

PALM BEACH COUNTY
BOARD OF COUNTY COMMISSIONERS

6I-1

AGENDA ITEM SUMMARY

Meeting Date: September 11, 2007 Consent Regular
 Workshop Public

Department:

Submitted By: Office of Financial Management & Budget
Submitted For: Supervisor of Elections

I. EXECUTIVE BRIEF

Motion and Title: Staff recommends motion to approve a budget transfer of \$1,375,000 from the General Fund Contingency to provide funding for the Pitney Bowes Relia-Vote™ Absentee Ballot System.

Summary: The Supervisor of Elections requested funding for an absentee ballot system as part of his FY 2007 budget submittal. The Board of County Commissioners did not include the requested funds in the budget but agreed to fund the system from the General Fund Contingency when the Supervisor was ready to make the purchase. Countywide (LSJ).

Background and Policy Issues: The Pitney Bowes Relia-Vote™ Absentee Ballot System, currently being used in Miami-Dade, Broward and Pinellas Counties for the upcoming election cycle, will bring greater efficiency and accuracy to the absentee ballot system currently being used here in Palm Beach County. This system would also cut the SOE's overall expenditures in the Absentee Department and allow for the SOE to reduce its use of temporary workers generating a considerable cost savings.

Attachments:

1. Budget Transfer
2. Relia-Vote™ Mail Balloting System Brochure

Recommended by: _____

Supervisor of Elections

8-23-07
Date

Approved By: _____

County Administrator

8/31/07
Date

II. FISCAL IMPACT ANALYSIS

A. Five Year Summary of Fiscal Impact:

Fiscal Years:	2007	2008	2009	2010	2011
Capital Expenditures					
Operating Costs	\$1,375,000				
External Revenues					
Program Income (County)					
In-Kind Match (County)					
NET FISCAL IMPACT	\$1,375,000				

ADDITIONAL FTE POSITIONS (Cumulative) _____

Is Item Included In Current Budget? Yes ___ No X

Budget Account No: Fund ___ Agency ___ Org. ___ Object ___ Reporting Category ___

B. Recommended Sources of Funds/Summary of Fiscal Impact:
General Fund Contingency

III. REVIEW COMMENTS

A. OFMB Fiscal and/or Contract Dev. and Control Comments:

Elizabeth Bloese
OFMB
8-23-07
8/29/07

NA
Contract Dev. and Control

B. Legal Sufficiency:

Sean St John
Assistant County Attorney

C. Other Department Review:

Department Director

07-1362

BOARD OF COUNTY COMMISSIONERS
 PALM BEACH COUNTY, FLORIDA
 BUDGET TRANSFER

FUND 0001 GENERAL FUND CONTINGENCY

Use this form to provide budget for items not anticipated in the budget.

ACCT. #	ACCOUNT NAME	ORIGINAL BUDGET	CURRENT BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET	EXPENDED/ ENCUMBERED AS OF 8/23/07	REMAINING BALANCE
<u>EXPENDITURES</u>								
<u>General Fund</u>								
820-9900-9901	Reserve for Contingency	20,000,000	15,848,185	0	1,375,000	14,473,185	0	14,473,185
<u>Supervisor of Elections</u>								
180-1800-9021	Transfer to Supervisor of Elections 1170	8,533,688	8,533,688	1,375,000	0	9,908,688	0	9,908,688
TOTAL				1,375,000	1,375,000			

Signatures & Dates

INITIATING DEPARTMENT/DIVISION
 Administration/Budget Department Approval
 OFMB Department - Posted

pm 8/23/07

Elizabeth Blair 8/29/07

By Board of County Commissioners
 At Meeting of :

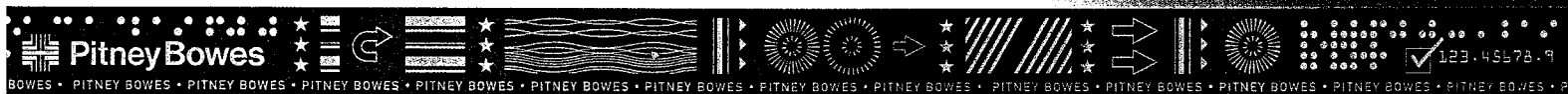
September 11, 2007
 Deputy Clerk to the
 Board of County Commissioners

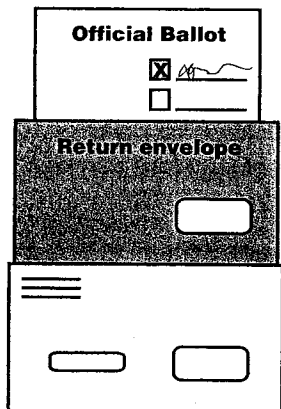


Pitney Bowes

Relia-Vote™ Mail Balloting System

*Improves the integrity, accuracy
and efficiency of mail ballot processing*





Relia-Vote™ Mail Balloting System

An Integrated Suite of Products that will:

- ⊕ Minimize postal costs
- ⊕ Automate ballot inserting and addressing processes
- ⊕ Help ensure mail ballot accuracy and integrity
- ⊕ Provide a piece-level audit trail and "proof of mailing"
- ⊕ Streamline and accelerate the signature verification process
- ⊕ Automate ballot opening and precinct sortation
- ⊕ Provide image archive of envelope face with signature

Benefits: Absentee Voter File Processing

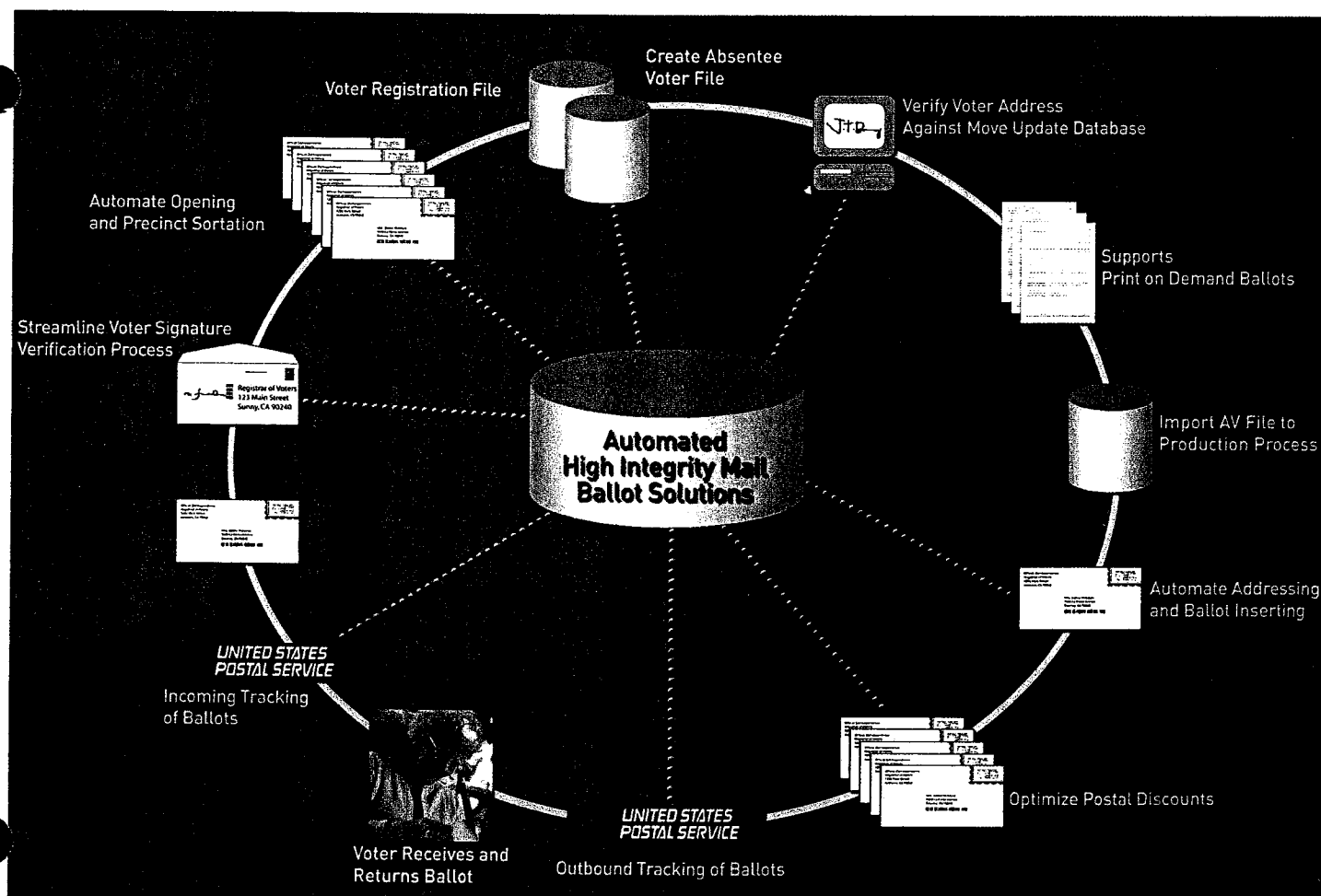
<i>Feature</i>	<i>Benefit</i>
Standardizes addresses to United States Postal Service® (USPS®) requirements & applies POSTNET barcodes	Improves deliverability & expedites delivery
Sorts to USPS required sequence	Qualifies for postal discounts
Complies with USPS Move Update requirements	Automatically creates VR update file
Creates a mail run control file from the absentee voter file	Verifies that all mail ballots were processed
Applies a PLANET® Code	Allows for tracking of ballots through the USPS
Supports Print on Demand ballot creation	POD technology eliminates need to preorder stock & reduces cost per ballot

Benefits: Automated Mail Finishing

<i>Feature</i>	<i>Benefit</i>
Uses Absentee Voter file to audit inserter process	Helps ensure total mail ballot accuracy and reconciliation
Integrates inserting, addressing and metering into a single in-line process	Reduces temporary and overtime labor while assuring mail ballot integrity
Utilizes piece level tracking throughout the entire process	Verifies correct material was included and assembled accurately
Verifies accuracy of processing against the absentee voter file	Provides one-to-one reconciliation for every absentee ballot and voter
Generates reports and audit trail regarding the disposition of all pieces	Allows election workers easy access to data when responding to ballot status inquiries

Benefits: Inbound Ballot Processing

<i>Feature</i>	<i>Benefit</i>
High speed scanners capture signature and barcode on ballot envelope	Reduces labor by eliminating need to manually scan each envelope
Integrates with county's signature retrieval system to provide "split screen" view	Signatures validated 7-10 times faster than existing manual process
Automatically sorts return envelopes by precinct	Eliminates labor required to sort manually
Optional slitter opens envelopes automatically after validation	Eliminates additional step of opening
Creates an electronic image archive of all returned ballot envelopes	Provides audit trail to expedite and simplify research in event of a contest





Why Does Relia-Vote™ Mail Balloting System Provide More Value?

Pitney Bowes has been the recognized industry leader in mail and document messaging technology for over 80 years. We understand that the absentee mail process is a complex and highly sensitive application.

Drawing on our extensive expertise in creating scaleable, high integrity, fully automated mailing solutions, we have designed several mail ballot solutions specifically for public elections.



 **Pitney Bowes**
Engineering the flow of communication™

Pitney Bowes Inc.

37 Executive Drive
Danbury, CT 06810-4148
Tel: 877-536-2736
203-792-1600
Web: www.pbdmt.com

Relia-Vote™ Mail Balloting System provides a high level of efficiency and accuracy, while minimizing postal costs.

For more information, call us today at 877-536-2736 or visit us on the Web at www.pbdmt.com.

Pitney Bowes is an expert in **Engineering the Flow of Communication™** with end-to-end integrated mail solutions. Our leading-edge hardware, software and services can help you grow revenue, cut costs and strengthen customer loyalty, to drive your long-term profitability.

Pitney Bowes is a registered trademark and Relia-Vote and Engineering the flow of communication are trademarks of Pitney Bowes Inc. USPS®, PLANET®, the Eagle Logo and Fly Like an Eagle® are registered trademarks of the United States Postal Service and POSTNET is a trademark of Postnet Inc.