cl	nildren's Ser	vices Council	of Palm Bea	ch County rep	resents
their a	greed funding for the	Drowning P	revention Coa	alition.		
C.	Departmental Fisca	d Review:	Joha I	Ulba		
		/ /		• • • • • • • • • • • • • • • • • • • •		
	III. REVIEW COMM	<u>ENTS</u>				
A.	OFMB Fiscal and/o	r Contract D	ev. and Con	trol Commen	ts:	
В.	SINOT OFMB. Legal Sufficiency:	38 CN (1)	it	Contract Dev	vith current	<u>8/1</u> 09
	Shan Bun Assistant County	Attorney	דט אבאי			
C.	Other Department F	Review:		i		
	Department I	Director				

THIS SUMMARY IS NOT TO BE USED AS A BASIS FOR PAYMENT.

MEMORANDUM OF AGREEMENT

This Agreement, entered into as of this 1st day of October 2007 by and between the Children's Services Council of Palm Beach County (hereinafter referred to as "CSC"), a political subdivision of the State of Florida and Palm Beach County Board of County Commissioners, a political subdivision of the State of Florida, (hereinafter referred to as "PBCBCC"), effective October 1, 2007 ("Effective Date") to September 30, 2008.

CSC has agreed to fund up to \$50,000 to PBCBCC for the **Drowning Prevention Initiative** for the period October 1, 2007 through September 30, 2008. The CSC funds will be combined with funding from the PBCBCC.

CSC, as one of the funders of Drowning Prevention Initiative, agrees to transfer funds to PBCBCC in accordance with the following schedule and terms:

- 1. Transfers from CSC to the PBCBCC for expenditures made prior to September 30, 2008 will be made in accordance with the following procedures:
 - a) A written request for funds from CSC by the PBCBCC specifying the amount requested based upon the attached **Exhibit "A"** (Financial Reporting on Expenditures & Request for Reimbursement form).
 - b) The Financial Reporting on Expenditures & Request for Reimbursement form will outline how the previously advanced funds have been spent, and will be accompanied by an outline for which additional funds will be spent, as well as, the nature of both categories of expenses.
 - c) The request will be submitted to CSC in sufficient time as to allow 10 working days for processing.
- 2. The PBCBCC shall submit to the Council reports of effectiveness and include statistics and data on the number of persons served. Said reports shall be made on the Progress Report Form Exhibit "B" from the effective date of this Agreement on a quarterly basis.
- 3. No transfers will be made by CSC pursuant to this Memorandum of Agreement for expenditures made after September 30, 2008, and the PBCBCC agrees to refund any of CSC's money advanced but not expended by September 30, 2008 within 45 days.
- 4. A final financial compilation report accounting for all funds expended will be provided to CSC no later than November 15, 2008.

CSC and the PBCBCC agree to comply with the terms of this MOA.

IN WITNESS WHEREOF, the undersigned parties have executed this Agreement on the day and year first above written.

By: Winner (Gans	CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY
Witness Date: 7/18/07	Gaetana D. Ebbole, Chief Executive Officer
ATTEST: SHARON R. BOCK, Clerk & Comptroller	PALM BEACH COUNTY, FLORIDA BY IT'S BOARD OF COUNTY COMMISSIONERS
By: Deputy Clerk	By:Addie L. Greene, Chairperson
Date:	Date:
APPROVED AS TO FORM AND LEGAL SUFFICIENCY	APPROVED AS TO TERMS AND CONDITIONS
By: Sharon Burrows	By: Selan'
Assistant County Attorney Date:8-7-07	Palm Beach County Fire-Rescue Date: 7-30-57

Exhibit 'A' Financial Reporting on Expenditures & Request for Reimbursement Form

Agency: Palm Beach County Board of Drowning Prevention	County Commissioners	Contract/MOA #: 542	
Description	Total Program	Expenses for the Period// to//	Total Expenses to Date
Personnel			
(i) Salaries			
(ii) Fringe Benefits			
Travel			
Supplies			
Rent			
Capital Expenses			
Other Costs			
(i)			
(i)			
(iii)			
Total			
Amount paid by other sources			
CSC amount			
CSC%			
Advance Funds Received			
Prior Advance Repayment			
Advance Balance		<u> </u>	
Advance Payment This Period			
Net CSC Funds Requested			
CERTIFICATION The undersigned certly that the information contained in the	nis report is a true and accurate representat	ion of the use of CSC funds as of the	e date of this report.
Prepared by:			
NAM	E/TITLE	DATE	.
Approved			

DATE

NAME/TITLE

EXHIBIT 'B' Progress Report Form

Contract #: 542

Date Prepared by Provider:	
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CHILDREN'S SERVICES COUNCIL OF PALM BEACH COUNTY PROGRESS REPORT FORM – Palm Beach County Board of County Commissioners/Drowning Prevention

REPORTING PERIOD:	

PROJECT OBJECTIVES	ACCOMPLISHMENTS: THIS REPORTING PERIOD	ACCOMPLISHMENTS TO DATE	CHALLENGES/ CORRECTIVE ACTIONS TAKEN
1.			
2.			
3.			
5.			

*NOTE: This form is required for all Progress Reports/Final Reports.