

PALM BEACH COUNTY
BOARD of COUNTY COMMISSIONERS

AGENDA ITEM SUMMARY

Meeting Date: 8/21/07 Consent Regular
 Ordinance Public Hearing

Department Submitted by: Information Systems Services
Submitted for: Information Systems Services

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve:

- (A) Sixth Amendment to contract with CGI-AMS (formerly named American Management Systems, Inc.) (R2002-1782), to extend the ending date of this contract from December 31, 2007 to December 31, 2008, at no additional cost to the County;
- (B) Seventh Amendment to contract with CGI-AMS (R2002-1782), to delete modifications that have been incorporated into the AMS Advantage Financial software, reducing the contract amount by \$28,000; and,
- (C) Statement of Work (Exhibit A) pursuant to contract with CGI-AMS (R2002-1782), for development and installation of enhancements to the functionality of the County's Advantage Financial System, in an amount not to exceed \$599,000.

Summary: The Sixth Amendment is a contract extension to allow additional time for completion of the installation of the Vendor Self Service module. The Seventh Amendment will eliminate modifications related to the invoicing and fixed asset modules. The Statement of Work will add functionality to various modules in the Advantage System as approved by the Financial System Administration Team (FSAT). Countywide (PK)

Background and Justification: On October 2, 2002, the Board approved the migration of the County's Financial System from the mainframe-based LGFS version to the web-based Advantage System. The implementation and installation of the Vendor Self Service module is still pending due to a mutual decision by the County and the vendor. The Sixth Amendment extends the contract to provide time required for work on the Vendor Self Service module now scheduled for completion in 2008.

The Seventh Amendment to the Statement of Work deletes modifications #6 & #10 which are related to invoicing functions. Modification #6 would have provided the ability to generate invoices from the issue of stock from the warehouse to outside agencies. Modification #10 would have provided the ability to identify invoices by type. These functions are now incorporated into the baseline software and the modifications are no longer necessary. The deletion of these modifications de-obligates \$28,000 in respective costs.

The FSAT was established as a standing committee via PPM CW-F-071. Additional functionality and enhancements have been identified through modification/enhancement requests submitted by County departments to the FSAT. (Continued on Page 3)

Attachments:

- 1. One original Amendment No. 6 documents
- 2. One original Amendment No. 7 documents
- 3. One original Statement of Work documents
- 4. Copy of original Contract (Minutes pages 3264 – 3290 only) with Statement of Work and Amendments

Recommended by: Steve Bordon 8-8-07
 Department Director Date

Approved by: [Signature] 8/14/07
 County Administrator Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	\$571,000	0	0	0	0
Operating Costs	0	0	0	0	0
External Revenues	0	0	0	0	0
Program Inc (County)	0	0	0	0	0
In-Kind Match (County)	0	0	0	0	0
NET FISCAL IMPACT	\$571,000	\$ 0	\$ 0	\$ 0	\$ 0

Additional FTE Positions (Cumulative) 0 0 0 0 0

Is Item Included in Current Budget Yes X No

Budget Account Number(s):

Amendment 7 = Fund 3901 Dept. 491 Unit M030 Object 3401 - (\$28,000)
 Statement of Work = Fund 3901 Dept. 491 Unit 1239 Object 3401 - \$599,000
NET = \$571,000

B. Recommended Sources of Funds / Summary of Fiscal Impact

C. Department Fiscal Review: Robert C. Beal 8/9/07

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Administration Comments:

Elizabeth Prosen 8/10/07
 OFMB 8/19/07 8/10/07 8/8/07
8/14/07
8/14/07
 Contract Administration

B. Legal Sufficiency:
Paul F. J. 8/14/07
 Assistant County Attorney
 This item complies with current County policies.

C. Other Department Review:

 Department Director

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Background and Justification (continued):

The Statement of Work is for program enhancements which will provide staff with time efficiencies in their daily work (see concept papers attached to Statement of Work for additional information regarding these enhancements) as follows:

- Inventory Correction Document
- Active Master Agreement (MA) Vendor/Commodity Line Copy Functionality
- New Vendor Inactive Status for New Procurement Documents
- Renewal Document (RN) Modification
- Restrict Certain Vendors