

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years	2007	2008	2009	2010	2011
Capital Expenditures	\$42,967	-0-	-0-	-0-	-0-
Operating Costs	-0-	-0-	-0-	-0-	-0-
External Revenues	-0-	-0-	-0-	-0-	-0-
Program Income (County)	-0-	-0-	-0-	-0-	-0-
In-Kind Match (County)	-0-	-0-	-0-	-0-	-0-
NET FISCAL IMPACT	\$42,967	-0-	-0-	-0-	-0-

ADDITIONAL FTE
POSITIONS (Cumulative) _____

Is Item Included in Current Budget? Yes _____ No X
Budget Acct No.: Fund _____ Dept. _____ Unit _____ Object _____
Program _____

B. Recommended Sources of Funds/Summary of Fiscal Impact:

MSTU District C Fund
Reserves
Redding Road Watermain

Consultant Authorization	\$37,060.84
Contingency	\$ 3,706.16
Legal Advertising	\$ 1,200.00
Staff Cost - Engineering Services	\$ 1,000.00
Fiscal Impact	\$42,967.00

C. Departmental Fiscal Review: R.D. Ward 8/1/07

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

John D. ... 8-15-07
OFMB
UD 8/15/07
CN 8/15/07

Don J. Jacoby 8/16/07
Contract Dev. and Control
E. Jones 8/16/07

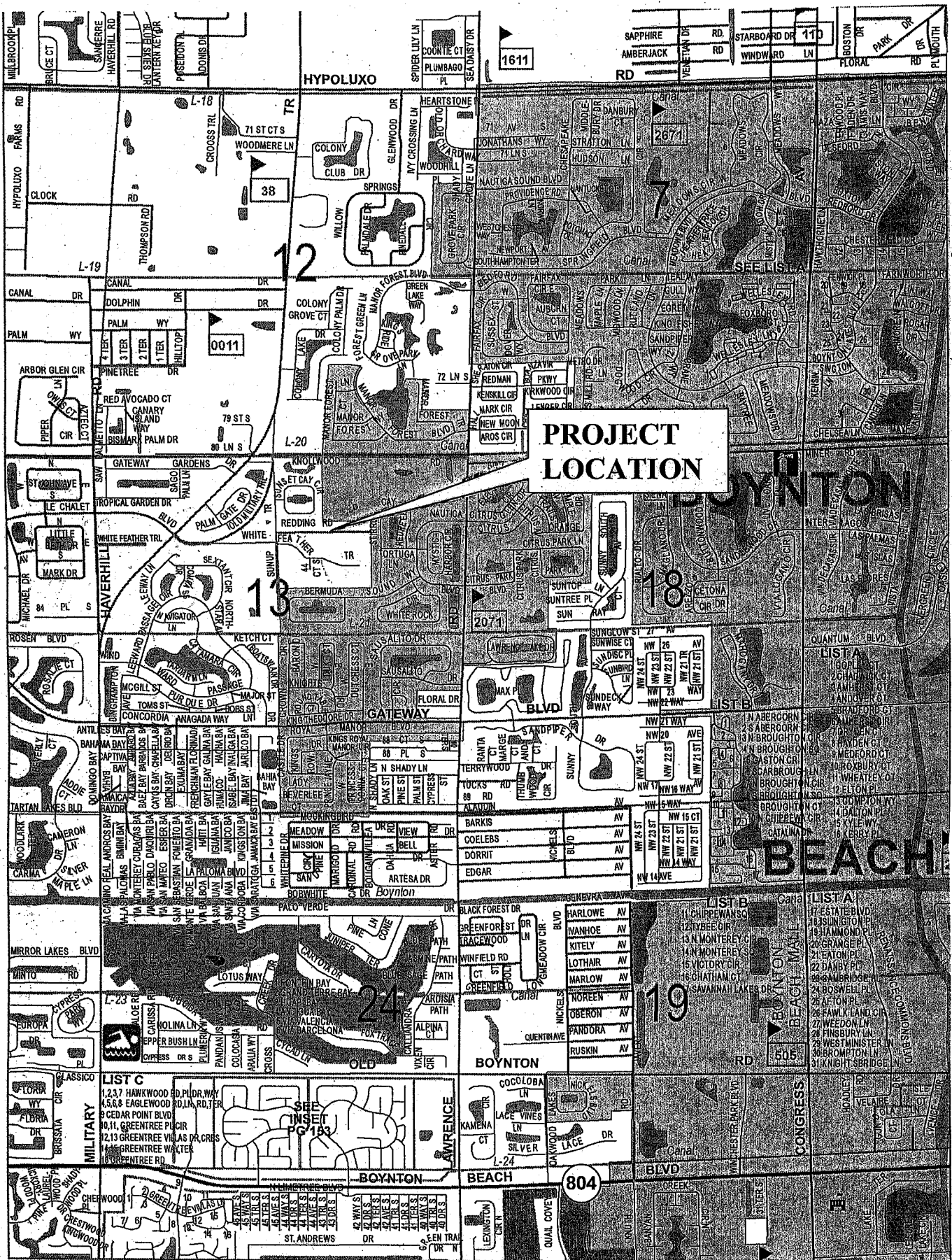
B. Approved as to Form and Legal Sufficiency:
Paul F. ... 8/28/07
Assistant County Attorney

This item complies with current County policies.

C. Other Department Review:

Department Director

This summary is not to be used as a basis for payment.



REDDING ROAD WATER MAIN

**TASK TO ANNUAL AGREEMENT
BETWEEN PALM BEACH COUNTY**

AND

CIVIL DESIGN, INC.

**FOR PROFESSIONAL ENGINEERING SERVICES REQUIRED
for**

MSTU DISTRICT 'C'

**REDDING ROAD
WATER DISTRIBUTION SYSTEM PROJECT**

PROJECT NO. 2006140

PALM BEACH COUNTY, FLORIDA

THIS TASK TO ANNUAL AGREEMENT, made and entered into _____, 2007

by and between Palm Beach County, hereinafter called the **COUNTY**, and **Civil Design, Inc.** a Florida Corporation with an address of 120 S. Olive Avenue, Suite 403, West Palm Beach, FL 33401, Corporate Tax I.D. #56-2355181, hereinafter called the **CONSULTANT**.

WITNESSETH

WHEREAS, the **COUNTY** and the **CONSULTANT** entered into an Annual Agreement on April 10, 2007 (R-2007-0462), whereby the **CONSULTANT** was retained to furnish certain professional services required for MSTU Districts "A" through "E" on an annual basis. It is now necessary to acquire engineering, surveying, and permitting services for the **Redding Road Water Distribution System Improvement, MSTU District 'C'**, Palm Beach County, Florida (hereinafter called the **PROJECT**); and

WHEREAS, the **COUNTY** now desires the **CONSULTANT** to perform engineering services for the **PROJECT**; and

RE: REDDING ROAD WATER DISTRIBUTION SYSTEM, M.S.T.U. DISTRICT "C"

WHEREAS, the following fees have been negotiated and found to be reasonable and just compensation for the professional services to be performed by the **CONSULTANT**: **Basic Services**: a lump sum fee of \$24,812.34 for engineering services; **Additional Services**: a lump sum fee of \$11,748.50 for surveying services to be performed by Keshavarz & Associates, Inc., and; **Reimbursable Expenses**: a lump sum fee of \$500.00 for permit application and governmental fees, totaling \$37,060.84, as outlined in the proposal dated July 17, 2007, attached hereto as a part of Exhibit 'A'.

NOW, THEREFORE, THIS INDENTURE WITNESSETH: That for and in consideration of the mutual benefits to flow from each to the other, the parties hereto agree as follows:

1. The **CONSULTANT** agrees to provide professional services as described in Exhibit "A" of the Agreement known as "**SCOPE OF WORK**".
2. The **CONSULTANT** agrees to "**CERTIFICATION STATEMENTS**" as described in Exhibit "B" of the Agreement.
3. The **CONSULTANT** agrees to **SMALL BUSINESS/MINORITY/WOMEN BUSINESS ENTERPRISE (S/M/WBE) PARTICIPATION** as described in Exhibit "C" of the Agreement.
4. The **LETTER(S) OF INTENT** to perform as a SBE/MBE/WBE and/or sub-consultant as described in Exhibit "D" of the Agreement.
5. The **CONFLICT OF INTEREST DISCLOSURE FORM** as described in Exhibit "E" of the Agreement.
6. The **COUNTY** agrees to pay the **CONSULTANT** a fee of Thirty Six Thousand Five Hundred and Sixty dollars and eighty four cents, plus reimbursable expenses in the amount of Five Hundred dollars, totaling Thirty Seven Thousand Sixty dollars and eighty four cents;
7. The **CONSULTANT** agrees to indemnify, defend and hold harmless the **COUNTY** against all claims that may arise as a result of negligence, wrongdoing, misconduct or want of care by the **CONSULTANT**.

Except as hereby amended, changed or modified, all other terms and conditions of the original Agreement dated April 10, 2007 (R-2007-0462), and;

Supplements and Amendments thereto, shall remain in full force and effect.

RE: REDDING ROAD WATER DISTRIBUTION SYSTEM, M.S.T.U. DISTRICT "C"

IN WITNESS WHEREOF, the parties hereto have made and executed this Supplemental Agreement as of the day and year first above written.

OWNER:

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the
State of Florida**

BOARD OF COUNTY COMMISSIONERS

BY: _____
Addie L. Greene, Chairperson

ATTEST:
Sharon R. Bock, Clerk & Comptroller

BY: _____
Deputy Clerk

S E A L

Approved as to Terms & Conditions:

By: Charles Rich
Engineer

Approved as to form and legal
sufficiency:

By: _____
County Attorney

CONSULTANT:

**Civil Design, Inc.
a Florida Corporation**

BY: T. Jeff Trompeter
T. Jeff Trompeter, P.E.
Its President

CORPORATE SEAL

ATTEST:

By: Melanie A. Straub
(Printed Name)

Melanie A. Straub
(Signature)

By: Kyla N. Brandon
(Printed Name)

Kyla N. Brandon
(Signature)



CIVIL DESIGN, INC.
ENGINEERING CONSULTANTS

July 17, 2007

Exhibit "A" - Scope of Services

Mr. Michael Marquis, P.E.
Palm Beach County Engineering & Public Works Department
Engineering Services Division
2300 N. Jog Road, Vista Center - 3rd Floor
West Palm Beach, FL 33411

Re: Redding Road (PBC Project #2006140)
Boynton Beach, Florida (S13/T45S/R42E)

Dear Mr. Marquis:

Pursuant to our discussions, please find below a task list and lump sum fee proposal for the subject work to be performed under our annual contract for MSTU engineering services with Palm Beach County (PBC).

Project Description:

Project consists of the surveying, design and permitting of approximately 1,300 linear feet of 6" DIP water main with associated valves, fittings, services and hydrants along Redding Road from its west terminus at Sunup Trail to its east terminus. At the conclusion of the water main and associated utility construction, Redding Road will receive a 1" asphalt overlay.

Basis of Scope & Scope of Services (by Task and Activity):

Task 1 includes field survey of the project by our subconsultant Keshavarz & Associates, Inc. Work includes the following:

1. Establish the base line control and identify stationing.
2. Stations will be set at 100 foot intervals.
3. The survey will contain vertical control pursuant to 3rd order level circuit based on Palm Beach County's Vertical Control Network.
4. Cross sections will be obtained at each property line, but not more than 100 foot intervals, and will include up to 20 feet on either side of the right-of-way. Fifteen total cross sections are assumed.
5. Topography will be obtained and project tie-in will be performed.
6. Reference control points will be set for horizontal and vertical control for construction plans.
7. An AutoCAD base file will be produced for use by the design engineer in preparation for construction drawings.



CIVIL DESIGN, INC.
ENGINEERING CONSULTANTS

July 17, 2007
Mr. Michael Marquis, P.E.
Redding Road
Page 2 of 5

Task 2 includes engineering design services required to produce construction plans ready for permitting by those Authorities Having Jurisdiction (AHJ's) over the project. This task includes the following:

1. Consultant will coordinate the work of its subconsultant and attend meetings with Palm Beach County staff to review plans at each submittal stage. Up to three meetings are anticipated in this activity.
2. Consultant will make site visits to verify existing conditions.
3. Consultant will coordinate utilities and obtain existing franchise utility locations by obtaining a design ticket and forwarding plans to the various utility providers for their review. Consultant will add franchise utility information to drawings as provided by the respective utility so that conflicts can be coordinated and minimized.
4. Consultant will prepare a cover sheet for the project plan set that will include project location map, governing standard references, index, legend, project length and engineer's certification. One sheet is anticipated for this activity.
5. Typical section/detail sheets will be prepared to include a typical road section for the water main installation and road overlay and applicable City of Boynton Beach Utility Department details. Two sheets are anticipated for this activity.
6. A specification, take and quantity sheet, including summary of quantities, will be prepared. Activity includes preparing a plan take-off of quantities to complete the summary of pay items table. One sheet is anticipated for this activity.
7. Plan and profiles sheets will be prepared identifying the proposed improvements. Plans will include up to 600 linear feet each (6 stations) and are expected to be prepared at 1"=20' for 24"x36" plans sheets. Three sheets are anticipated for this activity.
8. A construction control sheet will be prepared depicting the survey reference data by station, offset, description and elevation. One sheet is anticipated for this activity.
9. An engineer's opinion of probable construction costs will be prepared utilizing the summary of quantities obtained from the design plans and recent bid unit price information.

Task 3 includes permitting services required to produce construction plans ready for construction by those Authorities Having Jurisdiction (AHJ's) over the project. Consultant will respond to usual and customary requests for additional information from these AHJ's. This task includes the following:

1. Consultant will coordinate with City of Boynton Beach Fire Marshal including request of a fire flow test to ascertain existing pressures in the existing water main system. This information will be utilized to prepare hydraulic flow calculations as required by the City Fire and Utility Departments.
2. Plans and calculations will be provided to the City of Boynton Beach Utilities Department for review and approval. FDEP permit forms will be prepared and submitted to PBC and City for signatures.
3. Once plans are approved by the City, Consultant will pick up plans and applications and submit City approved plans and permit applications to the Palm Beach County Health Department for approval and permit issuance.



CIVIL DESIGN, INC.
ENGINEERING CONSULTANTS

July 17, 2007
Mr. Michael Marquis, P.E.
Redding Road
Page 3 of 5

Project Limitations and Assumptions:

It is anticipated that the survey (Task 1) can be completed within 30 days of the Notice to Proceed (NTP) and that plan preparation (Task 2) can be completed within 90 days thereafter (120 days from NTP). Permitting (Task 3) is anticipated to take 90 days after completion of Task 2, however, the approval of permit applications is outside the Consultant's control.

Professional Service Fees:

Additional Services (by Subconsultant):

Task 1	Additional Services (by Keshavarz & Associates, Inc.).....	\$11,748.50 Lump Sum
Total Additional Services		\$11,748.50 Lump Sum

Basic Services (by Prime Consultant):

Task 2	Basic Services (by Civil Design, Inc.).....	\$17,539.14 Lump Sum
Task 3	Basic Services (by Civil Design, Inc.).....	\$7,273.20 Lump Sum
Total Basic Services		\$24,812.34 Lump Sum

Reimbursable Services (Permit Application & Governmental Fees):

Reimbursable Services (City Flow Test Fee).....	\$250.00 Lump Sum
Reimbursable Services (PBC Health Department Permit Fee)	\$250.00 Lump Sum
Total Reimbursable Services	\$500.00 Lump Sum

Total Fees	\$37,060.84 Lump Sum
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Project Limitations and Assumptions:

Services to be provided by Consultant are predicated upon and subject to the following conditions:

1. Survey work will be subcontracted to Kehavarz & Associates, Inc.
2. Plan submittals will be prepared and submitted at the 35%, 65% and 100% stages for PBC review.
3. Design is based on connecting to an existing 6" DIP water main on the south side of Redding Road
4. There are no offsite improvements (i.e. upsizing existing facilities) anticipated in this Agreement.
5. Details sufficient to construct the project will be reference or provided on the plans. Therefore, preparation of technical specifications is not included in this contract.



CIVIL DESIGN, INC.
ENGINEERING CONSULTANTS

July 17, 2007
Mr. Michael Marquis, P.E.
Redding Road
Page 4 of 5

6. Construction observation services are not included in this contract. If requested, these services can be provided as additional scope items.
7. Project will be billed on a monthly basis based on the percentage completed through the billing period. The attached lump sum fee proposal is provided for information and the rates are based on our approved PBC MSTU annual agreement.
8. Permitting fees are anticipated to include:
 - a. City of Boynton Beach – Fire Marshal Flow Test for Design Calculations - \$250
 - b. City of Boynton Beach – Utility Review/Inspection Fee – N/A for design submittal, however, 2% fee will be required at Pre-Work meeting w/City Utilities Department.
 - c. Palm Beach County Health Department - General Water Permit - \$250

If the above, and the attached spreadsheet, meet with your approval, we are ready to commence work on this project upon your notice to proceed. Please do not hesitate to contact me with any questions.

Sincerely,

T. Jeff Trompeter, P.E.
President



CIVIL DESIGN, INC.
ENGINEERING CONSULTANTS

July 17, 2007
Mr. Michael Marquis, P.E.
Redding Road
Page 5 of 5

Lump Sum Fee Quotation Proposal

County Project No. 2006140

Project Name: Redding Road

Keshavarz & Associates, Inc. - Surveying Sub-Consultant		Professional Surveyor & Mapper		Survey AutoCAD Technician		Survey Field Crew		Task Subtotals
Task / Activity	Hours	Hourly Rate	Hours	Hourly Rate	Days	Daily Rate		
Task 1: Surveying Services								
1. Base Line Control	4	\$ 100.00	0	\$ 66.00	1	\$ 915.00		\$1,315.00
2. Set Stations at 100' Intervals	2	\$ 100.00	0	\$ 66.00	1.5	\$ 915.00		\$1,572.50
3. 3rd Order Level Circuit Based on PBC Vertical Control Network	4	\$ 100.00	0	\$ 66.00	1.5	\$ 915.00		\$1,772.50
4. Cross Sections at 100' Intervals to 20' each side of R/W at each PL (15 each).	2	\$ 100.00	0	\$ 66.00	1.5	\$ 915.00		\$1,572.50
5. Topo & Tie-In Requirements	2	\$ 100.00	0	\$ 66.00	3.5	\$ 915.00		\$3,402.50
6. Setting Reference for Horizontal & Vertical Control for Construction Plans	2	\$ 100.00	0	\$ 66.00	0.5	\$ 915.00		\$657.50
7. Prepare Base File for Engineering Design	4	\$ 100.00	16	\$ 66.00	0	\$ 915.00		\$1,456.00
Subtotal - Task 1	20		16		9.5			\$11,748.50
Civil Design, Inc. - Engineering Consultant		Project Manager		Project Engineer		Engineering AutoCAD Technician		Task Subtotals
Task / Activity	Hours	Hourly Rate	Hours	Hourly Rate	Hours	Hourly Rate		
Task 2: Engineering Design Services								
1. Meetings & Coordination	4	\$ 139.14	8	\$ 102.75	0	\$ 47.49		\$1,378.56
2. Site Visits	3	\$ 139.14	3	\$ 102.75	0	\$ 47.49		\$725.67
3. Utility Coordination	0	\$ 139.14	16	\$ 102.75	8	\$ 47.49		\$2,023.92
4. Cover Sheet (1 sheet)	1	\$ 139.14	1	\$ 102.75	4	\$ 47.49		\$431.85
5. Typical Section/Details (2 sheets)	1	\$ 139.14	8	\$ 102.75	8	\$ 47.49		\$1,341.06
6. Specifications, Take-off & Quantities (1 sheet)	1	\$ 139.14	8	\$ 102.75	8	\$ 47.49		\$1,341.06
7. Plan & Profile (3 sheets @ 1"=20' full size)	8	\$ 139.14	40	\$ 102.75	80	\$ 47.49		\$9,022.32
8. Construction Control Sheet (1 sheet @ 1"=30' full size)	1	\$ 139.14	2	\$ 102.75	4	\$ 47.49		\$534.60
9. Cost Estimate	1	\$ 139.14	4	\$ 102.75	4	\$ 47.49		\$740.10
Subtotal - Task 2	20		90		116			\$17,539.14
Civil Design, Inc. - Engineering Consultant		Project Manager		Project Engineer		Engineering AutoCAD Technician		Task Subtotals
Task / Activity	Hours	Hourly Rate	Hours	Hourly Rate	Hours	Hourly Rate		
Task 3: Engineering Permitting Services								
1. Fire Marshal w/Flow Test & Flow Calcs	2	\$ 139.14	8	\$ 102.75	4	\$ 47.49		\$1,290.24
2. City of Boynton Beach Utilities	4	\$ 139.14	24	\$ 102.75	16	\$ 47.49		\$3,782.40
3. Palm Beach County Health Department	4	\$ 139.14	16	\$ 102.75	0	\$ 47.49		\$2,200.56
Subtotal - Task 3	10		48		20			\$7,273.20

Keshavarz & Associates, Inc. (Surveying) Subtotal: \$11,748.50
 Civil Design, Inc. (Design & Permitting) Subtotal: \$24,812.34
 Reimbursable (Permitting Fees) Subtotal: \$500.00
Total Lump Sum Fee: \$37,060.84



Keshavarz & Associates, Inc.
Consulting Engineers - Surveyors

Civil Design, Inc.
120 S. Olive Ave., Suite 403
West Palm Beach, FL 33401

July 17th, 2007

revised July 19th, 2007

Attention: Mr. Jeff Trompeter, P.E., President

Reference: Redding Road Watermain Improvements
PBC Project No. 2006140
Boynton Beach, Florida

PBC Project No. 2006140

KA Project No. 06-052

Dear Mr. Trompeter:

Based upon your request and with utmost pleasure, we are presenting you with this proposal to perform the field and office surveying services for the subject project. The scope of our services shall be as follows:

1. Establish the baseline control and identify stationing.
2. Stations will be set at 100 foot intervals.
3. The survey will contain vertical control pursuant to 3rd order level circuit based on Palm Beach County's Vertical Control Network.
4. Cross sections will be obtained at each property line, but not more than 100 foot intervals, and will include up to 20 feet on either side of the right-of-way. Fifteen total cross sections are assumed.
5. Topography will be obtained and project tie-in will be performed.
6. Reference control points will be set for horizontal and vertical control for construction plans.
7. An AutoCAD base file will be produced for use by the design engineer in preparation for construction drawings.

Our fee structure for performing the surveying services listed above shall be a lump sum fee of Eleven Thousand Seven Hundred Forty-Eight Dollars and Fifty Cents (\$11,748.50).

We truly appreciate this opportunity to present you with our proposal. Upon review and approval, please provide our office with an executed copy as your notice to proceed.

Respectfully,
KESHAVARZ & ASSOCIATES, INC.

Maziar Keshavarz, P.E.
President

AUTHORIZED:

Date:

RE: M.S.T.U. DISTRICT 'C' - REDDING ROAD

EXHIBIT "B"

CONSULTANT CERTIFICATION

TRUTH-IN-NEGOTIATION STATEMENT

By entering into this Agreement, the **CONSULTANT** certifies that the wage rates and costs used to determine the lump sum fees contained herein are accurate, complete and current as of the date of this Agreement.

The said lump sum fees shall be adjusted to exclude any significant sums should the **COUNTY** determine that the lump sum fees were increased due to inaccurate, incomplete or noncurrent wage rates or due to inaccurate representations of fees paid to outside consultants.

The **COUNTY** shall exercise its right under this "Certificate" within one year following final payment.

PROHIBITION AGAINST CONTINGENT FEES STATEMENT

By entering into this Agreement, the **CONSULTANT** warrants that they have not employed or retained any company or person other than a bonafide employee working solely for the **CONSULTANT** to solicit or secure this Agreement and that they have not paid or agreed to pay any person, company, corporation, individual or firm other than a bonafide employee working solely for the **CONSULTANT**, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award of making of this Agreement.

PUBLIC ENTITY CRIMES STATEMENT

As provided in F.S. 287.132-133, by entering this Agreement or performing any work in furtherance hereof, the **CONSULTANT** certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the 36 months immediately preceding the date hereof. This notice is required by F.S. 287.133 (3) (a).

NON-DISCRIMINATION

The **CONSULTANT** warrants and represents that all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, or sexual orientation.


T. Jeff Trompeter, P.E.

PARTICIPATION FOR M/WBE CONSULTANTS

EXHIBIT 'C'

PROJECT NAME: REDDING ROAD WATERMAIN - M.S.T.U. District "C"

PROJECT NUMBER: 2006140

NAME OF PRIME CONSULTANT: CIVIL DESIGN, INC..

TELEPHONE NUMBER: 561-659-5760

CONTACT PERSON: T. JEFF TROMPETER, P.E., PRESIDENT

AGREEMENT DATE: ANNUAL M.S.T.U. DISTRICTS A-E AGREEMENT DEPARTMENT: ENG. & PUBLIC WORKS/ENG. SERVICES
DATED APRIL 10,2007 (R-2007-0462)

Name, Address and Telephone Number of Minority Consultant	Services Provided	SBE	Contract Amount			
			Black	Hispanic	Other	Women
1. Civil Design, Inc. 120 S. Olive, Suite 403 West Palm Beach, FL 33401 Phone: 659-5760	Engineering/Permitting	\$ <u>25,312.34</u>	\$ _____	\$ _____	\$ _____	\$ _____
2. Keshavarz & Associates, Inc. 711 N. Dixie Highway, Suite 201 West Palm Beach, FL 33401 561-689-8600	Surveying Services	\$ _____	\$ _____	\$ _____	\$ <u>11,748.50</u>	\$ _____
TOTAL		\$ <u>25,312.34</u>	\$ _____	\$ _____	\$ <u>11,748.50</u>	\$ _____

TASK AGREEMENT AMOUNT: \$ 37,060.84

TOTAL % M/WBE PARTICIPATION: 100 %

**LETTER OF INTENT TO PERFORM AS AN
SBE, M/WBE AND/OR SUB-CONSULTANT**

EXHIBIT "D"

TO: Palm Beach County
(NAME OF PRIME CONSULTANT)

301 N. Olive Avenue, West Palm Beach, FL 33401
(ADDRESS)

Note: If Prime is an SBE or M/WBE, address Letter of Intent to "Palm Beach County."

CONTACT PERSON & TITLE: MT. Jeff Trompeter, P.E., President

FROM: Civil Design, Inc.
SUB-CONSULTANT (Prime if SBE or M/WBE)

120 S. Olive Avenue, Suite 403, West Palm Beach, FL 33401
(ADDRESS)

561-659-5760
(TELEPHONE No.)

561-659-5772
(FAX No.)

CONTACT PERSON: Jeff Trompeter, P.E.

TITLE: President EMAIL: jtrompeter@civil-design.com

The undersigned intend to perform work in connection with the above project as (check one):
 an individual a corporation a partnership a joint venture

B. PALM BEACH COUNTY CERTIFIED SBE OR M/WBE *: YES NO *If YES, Check all that apply.*

* MBE: BL H WBE O (Other)

* SBE: BL H WBE O (Other) White Male

* ATTACH APPLICABLE COPY OF NOTICE OF PALM BEACH COUNTY SBE OR M/WBE CERTIFICATION

The undersigned is prepared to perform the following described work in connection with the project (specify in detail, particular work items or parts thereof to be performed by the sub-consultant) or Prime if SBE or M/WBE:

1. Activity Provided: Engineering design & permitting related services

2. ** SUB-CONSULTANT'S "TOTAL PARTICIPATION" FOR THIS PROJECT: 68.3 %

NOTE: Line 2 shall be the ACTUAL % of Total Project, NOT 100%.

The undersigned will enter into a formal agreement for the described work with the above-named prime consultant upon an executed agreement with Palm Beach County.

** Prime's information if an SBE or M/WBE.

Project: Redding Road Project No.: 2006140

Civil Design, Inc.
NAME OF SUB-CONSULTANT FIRM (PRIME if SBE or M/WBE)

T. Jeff Trompeter, P.E., President
(PRINT - NAME & TITLE OF AUTHORIZED REPRESENTATIVE)

BY:  July 6, 2007
(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (DATE)



CIVIL DESIGN, INC.
ENGINEERING CONSULTANTS

State of Florida
Board of Professional Engineers

Is authorized under the provisions of Section 471.025, Florida Statutes, to offer engineering services to the public through a Professional Engineer, duly licensed under Chapter 471, Florida Statutes.

AUDIT NO: 0507- 13 CERTIFICATE OF AUTHORIZATION NUMBER: 9664
EXPIRATION: 28-FEB-07
DISPLAY AS REQUIRED BY LAW

State of Florida
Board of Professional Engineers

is licensed as a Professional Engineer under Chapter 471, Florida Statutes.

Thomas Jeffrey Troumpeter, PE
Expiration: 28-FEB-09 P.E. Number: 51045
AUDIT NO: 0709- 002873
DISPLAY AS REQUIRED BY LAW

State of Florida
Board of Professional Engineers

is licensed as a Professional Engineer under Chapter 471, Florida Statutes.

Melanie Ann Stewart, PE
Expiration: 28-FEB-09 P.E. Number: 61006
AUDIT NO: 0709- 006748
DISPLAY AS REQUIRED BY LAW

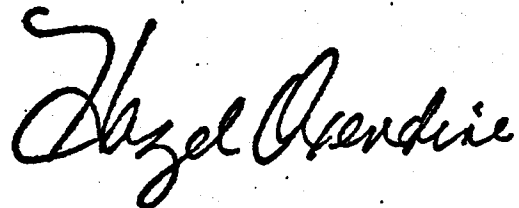
PALM BEACH COUNTY
OFFICE OF SMALL BUSINESS ASSISTANCE
CERTIFIES THAT

CIVIL DESIGN, INC.
VENDOR #VC0000006856

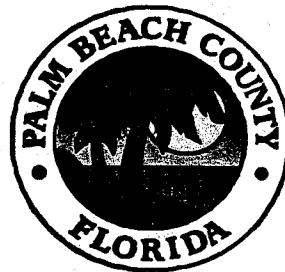
is a Small Business Enterprise as prescribed by section 2-80.21 – 2-80.34 of the Palm Beach County Code for a three year period from March 2, 2007 to March 1, 2010.

The following Services and/or Products are covered under this certification:

Civil Engineers



Hazel Oxendine, Director



Palm Beach County Board of County Commissioners

Addie L. Greene, Chairperson
Jeff Koons, Vice Chair
Karen T. Marcus
Warren H. Newell
Mary McCarty
Burt Aaronson
Jess R. Santamaria

County Administrator

Robert Weisman

Deputy County Administrator

Verdenia C. Baker

**LETTER OF INTENT TO PERFORM AS AN
SBE, M/WBE AND/OR SUB-CONSULTANT**

EXHIBIT "D"

TO: Civil Design, Inc.
(NAME OF PRIME CONSULTANT)

120 S. Olive Ave., Suite 403, West Palm Beach, FL 33401
(ADDRESS)

Note: If Prime is an SBE or M/WBE, address Letter of Intent to "Palm Beach County."

CONTACT PERSON & TITLE: Maziar Keshavarz, P.E., President

FROM: Keshavarz & Associates, Inc.
SUB-CONSULTANT (Prime if SBE or M/WBE)

711 North Dixie Highway, Suite 201, West Palm Beach, FL 33401
(ADDRESS)

561-689-8600 561-689-7476
(TELEPHONE No.) (FAX No.)

CONTACT PERSON: Maziar Keshavarz, P.E.

TITLE: President EMAIL: maziar@keshavarz.com

The undersigned intend to perform work in connection with the above project as (check one):
an individual corporation a partnership a joint venture

B. PALM BEACH COUNTY CERTIFIED SBE OR M/WBE * : YES NO IF YES, Check all that apply:

* MBE: BL H WBE O (Other)

* SBE: BL H WBE O (Other) White Male

* ATTACH APPLICABLE COPY OF NOTICE OF PALM BEACH COUNTY SBE OR M/WBE CERTIFICATION

The undersigned is prepared to perform the following described work in connection with the project (specify in detail, particular work items or parts thereof to be performed by the sub-consultant) or Prime if SBE or M/WBE:

1. Activity Provided: Surveying Related Services

2. ** SUB-CONSULTANT'S "TOTAL PARTICIPATION" FOR THIS PROJECT: 31.7 %

NOTE: Line 2 shall be the ACTUAL % of Total Project, NOT 100%.

The undersigned will enter into a formal agreement for the described work with the above-named prime consultant upon an executed agreement with Palm Beach County.

** Prime's information if an SBE or M/WBE:

Project: Redding Road Project No.: 2006140

Keshavarz & Associates, Inc.
NAME OF SUB-CONSULTANT FIRM (PRIME if SBE or M/WBE)

Maziar Keshavarz, P.E., President
(PRINT - NAME & TITLE OF AUTHORIZED REPRESENTATIVE)

BY: [Signature] 7,7,07
(SIGNATURE OF AUTHORIZED REPRESENTATIVE) (DATE)

PALM BEACH COUNTY
OFFICE OF SMALL BUSINESS ASSISTANCE
CERTIFIES THAT

KESHAVARZ & ASSOCIATES, INC.

VENDOR #KESH0001

is a Small/Minority Business Enterprise as prescribed by section 2-80.21 - 2-80.34 of the Palm Beach County Code for a three year period from December 5, 2006 to December 4, 2009.

The following Services and/or Products are covered under this certification:

Engineering Services, Professional
Civil Engineers
Surveying Services



Hazel Oxendine
Hazel Oxendine, Director

Palm Beach County Board of County Commissioners

Addie L. Greene, Chairperson

Jeff Koons, Vice Chair

Karen T. Marcus

Warren H. Newell

Mary McCarty

Burt Aaronson

Jess R. Santamaria

County Administrator

Robert Weisman

Deputy County Administrator

Veronica C. Baker

EXHIBIT E
CONFLICT OF INTEREST DISCLOSURE FORM

ENGINEER represents that it presently has no interest, either direct or indirect, which would or could conflict in any manner with the performance of services for the County, except as follows:

There are no known conflicts of interest.

(Attach additional sheets as needed.)

ENGINEER further represents that no person having any interest shall be employed for said performance. By signing below, ENGINEER certifies that the information contained herein is true and correct and constitutes all current potential conflicts of interest which may influence or appear to influence ENGINEER'S judgment or quality of services being provided to the County.

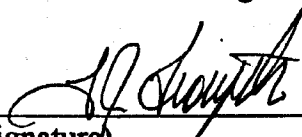
ENGINEER shall promptly notify the COUNTY in writing by certified mail of all potential conflicts of interest that may arise in the future through any prospective business association, interest or other circumstance which may influence or appear to influence ENGINEER'S judgment or quality of services being provided to the County. Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that ENGINEER may undertake and request an opinion of the COUNTY as to whether the association, interest or circumstance would, in the opinion of the COUNTY, constitute an unacceptable conflict of interest if entered into by the ENGINEER.

If, in the sole opinion of the COUNTY, the prospective business association, interest or circumstance of ENGINEER would constitute an unacceptable conflict of interest to the COUNTY, the COUNTY shall so state in the notification and the ENGINEER shall not enter into said association, interest or circumstance.

THIS DISCLOSURE is submitted by T. Jeff Trompeter, as
(Name of Individual)

President, of Civil Design, Inc.
(Title/Position) (Firm Name of ENGINEER)

who hereby certifies that the information stated above is true and correct. Further, it is hereby acknowledged that any misrepresentation by the Consultant on this Disclosure is considered an unethical business practice and is grounds for sanctions against future County business with the Consultant.


(Signature)

July 6, 2007
(Date)

ACORD™ CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/01/07


PRODUCER Suncoast Insurance Associates P.O. Box 22668 Tampa, FL 33622-2668 813 289-5200	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Civil Design, Inc. 120 South Olive Ave., Suite #403 West Palm Beach, FL 33401	INSURER A: United States Fidelity & Guaranty	25887
	INSURER B: Travelers Casualty and Surety Compan	19038
	INSURER C: XL Specialty Insurance Company	37885
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR	INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	BK01961125	10/01/06	10/01/07	EACH OCCURRENCE	\$1,000,000
						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
						MED EXP (Any one person)	\$10,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
						PRODUCTS - COMP/OP AGG	\$2,000,000
A		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	BK01961125	10/01/06	10/01/07	COMBINED SINGLE LIMIT (Ea accident)	\$1,000,000
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN EA ACC	\$
						AUTO ONLY: AGG	\$
		EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
B		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below	UB5408Y71	01/07/07	10/01/07	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER	
						E.L. EACH ACCIDENT	\$500,000
						E.L. DISEASE - EA EMPLOYEE	\$500,000
						E.L. DISEASE - POLICY LIMIT	\$500,000
C		OTHER Professional Liability	DPR9602454	10/01/06	10/01/07	\$1,000,000 per claim \$2,000,000 annl aggr.	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
Professional Liability is written on a claims-made basis.
Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees and Agents are listed as additional insureds with respects to the General Liability and Auto (See Attached Descriptions)

CERTIFICATE HOLDER Palm Beach County c/o Department of Engineering & Public Works 2300 N. Jog Rd. 3rd Floor West Palm Beach, FL 33411-2745	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL <u>30</u> DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE 
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DESCRIPTIONS (Continued from Page 1)

Liability policy with respects to Provide Engineering Services required
for Municipal Service Taxing Unit (MTSU) Districts A through E.
Professional Liability Retroactive date: 10/01/2003.

**BOARD OF COUNTY COMMISSIONERS
PALM BEACH COUNTY
BUDGET Transfer**

BGEX071707-1944

FUND MSTU District C

ACCOUNT NUMBER	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 07/17/07	REMAINING BALANCE
REDDING ROAD WATERMAIN								
3508-365-S192-6505	Design/Eng/Mgmt-CIP Admin	0	0	42,967	0	42,967	0	42,967
RESERVES								
3508-365-9900-9919	Res-St & Drng Improve	949,347	1,053,388	0	42,967	1,010,421		
				42,967	42,967			

SIGNATURE

DATE

By Board of County Commissioners
At Meeting of 09/11/07

Engineering & Public Works

R. Howard

8/1/07

Administration / Budget Approval

OFMB Department – Posted

Deputy Clerk to the
Board of County Commissioners